

**RECORD OF PROCEEDINGS
REGULAR TRUSTEE MEETING HELD MAY 12, 2021**

The Fairfield Township Trustees held a Regular Trustee Meeting Wednesday, May 12, 2021, at the Administration Building, 6032 Morris Road, Fairfield Township, OH 45011, for conducting Township business. Meeting was called to order by Mrs. Berding, Trustee Chairperson, at 7:00 PM.

ROLL CALL

Mrs. Berding	Present
Mrs. Hartkemeyer	Present
Mr. McAbee	Present

INVOCATION: Pastor Fredrick McQueen, Sanctuary Covenant Christian Fellowship

PLEDGE OF ALLEGIANCE

PRESENTATIONS

- Veterans Memorial Committee – Fred Valerius

The Fairfield Township Veterans Memorial Committee recommends contracts with the following engineering consultants:

- For Structural Engineering: The Advantage Engineering Group of Cincinnati, Ohio: \$4,200
- For Site Survey: Detmer Surveying of Fairfield Township, Ohio: \$2,500
- For Soil Testing: Alt and Witzig Engineering of West Chester, Ohio: \$1,850
- For services of Ralph Terbreuggen, Landscape Architect: Mannick & Smith Group Inc.: \$500

Total: \$9,500

The Veterans Memorial Committee requests that these contracts be covered by funds that Fairfield Township has earmarked for the project.

We will be pleased to review the proposals with you and other members of your staff. We recommend that they be jointly signed by the Committee and the Township.

Motion made by Mr. McAbee, second by Mrs. Hartkemeyer to amend the agenda to add contracts onto agenda.

YES – Mrs. Hartkemeyer, Mr. McAbee, Mrs. Berding

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Motion made by Mr. McAbee, second by Mrs. Hartkemeyer to approve the contracts for the Fairfield Township Veterans Memorial
YES – Mrs. Hartkemeyer, Mr. McAbee, Mrs. Berding

OLD BUSINESS/ITEMS FOR BOARD DISCUSSION

- Administration Building – New Flooring not to exceed \$35,000.
- COVID Small Business Grant Program – We only had one applicant that applied for \$10,000

Mrs. Vonderhaar – The County needs an invoice from us, and they will reimburse us for the COVID Small Business Grant and then we will send payment to business owner.

Motion made by Mrs. Hartkemeyer to approve payment and invoicing to County, in alignment with the COVID Small Business Grant, second by Mrs. Berding.
YES – Mrs. Hartkemeyer, Mr. McAbee, Mrs. Berding

COMMUNICATION by RESIDENTS

- **Barbara Holland, 6921 Morris Road**
- **Jim Rebbington, 5791 Millcrest Ct.**

FISCAL OFFICER’S RECOMMENDATIONS AND REPORTS

Ms. Schultz – Nothing at this time.

Motion made by Mrs. Hartkemeyer, second by Mrs. Berding to suspend the reading of the minutes of the Trustee Regular Meeting April 14, 2021.
YES – Mrs. Hartkemeyer, Mr. McAbee, Mrs. Berding

Motion made by Mrs. Hartkemeyer, second by Mrs. Berding to approve the minutes of the Regular Trustee Meeting April 14, 2021.
YES – Mrs. Hartkemeyer, Mr. McAbee, Mrs. Berding

Motion made by Mrs. Hartkemeyer, second by Mrs. Berding to suspend the reading of the minutes of the Public Hearing Meeting April 20, 2021.
YES – Mrs. Hartkemeyer, Mr. McAbee, Mrs. Berding

Motion made by Mrs. Hartkemeyer, second by Mrs. Berding to approve the minutes of the Public Hearing Meeting April 20, 2021.
YES – Mrs. Hartkemeyer, Mr. McAbee, Mrs. Berding

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Motion made by Mrs. Hartkemeyer, second by Mr. McAbee to approve payment of the bills by the Fiscal Officer.

YES – Mrs. Hartkemeyer, Mr. McAbee, Mrs. Berding

ADMINISTRATOR’S REPORT - Julie Vonderhaar

The EMA has expressed an interest in purchasing one of the 2012 Red Suburban’s and they offered \$8,000. More information will be coming, and I will send that to the Board. As long as there is no objection, I will have a resolution on the next meeting.

Mrs. Hartkemeyer - I have no objection to having this on the next meeting.

Mrs. Vonderhaar – Also, I will have prices for all the signs coming soon.

RESOLUTION TO APPROVE OPEN PURCHASE ORDER BALANCES #21-69

Resolution to approve open purchase order balances.

Motion, made by Mrs. Hartkemeyer second by Mrs. Berding to adopt Resolution #21-69.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION TO AUTHORIZE THE DEBT SERVICE PAYMENT OF \$29,581.25 TO THE BANK OF NEW YORK MELLON #21-70

Resolution to authorize the debt service payment of \$29,581.25 to The Bank of New York Mellon.

Mrs. Vonderhaar – This is interest payment due for Bond #1 which is for the West side of Princeton Road and TIF 1 Project. This will be taken from Fund 2906.

Motion, made by Mrs. Berding second by Mrs. Hartkemeyer to adopt Resolution #21-70.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION TO AUTHORIZE DEBT SERVICE PAYMENT OF \$34,275.00 TO US BANK #21-71

Resolution to authorize the debt service payment of \$34,275.00 to US Bank.

Mrs. Vonderhaar – This is interest payment due for Bond #2 which is for the East side of Princeton Road and also from Fund 2906.

Motion, made by Mrs. Hartkemeyer second by Mrs. Berding to adopt Resolution #21-71.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

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RESOLUTION TO AUTHORIZE DEBT SERVICE PAYMENT OF \$527,993.90 TO HUNTINGTON BANK FOR REPAYMENT OF \$5 MILLION-DOLLAR GENERAL OBLIGATION BOND THAT WAS USED FOR CONSTRUCTION OF PUBLIC WORKS BUILDING, REMODEL OF THE POLICE STATION AND IMPROVEMENTS TO GILMORE ROAD #21-72

Resolution to authorize debt service payment of \$527,993.90 to Huntington Bank for repayment of \$5 million-dollar general obligation bond that was used for construction of Public Works Building, remodel of the Police Station and improvements to Gilmore Road.

Mrs. Vonderhaar – This is first half principal and interest taken out of Fund 2906.

Motion, made by Mrs. Hartkemeyer second by Mrs. Berding to adopt Resolution #21-72.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION TO AUTHORIZE THE DEBT SERVICE PAYMENT OF \$14,666.98 TO PNC BANK #21-73

Resolution to authorize the debt service payment of \$14,666.98 to PNC Bank.

Mrs. Vonderhaar - This is bond #3 for State Route Bypass 4 taken from Fund 2906.

Motion, made by Mrs. Berding second by Mrs. Hartkemeyer to adopt Resolution #21-73.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION REQUESTING BUTLER COUNTY ENGINEER CONDUCT AN ENGINEERING AND TRAFFIC INVESTIGATION ON MORRIS ROAD BETWEEN PRINCETON ROAD AND MILLIKIN ROAD #21-74

Resolution requesting Butler County Engineer conduct an engineering and traffic investigation on Morris Road between Princeton Road and Millikin Road.

Mrs. Vonderhaar – This is a result of a resident’s concern at the last meeting. If the Board would like the County to reevaluate the speed limit, then we will need a resolution. This will be at no cost.

Mr. McAbee - I hope they don’t come back and say it should be 55.

Motion, made by Mr. McAbee second by Mrs. Hartkemeyer to adopt Resolution #21-74.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION TO APPROVE PURCHASE OF TWO GOLF UTILITY CARTS AT A TOTAL COST OF \$10,200.00 #21-75

Resolution to approve purchase of two golf utility carts at a total cost of \$10,200.00.

Mrs. Vonderhaar – This would be paid out of Fund 1000. This was discussed at last meeting as well and will be used significantly for project that Chief Thomas discussed, such as fire hydrant painting.

Motion, made by Mrs. Hartkemeyer second by Mrs. Berding to adopt Resolution #21-75.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

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RESOLUTION DECLARING NUISANCE AND ORDERING ABATEMENT ON THE PROPERTIES LISTED BELOW AND FURTHER AUTHORIZING THE ZONING ADMINISTRATOR TO INITIATE COMPLAINT #21-76

Resolution declaring nuisance and ordering abatement on the properties listed below and further authorizing the Zoning Administrator to initiate complaint.

Mr. McAbee – We have an inoperable vehicle and commercial vehicle on another. Does it matter if one of them is a private street?

Mr. Barbieri, Law Director - No I don't believe so, its still in the Township. You have a statutory right to declare a nuisance in those areas.

Motion, made by Mrs. Hartkemeyer second by Mrs. Berding to adopt Resolution #21-76.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

ANNOUNCEMENTS

- Pre-Memorial Day Observance – Monday, May 24, 2021 at 7 PM
- Fairfield Township Board of Trustees Meeting – Wednesday, May 26, 2021 at 7 PM
- Fairfield Township Zoning Appeals Board Meeting – Thursday, May 27, 2021 at 7 PM
- Offices closed to observe the Memorial Day Holiday – Monday, May 31, 2021

BOARD MEMBER COMMENTS

Mrs. Hartkemeyer - At the recent EMA meeting they said they were doing about 6,000 vaccines a week at the fairgrounds.

Motion made by Mr. McAbee, second by Mrs. Hartkemeyer to adjourn at 7:56 P.M.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

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Minutes submitted by:

Shelly Schultz, Fiscal Officer

Susan Berding, Trustee Chairperson

Shannon Hartkemeyer, Trustee Vice Chairperson

Joe McAbee, Trustee

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