

Minutes Regular Trustee Meeting Meetings

Held May 10, Year 2017

The Fairfield Township Trustees held a Regular Trustee Meeting Wednesday, May 10, 2017 at the Administration Building, 6032 Morris Road, Hamilton, OH 45011, for conducting Township business. Meeting was called to order by Mrs. Berding, President of Board, at 6:31 PM.

Fiscal Officer **Mrs. Bock** not present due to being on vacation.

Mrs. Berding appointed **Mr. McAbee** as Pro Temp Fiscal Officer in **Mrs. Bock's** absence. **Mr. McAbee** was opposed.

ROLL CALL

Mrs. Berding	Present
Mr. McAbee	Present
Mrs. Hartkemeyer	Present

INVOCATION: Pastor Cecil Day, Lighthouse Baptist Church

PLEDGE OF ALLEGIANCE was honored.

OLD BUSINESS

Motion made by Mrs. Hartkemeyer, second by Mrs. Berding to add an agenda item about Fairfield Township Meeting Preparation Process.

Mrs. Berding	Yes
Mr. McAbee	No
Mrs. Hartkemeyer	Yes

The **Board** discussed the meeting process and flow chart information that was provided by Mrs. Hartkemeyer at the previous meeting. They also discussed the best methods of communication.

ITEMS DISCUSSED

Fire Department Staffing Reports

The **Board** discussed the necessity of the weekly staffing reports from Chief Thomas.

Mrs. Berding and **Mrs. Hartkemeyer** stated they don't feel the need to receive this report but would like to be made aware of any serious situation.

Mr. McAbee – It doesn't matter what I think, the two of you have decided so we need to move on.

Paving of By-Pass 4 North of Princeton

Mr. McAbee – I would like to have the administration check and see what the plans are for the repaving of that section of the road. I realize this is a not a Township responsibility but it is in the Township. I thought we could check with the state on the plans.

Princeton Road Improvement Project

Mr. McAbee – I had asked for an update on this project. Mr. Geis is here and I would like to hear his comments.

Mr. Geis – I talked to TEC and they just received information from the county relating to the work on the preliminary engineering on Princeton Road. They are incorporating that into the information they have and should have a report back to us before the next Trustee meeting. The Resolution you have before you tonight relates to some major improvements on Princeton Road. Any of the work the Board has completed on this will be incorporated into this project if the Board approves it. The Board will get credit for all cost associated with it.

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Hiring of Part Time Service Employee to Full Time

Mrs. Vonderhaar – We currently have a part time staff member that is working hard and doing a great job, I would like to recommend him for full time. I believe there is a need for some additional personnel in the Service Department so I am bringing this up for consideration.

The **Board** asked what is the impact to our budget and do we currently have the money in our budget?

Mrs. Vonderhaar – Typically \$55,000 to \$75,000 range with salary and benefits. We do have the funds to support this.

Mrs. Berding and **Mrs. Hartkemeyer** stated they are in support of this new hire.

Mr. McAbee – I would like more information, such as how many people we current have and how many we need. I would like to know what account this is going to be paid from and see his application, how long he has been with us and an evaluation.

Jeff Bennett – I would like to see us get to 8 to 10 employees, currently we have 5. The gentlemen that is currently part time has an education in Turf Management. He is very dependable, gives attention to detail and has an excellent work ethic. He is the only part time applicant we had.

Monument and wall signage at Administration Building

Mrs. Hartkemeyer – We discussed this months ago, the sign we currently have out front is unprofessional. Some comments have been it looks like a used car lot and it's not secure. With the economic development going on in Fairfield Township we need to present a professional sign and building.

Mrs. Berding – Do we have quotes on new signs? We need to have a professional sign.

Mrs. Vonderhaar – We do, I will need to revisit this information as its been over a year since the information was put together. Firestone is redoing their signage; we are going to pursue the opportunity to refurbish their LED sign. I will get all the information together.

Mrs. Berding – We might consider Butler Tech students taking this on as part of a project. Mr. Berding is this something we could do?

Mr. Berding - They do have a Construction Department and Landscaping Department. You could reach out to the superintendent, he could reach out to the two schools and ask for their input and help. Obviously, school is ending this week so this would have to be pursued in the fall time as a senior project.

Mr. McAbee – We should probably look at signage across the Township. The **Board** discussed looking at signage for the Township buildings.

ADMINISTRATORS REPORT

Zoning Inspector Position

Mrs. Vonderhaar – My plan is tomorrow to go through the several contacts we received from the Indeed website.

Police Chief Position

Mrs. Vonderhaar – We are at the same place as last meeting with five applicants. This position is open until the end of May.

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Clean Up Day Recap

Mrs. Vonderhaar – Recap of expenses vs income; our primary expense was Rumpke dumpsters, we filled 12 dumpsters. Primary income was the EPA grant and three business that contributed. Lunch, minus drinks and a few desserts, was full funded by contributions. Currently our net cost is \$3,600.00. We still may receive some donations.

Mrs. Berding – I participated this year and think it was our best year ever. We took lot of items this year that we could not take last year. It was a very successful day. Thanks to all the staff who work so hard to make this a success.

Mrs. Hartkemeyer – I also participated and was very impressed with how our staff and the community pulled together in a team effort to make this such a successful day. Wanted to give a special thanks to Mrs. Vonderhaar, who is currently doing multiple jobs, for such a successful day.

Tennis Court Repair Update

Mrs. Vonderhaar – Jeff Bennett and I met today with Brown paving, the weather has not been cooperating. They have some heavy equipment that needs to come back, so in the interest of not tearing up the park, they are waiting a couple weeks for things to dry out.

Jeff Bennett – We will have him enter the courts from the far entrance of the school so the park grounds don't get torn up. We will work together and assist in any way we can.

Paving Update

Mrs. Vonderhaar – Jeff Bennett attended the pre-paving meeting at the County and our price came in around \$469,000.00. However, there is some base repair on Walden Pond Circle that still needs to be added in.

Jeff Bennett – We put a top coat patch over the area on Walden Ponds Circle. At the paving meeting, I spoke with the supervisor from Barrett Paving and he is going to get us an estimate on the cost to fix this properly.

Mrs. Vonderhaar – The Durapatch work has been completed. We are happy with the results and Jeff has received several positive feedbacks from residents.

Jeff Bennett – They did use 70 more gallons than what was originally planned and quoted with no additional cost to the Township.

Median Project Update

Mrs. Vonderhaar – Jeff and I meet today with Butler Tech, this was our second meeting. They are very happy to partner with the Township. They have made this a priority to start in August. They would take the largest median, design, install and maintain, then do the 6 others. I will post on Facebook and our Website this information to keep our residents updated.

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DEPARTMENTAL REPORTS

Fire Department

Chief Thomas – We are 85 calls ahead of last year. The new paramedic unit 211 is in service. Placed an order for the pickup truck, probably be around 4-6 weeks. We contacted Duke regarding installation of telephone poles to secure our movie screen safely. Duke Energy donated the poles, man power and equipment behind station 211, so we are ready for Movie in the Park. We had our boat down on the river for training with the Ohio Department of Natural Resources Water Craft Officer. We will continue training with another session later this summer.

Police Department

Acting Chief Doug Lanier – April arrest and citations are up. We had meetings with subdivisions about traffic controls and have directed our efforts to those areas.

Our Citizens Police Academy is going good; graduation is May 16 at 6:30 pm with approximately 13 residents. Vehicle 702 is in service. We picked up the 2 Ford Interceptors that were approved at last meeting, we are waiting to get equipment installed in these vehicles.

Zoning Department

Mrs. Vonderhaar – In March, 27 permits were issued, year to date 92. Received 2 commercial remodeling permits for the Shops of Tylersville for House of Health and a Daycare on Morris Road. The commission did not meet in April. Appeals received two applications for the May meeting on May 25, 2017.

Service Department

Mr. Bennett – We have received numerous water flooding complaints. We will go back once things dry out to complete some ditch work. We have received complaints from Fairfield Falls subdivision with people thinking there is access to the river from River Ridge Lane. We have installed a no outlet sign.

PUBLIC COMMENTS

Clarence Michael – 4 Cassandra Ct - Would like an update on the Veterans Memorial.

Mrs. Vonderhaar – We have a landscape architect that has volunteered to do a free design, when he is finished we will bring it to the Board.

Paul Yechel - 7856 Bridgewater Lane – Would like to thank Trustee Hartkemeyer for bringing up the Township sign. For a Township of 22,000 people we should have a permanent sign, not something that looks like a Flea Market. Wanted to thank the Township for the outstanding job they did on clean-up day. Everyone was extremely friendly and helpful.

Motion made by Mrs. Hartkemeyer, second by Mrs. Berding to suspend and approve the Regular Trustee Meeting of April 16, 2017. All in favor.

Motion made by Mrs. Hartkemeyer, second by Mrs. Berding to pay the bills. All in favor

Mr. McAbee – We have Kohl's receipt where we were charged sales tax, we need to get that money back. Also, we have a receipt with manual adjustments made to it. The fraud training, I went to last year through the State said is one of the things you look for is an altered receipt. I'm sure we get a legitimate receipt and put in the file.

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RESOLUTION TO ALLOW INSTALLATION FOR EQUIPMENT INTO RECENTLY PURCHASED FORD INTERCEPTORS #17-54

Resolution to allow installation of equipment into recently purchased Ford Interceptors, vehicle numbers 703 and 704, at a total cost of \$18,325.90.

Motion made by Mrs. Hartkemeyer, second by Mrs. Berding to adopt Resolution #17-54.

Mr. McAbee – Does this include a credit for the cars that were traded in?

Acting Chief Doug Lanier – Yes it does, 2 cars were traded in, one was approximately \$3,000.00 and the other one \$3,800.00.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

Mr. McAbee – I would like to make a motion to delay the purchase of any additional cars until we have a Police Chief on board. Motion did not carry.

RESOLUTION TO PURCHASE (3) 2018 FORD FUSION POLICE DEPARTMENT VEHICLES #17-55

Resolution to authorize purchase of (3) three 2018 Ford Fusion Police Vehicles from Middletown Road, at total cost of \$54,558.00.

Motion made by Mrs. Hartkemeyer, second by Mrs. Berding to adopt Resolution #17-55.

Mr. McAbee – Do you know what account that is coming out of?

Mrs. Vonderhaar – The Safety Service Levy Fund.

Mr. McAbee – Mrs. Bock stated there was no money appropriated for this purchase.

Mrs. Vonderhaar – We can move line items within the same fund. We moved the money from the Police salary line to the vehicle line.

YES – Mrs. Hartkemeyer, Mrs. Berding

NO - Mr. McAbee

RESOLUTION DECLARING NUISANCE AND ORDERING ABATEMENT

#17-56

Resolution declaring nuisance and ordering abatement on the properties listed below and further authorizing the Zoning Inspector to initiate complaint.

Motion made by Mrs. Hartkemeyer, second by Mrs. Berding to adopt Resolution #17-56.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION TO APPROVE RAISE FOR SERVICE DEPARTMENT EMPLOYEE BRANDON SMITH #17-57

Resolution to approve raise for Service Department employee Brandon Smith upon completion of probationary period.

Motion made by Mrs. Hartkemeyer, second by Mrs. Berding to adopt Resolution #17-57.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION AUTHORIZING PRINCETON ROAD/HAMPSHIRE DRIVE IMPROVEMENT PROJECT #17-58

A resolution supporting the request by the Butler County transportation improvement district (BCTID) for Ohio Department of Transportation jobs and commerce funds and CMAW funds administered through the Ohio Kentucky Indiana Regional Council of governments for the transportation improvement project known as the "Princeton Road Hampshire Drive Improvement Project.

Motion made by Mrs. Berding, second by Mrs. Hartkemeyer to adopt Resolution #17-58.

Ken Geis – This is a project involving the City of Hamilton, Butler County and Fairfield Township. You are being asked to approve tonight the first phase of this which is the application for a grant from the Ohio Department Transportation Job & Commerce Fund. The Grant must be submitted by June 1, 2017.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

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BOARD COMMENTS

Mr. McAbee – We need more information before our meetings that would make it easier for everyone. We needed a purchase order from Mrs. Bock with signatures on it authorizing the purchase. It is not proper procedure for staff to move money. We want unmarked cars but we need to follow the correct process.

Mrs. Hartkemeyer – JEDD Board met and voted unanimously to approve the new JEDD update, we will be meeting again in July. I want to thank all who donated to our spring clean-up day to feed everyone. I would ask as Trustees we continue to be diligent in our pre-work, assessments and work to prepare for meetings. Special thanks to Mr. Geis and Mrs. Vonderhaar on their extensive work on the Gilmore and Hamilton Mason Road project. We received a very complementary letter from the City of Hamilton.

TOWNSHIP SCHEDULE

- Fairfield Township Trustees Meeting, Wednesday, May 24, 2017 6:30 PM
- Offices closed Monday, May 29th to observe the Memorial Day Holiday

Motion made by Mrs. Berding, second by Mrs. Hartkemeyer to enter Executive Session at 8:00 PM, in accordance with ORC 121.22 (G)(1) to discuss the employment, dismissal, discipline, promotion, demotion or compensation of a public employee.

ROLL CALL

Mrs. Berding	Yes
Mr. McAbee	No
Mrs. Hartkemeyer	Yes

Trustee's reconvened at 8:53 PM

ROLL CALL

Mrs. Berding	Present
Mr. McAbee	Present
Mrs. Hartkemeyer	Present

No action will be taken because of Executive Session.

Motion made by Mrs. Hartkemeyer, second by Mrs. Berding to adjourn at 8:55 PM.
All in favor.

Minutes submitted by:

Nancy A. Bock
Nancy A. Bock, Fiscal Officer

Susan Berding
Susan Berding, President

Joe McAbee
Joe McAbee, Trustee

Shannon Hartkemeyer
Shannon Hartkemeyer, Trustee

Minutes Regular Trustee Meeting Meetings

Held May 10, Year 2017

**FAIRFIELD TOWNSHIP
RESOLUTION NO. 17-54**

**RESOLUTION TO ALLOW INSTALLATION OF EQUIPMENT INTO RECENTLY
PURCHASED FORD INTERCEPTORS, VEHICLE NUMBERS 703 AND 704,
AT A TOTAL COST OF \$18,325.90.**

WHEREAS: Two police vehicles were recently purchased; and

WHEREAS: They are in need of equipment installation to make them functional for the duties of the job; and

WHEREAS: It will be taken out of the Safety Service Fund No. 2191;

BE IT RESOLVED, by the Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board of Trustees, hereby, authorizes the installation of equipment into two police Ford Interceptors, performed by Camp Safety, at a price of \$18,325.90, quote attached herein as Exhibit A.

SECTION 2: The Trustees of Fairfield Township do hereby dispense with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and do authorize the adoption of this resolution upon its first reading.

SECTION 3: This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 4: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 5: This resolution shall take effect at the earliest period allowed by law.

Adopted: May 10, 2017

Board of Trustees

Vote of Trustees

Shannon Hartkemeyer: Damon Hartkemeyer

yes

Joe McAbee: Joe m-abe

yes

Susan Berding: Susan Berding

yes

RECORD OF PROCEEDINGS

257

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Page 2 (Res. No. 17-54)

AUTHENTICATION

This is to certify that this is a resolution which was duly passed, and filed with the Fairfield Township Fiscal Officer, this 10th day of May, 2017.

ATTEST:

Nancy A. Bock

Nancy Bock, Fairfield Township Fiscal Officer

APPROVED AS TO FORM:

L. E. Barbieri

Lawrence E. Barbieri, Township Law Director

258

Minutes

Meetings

Held

Year 2017

NO: _____

Department Head

☐ (\$500 or less - Department Head approval)

Date _____

☐ Insufficient Funds

Installation of equipment into recently purchased 2017 Ford Interceptor (Car #703). This equipment replaces old and/or outdated emergency equipment. Car #104 trade-in credit of \$3,700.00.

Date _____

Please make sure all items are filled out correctly to ensure timely processing of requests

RECORD OF PROCEEDINGS

259

Minutes Regular Trustee Meeting Meetings

Held May 10, Year 2017



8216 Blue Ash Road
Cincinnati, OH 45236
Phone : 513-984-4658 Toll Free: 888-273-7233
web: www.campsafetyinc.com

Quote

Date	Quote #
5/3/2017	FFTWPDP3

Name / Address
Fairfield TWP. Police Dept. 6485 Vonnies Vale Ct. Hamilton, Ohio 45011

Contact

VIN#	
------	--

Vehicle	P.O. No.	Terms	Rep	Project #
CAR 703		N30	SE	

Qty	Item	Description	Cost	Total
1	REMOVE/REINS...	STOP STICK KIT		
1	VER3892L6	CODE 3 SIREN/SWITCH CONTROL		0.00
1	LTFIB2DEDE	WHELEN LIBERTY II DUO 14 HEAD LED R/B/W R/B/A	425.00	425.00
			2,350.00	2,350.00
1	LTA5TPKT*	WHELEN LIBERTY II LIGHT BAR MOUNT ADAPT	68.00	68.00
1	Factory Installed	RED/CLEAR DOME LIGHT-FRONT HEADLINER	0.00	0.00
1	LTLMP5600-BW	FEDERAL SIGNAL ULTRA BLUE/WHITE-FRONT BUMPER COVER	119.00	119.00
1	LTLMP5600U-RW	FEDERAL SIGNAL ULTRA RED/WHITE-FRONT BUMPER COVER	119.00	119.00
1	REMOVE/REINS...	SHOTGUN RACK-CENTER UPRIGHT	0.00	0.00
1	VESSA315P	WHELEN 100 WATT SPEAKER-BUMPER MOUNTED	199.00	199.00
1	VESSAK9	SPEAKER BRACKET	0.00	0.00
1	VEHUHF2150A	HEADLIGHT FLASHER	85.00	85.00
2	LTLVTX609J	ION R/B SPLIT LED HIDEAWAY-FRONT HEAD LIGHT ASSY	119.99	239.98
1	LTLVTX609R	VERTEX RED HIDEAWAY LED WARNING-REAR TAIL LIGHT	98.00	98.00
1	LTLVTX609B	VERTEX BLUE HIDEAWAY LED WARNING-REAR TAIL LIGHT	98.00	98.00
1	CISP4704UINT1...	PRO GARD PARTITION	720.00	720.00
1	CISRP47UINT13	RECESSED PANEL-INCLUDED IN ABOVE	0.00	0.00
1	CISSP47BS13	EXTENSION PANEL INT-INCLUDED IN ABOVE	0.00	0.00
1	CISS4705UINT1...	PRO GARD TRANSPORT SEAT WITH REVERSE BELTS	1,195.00	1,195.00
1	VEA140553	3 GANG OUTLET-SIDE OF CONSOLE	24.00	24.00
1	CILC1200	12' CONSOLE(CHANGED FROM 24 INCH)	198.00	198.00
1	CILCCUP2I	DUAL CUP HOLDER	40.00	40.00
1	CILCARM101	HAVIS ANGLED ARM REST	64.00	64.00
1	REMOVE/REINS...	COMPUTER DOCK AND AIR CARD	0.00	0.00
1	CILCHDM202	HAVIS HEAVY DUTY POLE	130.00	130.00
1	CILCMD102	SWING ARM	250.00	250.00

QUOTE APPROVED

Total

RECORD OF PROCEEDINGS

260

Minutes Regular Trustee Meeting Meetings

Held May 10, Year 2017



8216 Blue Ash Road
Cincinnati, OH 45236
Phone : 513-984-4658 Toll Free: 888-273-7233
web: www.campsafetyinc.com

Quote

Date	Quote #
5/3/2017	FFTWPDP3

Name / Address
Fairfield TWP. Police Dept. 6485 Vonnie Vale Ct. Hamilton, Ohio 45011

Contact

VIN#	
------	--

Vehicle	P.O. No.	Terms	Rep	Project #
CAR 703		N30	SE	

Qty	Item	Description	Cost	Total
1	Factory Installed	FACTORY DISABLED REAR DOOR WINDOW SWITCHES	0.00	0.00
1	Customer Supplied	STALKER RADAR-DUAL ANTENNA	0.00	0.00
1	LTLHB4PAKRB	CODE 3 4PAK R/B HATCH WARNING	285.00	285.00
1	LTLINZ6R	LED RED-BUMPER WARNING	109.00	109.00
1	LTLINZ6B	LED BLUE-BUMPER WARNING	109.00	109.00
2	LTLRBKT1	BRACKET FOR LINZ6	0.00	0.00
1	LTLTD4***	DOMINATOR 4 HEAD LED BRRB-CENTER REAR HEAD WITH MOUNT	315.00	315.00
1	LTLDBKT5	DOMINATOR MOUNT	0.00	0.00
1	CIRD3805	PRO GARD TRUNK ORGANIZER	225.00	225.00
2	LTLECVDMITS...	3 X 7 DOME LIGHT WITH MERCURY SWITCH	89.00	178.00
2	VEB050512	MERCURY SWITCH	0.00	0.00
1	LTLP46SLC	LED PAR 46 SPOT LIGHT BULB UPGRADE	169.99	169.99
1	CIPPB47UINT16	PUSH BUMPER	325.00	325.00
1	LTLECVCSMLE...	SOUNDOFF PRISONER LED LIGHT-MOUNTED ON PARTITION	89.00	89.00
1	REMOVE/REINS...	STREAMLIGHT SL20 LED FLASHLIGHT WITH CHARGER	0.00	0.00
2	LTLMP5600UBR	FEDERAL SIGNAL ULTRA RED/BLUE-LOWER REAR BUMPER	119.99	239.98
1	Labor	LABOR TO REMOVE EQUIPMENT FROM OLD CV	390.00	390.00
40.5	Labor	INSTALLATION OF EQUIPMENT INTO NEW PATROL VEHICLE	66.00	2,673.00
1	SHOP MATERIAL	INSTALLATION MATERIAL	195.00	195.00
1	TRADE IN USED	CAR 104 TRADE IN 2011 FORD CROWN VIC	-3,700.00	-3,700.00
1	VEACGX	CHARGE GUARD - SELECT	78.00	78.00
1	CISWB47NPUIN...	PRO GARD WINDOW ARMOR	180.00	180.00
1	CIGG7210	PRO GARD GUN RACK	330.00	330.00
1	VEASS0002	SAFE STOP FORD SUV	135.00	135.00
1	Labor	INSTALLATION OF SAFE STOP	65.00	65.00
Total				\$8,812.95

QUOTE APPROVED

261

Minutes

Minutes Regular Trustee Meeting

Meetings

Held

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 , Year 2017

<input checked="" type="checkbox"/>	P.O
<input type="checkbox"/>	B.C.
<input type="checkbox"/>	CC

Fairfield Township
PURCHASE REQUISITION

NO: _____

Vendor: Camp Safety Equipment

8216 Blue Ash Road

Cincinnati, Ohio 45236

Police

Requisitioning Department

Doug Lanier

Department Head

Account Number	Quantity	Description	Unit Price	Total Price
		Equipment installation into new vehicle (car #704).		\$ 9,512.95
		(see attached quote; note, this includes a credit for trade-in of vehicle #109 for \$3,000).		
Shipping & Handling Charges				
			GRAND TOTAL	\$ 9,512.95

☐ (\$500 or less - Department Head approval)

☐ (\$500 or less - Department Head approval)

Requestor:

May 4, 2017

Date: May 4, 2017

FINANCE CLERK

Date _____

☐ Funds Available☐ Insufficient Funds

Justification:

Installation of equipment into recently purchased 2017 Ford Interceptor (Car #704). This equipment replaces old and/or outdated emergency equipment. Car #109 trade-in credit of \$3,000.00.

☐ Approved☐ Denied

TOWNSHIP ADMINISTRATOR

Date _____

Administrator's Comments:

Please make sure all items are filled out correctly to ensure timely processing of requests

RECORD OF PROCEEDINGS

262

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1	Customer Supplied	STALKER RADAR-DUAL ANTENNA	0.00	0.00
1	LTLHB4PAKRB	CODE 3 4PAK R/B HATCH WARNING	285.00	285.00
1	LTLLINZ6R	LED RED-BUMPER WARNING	109.00	109.00
1	LTLLINZ6B	LED BLUE-BUMPER WARNING	109.00	109.00
2	LTLRBKT1	BRACKET FOR LINZ6	0.00	0.00
1	LTLD4****	DOMINATOR 4 HEAD LED BRRB-CENTER REAR HEAD WITH MOUNT	315.00	315.00
1	LTLD BKT5	DOMINATOR MOUNT	0.00	0.00
1	CIRD3805	PRO GARD TRUNK ORGANIZER	225.00	225.00
2	LTLECV DMLTS...	3 X 7 DOME LIGHT WITH MERCURY SWITCH	89.00	178.00
2	VEB050512	MERCURY SWITCH	0.00	0.00
1	LTL P46SLC	LED PAR 46 SPOT LIGHT BULB UPGRADE	169.99	169.99
1	CIPPB47U INT16	PUSH BUMPER	325.00	325.00
1	LTLECVCSMLE...	SOUNDOFF PRISONER LED LIGHT-MOUNTED ON PARTITION	89.00	89.00
1	REMOVE/REINS...	STREAMLIGHT SL20 LED FLASHLIGHT WITH CHARGER	0.00	0.00
2	LTL MPS600UBR	FEDERAL SIGNAL ULTRA RED/BLUE-LOWER REAR BUMPER	119.99	239.98
1	Labor	LABOR TO REMOVE EQUIPMENT FROM OLD CV	390.00	390.00
40.5	Labor	INSTALLATION OF EQUIPMENT INTO NEW PATROL VEHICLE	66.00	2,673.00
1	SHOP MATERIAL	INSTALLATION MATERIAL	195.00	195.00
1	TRADE IN USED	CAR 109 TRADE IN DODGE DURANGO	-3,000.00	-3,000.00
1	VEACGX	CHARGE GUARD - SELECT	78.00	78.00
1	CISWB47NPUIN...	PRO GARD WINDOW ARMOR	180.00	180.00
1	CIGG7210	PRO GARD GUN RACK	330.00	330.00
1	VEASS0002	SAFE STOP FORD SUV	135.00	135.00
1	Labor	INSTALLATION OF SAFE STOP	65.00	65.00
Total				\$9,512.95

QUOTE APPROVED

Minutes Regular Trustee Meeting Meetings

Held May 10, Year 2017

**FAIRFIELD TOWNSHIP
RESOLUTION NO. 17-55**

**RESOLUTION TO AUTHORIZE PURCHASE OF (3) THREE 2018 FORD FUSION
POLICE VEHICLES FROM MIDDLETOWN FORD, AT TOTAL COST OF \$54,558.00.**

WHEREAS: A need has been determined to replace and rotate (3) police vehicles; and

WHEREAS: State bid pricing was utilized from bid winner Middletown Ford; and

WHEREAS: The vehicles will be purchased using the Safety Service Fund No. 2191;

BE IT RESOLVED, by the Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board of Trustees, hereby, authorizes the purchase of (3) three 2018 Ford Fusion Police Vehicles from Middletown Ford, 1750 N. Verity Parkway, Middletown, OH 450342 at a cost not to exceed \$54,558.00, attached herein as Exhibit A.

SECTION 2: The Trustees of Fairfield Township do hereby dispense with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and do authorize the adoption of this resolution upon its first reading.

SECTION 3: This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 4: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 5: This resolution shall take effect at the earliest period allowed by law.

Adopted: May 10, 2017

Board of Trustees

Shannon Hartkemeyer: Shannon Hartkemeyer

Joe McAbee: Joe m-a-b

Susan Berding: Susan Berding

Vote of Trustees

yes

No

yes

RECORD OF PROCEEDINGS

265

Minutes Regular Trustee Meeting Meetings

Held May 10 , Year 2017

Page 2 (Res. No. 17-55)

AUTHENTICATION

This is to certify that this is a resolution which was duly passed, and filed with the Fairfield Township Fiscal Officer, this 10th day of May, 2017.

ATTEST:

Nancy A Bock
Nancy Bock, Fairfield Township Fiscal Officer

APPROVED AS TO FORM:

L. E. Barbieri
Lawrence E. Barbieri, Township Law Director

RECORD OF PROCEEDINGS

266

Minutes Regular Trustee Meeting Meetings

Held May 10, Year 2017

ATTACHMENT A

Middletown Ford Fleet Department
1750 N. Verity Parkway
Middletown, OH 45042
(513) 420-8700
ashley.hillis@middletownford.com
darco.murphy@middletownford.com

To whom it may concern,

Thank you for allowing Middletown Ford to bid on your:

Vehicle Information							Date: 04/27/2017
Item #	Year	Make	Model	Trim	Body Style	Color	No. of Units
2AA	2018	FORD	FUSION	S	SEDAN	MAGNETIC, BLUE LIGHTNING, SILVER	3

Buyer Information						
Name	Address	City	State	Zip Code	Phone Number	
FAIRFIELD TOWNSHIP POLICE DEPARTMENT					513-887-4406	

Vehicle Bid (Per Unit)			Amount Due At Inception:	
Item ID No.	Description	Selling Price	[Down Payment:]	\$0.00
	2018 FUSION	\$18,186.00	[Rebate(s):]	\$0.00
		\$0.00		
		\$0.00		
		\$0.00	N/A	
		\$0.00		
		\$0.00	[Trade(s):]	
		\$0.00		
		\$0.00	Trade 1	\$0.00
	Delivery	\$0.00	Trade 2	\$0.00
	Title Fee	\$0.00	Trade 3	\$0.00
	Reg. Fee (45-Day Tag)	\$0.00		
	Other Fees	\$0.00		
	Total Due	\$54,558.00	Total Credits	\$0.00

We would also like to announce that we participate in the state's Minority Business Enterprise (MBE) Program. Please see attached documents for further details. We greatly appreciate you giving Middletown Ford the opportunity to earn your business! The above quote is good for 30 days unless otherwise specified. State bids follow bid terms as specified in the state contract. **PLEASE NOTE:** Any upfits such as Dump Bodies, Utility Bodies, Snow Plows etc. May add up to 6-8 weeks onto vehicle delivery time on state bid.

WE ALSO ACCEPT TRADE-INS!

Sincerely,
Ashley Hillis, Fleet Manager
Darco Murphy, Fleet Director

Minutes Regular Trustee Meeting Meetings

Held May 10, Year 2017

**FAIRFIELD TOWNSHIP
RESOLUTION NO. 17-56**

**RESOLUTION DECLARING NUISANCE AND ORDERING ABATEMENT ON THE
PROPERTIES LISTED BELOW AND FURTHER AUTHORIZING THE ZONING INSPECTOR
TO INITIATE COMPLAINT.**

WHEREAS: Uncontrolled vegetation, unsecured property, and/or refuse, junk and debris were reported at the properties listed below; and

- 3896 Millikin Road (parcel A0300-081-000-012) – trash in front yard behind car in driveway
- 3855/3857 Millikin Road (parcel A0300-018-000-069) – pallets in side yard
- 1822 Allstatter Avenue (parcel A0300-041-000-133) – trash in rear & front yards
- Hamilton Middletown Road (parcel A0300-019-000-046) – tires and mattresses dumped on rear of property

WHEREAS: Ohio Revised Code Section 505.87 provides that, at least seven days prior to providing for the abatement, control or removal of any vegetation, garbage, refuse or debris, or securing the property, the Board of Trustees shall notify the owner of the land and any holders of liens of record upon the land; and

WHEREAS: Ohio Revised Code Section 505.87 provides that, if the Board of Trustees determines within twelve consecutive months after a prior nuisance determination that the same owner's maintenance of vegetation, garbage refuse, or other debris on the same land in the township constitutes a nuisance, at least four days prior to providing for the abatement, control or removal of the nuisance, the Board must send notice of the subsequent nuisance determination to the landowner and to any lienholders of record by first class mail: and

WHEREAS: In accordance with Ohio Revised Code Section 505.87, the Township Trustees have the authority to contract to abate the nuisances and have the costs incurred assessed to the property tax bills; therefore;

NOW, THEREFORE, BE IT RESOLVED, by the Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: That this Board specifically finds and hereby determines that the uncontrolled growth of vegetation and/or the refuse and debris on each of the said properties listed above constitute a nuisance within the meaning of Ohio Revised Code Section 505.87, and the Board directs that notice of this action be given to owners of the said property and lienholders in the manner required by Ohio Revised Code Section 505.87.

SECTION 2: That this Board hereby orders the owners of said property to remove and abate the nuisances within seven days after notice of this order is given to the owners and lienholders of record, and within four days after notice of this order is given to the owners and lienholders of record for properties previously determined to be a nuisance. If said nuisances are not removed and abated by the said owners, or if no agreement for removal and abatement is reached between the Township and the owners and lienholders of record within four or seven days after notice is given, the Zoning Inspector shall cause the nuisances to be removed, and the Township shall notify the County Auditor to assess such cost plus administrative expense to the property tax bills for the said parcel, as provided in Ohio Revised Code Section 505.87.

RECORD OF PROCEEDINGS

268

Minutes Regular Trustee Meeting Meetings

Held May 10, Year 2017

Page 2 (Res. No. 17-56)

SECTION 3: This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 4: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 5: That this Resolution shall be effective at the earliest date allowed by law and to facilitate remediation of the nuisance throughout the growing season.

Adopted: May 10, 2017

Board of Trustees

	<u>Vote of Trustees</u>
Shannon Hartkemeyer: <u>Shannon Hartkemeyer</u>	<u>yes</u>
Joe McAbee: <u>Joe McAbee</u>	<u>yes</u>
Susan Berding: <u>Susan Berding</u>	<u>yes</u>

AUTHENTICATION

This is to certify that this is a resolution which was duly passed, and filed with the Fairfield Township Fiscal Officer, this 10th day of May, 2017.

ATTEST:

Nancy A. Beck
Nancy Beck, Fairfield Township Fiscal Officer

APPROVED AS TO FORM:

L. E. Barbieri
Lawrence E. Barbieri, Fairfield Township Law Director

Minutes Regular Trustee Meeting Meetings

Held May 10, Year 2017

**FAIRFIELD TOWNSHIP
RESOLUTION NO. 17-57**

**RESOLUTION TO APPROVE RAISE FOR SERVICE DEPARTMENT EMPLOYEE
BRANDON SMITH UPON COMPLETION OF PROBATIONARY PERIOD.**

WHEREAS: The probationary period for Brandon Smith ends on May 15, 2017; and

WHEREAS: Brandon Smith has been an excellent & reliable employee; and

WHEREAS: The effective date for the raise will be on May 16, 2017;

BE IT RESOLVED, by the Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board of Trustees, hereby, authorizes the approval of a pay raise for Service Department Employee, Brandon Smith. The existing rate is \$15.50 per/hour and the new rate will be \$16.28 per/hour.

SECTION 2: The Trustees of Fairfield Township do hereby dispense with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and do authorize the adoption of this resolution upon its first reading.

SECTION 3: This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 4: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 5: This resolution shall take effect at the earliest period allowed by law.

Adopted: May 10, 2017

Board of Trustees

Shannon Hartkemeyer:

Joe McAbee:

Susan Berding:

Vote of Trustees

yes

yes

yes

RECORD OF PROCEEDINGS

270

Minutes

Regular Trustee Meeting

Meetings

Held

May 10

, Year 2017

Page 2 (Res. No. 17-57)

AUTHENTICATION

This is to certify that this is a resolution which was duly passed, and filed with the Fairfield Township Fiscal Officer, this 10th day of May, 2017.

ATTEST:

Nancy A. Bock

Nancy Bock, Fairfield Township Fiscal Officer

APPROVED AS TO FORM:

L. E. Barbieri

Lawrence E. Barbieri, Township Law Director

Minutes

Regular Trustee Meeting

Meetings

Held

May 10, Year *2017***FAIRFIELD TOWNSHIP
RESOLUTION NO. 17-58**

**A RESOLUTION SUPPORTING THE REQUEST BY THE BUTLER COUNTY
TRANSPORTATION IMPROVEMENT DISTRICT ("BCTID") FOR OHIO
DEPARTMENT OF TRANSPORTATION JOBS AND COMMERCE FUNDS AND
CMAQ FUNDS ADMINISTERED THROUGH THE OHIO KENTUCKY INDIANA
REGIONAL COUNCIL OF GOVERNMENTS FOR THE TRANSPORTATION
IMPROVEMENT PROJECT KNOWN AS THE "PRINCETON ROAD HAMPSHIRE
DRIVE IMPROVEMENT PROJECT".**

WHEREAS, the Butler County Transportation Improvement District ("BCTID") is authorized by ORC Chapter 5540 (1) to finance, construct, maintain, repair, and operate street, highway, and other transportation projects (including, but not limited to, freight rail projects) and (2) to construct, reconstruct, improve, alter, and repair roads, highways, public places, buildings, and other infrastructure;

WHEREAS, the projects undertaken by the BCTID pursuant to ORC Chapter 5540 are essential and will contribute to the improvement of the prosperity, health, safety, and welfare of the people of Fairfield Township, Butler County and of the State of Ohio and are essential governmental functions; and the exercise by the BCTID of the authority granted by ORC Chapter 5540 is necessary for the prosperity, health, safety, and welfare of the County, including the City of Hamilton, Ohio ("Hamilton"), Fairfield Township ("Fairfield") and the State and their people;

WHEREAS, the transportation improvement project known as the "*Princeton Road Hampshire Drive Improvement Project*" was identified by the BCTID as a regional project to be developed in coordination and cooperation with the City of Hamilton, Fairfield Township, Butler County, the Ohio Department of Transportation ("ODOT") and the Ohio Kentucky Indiana Regional Council of Governments ("OKI") and other interested and affected implementation partners and stakeholders, and, the BCTID, in said cooperative effort with Hamilton and Fairfield Township, is administering and managing the Project, including, but not limited to, continued planning, development, implementation, engineering, acquisition of right of way, which includes the coordination and accommodation of utilities, and construction of the Project;

WHEREAS, Hamilton, Fairfield Township, Butler County, and the BCTID are accordingly taking the necessary steps to advance the Project and continuing to identify, develop and secure necessary funding and to provide or make available funding from available revenues for the Project, in such phases and manner as agreed upon by Hamilton, Fairfield Township, Butler County, and the BCTID, in coordination and cooperation with ODOT and OKI, in amounts as determined adequate and feasible for advancement of the Project;

WHEREAS, OKI has announced the availability of Federal Congestion Mitigation and Air Quality (CMAQ) funds for FY 21, FY22, and FY23 which requires eligible jurisdictions, such as the BCTID, requesting such project funding to make application to OKI for such funding on or before June 30, 2017;

WHEREAS, local matching funds of a minimum of 20% of total project construction costs are required as match for any CMAQ grant award;

WHEREAS, the BCTID is prepared to make such a funding request for the Project;

NOW, THEREFORE, BE IT RESOLVED by the Fairfield Township Board of Trustees, as follows:

Minutes Regular Trustee Meeting Meetings

Held May 10, Year 2017

Section 1. That the Fairfield Township Board of Trustees hereby endorses and proclaims its support for the BCTID's request to ODOT for ODOT Jobs and Commerce funds and to OKI for federal Congestion Mitigation and Air Quality (CMAQ) funds for the Project, and hereby states its intention to collaborate with Hamilton, Fairfield Township, Butler County, and the BCTID to provide the local match necessary to assist with and advance the development, implementation, engineering and construction of this Project, which will address vital capacity, safety and congestion issues, benefiting the traveling public and residents of the area, and significantly facilitate and provide for economic expansion and development in and around the Project area.

Section 2. That it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Fairfield Township Trustees and that all deliberations of the Board that resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

Section 3. This Board upon majority vote does hereby dispense with the requirement that this Resolution be read on two separate days, pursuant to Section 504.10 of the Ohio Revised Code and hereby authorizes the adoption of this Resolution upon its first reading.

Section 4. This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

Section 5. This Resolution shall be effective on the earliest date allowed by law.

Adopted: May 10, 2017

Board of Trustees

Shannon Hartkemeyer:

Joe McAbee:

Susan Berding:

Vote of Trustees

yes
yes
yes

AUTHENTICATION

This is to certify that this is a resolution which was duly passed, and filed with the Fairfield Township Fiscal Officer this 10th day of May, 2017.

ATTEST:

Nancy A. Beck
Nancy Beck, Fairfield Township Fiscal Officer

APPROVED AS TO FORM:

L. E. Barbieri
Lawrence E. Barbieri, Township Law Director

Minutes _____ Meetings

Held _____, Year