

Minutes

Regular Trustee Meeting

Meetings

Held

September 11

2019, Year

The Fairfield Township Trustees held a Regular Trustee Meeting Wednesday, September 11, 2019, at the Administration Building, 6032 Morris Road, Fairfield Township, OH 45011, for conducting Township business. Meeting was called to order by Mrs. Hartkemeyer, President of Board, at 6:30 PM.

ROLL CALL

Mrs. Hartkemeyer	Present
Mr. McAbee	Present
Mrs. Berding	Present

MOMENT OF SILENCE – To remember the victims of the 911 terrorist attack and honor John Carboy who passed away this week.

INVOCATION: Pastor Cecil Day, Lighthouse Church

PLEDGE OF ALLEGIANCE

PRESENTATIONS

**Commendations for Police Officers – Captain Doug Lanier
Officer Boyer, Officer Spradling, Officer Wargo and Officer Willis**

All these officers did great work over the last several months and we would like to recognize them for their hard work.

Officer Wargo observed a suspicious vehicle at 4125 Hamilton Middletown Road. **Officers Spradling and Willis** responded to assist. The subjects stole over \$1,700.00 worth of merchandise from Dick's Sporting Goods in Bridgewater Falls. Also found in the vehicle were several syringes and illegal drugs, and 2 of the subjects had warrants. **Officers Wargo, Spradling, Boyer and Morris** heard a male screaming near the police station. They located the male on Walden Ponds near Princeton Road. The Officers found approximately 45 grams of Methamphetamine, other drugs and paraphernalia. This resulted in felony drug possession and felony drug trafficking arrest.

Officer Willis initiated a traffic stop and **Officer Wargo** assisted. A subsequent investigation of the driver led to a seizure of over 250 grams of marijuana, liquid THC, and other drug paraphernalia as well as \$804.00 in cash. Investigation led to the arrest of the driver for felony drug possession and drug trafficking.

Sergeant VandeRyt is the third shift Supervisor and he issued these commendations for their exemplary police work. These Officers demonstrated care and concern for the residents of Fairfield Township, their proactive efforts are having a positive impact on our community. Thank you for a job well done!

Chief Chabali – These officers are doing a tremendous job and I want to say Thank you!

Energy Alliances – Rich Surace

We are currently the broker that works with the Township on their aggregation program. The current aggregation program is coming up in November and I brought a proposal for the renewal. I am asking for a motion for the Administrator to sign the agreement to stay with Dynegy Energy Services. The current aggregation price is \$5.49; we were able to negotiate \$4.89. This rate would start November 2019 and go through November 2022. This is roughly 11% lower rate. There is also an option to get 100% renewable energy at a rate of \$4.99.

Trustee McAbee – Since these rates will be locked in for 3 years, if the rates would continue to go down would we have the flexibility to take less?

Rich Surace – You would be locked in for the 3 years but if the prices would change significantly, we would talk to our suppliers about extending the rates. Currently the way prices look they are going to be on the rise.

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Motion made by Mrs. Hartkemeyer, second by Mrs. Berding to allow Mrs. Vonderhaar to sign the agreement between Fairfield Township and Dynegy Energy Services to provide electric generation supply.

YES – Mrs. Hartkemeyer, Mr. McAbee, Mrs. Berding

OLD BUSINESS

Millikin Road Park – Ralph Terbruggen

Trustee McAbee – Ralph is going to give an overview of the progress we have made. We met again last week with several gentlemen named John, Fred, Ralph and Jim Smith from Monroe. Jim wanted to see the sight before he starts doing his work.

Ralph Terbruggen & Fred Valerius – Presented a recommended Milliken Road park master plan. They explained reasoning and thoughts. Diagram of master plan attached. The **Board** discussed with questions by all Board members.

Trustee Hartkemeyer – Expressed concerns about the cost. Also concerns about the playground being moved and being in the way of the ballfields.

Motion made by Mr. McAbee, second by Mrs. Berding to accept the preliminary plans for the Milliken Road park as presented.

NO – Mrs. Hartkemeyer – I am not comfortable voting on something that we don't know the cost and the implementation plan. I am very interested in the park and moving forward with the plans.

YES – Mr. McAbee, Mrs. Berding

Denise McCoy, 6673 Spring Meadow – My husband and I started pastoring a small church in 2018 on Pater Avenue. We are trying to make a difference in the lives of the children in the Belmont area. There currently are no parks in this area. Would you consider putting a pocket park on the corner of Fairfax and Lennox?

The Board would like to get quotes for a park so they can move forward.

Service Building Update – Mrs. Vonderhaar – Per the Board, we were given permission to look for a Criteria Engineer for the service building. We did receive one submittal from Stephenson Consulting. Our consultant, Ken Geis, has used Stephenson for numerous projects and said his pricing is excellent. \$15,000.00 is where Stephenson came in and I believe this is a reasonable price. I recommend using Stephenson Consulting for the next phase. We do have a resolution later in the meeting that authorizes me to execute the agreement and move forward in the process.

Trustee McAbee – Are we planning on using the same service to look at the renovations and expansion of the Police Station?

Mrs. Vonderhaar – We did ask that he put that as an addendum in the event the Board wanted that piece added.

Paving Update – Mrs. Vonderhaar – I have worked with Mr. Bennett and Mr. Goins and they recently met with the county. The paving has been completed and most of the stripping is completed. Still a little curb and gutter left to do. Everything has gone really well this year. Mr. Bennett has submitted a new list, which he shared with the county and I have shared with the Board.

Minutes*Regular Trustee Meeting*MeetingsHeld*September 11**2019*, Year**ITEMS FOR BOARD DISCUSSION****New Medic, New Engine, Additional Fire Department Hire**

Mrs. Vonderhaar stated I have put Chief Thomas through lots of hoops. I've asked for multiple quotes, I have requested multiple sizing's, and quotes on used vehicles.

Chief Thomas stated this has been a long process. We have let this sit on the back burner because of the new fire station.

- New Medic 213, 2010 Horton is being replaced and 2012 Horton will move to reserve status and the new unit will become the front-line Medic unit at Station 212; the new unit is part of state bid pricing and three quotes were secured; options include purchase of used instead of new. I am considering Penn Care for new medic for full disclosure, I do have a relationship with Penn Care. They are also offering us a 14% discount. I recommend going with Penn Care with lower price.
- New Engine replacing 213 (1997) now becomes front line at Station 211 and engine 211 moves to reserve at Station 212 (all reserves location at 212); authorization to proceed with pricing secure bids.
- Additional Fire Department hire – fill in gap left by military deployment and keep as day turn inspector and community liaison when officer returns.
- Ladder truck will need to be replaced in 2022.

Chief Thomas further stated with the current deployment of one of my full-time people the overtime hours are currently up. It's not catastrophic. It is a staffing issue. We are working with less people on duty. I have someone interested in moving to a full-time position and he will be ready to be employed at next meeting.

Motion made by Mrs. Berding, second by Mr. McAbee to authorize Chief Thomas to post job and identify a candidate and make a job offer for full time firefighter/inspector/medic.
All in favor.

COMMUNICATION

Michael Berding, 4161 Millikin Road, I wanted to thank the 3 Trustees on behalf of the schools for thinking of the school district when you had property to sell. As Trustee McAbee said it's a win-win for both the schools and for Fairfield Township. It gives the schools a lot of options. In the near future if we need to expand in any way, we have the property to do so. I want to thank Mrs. Vonderhaar and your team effort in negotiating in a fair way. It's also a win-win for the city. Thank you very much.

Scott Robbins, 3445 Lake Crest Drive, my main concern is the exit out of North Fairfield Baptist Church. We've had several elderly people pull out of there and almost get hit. The visibility there is really bad. It's the Township's property and we need to address this before someone gets hurt. People fly up and down Gilmore Road and the traffic is a lot worse. The elderly people of our church are a little slow. I witnessed myself the other day when someone slammed on the brakes. It's very dangerous. Mrs. Hartkemeyer asked Mrs. Vonderhaar to work with Chief Chabali and Jeff Bennett and look into this.

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FISCAL OFFICERS REPORTS

Ms. Schultz – the reports for August should have been in your box. If you have any questions, otherwise I have nothing further.

Mr. McAbee – did the second settlement come in?

Ms. Schultz – yes, it was posted the beginning of September.

Motion made by Mrs. Berding, second by Mr. McAbee to suspend the reading of the minutes of the Regular Trustee Meeting, August 14, 2019.

YES – Mrs. Hartkemeyer, Mr. McAbee, Mrs. Berding

Motion made by Mrs. Berding, second by Mr. McAbee to approve the minutes of the Regular Trustee Meeting, August 14, 2019.

YES – Mrs. Hartkemeyer, Mr. McAbee, Mrs. Berding

Motion made by Mrs. Berding, second by Mr. McAbee to approve payment of the bills by the Fiscal Officer.

YES – Mrs. Hartkemeyer, Mr. McAbee, Mrs. Berding

ADMINISTRATOR'S REPORT

Mrs. Vonderhaar – I do have the tax settlement report; about \$4,100,000.00 posted by the fiscal office. I did send an email with all the county updates. Some important things to note; Liberty-Fairfield construction will go into next year, Hamilton-Mason is ahead of schedule and going really well. There have been some aerials out on the website from the county. We've talked about the Princeton Road culvert. The CDDG Grant; should I continue with Fairfax or if we want to look into the possibility of funding the pocket park. I did reach out to Desmond at the county and he said either project would be looked at favorably. They look at how much funding each township or municipality receives and we had received a lot of money because of the 5-Points sewer project. We dropped off that five-year waiting period and we will score more favorably. Everything was positive from Desmond. I don't know if there is a preference to which project.

Mrs. Hartkemeyer – can we do both?

Mrs. Vonderhaar – I think its just one. I can't imagine they would allow two, but I can check.

Mr. McAbee – they might not approve two, but we can submit two.

Mrs. Vonderhaar – yes, we could.

Mrs. Berding If we had to choose, I think the Township should focus on the park. I just don't want to set a precedent that we are going to be investing normal taxpayer money in any kinds of repairs on Fairfax. If we were going to make any kind of repairs on Fairfax, I think it should come from that grant.

DEPARTMENTAL REPORTS

Fire Department

Chief Thomas – I submitted my written report. I just wanted to point out the call volume as of September 1st we currently are 349 calls ahead, which is a month's work of calls and we are not slowing down. The other thing I'd like to point out, in my report, is I've added a maintenance section. I'm going to start tracking fuel costs and maintenance cost on a monthly basis. One of the things we're concerned with is our maintenance costs. Also, some of our department members participated in the 911 Memorial in Hamilton. I'd just like to thank the trustees for their continued support.

MinutesMeetingsHeldSeptember 112019, Year**Police Department**

Chief Chabali - I submitted our monthly report. What it did not show was our monthly call volume; we are up 1,502 calls compared to last year. Busy month as you can tell; a lot of vehicle unlocked and items stolen. We put out messages on Facebook but its pretty much repetitive year after year.

Mr. McAbee – staffing?

Chief Chabali – staffing wise; Officer Eley resigned and is going to the City of Eaton. That gives us an additional two that you approved. We have to replace her and Peter Morris that left about a month ago and Officer Kayleigh Marshall. We did a second test and we have some decent candidates. No doubt we will have to do that again to get five good solid candidates.

Mr. McAbee Are the cars in?

Chief Chabali Two of the three. The cars are dark blue. The lettering will be updated; more modern, and more modern lighting system. We still need to purchase equipment for the inside.

Service Department

Jeff Bennett – You have the monthly activity report. The drainage that Mr. Curry has put in Shaffer’s Park seems to work. Our mow trim tractor (2006) is broken down again. Zimmer repaired and it was an electrical issue. It has broken down again. The cost for new is \$123,000.00 which includes trade in. The county is unable to help in sharing theirs.

Zoning Department

Chuck Goins – You have my monthly report. The numbers are up with permits. We’ve been more aggressive with our violations. Zoning boards did not meet in August. We do have a meeting set for September 18th to hear a case with the Community Health Alliance and also will be reviewing the final PUD for Sherwin-Williams.

RESOLUTION TO APPROVE THE OPEN PURCHASE ORDER BALANCES

Resolution to approve open purchase order balances. #19-104

Motion made by Mrs. Berding, second by Mr. McAbee to adopt Resolution #19-104
YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION TO ACCEPT THE FIREFIGHTER EXPOSURE TO ENVIRONMENTAL ELEMENTS AND GRANT (FEEEG) PROJECT IN THE AMOUNT OF \$12,466.67 AND AUTHORIZING PAYMENT OF \$14,960.00 TO PHOENIX SAFETY OUTFITTERS FOR THE LION PARTICULATE BLOCKING HOODS FOR THE FIRE DEPARTMENT

Resolution to accept the firefighter exposure to environmental elements and grant (FEEEG) project in the amount of \$12,466.67 and authorizing payment of \$14,960.00 to Phoenix Safety Outfitters for the Lion Particulate Blocking Hoods for the fire department.

Motion made by Mrs. Berding, second by Mrs. Hartkemeyer to adopt Resolution #19-105

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION TO APPROVE PURCHASE PER STATE CONTRACT, A NEW 2019 AMBULANCE FROM PENNCARE/BRAUN FOR THE FIRE DEPARTMENT IN THE TOTAL AMOUNT OF \$228,926.00

Resolution to approve purchase per state contract, a new 2019 ambulance from PennCare/Braun for the Fire Department in the total amount of \$228,926.00

Motion made by Mrs. Hartkemeyer, second by Mrs., Berding to adopt Resolution #19-106

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

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RESOLUTION TO DISPERSE \$358,351.26 FROM THE TIF FUNDS FOR DISTRIBUTION OF 25% COLLECTION TO THE FAIRFIELD CITY SCHOOL DISTRICT

Resolution to disperse \$358,351.26 from the tax increment financing fund numbers 2903 and 2906 for distribution of 25 percent collection to the Fairfield City School District.
Motion made by Mr. McAbee, second by Mrs. Berding to adopt Resolution #19-107
YES – Mrs. Hartkemeyer, Mr. McAbee, Mrs. Berding

RESOLUTION AUTHORIZING FAIRFIELD TOWNSHIP TO PARTICIPATE IN THE STATE OF OHIO COOPERATIVE PURCHASING PROGRAM #19-108
Resolution authorizing Fairfield Township to participate in the State of Ohio Cooperative Purchasing Program.

Motion made by Mr. McAbee, second by Mrs. Hartkemeyer to adopt Resolution #19-108

YES – Mrs. Hartkemeyer, Mr. McAbee, Mrs. Berding

RESOLUTION AUTHORIZING THE ADMINISTRATOR TO ENTER INTO CONTRACT WITH T.R. GEAR LANDSCAPING FOR THE FAIRFIELD TOWNSHIP PRINCETON ROAD MEDIANS IN THE AMOUNT OF \$10,996.00- **TABLED** #19-109

Motion made by Mrs. Hartkemeyer, second by Mrs. Berding to **TABLE** resolution #19-109 until a later meeting.

YES – Mrs. Hartkemeyer, Mr. McAbee, Mrs. Berding

RESOLUTION DECLARING NUISANCE AND ORDERING ABATEMENT ON PROPERTIES LISTED #19-110

Resolution declaring nuisance and ordering abatement on the properties listed below and further authorizing the Zoning Administrator to initiate complaint.

Motion made by Mr. McAbee, second by Mrs. Berding to adopt Resolution #19-110

YES – Mrs. Hartkemeyer, Mr. McAbee, Mrs. Berding

RESOLUTION AUTHORIZING ADMINISTRATOR TO ACCEPT THE PROPOSAL FROM STEPHENSON CONSULTING TO ACT AS CRITERIA ENGINEER FOR THE SERVICE DEPARTMENT BUILDING PROJECT #19-111

Resolution to accept the proposal from Stephenson Consulting and authorize the Administrator to execute the Criteria Engineer Contract for purpose of a design build Service Department Building project.

Motion made by Mrs. Berding, second by Mr. McAbee to adopt Resolution #19-111

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

TOWNSHIP SCHEDULE

- Fairfield Township Zoning Commission, Wednesday, September 18, 2019 at 7:00PM - Community Christian Church
- Fairfield Township Board of Trustees Meeting, Wednesday, September 25, 2019 at 6:30 PM.
- Treat Street at Bridgewater Falls, Saturday, October 26, 2019 – 2:00 PM-4:00 PM.

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BOARD MEMBER COMMENTS

Trustee Berding – The school district has invited us to community night which coincides with the homecoming game on October 4th. We participated in this last year, they have reserved in zone seating for us. This is a nice way to get together with school and city officials. I am planning on attending and hoping the other trustees can attend also.

Trustee McAbee – The parks committee will meet again next Thursday, here at 7:00 PM. We will continue to work on our parks.

Trustee Hartkemeyer – I attended the EMA – Emergency Management Association meeting yesterday. Some of the issues they covered were the Dayton tornado and shooting. They responded to the warehouse fire in Hamilton. They had some lengthy discussion about the Sherriff proposal to take over the EMA.

On October 15 – LEPC – Table Top Exercise @ Liberty Center from 9:00-12:00
November 8 – Safety Summit @ VOA Lodge

Tomorrow I will be attending the OKI meeting in Downtown Cincinnati

Trustee McAbee – In our packets there was information about the refinancing of the Rt. 4 bonds. I know the interest rate is lower, but we should consider paying off our portion. We owe more than the City of Hamilton and Butler County.

Trustee Hartkemeyer – We need to be cautious if we choose to do this because it will deplete some of our funds and inhibit going forward with some of the other projects we currently have.

EXECUTIVE SESSION

Motion made by Mrs. Hartkemeyer, second by Mrs. Berding to enter Executive Session, in accordance with ORC 121.22 G (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee.

ROLL CALL

Mrs. Hartkemeyer	Yes
Mr. McAbee	Yes
Mrs. Berding	Yes

Adjourned into executive session at 9:19 PM

Trustee’s reconvened at 9:50 PM

ROLL CALL

Mrs. Hartkemeyer	Present
Mr. McAbee	Present
Mrs. Berding	Present

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Motion made by Mrs. Berding, second by Mrs. Hartkemeyer to authorize the Administrator to advertise for a Finance Director position.

Trustee McAbee – I have strong reservations about the timing being so close to the elections. I think we should wait until after the election before we make a fundamental change like this.

Trustee Hartkemeyer – We need to provide continuity to our operations.

Trustee Berding – My concern is we get someone in as soon as possible to help with the year-end activities.

Trustee McAbee – We are at the same staffing we have been for years. Very interesting to me the timing. Once again, I have very strong reservations.

Trustee Hartkemeyer – Ms. Schultz has brought this to the Boards attention multiple times.

Trustee Berding – We have asked for job descriptions and suggested pay scales and we have been provided with that information, so I believe we are ready to move forward.

Trustee McAbee – This is the first public conversation about this and we are still not disclosing any or everything that concerns the position. So, once again I am expressing strong reservations.

YES – Mrs. Hartkemeyer, Mrs. Berding

NO – Mr. McAbee

Motion made by Mrs. Hartkemeyer, second by Mr. McAbee to adjourn at 9:51 P.M. All in favor.

ROLL CALL

Mrs. Hartkemeyer	Yes
Mr. McAbee	Yes
Mrs. Berding	Yes

Minutes submitted by:

Shelly Schultz
Shelly Schultz, Fiscal Officer

Shannon Hartkemeyer
Shannon Hartkemeyer, President

Joe McAbee
Joe McAbee, Trustee

Susan Berding
Susan Berding, Trustee

Minutes Regular Trustee Meeting Meetings

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FAIRFIELD TOWNSHIP
RESOLUTION NO. 19-104

RESOLUTION TO APPROVE OPEN PURCHASE ORDER BALANCES.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board hereby approves the Open Purchase Order Balances, attached hereto as Exhibit "A".

SECTION 2: The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 3 This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 4: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 5: This resolution shall take effect at the earliest period allowed by law.

Adopted: September 11, 2019

Board of Trustees

Shannon Hartkemeyer: Shannon Hartkemeyer

Joe McAbee: Joe McAbee

Susan Berding Susan Berding

Vote of Trustees

yes
yes
yes

AUTENTICATION

This is to certify that this is a resolution which was duly passed, and filed with the Fairfield Township Fiscal Officer this 11th day of September, 2019.

ATTEST:

Shelly Schultz
Shelly Schultz, Fairfield Township Fiscal Officer

APPROVED AS TO FORM:

L.E. Barbieri
Lawrence E. Barbieri, Township Law Director

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FAIRFIELD TOWNSHIP

RESOLUTION NO. 19-105

RESOLUTION TO ACCEPT THE FIREFIGHTER EXPOSURE TO ENVIRONMENTAL ELEMENTS AND GRANT (FEEEG) PROJECT IN THE AMOUNT OF \$12,466.67 AND AUTHORIZING PAYMENT OF \$14,960.00 TO PHOENIX SAFETY OUTFITTERS TO FOR THE LION PARTICULATE BLOCKING HOODS, FOR THE FIRE DEPARTMENT.

WHEREAS: The Fire Department was awarded the Firefighter Exposure to Environmental Elements Grant (FEEEG) Project Grant in the amount of \$12,466.67 from the Ohio Bureau of Workers' Compensation (Grant); and

WHEREAS: The Grant is intended for the purchase of Lion Particulate Blocking Hoods; and

WHEREAS: The purchase and cost of (145) Lion Particulate Blocking Hoods, Nomex Sahara is \$14,960.00 which leaves a balance owed of \$2,493.33; and

WHEREAS: This will be paid out of Fund No. 2111;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board hereby accepts the Firefighter Exposure to Environmental Elements and Grant (FEEEG) Project in the amount of \$12,466.67 and authorizes the payment balance of \$14,960.00 to Phoenix Safety Outfitters as set forth on the attached Exhibit "A".

SECTION 2: The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 3 This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 4: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 5: This resolution shall take effect at the earliest period allowed by law.

Adopted: September 11, 2019

Board of Trustees

Shannon Hartkemeyer: *Shannon Hartkemeyer*

Joe McAbee:

Joe McAbee

Susan Berding

Susan Berding

Vote of Trustees

yes

yes

yes

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AUTHENTICATION

This is to certify that this is a resolution which was duly passed, and filed with the Fairfield Township Fiscal Officer this 11th day of September, 2019.

ATTEST:

Shelly Schultz
Shelly Schultz/Fairfield Township Fiscal Officer

APPROVED AS TO FORM:

L. E. Barbieri
Lawrence E. Barbieri, Township Law Director

Minutes Regular Trustee Meeting Meetings

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FAIRFIELD TOWNSHIP
RESOLUTION NO. 19-106

RESOLUTION TO APPROVE PURCHASE PER STATE CONTRACT, A NEW 2019
AMBULANCE FROM PENNCARE/BRAUN FOR THE FIRE DEPARTMENT IN THE
TOTAL AMOUNT OF \$228,926.00.

WHEREAS: The Fire Chief has recommended the purchase of a new ambulance for the health,
safety, and welfare of the residents of Fairfield Township;

AND WHEREAS: The Board has determined that the current budget can sustain this purchase in
the EMS Fund, 2281;

NOW, THEREFORE, BE IT RESOLVED, by the Trustees of Fairfield Township, Butler County,
Ohio, as follows:

SECTION 1: The Board of Trustees hereby approves the purchase of an Ambulance from
PennCare/Braun for the Fire Department in the total amount of \$228,926.00, per
State Contract to be paid out of EMS Fund No 2281, and included herein as
Attachment "A".

SECTION 2: This resolution is the subject of the general authority granted to the Board of
Trustees through the Ohio Revised Code and not the specific authority granted to
the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 3: That it is hereby found and determined that all formal actions of this Board
concerning and relating to the passage of this Resolution were taken in meetings
open to the public, in compliance with all legal requirements including §121.22 of
the Ohio Revised Code.

SECTION 4: This Resolution shall take effect at the earliest period allowed by law.

Adopted: September 11, 2019

Board of Trustees
Shannon Hartkemeyer: Shannon Hartkemeyer
Joe McAbee: Joe McAbee
Susan Berding: Susan Berding

Vote of Trustees:
YES
YES
YES

AUTHENTICATION

This is to certify that this is a resolution which was duly passed, and filed with the Fairfield
Township Fiscal Officer, this 11th day of September, 2019.

ATTEST:

Shelly Schultz
Shelly Schultz, Fairfield Township Fiscal Officer

APPROVED AS TO FORM:

L. E. Barbieri
Lawrence E. Barbieri, Township Law Director

Minutes Regular Trustee Meeting Meetings

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FAIRFIELD TOWNSHIP
RESOLUTION NO. 19-107

RESOLUTION TO DISPERSE \$358,351.26 FROM THE TAX INCREMENT FINANCING FUNDS NUMBERS 2903 AND 2906 FOR DISTRIBUTION OF 25 PERCENT COLLECTION TO THE FAIRFIELD CITY SCHOOL DISTRICT.

WHEREAS: Under the TIF Agreements Fairfield Township signed an agreement with the Fairfield City School District to distribute 25% of the TIF collection to them for each tax settlement: and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board hereby appropriates \$ 358,351.26 to 2001 TIF Zone By-Pass 4/Princeton Road Tax Increment Financing Fund NO. 2906 and to the 1998 TIF Zone By-Pass/Millikin Road Tax Increment Financing for #2903 for distribution of 25 percent of collection of payment amount in lieu of taxes to the Fairfield City School District.

SECTION 2: The Trustees of Fairfield Township do hereby dispense with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and do authorize the adoption of this resolution upon its first reading.

SECTION 3 This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 4: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 5: This resolution shall take effect at the earliest period allowed by law.

Adopted: September 11, 2019

Board of Trustees

Shannon Hartkemeyer: Shannon Hartkemeyer

Joe McAbee: Joe McAbee

Susan Berding: Susan Berding

Vote of Trustees

YES

YES

YES

AUTHENTICATION

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this 11th day of September, 2019.

ATTEST:

Shelly Schultz
Shelly Schultz, Fairfield Township Fiscal Officer

APPROVED AS TO FORM:

L. E. Barbieri
Lawrence E. Barbieri, Township Law Director

RECORD OF PROCEEDINGS

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EXHIBIT A

Fund			
Taxes Collected			
25% School District Payment			
TIF - Millikin Road	2903	\$	101,375.92
2903-190-591-1046			\$
TIF - Princeton Road	2906	\$	1,332,029.13
2906-190-591-1046			\$
			333,007.28
TOTALS			
		\$	1,433,405.05
		\$	358,351.26

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FAIRFIELD TOWNSHIP

RESOLUTION NO. 19-108**RESOLUTION AUTHORIZING FAIRFIELD TOWNSHIP TO PARTICIPATE IN THE STATE
OF OHIO COOPERATIVE PURCHASING PROGRAM.**

WHEREAS: Ohio's Cooperative Purchasing Act (AM. Sub. H.B. No. 100), was signed into law on December 4, 1985; and

WHEREAS: Effective March 6, 1986, Ohio's Cooperative Purchasing Act provides the opportunity for counties, townships, municipal corporations, regional transit authorities, regional airport authorities or port authorities and school districts, conservancy districts, township park districts and park districts and other authorities, to participate in contracts distributed by the State of Ohio, Department of Administrative Services, Office of Cooperative Purchasing for the purchase of supplies, services, equipment and certain materials;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: That the Board hereby requests authority in the name of Fairfield Township to participate in state contracts which the Department of Administrative Services, Office of State Purchasing has entered into and the Office of Cooperative Purchasing has distributed for the purchase of supplies, services, equipment and certain other materials pursuant to Revised Code Section 125.04.

SECTION 2: That Fairfield Township is hereby authorized to agree in the name of Fairfield Township to be bound by all contract terms and conditions as the Department of Administrative Services, Office of Cooperative Purchasing prescribes. Such terms and conditions may include a reasonable annual membership fee to cover the administrative costs which the Department of Administrative Services incurs as a result of Fairfield Township participation in the contract. Further, that Fairfield Township does hereby agree to be bound by all such terms and conditions and to not cause or assist in any way the misuse of such contracts or make contract disclosures to non-members of the Coop for the purpose of avoiding the requirements established by ORC 125.04.

SECTION 3: That Fairfield Township is hereby authorized to agree in the name of Fairfield Township to directly pay any vendor, under each such state contract in which it participates for items it receives pursuant to the contract, and Fairfield Township does hereby agree to directly pay the vendor.

SECTION 4: The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 5: This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 6: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

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SECTION 7: This resolution shall take effect at the earliest period allowed by law.

Adopted: September 11, 2019

Board of Trustees

Shannon Hartkemeyer:	<u>Shannon Hartkemeyer</u>	<u>YES</u>
Joe McAbee:	<u>Joe McAbee</u>	<u>YES</u>
Susan Berding	<u>Susan Berding</u>	<u>YES</u>

AUTHENTICATION

This is to certify that this is a resolution which was duly passed, and filed with the Fairfield Township Fiscal Officer this 11th day of September, 2019.

ATTEST:

Shelly Schultz
 Shelly Schultz, Fairfield Township Fiscal Officer

APPROVED AS TO FORM:

L. E. Barbieri
 Lawrence E. Barbieri, Township Law Director

Minutes Regular Trustee Meeting Meetings

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FAIRFIELD TOWNSHIP
RESOLUTION NO. 19-109

RESOLUTION AUTHORIZING THE ADMINISTRATOR TO ENTER INTO CONTRACT
WITH T.R. GEAR LANDSCAPING FOR THE FAIRFIELD TOWNSHIP
PRINCETON ROAD MEDIANS, AT A TOTAL AMOUNT OF \$10,996.00.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board hereby authorizes the Administrator to enter into contract with T.R. Gear Landscaping for the Fairfield Township Princeton Road Medians, at a total cost of \$10,996.00, to be paid from Fund No. 2906, attached hereto as Exhibit "A".

SECTION 2: The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 3 This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 4: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 5: This resolution shall take effect at the earliest period allowed by law.

Adopted: September 11, 2019

First Reading

Board of Trustees

Vote of Trustees

Shannon Hartkemeyer

Joe McAbee:

Susan Berding

AUTHENTICATION

This is to certify that this is a resolution which was duly passed, and filed with the Fairfield Township Fiscal Officer this 11th day of September, 2019.

ATTEST:

Motion to table

Shelly Schultz

Shelly Schultz, Fairfield Township Fiscal Officer

APPROVED AS TO FORM:

L.E. Barbieri

Lawrence E. Barbieri, Township Law Director

Minutes*Regular Trustee Meeting*MeetingsHeld*September 11*Year*2019*

FAIRFIELD TOWNSHIP
RESOLUTION NO. 19-110

RESOLUTION DECLARING NUISANCE AND ORDERING ABATEMENT ON THE
PROPERTIES LISTED BELOW AND FURTHER AUTHORIZING THE ZONING
ADMINISTRATOR TO INITIATE COMPLAINT.

WHEREAS: Uncontrolled vegetation, unsecured property, and/or refuse, junk and debris were reported at the properties listed below; and

- 3885 Hassfurt Drive – High Grass
- 1926 Tuley Road – High Grass
- 1920 Tuley Road – High Grass
- 2655 Tylersville Road – High Grass
- 2640 Tylersville Road – High Grass
- 3272 Cheyenne Court – Junk Vehicle

WHEREAS: The Ohio Revised Code Section 505.87 provides that, at least seven days prior to providing for the abatement, control or removal of any vegetation, garbage, refuse or debris, or securing the property, the Board of Trustees shall notify the owner of the land and any holders of liens of record upon the land; and

WHEREAS: The Ohio Revised Code Section 505.87 provides that, if the Board of Trustees determines within twelve consecutive months after a prior nuisance determination that the same owner's maintenance of vegetation, garbage refuse, or other debris on the same land in the township constitutes a nuisance, at least four days prior to providing for the abatement, control or removal of the nuisance, the Board must send notice of the subsequent nuisance determination to the landowner and to any lienholders of record by first class mail; and

WHEREAS: In accordance with Ohio Revised Code Section 505.87, the Township Trustees have the authority to contract to abate the nuisances and have the costs incurred assessed to the property tax bills;

NOW, THEREFORE, **BE IT RESOLVED**, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: That this Board specifically finds and hereby determines that the uncontrolled growth of vegetation and/or the refuse and debris on each of the said properties listed above constitute a nuisance within the meaning of Ohio Revised Code Section 505.87, and the Board directs that notice of this action be given to owners of the said property and lienholders in the manner required by Ohio Revised Code Section 505.87.

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SECTION 2: That this Board hereby orders the owners of said property to remove and abate the nuisances within seven days after notice of this order is given to the owners and lienholders of record, and within four days after notice of this order is given to the owners and lienholders of record for properties previously determined to be a nuisance. If said nuisances are not removed and abated by the said owners, or if no agreement for removal and abatement is reached between the Township and the owners and lienholders of record within four or seven days after notice is given, the Zoning Administrator shall cause the nuisances to be removed, and the Township shall notify the County "Auditor to assess such cost plus administrative expense to the property tax bills for the said parcel, as provided in Ohio Revised Code Section 505.87.

SECTION 3: The Board hereby dispense with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 4: This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 5: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 6: This resolution shall be declared an emergency and shall take effect at the earliest period allowed by law and to facilitate remediation of the nuisance throughout the growing season.

Adopted: September 11, 2019

Board of Trustees

Vote of Trustees

Shannon Hartkemeyer:

Shannon Hartkemeyer

YES

Joe McAbee:

Joe McAbee

YES

Susan Berding:

Susan Berding

YES

AUTHENTICATION

This is to certify that this is a resolution which was duly passed, and filed with the Fairfield Township Fiscal Officer this 11th day of September, 2019.

ATTEST:

Shelly Schultz

Shelly Schultz, Fairfield Township Fiscal Officer

APPROVED AS TO FORM:

L. E. Barbieri

Lawrence E. Barbieri, Township Law Director

RECORD OF PROCEEDINGS

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FAIRFIELD TOWNSHIP RESOLUTION NO. 19-111

RESOLUTION TO ACCEPT THE PROPOSAL FROM STEPHENSON CONSULTING AND
AUTHORIZE THE ADMINISTRATOR TO EXECUTE THE CRITERIA ENGINEER
CONTRACT FOR PURPOSE OF A DESIGN BUILD SERVICE DEPARTMENT BUILDING
PROJECT.

WHEREAS: The Board determined a need for a new Service Department Building and picked a location
for said building on Gilmore Road; and

WHEREAS: A Request for Qualifications (RFQ) was advertised for the selection of a Criteria Engineer
to lead the Design Build Contractor selection; and

WHEREAS: Stephenson Consulting was the best, most reasonable, and most responsive bid received;
and recommended by the Administrator;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler
County, Ohio, as follows;

SECTION 1: The Board hereby authorizes the Administrator to accept and sign the proposal submitted
by Stephenson Consulting, LLC which includes the selection of a Design Build team and
begins the process of building a Service Department Building, as set forth on the attached
Exhibit "A".

SECTION 2: The Board hereby dispenses with the requirement that this resolution be read on two
separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon
its first reading.

SECTION 3 This resolution is the subject of the general authority granted to the Board of Trustees
through the Ohio Revised Code and not the specific authority granted to the Board of
Trustees through the status as a Limited Home Rule Township.

SECTION 4: That it is hereby found and determined that all formal actions of this Board concerning and
relating to the passage of this Resolution were taken in meetings open to the public, in
compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 5: This resolution shall take effect at the earliest period allowed by law.

Adopted: September 11, 2019

Board of Trustees

Shannon Hartkemeyer: Shannon Hartkemeyer

Joe McAbee: Joe McAbee

Susan Berding: Susan Berding

Vote of Trustees

Yes

Yes

Yes

RECORD OF PROCEEDINGS

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AUTHENTICATION

This is to certify that this is a resolution which was duly passed, and filed with the Fairfield Township Fiscal Officer this 11th day of September, 2019.

ATTEST:

Shelly Schultz
Shelly Schultz, Fairfield Township Fiscal Officer

APPROVED AS TO FORM:

L. E. Barbieri
Lawrence E. Barbieri, Township Law Director

Minutes _____ Meetings

Held _____, Year