

Minutes Regular Trustee Meeting Meetings

Held June 13, 2018, Year

The Fairfield Township Trustees held a Regular Trustee Meeting Wednesday, June 13, 2018, at the Administration Building, 6032 Morris Road, Fairfield Township, OH 45011, for conducting Township business. Meeting was called to order by Mrs. Berding, President of Board, at 6:30 PM.

ROLL CALL

Mrs. Berding	Present
Mr. McAbee	Present
Mrs. Hartkemeyer	Present

INVOCATION: Pastor Cecil Day, Lighthouse Baptist Church

PLEDGE OF ALLEGIANCE

RESOLUTION TO APPOINT FULL-TIME FIREFIGHTER/PARAMEDIC DANIEL GAULT #18-83

Resolution authorizing the appointment of full-time Firefighter/Paramedic Daniel Gault, at an hourly rate of \$18.25/hour, with a one-year probationary period.

Motion made by Mr. McAbee, second by Mrs. Hartkemeyer to adopt Resolution #18-83
YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

Chief Thomas – Daniel has worked for us since 2016 and just recently completed paramedic school. We are very pleased to welcome him full time and look forward to great things from him.

Trustee Berding – We are very happy to have Daniel as a part of the Fairfield Township family and congratulate him and welcome him aboard. His first day will be June 18, 2018.

PRESENTATIONS

Trustee Berding – Swearing in of Firefighter/Paramedic Daniel Gault

ITEMS FOR BOARD DISCUSSION

Discussion of meeting dates 6/27/18 and 7/25/18

We have several people that cannot make the June 27 meeting. We will keep the June 27 meeting on the calendar and decide by Friday the 22nd if we have an urgent need for the meeting, if not the meeting will be cancelled.

July 25th meeting will stay on the calendar and Ms. Schultz will get Fiscal Office to cover in her absence.

Motion made by Mr. McAbee, second by Mrs. Berding to set the 2019 Tax Budget Hearing for July 11, 2018 @ 6:30 PM.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

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ADMINISTRATOR'S REPORT

Mrs. Vonderhaar - I provided an economic development update. I met with the Veteran's group regarding location of the Veterans Memorial Park. Trustee Berding can give an update on this. Our first movie night of the summer was cancelled due to poor weather. The Community Engagement Committee met and provided a report which I will forward to the Board. The Zoning Resolution was sent out to the Board today.

We can do the ground breaking ceremony for the new firehouse anytime. We will look at setting a date at our July meeting.

Trustee Berding – In reference to the Fairfax Avenue property we had a meeting the end of May with the Jordan residents. The County Engineers office, Ken Geis, Larry Barbieri met along with Julie and I. It was recommended, for a short term solution, our Service Department go and use our camera to look and see what is going on. Our Service Department went out the next day and did some work. We don't have a long term solution at this point. The Township will be applying for the block grant again this year.

Trustee McAbee – Expressed concern about the amount of JEDD money being received. Want to make sure we are receiving the correct amount of money from our businesses.

Mrs. Vonderhaar – The Fiscal Office should be receiving a list of business that are contributing to the JEDD. Mrs. Vonderhaar will get with Ms. Schultz to make sure the list that is being sent is correct.

DEPARTMENTAL REPORTS**Fire Department**

Chief Thomas – Submitted monthly written report. Working on the hiring process with the Police Department to get background check for remaining candidates. We are able to hire the second employee tonight. We have ranked the remaining candidates and moving them to the background check process. Hope to have this done before the end of the summer.

Trustee McAbee – Do we have any additional part time position being filled?

Chief Thomas – We have 3 in the process to be ready for the next meeting.

Police Department

Chief Chabali - Submitted our report. We have two candidates awaiting results of the medical. We now need a third candidate due to Officer Robbins leaving. We have a detective dedicated to helping the Fire Chief with background checks. We will finalize acceptance of Officer Robbins resignation.

We have resolutions to appoint Anita Snyder and Michelle Couch full time Police Clerk positions with a \$5.00 per hour increase with no medical benefits. We really need their help. Both ladies are great employees that work well together.

Trustee McAbee – We usually create positions before hiring or promoting from within. Do we have in the budget to go from part time to full time? Usually we see their reviews first.

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Trustee Berding – We had an individual budgeted that didn't come back. I am in favor of doing what it takes to properly run the department. I am very appreciative of these ladies and the excellent work they have done.

Trustee Hartkemeyer – I reviewed your report and did have some questions, which you responded with answers. Thank you for your promptness in getting back with me. I am in favor of moving forward and appreciate having great dedicated employees.

Service Department

Jeff Bennett – The Durapatch has been completed with the \$45,000.00 that was allotted in the budget. The only area they didn't get accomplished were a few streets in Weathered Oak and a few back behind Home Depot. Met with fencing companies to install fencing around the recycling bins at the Police Department. I haven't received the estimates yet. This would be a "U" shaped fencing around the recycle bins to keep trash from blowing into the Dog Park.

ADA compliant sidewalks were completed last Friday. We are trying to get crosswalk markings but haven't heard back.

Received an e-mail about getting an Eagle Scout to build a bench or swing in dedication to Mr. McKendry, possibly meeting on the 27th.

Trustee McAbee – Back to the Durapatch, maybe next year they can post no parking signs.

Jeff Bennett – Will explore the cost of finishing up the streets that didn't get finished.

Our next process is crack seal, will get this finished when the machine is available.

We are currently down a mower trim tractor, hoping to have the problem diagnosed by this Friday. We have been using weed eaters for now, costs \$14,000.00 a month to rent one. We will need to budget for new mower next year, base price is \$110,000.00.

Zoning Department

Chuck Goins – Our complaints have been increasing with the warm weather. Our intern has been busy following up with the complaints and taking pictures. 25 zoning permits were approved in May. The Zoning Appeals Board met and approved the variance request by Community Christian Church to create a multiuse building that exceeded the max size allowed.

Trustee McAbee – Trash and tall grass by Menards, not sure who owns that property. Chuck will research and take care of that.

FISCAL OFFICERS REPORTS

Ms. Schultz – Financial reports were put in boxes, I reviewed all expenses. The Fiscal Office has been staying very busy. The Ohio Checkbook has been updated.

Motion made by Mr. McAbee, second by Mrs. Hartkemeyer to suspend the reading of the minutes of the Regular Trustee Meetings, May 23, 2018.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

Motion made by Mr. McAbee, second by Mrs. Hartkemeyer to approve the minutes of the Regular Trustee Meetings, May 23, 2018.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

Motion made by Mr. McAbee, second by Mrs. Berding to accept the financial reports as submitted by the Fiscal Officer Shelly Schultz.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

Motion made by Mr. McAbee, second by Mrs. Berding to approve payment of the bills by the Fiscal Officer.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

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RESOLUTIONS WITH FIRST READ (OPTION TO PASS)

RESOLUTION TO APPROVE APPOINTMENT OF A PART TIME POLICE
DEPARTMENT PROPERTY ROOM CUSTODIAN #18-84

Resolution to approve the appointment of Jeff Yaney as part-time Police Department property room custodian, at an hourly rate of \$20.00, with a 12-month probationary period, effective immediately.

Motion made by Mr. McAbee, second by Mrs. Hartkemeyer to adopt Resolution #18-84
YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION TO APPROVE APPOINTMENT OF ANITA SNYDER AS FULL-
TIME POLICE CLERK #18-85

Resolution to approve Anita Snyder as full-time Police Clerk, at an hourly rate of \$19.01, effective immediately.

Motion made by Mr. McAbee, second by Mrs. Berding to adopt Resolution #18-85
YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION TO APPROVE APPOINTMENT OF MICHELLE COUCH AS FULL-
TIME POLICE CLERK #18-86

Resolution to approve Michelle Couch as full-time Police Clerk, at an hourly rate of \$17.08, effective immediately.

Motion made by Mr. McAbee, second by Mrs. Hartkemeyer to adopt Resolution #18-86
YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION TO AUTHORIZE THE PURCHASE ORDER LIST #18-87

Resolution to approve open purchase order balances.

Motion made by Mrs. Berding, second by Mrs. Hartkemeyer to adopt Resolution #18-87
YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION TO PURCHASE (25) GLOCK PISTOLS AND ACCESSORIES FOR
THE POLICE DEPARTMENT FROM KIESLER'S POLICE SUPPLY, INC., AT A
TOTAL COST OF \$6,233.30. #18-88

Resolution to approve the purchase of (25) twenty-five Glock Pistols and Accessories for the Police Department from Kiesler's Police Supply, Inc, at a total cost of \$6,233.30.

Motion made by Mr. McAbee, second by Mrs. Hartkemeyer to adopt Resolution #18-88
YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION TO APPROVE ESTIMATE FROM CURRY & SON'S
CONSTRUCTION COMPANY FOR PAVEMENT AND CURB REPAIR AT 6297
EDWOOD DRIVE IN THE AMOUNT OF \$6,700.00. #18-89

Resolution to approve the estimated cost of \$6,700.00 from Curry and Sons Construction Company for the pavement and curb repair at 6297 Edwood Drive in Fairfield Township.

Motion made by Mr. McAbee, second by Mrs. Berding to adopt Resolution #18-89
YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION TO AUTHORIZE ACCEPTANCE OF PAYMENTS BY FINANCIAL
TRANSACTION DEVICES FOR TOWNSHIP EXPENSES. #18-90

Resolution to approve the acceptance of payments by financial transaction devices for Township expenses.

Motion made by Mrs. Berding, second by Mr. McAbee to adopt Resolution #18-90
YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

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RESOLUTION DECLARING A NUISANCE AND ORDERING ABATEMENT ON THE PROPERTIES LISTED. #18-91

Resolution declaring nuisance and ordering abatement on the properties listed below and further authorizing the Zoning Administrator to initiate complaint.

Motion made by Mr. McAbee, second by Mrs. Hartkemeyer to adopt Resolution #18-91
YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION DECLARING A NUISANCE AND ORDERING ABATEMENT ON THE PROPERTY LISTED. #18-92

Resolution declaring nuisance and ordering abatement on the property listed below and further authorizing the Zoning Administrator to initiate complaint.

Motion made by Mrs. Berding, second by Mrs. Hartkemeyer to adopt Resolution #18-92
YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION TO AUTHORIZE ADMINISTRATOR TO EXECUTE AN AGREEMENT WITH D. RUSSELL LEE FOR SALE OF FIRE EQUIPMENT (MSA AIR PACKS) PER THE ATTACHED AGREEMENT. #18-93

Resolution authorizing the Administrator to execute an agreement with Butler Tech for sale of fire apparatus in exchange for training facility use of equal value.

Motion made by Mr. McAbee, second by Mrs. Berding to adopt Resolution #18-93
YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION TO AUTHORIZE EQUIPPING OF (2) NEW 2018 FORD INTERCEPTOR SUV'S FROM CAMP SAFETY EQUIPMENT IN THE TOTAL AMOUNT OF \$25,563.90, FOR THE POLICE DEPARTMENT #18-94

Resolution to authorize equipping of (2) new 2018 Ford Interceptor SUV's for the Police Department from Camp Safety Equipment in the total amount of \$25,563.90.

Motion made by Mrs. Berding, second by Mr. McAbee to adopt Resolution #18-94
YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION TO APPOINT KARLA CHANEY AS AN ALTERNATE MEMBER OF THE FAIRFIELD TOWNSHIP ZONING APPEALS BOARD #18-95

Resolution appointing Karla Chaney as an alternate member of the Fairfield Township Zoning Appeals Board effective immediately to the term which expires January 31, 2020.

Motion made by Mr. McAbee, second by Mrs. Hartkemeyer to adopt Resolution #18-95
YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

TOWNSHIP SCHEDULE

- Fairfield Township Board of Trustees Meeting – Wednesday, June 27, 2018, 6:30 PM.

BOARD MEMBER COMMENTS

Trustee Hartkemeyer – I received posters to hang up regarding pedestrian safety and how to properly cross the street. I will leave them for the Police and Fire Departments to hang up. We could put this on our Facebook page also.

We gave a proclamation to a young man, Andrew Wilson and he wrote a thank you letter to our Township, he will be participating in the 2018 Australian Down Under Sports Track and Field Competition.

I went to the Rentschler Park Opening two weekends ago; we did a Flag Ceremony for the ribbon cutting. They have opened an additional bike trail and will be opening up the Fieldhouse.

Would like the Trustees to give some thought to a Frisbee golf course. Would like to see us clean up ours and put it to use.

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Trustee McAbee – Butler County TID met this week and everything is on schedule with Southern Crossing. Dedication will be on Saturday morning, August 11. This will be at Hamilton Mason extended, on the bridge.

Parks Committee meeting for tomorrow has been cancelled. We are trying to stay on target, in July vendors will be in to give us estimates on playground equipment.

Tomorrow at 11:00 AAA is having their grand opening. They joined Hamilton Chamber because they were in the City of Hamilton. They will be closing their Oxford location later this summer and employees will be relocated to the Township store.

Trustee Berding – Mrs. Vonderhaar and I went out with Veterans to talk about the Veterans Memorial. We talked about locations, no plans were made but we provided an update on what we are doing. We had 2 people volunteer to be Veteran representatives on the committee.

EXECUTIVE SESSION

Motion made by Mrs. Berding, second by Mrs. Hartkemeyer to enter Executive Session, in accordance with ORC 121.22 G (1), consider the appointment, employment, or compensation of a public employee or official.

ROLL CALL

Mrs. Berding	Yes
Mr. McAbee	Yes
Mrs. Hartkemeyer	Yes

Adjourned into executive session at 8:12 PM

Trustee's reconvened at 9:19 PM

ROLL CALL

Mrs. Berding	Present
Mr. McAbee	Present
Mrs. Hartkemeyer	Present

Motion made by Mrs. Hartkemeyer, second by Mrs. Berding to adjourn at 9:20 P.M. All in favor.

ROLL CALL

Mrs. Berding	Yes
Mr. McAbee	Yes
Mrs. Hartkemeyer	Yes

RECORD OF PROCEEDINGS

175

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Minutes submitted by:

Shelly Schultz

Shelly Schultz, Fiscal Officer

Susan Berding

Susan Berding, President

Joe McAbee

Joe McAbee, Trustee

Shannon Hartkemeyer

Shannon Hartkemeyer, Trustee

Minutes Regular Trustee Meeting Meetings

Held June 13 FAIRFIELD TOWNSHIP 2018, Year
RESOLUTION NO. 18-83

**RESOLUTION AUTHORIZING THE APPOINTMENT OF FULL-TIME
 FIREFIGHTER/PARAMEDIC DANIEL GAULT, AT AN HOURLY RATE OF \$18.25/HR.,
 WITH A ONE YEAR PROBATIONARY PERIOD.**

WHEREAS: There is need for a full-time Firefighter/Paramedic in the Fire Department and the Fire Chief recommends the immediate hiring of Danny Gault to fulfill that need and contribute to the health, safety and welfare of the residents of Fairfield Township; and

WHEREAS: Daniel has worked for Fairfield Township as a Part-time Firefighter/EMT for the past two years; and

WHEREAS: Pending his successful completion of the physical, his starting date is to be determined;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board hereby authorizes the Fire Chief to appoint full-time Firefighter/Paramedic Daniel Gault, at an hourly rate of \$18.25/HR., with a one-year probationary period.

SECTION 2: The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 3 This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 4: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 5: This resolution shall take effect at the earliest period allowed by law.

Adopted: June 13, 2018

Board of Trustees

Susan Berding: Susan Berding
 Shannon Hartkemeyer: Shannon Hartkemeyer
 Joe McAbee: Joe McAbee

Vote of Trustees

YES
YES
YES

AUTHENTICATION

This is to certify that this is a resolution which was duly passed, and filed with the Fairfield Township Fiscal Officer this 13th day of June, 2018.

ATTEST:

Shelly Schultz
 Shelly Schultz, Fairfield Township Fiscal Officer

APPROVED AS TO FORM:

L.E. Barbieri
 Lawrence E. Barbieri, Township Law Director

Minutes

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June 13

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FAIRFIELD TOWNSHIP

RESOLUTION NO. 18-84

RESOLUTION TO APPROVE THE APPOINTMENT OF JEFF YANEY AS PART-TIME POLICE DEPARTMENT PROPERTY ROOM CUSTODIAN, AT AN HOURLY RATE OF \$20.00, WITH A 12 MONTH PROBATIONARY PERIOD, EFFECTIVE IMMEDIATELY.

WHEREAS: The Police Chief has indicated an immediate personnel need in the Police Department; and

WHEREAS: The Police Chief has recommended Jeff Yaney to be appointed as Part-time Police Department Property Room Custodian;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board hereby approves the appointment of Jeff Yaney as Part-time Police Department Property Room Custodian, at an hourly rate of \$20.00, with the Job Description attached hereto as Exhibit "A".

SECTION 2: The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 3 This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

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Adopted: June 13, 2018

Board of Trustees

Susan Berding:

Susan Berding

Shannon Hartkemeyer:

Shannon Hartkemeyer

Joe McAbee:

Joe McAbee

Vote of Trustees

Yes

Yes

Yes

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ATTEST:

Shelly Schultz

Shelly Schultz, Fairfield Township Fiscal Officer

APPROVED AS TO FORM:

L. E. Barbieri

Lawrence E. Barbieri, Township Law Director

Minutes Regular Trustee Meeting Meetings

Held June 13 2018, Year

**FAIRFIELD TOWNSHIP
RESOLUTION NO. 18-85**

RESOLUTION TO APPROVE ANITA SNYDER AS FULL-TIME POLICE CLERK, AT AN HOURLY RATE OF \$19.01, EFFECTIVE IMMEDIATELY.

WHEREAS: The Police Chief has recommended to move Anita Snyder from part-time Police Clerk position to Full-time status; and

WHEREAS: Anita is currently a Part-time Clerk for the Police Department and has worked for the department for a total of (12) years and is a member of the Citizen Police Academy Alumni Association;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board hereby approves Anita Snyder to be promoted to a Full-time Police Clerk, at an hourly rate of \$19.01, with the Job Description attached hereto as Exhibit "A".

SECTION 2: The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

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SECTION 4: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 5: This resolution shall take effect at the earliest period allowed by law.

Adopted: June 13, 2018

Board of Trustees

Susan Berding: Susan Berding
Shannon Hartkemeyer: Shannon Hartkemeyer
Joe McAbee: Joe McAbee

Vote of Trustees

Yes
Yes
Yes

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ATTEST:

Shelly Schultz
Shelly Schultz, Fairfield Township Fiscal Officer

APPROVED AS TO FORM:

L. E. Barbieri
Lawrence E. Barbieri, Township Law Director

Minutes Regular Trustee Meeting Meetings

Held June 13 2018, Year

FAIRFIELD TOWNSHIP
RESOLUTION NO. 18-86

RESOLUTION TO APPROVE MICHELLE COUCH AS FULL-TIME POLICE CLERK, AT AN HOURLY RATE OF \$17.08, EFFECTIVE IMMEDIATELY.

WHEREAS: The Police Chief has indicated an immediate personnel need in the Police Department and has recommended Michelle Couch to move from Part-time Police Clerk position to Full-time status; and

WHEREAS: Michelle is currently a Part-time Clerk for the Police Department and has worked for the department for a total of (7 1/2) years and is a member of the Citizen Police Academy Alumni Association;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board hereby approves Michelle Couch to be promoted to a Full-time Police Clerk, at an hourly rate of \$17.08, with the Job Description attached hereto as Exhibit "A".

SECTION 2: The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

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Adopted: June 13, 2018

Board of Trustees

Susan Berding:

Susan Berding

Shannon Hartkemeyer:

Shannon Hartkemeyer

Joe McAbee:

Joe McAbee

Vote of Trustees

Yes

Yes

Yes

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ATTEST:

Shelly Schultz

Shelly Schultz, Fairfield Township Fiscal Officer

APPROVED AS TO FORM:

L. E. Barbieri

Lawrence E. Barbieri, Township Law Director

Minutes Regular Trustee Meeting Meetings

Held June 13 2018, Year

FAIRFIELD TOWNSHIP
RESOLUTION NO. 18-87

RESOLUTION TO APPROVE OPEN PURCHASE ORDER BALANCES.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board hereby approves the Open Purchase Order Balances, attached hereto as Exhibit "A".

SECTION 2: The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 3 This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 4: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 5: This resolution shall take effect at the earliest period allowed by law.

Adopted: June 13, 2018

Board of Trustees

Vote of Trustees

Susan Berding: Susan Berding

yes

Shannon Hartkemeyer: Shannon Hartkemeyer

yes

Joe McAbee: Joe McAbee

yes

AUTHENTICATION

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ATTEST:

Shelly Schultz
Shelly Schultz, Fairfield Township Fiscal Officer

APPROVED AS TO FORM:

L. E. Barbieri
Lawrence E. Barbieri, Township Law Director

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Regular Trustee Meeting

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Updated 6/13/2018 for Trustee Meeting scheduled 6/13/18

P O Number	Issue Date	Expire Date	Account Code	Account Amount	Current Balance	Department	Account Description	Vendor
115-2018	6/11/18	12/31/18	1000-330-360-1012	\$2,770.50	\$2,770.50	GENERAL	CONTRACTED SERVICES	BLANKET PO
116-2018	6/11/18	12/31/18	1000-610-599-1020	\$3,000.00	\$2,905.23	GENERAL	OTHER EXPENSES - SHAFORS RUN	BLANKET PO
225-2018	5/21/18		2081-210-420-0000	\$3,000.00	\$3,000.00	POLICE	OPERATING SUPPLIES	FLEETCOR TECH INC dba SUPERFLEET MASTERCARD
225-2018	5/21/18		2281-230-420-0000	\$3,000.00	\$3,000.00	FIRE, RESCUE, AMBULANCE & EMS	OPERATING SUPPLIES	FLEETCOR TECH INC dba SUPERFLEET MASTERCARD
226-2018	5/21/18		2111-220-323-0000	\$7,000.00	\$6,522.54	FIRE	REPAIRS & MAINTENANCE	SPECIALTY TRUCK REPAIR, INC.
226-2018	5/21/18		2281-230-323-0000	\$7,000.00	\$7,000.00	FIRE, RESCUE, AMBULANCE & EMS	REPAIRS & MAINTENANCE	SPECIALTY TRUCK REPAIR, INC.
227-2018	5/23/18		2111-220-318-0000	\$760.84	\$760.84	FIRE	TRAINING SERVICES	KEISER CORPORATION
231-2018	5/24/18		2191-760-740-1072	\$4,942.75	\$4,942.75	SAFETY SERVICE LEVY	MACHINERY, EQUIPMENT AND FURNITURE	BREATHING AIR SYSTEMS DIVISION
232-2018	5/24/18		2906-760-720-0000	\$500,000.00	\$429,314.06	TIF - PRINCETON RD	BUILDINGS	CINCINNATI UNITED CONTRACTORS LLC
233-2018	5/25/18		2081-210-360-0000	\$450.00	\$450.00	POLICE	CONTRACTED SERVICES	OHIO POLYGRAPH & ASSOCIATES, LLC
235-2018	5/29/18		2281-230-599-1025	\$2,748.00	\$2,748.00	FIRE, RESCUE, AMBULANCE & EMS	OTHER EXPENSES - INFO TECH	CDWG
236-2018	5/30/18		2281-230-490-0000	\$156.21	\$156.21	FIRE, RESCUE, AMBULANCE & EMS	OTHER SUPPLIES AND MATERIAS	HENRY SCHEIN
239-2018	5/31/18		2081-210-360-0000	\$500.00	\$250.00	POLICE	CONTRACTED SERVICES	JEFFERY L. BAKER
240-2018	6/4/18		1000-120-359-0000	\$750.00	\$750.00	GENERAL	OTHER UTILITIES	BUTLER COUNTY WATER & SEWER DEPT.
241-2018	6/5/18		2081-210-318-0000	\$1,420.00	\$1,420.00	POLICE	TRAINING SERVICES	OHIO PEACE OFFICERS TRAINING
242-2018	6/5/18		2081-210-318-0000	\$1,420.00	\$1,420.00	POLICE	TRAINING SERVICES	OHIO PEACE OFFICERS TRAINING
243-2018	6/5/18		2081-210-430-0000	\$1,004.66	\$1,004.66	POLICE	SMALL TOOLS & EQUIPMENT	KIESLER POLICE SUPPLY INC
244-2018	6/7/18		1000-120-360-0000	\$1,600.00	\$1,600.00	GENERAL	CONTRACTED SERVICES	ACCESS
244-2018	6/7/18		2081-210-360-0000	\$1,600.00	\$1,600.00	POLICE	CONTRACTED SERVICES	ACCESS
246-2018	6/11/18		1000-120-359-0000	\$3,000.00	\$3,000.00	GENERAL	OTHER UTILITIES	CINCINNATI BELL TELEPHONE
246-2018	6/11/18		2021-330-359-0000	\$1,169.00	\$1,169.00	GASOLINE TAX	OTHER UTILITIES	CINCINNATI BELL TELEPHONE
246-2018	6/11/18		2081-210-359-0000	\$3,000.00	\$3,000.00	POLICE	OTHER UTILITIES	CINCINNATI BELL TELEPHONE
246-2018	6/11/18		2111-220-359-0000	\$3,000.00	\$3,000.00	FIRE	OTHER UTILITIES	CINCINNATI BELL TELEPHONE

Minutes Regular Trustee Meeting Meetings

Held June 13 2018, Year

FAIRFIELD TOWNSHIP
RESOLUTION NO. 18-88

RESOLUTION TO APPROVE THE PURCHASE OF (25) TWENTY-FIVE GLOCK PISTOLS AND ACCESSORIES FOR THE POLICE DEPARTMENT FROM KIESLER'S POLICE SUPPLY, INC., AT A TOTAL COST OF \$6,233.30.

WHEREAS: The Police Chief has determined that in order to properly equip the officers and to ensure their safety, it is necessary to purchase 25 new Glock Pistols and accompanying accessories; and

WHEREAS: The total cost of the purchase will be \$16,785.27, minus trade-in which brings the cost down to \$6,233.30; and

WHEREAS: These items will be purchased out of Fund No. 2081-210-420-000;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board hereby approves the purchase of (25) twenty-five Glock Pistols and accessories for the Police Department from Kiesler's Police Supply, Inc., at a total cost of \$6,233.30 after trade in, as described on the quote attached hereto as Exhibit "A" which includes the items to be purchased and the items to be traded.

SECTION 2: The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 3 This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 4: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 5: This resolution shall take effect at the earliest period allowed by law.

Adopted: June 13, 2018

Board of Trustees

Susan Berding: Susan Berding
Shannon Hartkemeyer: Shannon Hartkemeyer
Joe McAbee: Joe McAbee

Vote of Trustees

yes
yes
yes

RECORD OF PROCEEDINGS

183

Minutes

Regular Trustee Meeting

Meetings

Held

June 13

2018, Year

Page 2 (Res. No. 18-88)

AUTHENTICATION

This is to certify that this is a resolution which was duly passed, and filed with the Fairfield Township Fiscal Officer this 13th day of June, 2018.

ATTEST:

Shelly Schultz

Shelly Schultz, Fairfield Township Fiscal Officer

APPROVED AS TO FORM:

L.E. Barbieri

Lawrence E. Barbieri, Township Law Director

Minutes

Regular Trustee Meeting

Meetings

Held

June 13

2018, Year

FAIRFIELD TOWNSHIP

RESOLUTION NO. 18-89

RESOLUTION TO APPROVE THE ESTIMATED COST OF \$6,700.00 FROM CURRY AND SONS CONSTRUCTION COMPANY FOR THE PAVEMENT AND CURB REPAIR AT 6297 EDWOOD DRIVE IN FAIRFIELD TOWNSHIP.

WHEREAS; The Road Supervisor has recommended the repair at 6297 Edwood Drive which will include the saw cutting of pavement and curb and to rebuild the catch basin; and

WHEREAS: This will be purchased out of Fund No. 1000-330-360-1012;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board hereby approves the estimated cost of \$6,700.00 from Curry and Sons Construction Company for the pavement and curb repair and to rebuild the catch basin at 6297 Edwood Drive, Fairfield Township, OH, 45011, attached hereto as Exhibit "A".

SECTION 2: The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 3 This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 4: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 5: This resolution shall take effect at the earliest period allowed by law.

Adopted: June 13, 2018

Board of Trustees

Susan Berding:

Susan Berding

Shannon Hartkemeyer:

Shannon Hartkemeyer

Joe McAbee:

Joe McAbee

Vote of Trustees

yes

yes

yes

AUTHENTICATION

This is to certify that this is a resolution which was duly passed, and filed with the Fairfield Township Fiscal Officer this 13th day of June, 2018.

ATTEST:

Shelly Schultz

Shelly Schultz, Fairfield Township Fiscal Officer

APPROVED AS TO FORM:

L.E. Barbieri

Lawrence E. Barbieri, Township Law Director

RECORD OF PROCEEDINGS

185

Minutes

Regular Trustee Meeting

Meetings

Held

June 13

2018, Year

Curry and Son's Construction Company
7007 Liberty Fairfield Rd
Hamilton, OH 45011
513-868-2702

ESTIMATE

ADDRESS

Fairfield Township

ESTIMATE # 1035

DATE 05/17/2018

P.O. NUMBER

6297 Edwood

ACTIVITY	QTY	RATE	AMOUNT
extra Saw Cut Pavement and Curb and Rebuild catch Basin. Repair Pavement and Curb	1	6,700.00	6,700.00
TOTAL			\$6,700.00

Accepted By

Accepted Date

Minutes

Regular Trustee Meeting

Meetings

Held

June 13

2018, Year

**FAIRFIELD TOWNSHIP
RESOLUTION NO. 18-90**

RESOLUTION TO APPROVE THE ACCEPTANCE OF PAYMENTS BY FINANCIAL TRANSACTION DEVICES FOR TOWNSHIP EXPENSES.

WHEREAS: The Fairfield Township Board of Trustees has determined the acceptance from the public of payment for Township expenses by financial transaction will contribute to the health, safety, and welfare of Fairfield Township residents; and

WHEREAS: Townships have the ability to authorize the acceptance of payments by financial transaction devices for Township expenses per/R.C.503.55; and

WHEREAS: This includes a credit card, debit card, charge card, prepaid or stored value card or automated clearinghouse network credit, debit, or e-check entry; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board does hereby authorize the acceptance of payments by “financial transaction devices,” as defined in R.C. 503.55(A)(1), for Township expenses in the exercise of their discretion set forth in this Resolution, pursuant to R.C.503.55.

SECTION 2: The Board does hereby authorize the following Fairfield Township Offices, to accept payments by financial transaction devices, if they so choose:
Administrative and Fiscal Offices.

SECTION 3: The Board does hereby authorize any expense considered to be a “township expense” under Revised Code § 503.55 including, but not limited to fees, costs, assessments, fines, penalties, payments, or any other expense a person owes or otherwise pays to a township to be paid by means of a financial transaction device.

SECTION 4: The Board does hereby authorize the following types of financial transaction devices to be accepted, upon the condition that an agreement setting forth the terms and conditions for payment using such financial transaction device is entered into with the issuing financial institution: MasterCard, Visa, American Express, or Discover Card (Credit or Debit cards); and electronic checks.

SECTION 5: This Resolution expressly recognizes that each Township Office shall be free to establish which financial transaction devices the Office will honor and that the acceptance of financial transaction devices need not be uniform among different types of Township expenses.

SECTION 6: The Board does hereby authorize a surcharge or convenience fee to be charged for use of a financial transaction device. The amount authorized as a surcharge or convenience fee shall be determined by the Board after selection of a financial institution to facilitate the Township’s financial transaction devices program.

SECTION 7: Township Offices accepting payment by financial transaction devices shall comply with the requirements of R.C. 503.55€ regarding notice to customers. Uniform application of surcharge or convenience fees among different types of Township expenses is not required.

SECTION 8: The Board does hereby require that, should a payment by financial transaction device be returned or dishonored for any reason, such fact shall result in the imposition of a penalty of \$20.00 or payment of the amount necessary to reimburse the Township for banking charges, legal fees, and/or other expenses incurred by the Township in collecting the returned or dishonored payment. These remedies and procedures are in addition to any other available civil or criminal remedies by law.

Minutes Regular Trustee Meeting Meetings

Held June 13 2018, Year

Page 2 (Res. No. 18-90)

SECTION 9: The Board does hereby designate the Fiscal Officer as administrative agent to solicit proposals, within the guidelines established by the Board in this Resolution and in compliance with the procedures provided by R.C. 503.55©, to make recommendations about those proposals to the Board, and to assist all Township Offices in implementing the Township's financial transaction devices program.

SECTION 10: The Board does hereby instruct its Fiscal Officer to send a copy of this Resolution to each Township Office identified in this Resolution as an office which may accept payment by financial transaction device.

SECTION 11: The Board thereby further notifies such Offices that each Township Office which intends to accept payments by financial transaction device shall provide written notification to the Board of the Office's intent to implement this Resolution.

SECTION 12: The Board hereby dispenses with the requirement that this Resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this Resolution upon its first reading.

SECTION 13: This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 14: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 15: This resolution shall take effect at the earliest period allowed by law.

Adopted: June 13, 2018

Board of Trustees

Vote of Trustees

Susan Berding: Susan Berding
Shannon Hartkemeyer: Shannon Hartkemeyer
Joe McAbee: Joe McAbee

YES
YES
YES

AUTHENTICATION

This is to certify that this is a resolution which was duly passed, and filed with the Fairfield Township Fiscal Officer this 13th day of June, 2018.

ATTEST:

Shelly Schultz
Shelly Schultz, Fairfield Township Fiscal Officer

APPROVED AS TO FORM:

L.E. Barbieri
Lawrence E. Barbieri, Township Law Director

Minutes Regular Trustee Meeting Meetings

Held June 13 2018, Year
 FAIRFIELD TOWNSHIP
RESOLUTION NO. 18-91

RESOLUTION DECLARING NUISANCE AND ORDERING ABATEMENT ON THE PROPERTIES LISTED BELOW AND FURTHER AUTHORIZING THE ZONING ADMINISTRATOR TO INITIATE COMPLAINT.

WHEREAS: Uncontrolled vegetation, unsecured property, and/or refuse, junk and debris were reported at the properties listed below; and

- 7109 Iron Kettle Drive (A0300-073-000-018) high grass, junk debris, junk vehicles, general maintenance
- 1509 Milton Road (A0300-036-000-038) – junk vehicles, junk and debris
- 1506 Exeter Street (A0300-036-000-074) – junk and debris, vehicles parked off paved surfaces
- 1923 Pater Avenue (A0300-041-000-031) – dangerous remodeling/repairs without permits
- 1812 Milton Street (A0300-037-000-062) – Trash, debris, junk vehicles
- 6905 Hunting Horn Ct. (A0300-132-000-045) High Grass

WHEREAS: The Ohio Revised Code Section 505.87 provides that, at least seven days prior to providing for the abatement, control or removal of any vegetation, garbage, refuse or debris, or securing the property, the Board of Trustees shall notify the owner of the land and any holders of liens of record upon the land; and

WHEREAS: The Ohio Revised Code Section 505.87 provides that, if the Board of Trustees determines within twelve consecutive months after a prior nuisance determination that the same owner's maintenance of vegetation, garbage refuse, or other debris on the same land in the township constitutes a nuisance, at least four days prior to providing for the abatement, control or removal of the nuisance, the Board must send notice of the subsequent nuisance determination to the landowner and to any lienholders of record by first class mail; and

WHEREAS: In accordance with Ohio Revised Code Section 505.87, the Township Trustees have the authority to contract to abate the nuisances and have the costs incurred assessed to the property tax bills;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: That this Board specifically finds and hereby determines that the uncontrolled growth of vegetation and/or the refuse and debris on each of the said properties listed above constitute a nuisance within the meaning of Ohio Revised Code Section 505.87, and the Board directs that notice of this action be given to owners of the said property and lienholders in the manner required by Ohio Revised Code Section 505.87.

SECTION 2: That this Board hereby orders the owners of said property to remove and abate the nuisances within seven days after notice of this order is given to the owners and lienholders of record, and within four days after notice of this order is given to the owners and lienholders of record for properties previously determined to be a nuisance. If said nuisances are not removed and abated by the said owners, or if no agreement for removal and abatement is reached between the Township and the owners and lienholders of record within four or seven days after notice is given, the Zoning Administrator shall cause the nuisances to be removed, and the Township shall notify the County "Auditor to assess such cost plus administrative expense to the property tax bills for the said parcel, as provided in Ohio Revised Code Section 505.87.

Minutes Regular Trustee Meeting Meetings
 Held June 13 2018, Year

Page 2 (Res. No. 18-91)

SECTION 3: The Board hereby dispense with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 4: This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 5: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 6: This resolution shall take effect at the earliest period allowed by law and to facilitate remediation of the nuisance throughout the growing season.

Adopted: June 13, 2018

Board of Trustees

Vote of Trustees

Susan Berding:	<u>Susan Berding</u>	<u>yes</u>
Shannon Hartkemeyer:	<u>Shannon Hartkemeyer</u>	<u>yes</u>
Joe McAbee:	<u>Joe McAbee</u>	<u>yes</u>

AUTHENTICATION

This is to certify that this is a resolution which was duly passed, and filed with the Fairfield Township Fiscal Officer this 13th day of June, 2018.

ATTEST:

Shelly Schultz
 Shelly Schultz, Fairfield Township Fiscal Officer

APPROVED AS TO FORM:

L.E. Barbieri
 Lawrence E. Barbieri, Township Law Director

Minutes Regular Trustee Meeting Meetings
 Held June 13 2018, Year

FAIRFIELD TOWNSHIP
RESOLUTION NO. 18-92

RESOLUTION DECLARING NUISANCE AND ORDERING ABATEMENT ON THE
 PROPERTIES LISTED BELOW AND FURTHER AUTHORIZING THE ZONING
 ADMINISTRATOR TO INITIATE COMPLAINT.

WHEREAS: Uncontrolled vegetation, unsecured property, and/or refuse, junk and debris were reported at the properties listed below; and

- 1981 Harvard Ave (A0300-037-000-052) – High grass

WHEREAS: The Ohio Revised Code Section 505.87 provides that, at least seven days prior to providing for the abatement, control or removal of any vegetation, garbage, refuse or debris, or securing the property, the Board of Trustees shall notify the owner of the land and any holders of liens of record upon the land; and

WHEREAS: The Ohio Revised Code Section 505.87 provides that, if the Board of Trustees determines within twelve consecutive months after a prior nuisance determination that the same owner's maintenance of vegetation, garbage refuse, or other debris on the same land in the township constitutes a nuisance, at least four days prior to providing for the abatement, control or removal of the nuisance, the Board must send notice of the subsequent nuisance determination to the landowner and to any lienholders of record by first class mail; and

WHEREAS: In accordance with Ohio Revised Code Section 505.87, the Township Trustees have the authority to contract to abate the nuisances and have the costs incurred assessed to the property tax bills;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: That this Board specifically finds and hereby determines that the uncontrolled growth of vegetation and/or the refuse and debris on each of the said properties listed above constitute a nuisance within the meaning of Ohio Revised Code Section 505.87, and the Board directs that notice of this action be given to owners of the said property and lienholders in the manner required by Ohio Revised Code Section 505.87.

SECTION 2: That this Board hereby orders the owners of said property to remove and abate the nuisances within seven days after notice of this order is given to the owners and lienholders of record, and within four days after notice of this order is given to the owners and lienholders of record for properties previously determined to be a nuisance. If said nuisances are not removed and abated by the said owners, or if no agreement for removal and abatement is reached between the Township and the owners and lienholders of record within four or seven days after notice is given, the Zoning Administrator shall cause the nuisances to be removed, and the Township shall notify the County "Auditor to assess such cost plus administrative expense to the property tax bills for the said parcel, as provided in Ohio Revised Code Section 505.87.

RECORD OF PROCEEDINGS

191

Minutes

Regular Trustee Meeting

Meetings

Held

June 13

2018, Year

Page 2 (Res. No. 18-92)

SECTION 3: The Board hereby dispense with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 4: This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 5: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 6: This resolution shall take effect at the earliest period allowed by law and to facilitate remediation of the nuisance throughout the growing season.

Adopted: June 13, 2018

Board of Trustees

Susan Berding:

Susan Berding

Shannon Hartkemeyer:

Shannon Hartkemeyer

Joe McAbee:

Joe McAbee

Vote of Trustees

Yes

Yes

Yes

AUTHENTICATION

This is to certify that this is a resolution which was duly passed, and filed with the Fairfield Township Fiscal Officer this 13th day of June, 2018.

ATTEST:

Shelly Schultz

Shelly Schultz, Fairfield Township Fiscal Officer

APPROVED AS TO FORM:

L. E. Barbieri

Lawrence E. Barbieri, Township Law Director

Minutes Regular Trustee Meeting Meetings

Held June 13 2018, Year

FAIRFIELD TOWNSHIP
RESOLUTION NO. 18-93

RESOLUTION AUTHORIZING THE ADMINISTRATOR TO EXECUTE AN AGREEMENT
WITH BUTLER TECH FOR SALE OF FIRE APPARATUS IN EXCHANGE FOR
TRAINING FACILITY USE OF EQUAL VALUE.

WHEREAS: The Board has determined that specified Fire Equipment (MSA Air Packs) should be replaced pursuant to the Fire Department equipment replacement schedule; and

WHEREAS: D. Russell Lee desires to utilize the decommissioned equipment for training purposes; and

WHEREAS: The Fire Department will benefit from the use of D. Russell Lee's Training services and facilities;

WHEREAS: The in-kind services provided by D. Russell Lee are equal to the market value of the decommissioned apparatus;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board hereby authorizes the Administrator to execute the agreement with D. Russell Lee for the sale of the Fire equipment (MSA Air Packs) in exchange for training facility use and services in kind, attached hereto as Exhibit "A"

SECTION 2: The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 3 This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 4: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 5: This resolution shall take effect at the earliest period allowed by law.

Adopted: June 13, 2018

Board of Trustees

Susan Berding:

Shannon Hartkemeyer:

Joe McAbee:

Susan Berding
Shannon Hartkemeyer
Joe McAbee

Vote of Trustees

Yes
Yes
Yes

AUTHENTICATION

This is to certify that this is a resolution which was duly passed, and filed with the Fairfield Township Fiscal Officer this 13th day of June, 2018.

RECORD OF PROCEEDINGS

193

Minutes

Regular Trustee Meeting

Meetings

Held

June 13

2018 , Year

Page 2 (Res. No. 18-93)

ATTEST:

Shelly Schultz

Shelly Schultz, Fairfield Township Fiscal Officer

APPROVED AS TO FORM:

L. E. Barbieri

Lawrence E. Barbieri, Township Law Director

Minutes Regular Trustee Meeting Meetings
 Held June 13 2018, Year

FAIRFIELD TOWNSHIP
 RESOLUTION NO. 18-94

RESOLUTION TO AUTHORIZE EQUIPPING OF (2) NEW 2018 FORD INTERCEPTOR SUV'S
 FOR THE POLICE DEPARTMENT FROM CAMP SAFETY EQUIPMENT
 IN THE TOTAL AMOUNT OF \$25,563.90.

WHEREAS: The Police Chief has expressed a need for the (2) new 2018 Ford Interceptor SUV's to be equipped for service; and

WHEREAS: These items will be purchased out of Fund No. 2191-760-750-1071;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board hereby authorize the equipping of the (2) new 2018 Ford Interceptor SUV's from Camp Safety Equipment, in the total amount of \$25,563.90, as on the attached Exhibit "A".

SECTION 2: The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 3 This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 4: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 5: This resolution shall take effect at the earliest period allowed by law.

Adopted: June 13, 2018

Board of Trustees

Susan Berding: Susan Berding
 Shannon Hartkemeyer: Shannon Hartkemeyer
 Joe McAbee: Joe McAbee

Vote of Trustees

Yes
Yes
Yes

AUTHENTICATION

This is to certify that this is a resolution which was duly passed, and filed with the Fairfield Township Fiscal Officer this 13th day of June, 2018.

RECORD OF PROCEEDINGS

195

Minutes

Regular Trustee Meeting

Meetings

Held

June 13

2018, Year

Page 2 (Res. No. 18-94)

ATTEST:

Shelly Schultz

Shelly Schultz, Fairfield Township Fiscal Officer

APPROVED AS TO FORM:

L.E. Barbieri

Lawrence E. Barbieri, Township Law Director

Minutes

Regular Trustee Meeting

Meetings

Held

June 13

2018, Year

**FAIRFIELD TOWNSHIP
RESOLUTION NO. 18-95**

RESOLUTION APPOINTING KARLA CHANEY AS AN ALTERNATE MEMBER OF THE FAIRFIELD TOWNSHIP ZONING APPEALS BOARD EFFECTIVE IMMEDIATELY TO THE TERM WHICH EXPIRES JANUARY 31, 2020.

WHEREAS: The Zoning Administrator has recommended we fill the alternate vacancy on the Fairfield Township Zoning Appeals Board; and

WHEREAS: Karla has had 24 years' experience in Residential and Commercial permitting procedures;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board hereby appoints Karla Chaney as an alternate member of the Fairfield Township Board of Zoning Appeals effective immediately to the term which expires on January 31, 2020..

SECTION 2: The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 3 This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 4: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 5: This resolution shall take effect at the earliest period allowed by law.

Adopted: June 13, 2018

Board of Trustees

Susan Berding:

Susan Berding

Shannon Hartkemeyer:

Shannon Hartkemeyer

Joe McAbee:

Joe McAbee

Vote of Trustees

yes

yes

yes

AUTHENTICATION

This is to certify that this is a resolution which was duly passed, and filed with the Fairfield Township Fiscal Officer this 13th day of June, 2018.

ATTEST:

Shelly Schultz

Shelly Schultz, Fairfield Township Fiscal Officer

APPROVED AS TO FORM:

Lawrence E. Barbiere, Township Law Director

Minutes

Regular Trustee Meeting

Meetings

Held

June 13

2018, Year

KARLA CHANEY

chaney.karla@gmail.com

3661 Cumberland Drive

Hamilton, OH 45011

(513) 535-1131

Professional Profile

A highly motivated individual with 24 years experience in Residential and Commercial permitting procedures. Persuasive communicator with well developed presentation and negotiation skills. Able to develop productive relationships with colleagues, customers and staff at all levels.

Summary of Qualifications

- Excellent customer service skills, having dealt with developers and contractors.
- Computer proficient with Accela Automation, Microsoft Office and Munis.
- Worked with IT department to develop and implement Accela permitting system.
- Superior ability to achieve immediate and long term goals.
- Ability to execute a number of projects simultaneously.
- Proven ability to analyze and solve problems.
- Solid written and oral communication skills.

Work Experience

1994 – Present Butler County Building and Zoning Department

Permit Specialist

Prepare, monitor and administer residential and commercial building permits. Responsible for communicating and facilitating meetings, both internally with other departments and externally with customers. Provide accurate and timely reports. Utilize expertise to create and implement new office procedures.

- Communicate with customers on a daily basis to ensure their needs are being met.
- Coordinate with government departments and municipalities to schedule inspections.
- Research and update information to fulfill public records requests.
- Resolve customer problems in a meticulous and organized fashion.

Education

Associate Degree – Business Administration – University of Cincinnati, Cincinnati, Ohio 2001

Minutes _____ Meetings

Held _____, Year