



## AGENDA

### **FAIRFIELD TOWNSHIP BOARD OF TRUSTEES MEETING WEDNESDAY, NOVEMBER 15, 2017 6:30 P.M.**

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**CALL TO ORDER:** President, Susan Berding

**ROLL CALL:** Fiscal Officer

**INVOCATION:** Pastor Cecil Day, Lighthouse Baptist Church

**PLEDGE OF ALLEGIANCE**

#### **PRESENTATIONS**

- Fourth quarter Auditor's Report – Julie Joyce Smith
- CPAA Presentation – new finger printing equipment
- Park Committee Update – Resident Carol Oler
- Greenlawn Video – Resident Debbie Thomas

#### **OLD BUSINESS**

- Median project – Trustee Berding

#### **ITEMS FOR BOARD DISCUSSION**

- Appropriation process for the 2018 year
- Purchase Order Work Flow
- Snow Emergency ORC 505.17

**ADMINISTRATOR'S REPORT** - Julie Vonderhaar

#### **DEPARTMENTAL REPORTS**

- Fire Department – Chief Thomas
- Police Department – Chief Chabali
- Service Department – Supervisor, Jeff Bennett
- Zoning Department – Zoning Administrator, Chuck Goins

#### **COMMUNICATION**

This is the Portion of the meeting where you, the residents of Fairfield Township, are invited to share your thoughts with the Board. Please know that this time has been set aside from the Board to listen to you. Your comments are valued and will be taken into careful consideration. The Board will not engage in dialogue at this time. Presentations are limited to three (3) minutes each.

#### **FISCAL OFFICER'S RECOMMENDATIONS AND REPORTS**

- A. Fiscal Officer's Report – Nancy Bock

- B.** Recommend motion to suspend reading of the minutes of the following meetings:
  - a. Regular Trustee Meeting of October 25, 2017
  - b. Special Trustee Meeting of November 2, 2017
- 1. Motion to approve the recommendation: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
  - a. \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee
  - b. President declares motion \_\_\_\_\_
  
- C.** Recommend motion to accept financial reports as submitted by the Fiscal Officer.
  - 1. Motion to approve the recommendation: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
    - a. \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee
    - b. President declares motion \_\_\_\_\_.
  
- D.** Recommend motion to approve payment of the bills by the Fiscal Office
  - 1. Motion to approve the recommendation: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
    - a. \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee
    - b. President declares motion \_\_\_\_\_.

**MOTIONS AND RESOLUTIONS**

- A.** Motion to accept resignation of Shon Wells from the Fire Dept. effective November 7, 2017
  - 1. Motion to accept the resignation: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
    - a. \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee
    - b. President declares motion \_\_\_\_\_.
  
- B.** Resolution No. 17-115 authorizing raise for Assistant to Fiscal Officer Dianne French
  - 1. Motion to approve the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
    - a. \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee
    - b. President declares motion \_\_\_\_\_.
  
- C.** Resolution No. 17-116 to amend the 2017 Permanent Appropriations
  - 1. Motion to approve the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
    - a. \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee
    - b. President declares motion \_\_\_\_\_.
  
- D.** Resolution No. 17-117 to repay an advance of \$4,250.00 to the General Fund
  - 1. Motion to approve the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
    - a. \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee
    - b. President declares motion \_\_\_\_\_.
  
- E.** Resolution No. 17-118 to repay an advance of \$4,340.00 to the General Fund
  - 1. Motion to approve the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
    - a. \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee
    - b. President declares motion \_\_\_\_\_.
  
- F.** Resolution No. 17-119 to advance \$10,000.00 to Fund #2903 (TIF-1 – Millikin Road Fund)
  - 1. Motion to approve the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
    - a. \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee
    - b. President declares motion \_\_\_\_\_.

**ANNOUNCEMENTS**

Office closed to observe Thanksgiving Holiday – Thursday & Friday, November 23<sup>rd</sup> and 24<sup>th</sup>, 2017  
Fairfield Township Board of Trustees Public Hearing Wednesday, October 29, 2017, at 7:00 P.M. for  
Zoning Case No. FTZC17-7C  
Fairfield Township Zoning Appeals Board Public Hearing for Zoning Case No.’s FTZA17-8V and  
FTZA17-9CU on Thursday, October 30, 2017, at Fairfield East Elementary Gym at 7:00 P.M.

**BOARD MEMBER COMMENTS**

**EXECUTIVE SESSION**

**A. RECESS TO EXECUTIVE SESSION TO DISCUSS:**

- 1. ORC 121.22 G(1) To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee
  - k. Motion to convene executive session: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
  - a. \_\_\_\_\_Berding \_\_\_\_\_Hartkemeyer \_\_\_\_\_ McAbee
  - b. President declares motion \_\_\_\_\_
  
- 2. ORC 121.22 G(8) To consider confidential information related to the marketing plans, specific business strategy, of an applicant for economic development assistance, or to negotiations with other political subdivisions
  - l. Motion to convene to executive session: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
  - a. \_\_\_\_\_Berding \_\_\_\_\_Hartkemeyer \_\_\_\_\_ McAbee
  - b. President declares motion \_\_\_\_\_

President convenes executive session at \_\_\_\_\_ P.M.

President resumes regular meeting at \_\_\_\_\_ P.M.

**ADJOURNMENT**

- Motion to Adjourn: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
- a. \_\_\_\_\_Berding \_\_\_\_\_Hartkemeyer \_\_\_\_\_ McAbee
- b. President declares meeting adjourned \_\_\_\_\_ P.M.