

Minutes Regular Trustee Meeting Meetings
 Held March 8 2017, Year

The Fairfield Township Trustees held a Regular Trustee Meeting Wednesday, March 8, 2017 at the Administration Building, 6032 Morris Road, Hamilton, OH 45011, for conducting Township business. Meeting was called to order by Mrs. Berding, President of Board, at 6:30 PM.

ROLL CALL

Mrs. Berding Present
 Mr. McAbee Present
 Mrs. Hartkemeyer Present

PLEDGE OF ALLEGIANCE was honored.

OLD BUSINESS

Paving Update – Jeff Bennett – We turned in a list of streets for an estimated amount of \$653,000.00, he explained some of the original list was changed. We met with a company in Monroe, Leader Machinery Company, LLD about Durapatch.

Mrs. Berding – Stated that we went with option 2. We sent a bid to the County to get quotes for paving.

Jeff Bennett spoke with Mr. Leaders and for the first year we may be better off to sub contract with them. The service department and administration are going to look at various roads in the Township and decide to Durapatch or Mill & Patch not to exceed \$50,000.00. We have a meeting with the County next Tuesday to try to finalize our list.

Mark Leaders – Leader Machinery Company, LLD explained different methods that can be used. He looked at the following streets, Saratoga, Dust Commander, Riva Ridge & Derby. The **Board** decided they would drive the roads and find the worst laterals and get a quote.

Insurance Update – Mrs. Vonderhaar stated she met with Margaret and under ACA the Employer must pay 50%. We are not able to remove dependent children up to age 26. Humana changed their wellness incentive effective January 1, 2017, we will now receive on the Silver level 7% back and Gold & Platinum 15% back.

Discussed not covering spouses that can get coverage from their employer.

Use of R.I.D. Funds – Mr. Barbieri – I can give a legal opinion on how we can use the RID funds but it would be best to be done in executive session because its going to be Attorney client privilege communications. It also involves Economic development.

Mrs. Lapensee gave a staff report. Case FTZC17-01, Applicant, Liberty Fairfield LLC, Location, Fairfield Falls Subdivision, Liberty Fairfield Road, Lot #8798, Parcel ID A0300-165-000-043, Fairfield Township. Currently zoned, R-PUD (Residential Planned Unit Development). Request, Revised R-PUD, date February 15, 2017.

The applicant is requesting revised PUD approval for the re-development of lot 8798, to modify the approval recently given for five (5) multi-family buildings of three (3) units each, for a total of 15 units. They are requesting that this area be revised to allow for 12 single family lots. The new homes would be detached dwelling units. The project is located on the south side of River Ridge Drive. The developer only built two multi-family three (3) unit building on the property. The Zoning Commission voted for the Zone change with a 3 to 1 vote.

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Motion made by Mrs. Berding, second by Mr. McAbee to open **Public Hearing for Case #FTZC17-001.**

ROLL CALL

Mrs. Berding Present
 Mr. McAbee Present
 Mrs. Hartkemeyer Present

John Bills – Representative of CESO Developer – It is unusual that we come for less density. We are the second developer. We purchased the land after the downturn in the economy. Back in the fall of 2012 we came before the Trustees and received our last modification in the Block B area. When we bought the property, it was all ranch style homes. We tried to keep it ranch style homes. In 18 months, we sold one home that was the model home. July 2015 through June 2016 we didn't sell any homes. In June of 2016 we opened the other side to 2 stories and we sold 15. Today we are down to 15 lots (5 triplex lots). The only people interested in the tri plex lots are the ones that want to rent them out and we do not want that.

PUBLIC COMMENTS

Connie Lineberger, 5113 River Ridge Lane, I live in one of the tri plex's. We sold our house in 2012 when CESO had just purchased the property. I worked with them. We have brick ranches in front of us, we have two stories and we lost some common area. We look out of our back door to someone else's back door. We are asking for a wider space on the side lots. We have less than 12 feet between our house and the house behind us. One of the reasons we moved to the Township was because there were wider spaces between the houses.

Jeffrey Jendzro, 5301 River Ridge, Mr. Bills stated that in one year no houses sold, I bought my home and closed on the paper work May of 2016. This statement cannot be true.

Cain Barger, 5354 River Ridge, when we signed with Ryan Homes it stated ranch patio homes. Then I went on the web site and it shows you can have two story homes. We are empty nesters and we moved there because they didn't have two story homes and children. We wanted a retirement area. We would not have moved to this location if we knew they would be building something besides ranch patio homes.

Jessica Doxsey, 5287 River Ridge Drive, I would love to see something build on these lots. I am concerned about the backyard setback. I would ask that you increase the backyard setback.

Dennis Davis, 5297 River Ridge Drive, my ranch is all brick and a little stone. The developer came to a HOA meeting with what we perceived as a threat. If I don't sell these lots in 7 months I will put rentals on them. I don't think this is right.

CESO- John Bills – The question of when a house is sold. I am going by the date that Ryan Homes purchased the lot. About the Ryan Homes marketing material, they probably did use it. During the 18 months, we told them they could only build ranches with the one-color brick. With the setbacks now there is a 0 setback on the rear and we will have 15'. We are not able to sell the lots; we have contacted numerous builders.

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Mrs. Hartkemeyer – What is the process of the HOA? Can the lot lines be changed especially with the concerns of the one lady?

John Bills – The HOA guidelines are typically in the closing packet. There will be 15’ from the house to the back of the lot, then 25’ strip behind that so a total of at least 40’.

Mr. McAbee – What is the cost of these homes? How does this affect the current HOA?

John Bills – Between \$200,000.00 to \$250,000.00. The HOA will be the same as it is now. The HOA restrictions will be the same.

Mrs. Hartkemeyer – Can the residents buy the lots next to them?

John Bills – We would be happy to sell the lots at the current market value.

Jessica Doxsey – I want to clarify that 25 feet line is a utility easement. That runs through my property. I reached out to our HOA about purchasing the lots, they received no response back from the developer. Can the Board ask them to turn the direction of the home?

John Bills – We are unable to turn the house on the property. The house would not fit on the lot.

Cain Barger – From the last meeting the price of the homes changed. They keep saying they haven’t been selling homes. The economy has been doing better all around. I would like to ask that they give it 6 months to sell only ranch homes, after that put a minimum amount on the price of the houses. We don’t want our property value to go down. Please give this consideration.

Motion made by Mrs. Berding, second by Mr. McAbee to close the Public Hearing at 8:20 PM. All in favor.

ROLL CALL

Mrs. Berding	Present
Mr. McAbee	Present
Mrs. Hartkemeyer	Present

Board took a recess at 8:21 PM.

Board reconvened from recess at 8:31 PM.

ROLL CALL

Mrs. Berding	Present
Mr. McAbee	Present
Mrs. Hartkemeyer	Present

Motion made by Mr. McAbee, second by Mrs. Berding to continue the Public Hearing for a vote only until the next meeting. All in favor.

Minutes Regular Trustee Meeting Meetings
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NEW BUSINESS

Park Names

Mrs. Berding – Has there been any protocol on naming our buildings or parks in the Township? No one was aware of any.

Mrs. McAbee – stated that the only one he was aware of was we named the Milliken Road Bridge after Barney Landry who spent many years volunteering his time to the Township.

Mrs. Berding – I would like to share my thoughts, as we continue to grow and develop I would like to see an official protocol on naming our parks and properties. I am in favor of showing honor to our residents that have made contributions, but would like to see a protocol and process put in place.

Mrs. Hartkemeyer –In benchmarking what other communities do, Harbin Park has trees throughout the park that have plaques on them dedicated to people. Also, Voice of America has the same thing, trees with plaques dedicated in remembrance to special people.

Mr. McAbee – I am all about process. I want to recognize people who have given so much to the Township.

Mrs. Berding – I would like to continue to reach out to other communities and the school district that have a naming protocol and come together as a Board with a naming protocol and process to add to our agenda at our next meeting.

Mr. McAbee – I would like to make a motion to name the park behind us the Paul McKendry Memorial Park.

Mrs. Berding – Since we don't have a second on that motion I would like for each of us to come up with a protocol and process to present at our next meeting.

Motion made by Mr. McAbee, second by Mrs. Berding to suspend the reading of the minutes of the Regular Trustee Meeting of February 22, 2017. All in favor.

Motion made by Mr. McAbee, second by Mrs. Hartkemeyer to approve the minutes of the Regular Trustee Meeting of February 22, 2017. All in favor.

Motion made by Mr. McAbee, second by Mrs. Hartkemeyer to pay the bills. All in favor.

FISCAL OFFICERS REPORTS

Nancy Bock reported that she provided the Trustees with the February 28, 2017 bank statement to review. The balance was \$18,499,906.46. She also provided them with the appropriation summary, fund summary and revenue summary for review. We received First Quarter Franchise Fee from Time Warner (Spectrum) in the amount of \$43,722.38.

Motion made by Mr. McAbee, second by Mrs. Hartkemeyer to accept the financial reports as submitted by the Fiscal Officer Nancy Bock. All in favor.

RESOLUTION TO AUTHORIZE TRAVEL TO ANNUAL LOCAL GOVERNMENT OFFICIAL'S CONFERENCE #17-25

Resolution to authorize travel to the annual local government official's conference in Columbus, Ohio for the Fiscal Officer and Fiscal Officers Assistant and payment of expenses not to exceed \$1,400.00.

Motion made by Mr. McAbee, second by Mrs. Hartkemeyer to adopt Resolution #17-25.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

Minutes Regular Trustee Meeting Meetings
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RESOLUTION TO CREATE AND ADVERTISE FOR A FULL-TIME CAPTAIN/ASSISTANT POLICE CHIEF POSITION #17-26
 Resolution to create and advertise a full time exempt status captain/assistant chief position in the police department.
 Motion made by Mrs. Hartkemeyer, second by Mr. McAbee to adopt Resolution #17-26

Chief Fruchey – We have discussed this at length at other times. I will work with Mrs. Vonderhaar on putting an advertisement and interview process.

Mr. McAbee – This will be an internal advertisement first.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION TO PURCHASE FIFTEEN SETS OF TURNOUT GEAR FOR THE FIRE DEPARTMENT #17-27

Resolution to authorize purchase of fifteen (15) sets of turnout gear for the Fire Department from Phoenix Safety Outfitters at a total cost of \$32,235.00, attached herein as Exhibit A.

Motion made by Mrs. Hartkemeyer, second by Mrs. Berding to adopt Resolution #17-27

Chief Thomas – This is part of our annual purchase to maintain the 10-year service life. We have been purchasing gear annually to replace it in a timely manner. This year we were notified of a 4% increase in cost at the end of this month so we moved the purchase up a little bit to save \$2,000.00. Last year we purchased in the fall but because of the price increase it makes more sense to do it early this year.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

BOARD COMMENTS

Mr. McAbee– I know the website is still under construction, do you know when it will be back up?

Mrs. Vonderhaar – We had our initial meeting where they showed examples how we might like the website structured. The next meeting is tomorrow at 1:00 pm; I will be going there and will have information at the next meeting. We are set to be back on line by April 6.

Easter Egg Hunt Update - April 8th with a rain out date of April 9th.

Mrs. Vonderhaar – It is scheduled from 1:00 – 2:00 pm. We have partnered with the Boys Scout Troop 984, Living Hope Church of God and the East Butler County YMCA, like the process we had last year. We will have games, Kona will be there with the ice truck, face painting and maybe crafts. We will have 3,000 eggs, candy and rice crispy treats.

Newsletter Update

Mrs. Vonderhaar - I have the first draft ready for you to look at. Target date is the end of the month for mailing to advertise for Easter.

Other Updates

Mrs. Berding - Butler Tech will be having a ribbon cutting ceremony on March 10, the Township has been invited to attend. I will be attending.

Fairfield High School will be hosting the Crystal Classic on March 11. This will draw thousands to our High School. Please support the Show Choir if you have time.

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 TOWNSHIP SCHEDULE

- Public Hearing Regarding JEDD amendment, Wednesday, March 22, 2017, 6:30 PM
- Fairfield Township Trustees Meeting, Wednesday, March 22, 2017 6:30 PM

Motion made by Mrs. Berding, second by Mrs. Hartkemeyer to enter Executive Session at 9:00 PM per ORC 121.22 (G)(8) to consider confidential information relating to specific business strategy and to discuss negotiations with other political subdivisions respecting request for economic development assistance. Also persistent with ORC 121.22 (G)(1) to discuss the employment, dismissal, discipline, promotion, demotion or compensation of a public employee.

ROLL CALL

Mrs. Berding Present
 Mr. McAbee Present
 Mrs. Hartkemeyer Present

Trustee's reconvened at 10:03 PM

ROLL CALL

Mrs. Berding Present
 Mr. McAbee Present
 Mrs. Hartkemeyer Present

Motion made by Mrs. Berding, second by Mr. McAbee to accept Brian Schulten voluntary separation with right to be reinstated after 2 years. All in favor.

Motion made by Mrs. Hartkemeyer, second by Mrs. Berding to adjourn at 10:09 PM. All in favor.

Minutes submitted by:

Nancy A. Bock
 Nancy A. Bock, Fiscal Officer

Susan Berding
 Susan Berding, President

Joe McAbee
 Joe McAbee, Trustee

Shannon Hartkemeyer
 Shannon Hartkemeyer, Trustee

Minutes Regular Trustee Meeting Meetings
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FAIRFIELD TOWNSHIP
RESOLUTION NO. 17- 25

RESOLUTION TO AUTHORIZE TRAVEL TO THE ANNUAL LOCAL GOVERNMENT OFFICIAL'S CONFERENCE IN COLUMBUS, OHIO FOR THE FISCAL OFFICER AND FISCAL OFFICERS ASSISTANT AND PAYMENT OF EXPENSES NOT TO EXCEED \$1,400.00.

BE IT RESOLVED, by the Trustees of Fairfield Township, Butler County, Ohio, as follows:

SECTION 1: The Board of Trustees does hereby authorize travel to the Annual Local Government Official's Conference in Columbus, OH for the Fiscal Officer, Nancy Bock, and Fiscal Officer Assistant, Dianne French, and payment of expenses to include registration, lodging, mileage, per diem for meals not to exceed \$50.00 per/person, and misc. expenses such as parking, for a total not to exceed \$1,400.00. Conference to be held April 12th and April 13th, 2017.

SECTION 2: The Trustees of Fairfield Township do hereby dispense with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and do authorize the adoption of this resolution upon its first reading.

SECTION 3: This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 4: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 5: This resolution shall take effect at the earliest period allowed by law.

Adopted: March 8, 2017

<u>Board of Trustees</u>	<u>Vote of Trustees</u>
Shannon Hartkemeyer: <u>Shannon Hartkemeyer</u>	<u>yes</u>
Joe McAbee: <u>Joe McAbee</u>	<u>yes</u>
Susan Berding: <u>Susan Berding</u>	<u>yes</u>

AUTHENTICATION

This is to certify that this is a resolution which was duly passed, and filed with the Fairfield Township Fiscal Officer, this 8th day of March, 2017.

ATTEST:

Nancy A. Bock
Nancy Bock, Fairfield Township Fiscal Officer

APPROVED AS TO FORM:

L. E. Barbieri
Lawrence E. Barbieri, Township Law Director

Minutes Regular Trustee Meeting Meetings
Held March 8 2017, Year

**FAIRFIELD TOWNSHIP
RESOLUTION NO. 17- 26**

**RESOLUTION TO CREATE AND ADVERTISE A FULL TIME EXEMPT STATUS
CAPTAIN/ASSISTANT CHIEF POSITION IN THE POLICE DEPARTMENT.**

WHEREAS: The Board of Trustees believes that the safety of the citizens of Fairfield Township is a critical tenet in the operation of the government; and

WHEREAS: The safe, efficient and continuous operation of the police department is a means to accomplish this task; and

WHEREAS: The Police Chief has indicated a need for a Captain/Assistant Chief position within the Police Department; and

WHEREAS: The Captain/Assistant Chief position will be considered an exempt managerial position under the direct supervision of the Police Chief; and

WHEREAS: A copy of the job description has been attached herein as Exhibit A;

BE IT RESOLVED, by the Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board of Trustees, hereby, authorizes the creation of a full-time exempt status Captain position within the Police Department.

SECTION 2: The Trustees of Fairfield Township do hereby dispense with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and do authorize the adoption of this resolution upon its first reading.

SECTION 3: This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 4: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 5: This resolution shall take effect at the earliest period allowed by law.

Adopted: March 8, 2017

Board of Trustees

Vote of Trustees

Shannon Hartkemeyer: Shannon Hartkemeyer

yes

Joe McAbee: Joe McAbee

yes

Susan Berding: Susan Berding

yes

Minutes Regular Trustee Meeting Meetings
 Held March 8 2017, Year

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AUTHENTICATION

This is to certify that this is a resolution which was duly passed, and filed with the Fairfield Township Fiscal Officer, this 8th day of March, 2017.

ATTEST:

Nancy A Beck
 Nancy Beck, Fairfield Township Fiscal Officer

APPROVED AS TO FORM:

L. E. Barbieri
 Lawrence E. Barbieri, Township Law Director

Minutes Regular Trustee Meeting Meetings
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Fairfield Township Police Department

Position: Police Captain / Assistant Chief of Police

FLSA Status: Exempt (Non-Bargaining Unit)

General Overview:

Under the general supervision of the chief of police, the captain is responsible for assigned administrative and operational functions within the police department. The captain is the direct supervisor to the police sergeants, and is responsible for ensuring the supervision of patrol and/or investigative functions of the police department. The captain acts in place of the chief in his/her absence and supervises sworn and civilian personnel as assigned. Performs other tasks as required that are relevant to the police department.

General Description of the Position:

The police captain is primarily responsible for the direct, effective and efficient functioning of the administrative and operations elements of the police department. The captain commands supervisor and officers to assure coverage, professionalism, pride, and technical competency in each officer's daily work and individual contacts. This position involves strict attention to details, rules, regulations, court orders, laws, ordinances, and policies. The police captain serves as the operational command officer of the department. The captain must have a thorough knowledge of police work and be familiar with laws and ordinances governing local police activities in order to instruct subordinates in procedures and work methods. Police supervisors and officers depend on the captain for prompt and accurate information and updates of current information regarding principles, rules, and practices of proper police work. The captain receives general instructions from the chief of police regarding assignments and procedures. The captain assists in the surveillance of the township for criminal or potential criminal activity and performs the duties of a police officer, as necessary.

Examples of Work:

- ❖ Plans, directs, and exercises general supervision over the work of subordinate officers
- ❖ Oversees, compiles, and is responsible for all department records, including the documentation of all citations and court documents completed by the police department personnel.
- ❖ Researches, interprets, and identifies new laws, ordinances, rules, and regulations for the subordinate officers
- ❖ Instructs supervisors and officers as to work assignments and procedures
- ❖ Monitors supervisors and officers in the performance of their duties and makes suggestions (evaluates) for better performance of work
- ❖ Checks reports of officers and personally makes reports to the chief of police
- ❖ Plans and conducts training programs and assists others in their implementation

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- ❖ Assists in planning, supervision, and monitoring of the work product of the supervisors and police officers.
- ❖ Checks reports of officers and personally makes reports to the chief
- ❖ Investigates and reports breaches of authority, discipline, or inefficiency
- ❖ If directed, takes active command of major disasters, riots, or other emergency situations
- ❖ May visit scenes of major crimes, fire, and accidents; may secure evidence, take photographs, and question witnesses, suspects, and others
- ❖ May assist in the prosecution of suspects by making arrests, preparing reports, and giving testimony at trials and appearing in court when necessary
- ❖ Supervises the maintenance of department databases and information systems
- ❖ Ensures the completion of state and federal crime reporting requirements
- ❖ Provides planning and organization of departmental practices/goals
- ❖ Prepares reports for the chief of police, calling attention to defects and recommending corrective action
- ❖ Recommends personnel actions and directs personnel in the performance of duties
- ❖ Assists in the formulation of and recommends rules, regulations, policies, and procedures of the department
- ❖ Patrols township streets, directs and regulates traffic, takes complaints, and generates reports, etc. when necessary
- ❖ Requests assistance through the chief of police, when needed
- ❖ Prepares affidavits and reviews charges, criminal cases, and criminal activity with the prosecutors when necessary.
- ❖ Conducts follow-up investigations of reported crimes and events, and investigates criminal activity
- ❖ Coordinates and directs personnel in the follow-up investigation of crimes and criminal activity
- ❖ Performs other related duties and tasks as necessary and as assigned

Desirable Traits:

- ❖ Ability to make rapid judgments under emergency conditions
- ❖ Good knowledge of approved principles and practices of police work, laws and ordinances governing police work, and first aid methods.
- ❖ Good social skills and general intelligence
- ❖ Thorough knowledge of the geography of the municipality and surrounding areas
- ❖ Ability to supervise the work of subordinates
- ❖ Ability to be courteous and firm with the public
- ❖ Ability to carry out complex oral and written instructions
- ❖ Good judgment and dependability
- ❖ Ability to deal tactfully, yet firmly with people
- ❖ Ability to drive an automobile
- ❖ Good powers of observation and memory
- ❖ Excellent moral character
- ❖ Ability to prepare clear and comprehensive reports

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Education / Experience Required

- ❖ Two year college degree required.
- ❖ Completion of at least one advanced police leadership course (STEP, PELC).
- ❖ Must complete state required police basic training program and pass the State Certificate Examination
- ❖ Successful experience as a police supervisor; minimum of three (3) years experience required
- ❖ Skilled in the use of firearms
- ❖ Possess a valid Ohio operator's license

Essential Physical, Mental, and Perception Elements:

Note: The work environment characteristics described below are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- ❖ The captain will have the ability to walk, run, jump, climb, and generally traverse over all types of surfaces and terrains. The ability to lift, pull, and/or push the weight of an average individual must be demonstrated. The captain will have the ability to distinguish color, depth, and good peripheral vision. The captain must demonstrate the physical skills necessary as well as the ability to effectively control and deal with persons who become violent or combative. The position requires that the individual effectively interact with the public and personnel, and maintain sufficient ability to read, write, hear, and articulate the English language

Selection Guidelines:

- ❖ Formal application, rating of education and experience, oral interviews, and reference check. Job related testing might also be required.
- ❖ Duties listed above for this position are intended only as guidelines and illustrations of the various types of work that may be required. The omission of specific statements does not exclude them from the position if the work is similar, related, or a logical assignment to the position.
- ❖ The job description does not constitute an employee agreement between the employer and the employee and is subject to change by the employer as the needs of the employer and the requirements of the job change.

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**FAIRFIELD TOWNSHIP
RESOLUTION NO. 17-27**

RESOLUTION TO AUTHORIZE PURCHASE OF FIFTEEN (15) SETS OF TURNOUT GEAR FOR THE FIRE DEPARTMENT FROM PHOENIX SAFETY OUTFITTERS AT A TOTAL COST OF \$32,235.00, ATTACHED HEREIN AS EXHIBIT A.

WHEREAS: Fire Chief advised this request which follows our turnout gear replacement schedule of (15) sets per year as well as outfitting several additional new hires; and

WHEREAS: State Bid Pricing has been used and will be taken out of Fire Fund No. 2111-220-251; and

WHEREAS: There is a proposed pricing increase of 3% - 4% near the end of March 2017 which we can avoid if the purchase is authorized at this meeting;

BE IT RESOLVED, by the Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board of Trustees, hereby, authorizes the purchase of fifteen (15) complete sets of Turnout Gear, (15) pair of pants at \$912.00 each and (15) Coats at \$1,237.00 each for the Fire Department from Phoenix Safety Outfitters, 1619 Commerce Road, Springfield, OH, 45504, at a total cost of \$32,235.00, attached herein as Exhibit A.

SECTION 2: The Trustees of Fairfield Township do hereby dispense with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and do authorize the adoption of this resolution upon its first reading.

SECTION 3: This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 4: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 5: This resolution shall take effect at the earliest period allowed by law.

Adopted: March 8, 2017

Board of Trustees

Vote of Trustees

Shannon Hartkemeyer: Shannon Hartkemeyer

yes

Joe McAbee: Joe McAbee

yes

Susan Berding: Susan Berding

yes

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AUTHENTICATION

This is to certify that this is a resolution which was duly passed, and filed with the Fairfield Township Fiscal Officer, this 8th day of March, 2017.

ATTEST:

Nancy A. Bock
Nancy Bock, Fairfield Township Fiscal Officer

APPROVED AS TO FORM:

L. E. Barbieri
Lawrence E. Barbieri, Township Law Director

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P.O. No. _____

FAIRFIELD TOWNSHIP
PURCHASE REQUISITION

Vendor:
Phoenix Safety

Requisitioning Department:
___ Fire Department ___

Account Number	Quantity	Description	Unit Price	Total Price
2111-220-251	15	Janesville Coats	1237.00	\$18,555.00
2111-220-251	15	Janesville Pants	912.00	\$13,680.00
TOTAL				\$32,235.00

*****If this is a new vendor, contact the Fiscal Office in reference to W-9 Form, Proof of Insurance/Worker's Comp required, etc.)**

Fiscal Office Date

Requestor: Chief Thomas
Date: March 1, 2017

Funds Available

Insufficient Funds

Justification: Replacement turnout gear purchased as a part of our turnout gear replacement program. ***** If purchased is authorized prior to March 17th we avoid a 4% pricing increase. There will be additional purchase request for Helmets, Boots, Gloves, and Suspenders which are not part of the proposed pricing increase.**

Approved

Department Head (<\$500) Date

Denied

Township Administrator (\$500-\$3000) Date

BOARD APPROVAL REQUIRED? Yes No
Administrator's Comments:

Please make sure all items are filled out correctly to insure timely processing of requests!

RECORD OF PROCEEDINGS

115

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QUOTATION: 92559
(THIS IS NOT AN INVOICE)

PHOENIX Safety Outfitters,
PO Box 20445
Upper Arlington, Ohio 43220

Bill to:

RYAN BERTER
FAIRFIELD TOWNSHIP FIRE DEPARTMENT
6048 MORRIS ROAD
HAMILTON OH 45011
UNITED STATES
Customer Phone: 513 785 2242
Customer Email: tthomas@fairfieldtwp.org

Ship to:

RYAN BERTER
FAIRFIELD TOWNSHIP FIRE DEPARTMENT
6048 MORRIS ROAD
HAMILTON OH 45011
UNITED STATES
Customer Phone: 513 785 2242
Customer Email: tthomas@fairfieldtwp.org

Date: 01 Mar 2017 Terms: Reference Terms in Body of Quote
Accounting Questions: cgrogan@phoenixoutfitters.com Account Owner: Tony Travis
Bin Reference Number: Sent By: Tony Travis
Shipping Method: Best Way Web Address: www.phoenixoutfitters.com

Qty	Item name	SKU	Item net	Total net	Row total
15	JANESVILLE V-FORCE COAT PER CUSTOMER SPECIFICATION /// (FRFLDT(BUT)-VFC) Color: NAT	FRFLDT(BUT)-VFC	\$1,237.00	\$18,555.00	\$18,555.00
15	JANESVILLE V-FORCE PANT PER CUSTOMER SPECIFICATION ///, INCLUDES SUSPENDERS (FRFLDT(BUT)-VFBP) Color: NAT	FRFLDT(BUT)-VFP	\$912.00	\$13,680.00	\$13,680.00
1.0000	There shall be No Freight Charged on this Order // Date Drop Shipped:	DROP-NCFRT	\$0.00	\$0.00	\$0.00
			Subtotal	\$32,235.00	
			OH-ST TAX EXEMPT @ 0%		\$0.00
			Total	\$32,235.00	
			Paid to date		\$0.00

Physical Address:
PHOENIX Safety Outfitters
1619 Commerce Road
Springfield, Ohio 45504
(937) 324-2537

Sales Tax Certificates:
Ohio (91-050790)
EIN:
41-224134