

Minutes

Regular Trustee Meeting

Meetings

Held

April 25

2018, Year

The Fairfield Township Trustees held a Regular Trustee Meeting Wednesday, April 25, 2018, at the Administration Building, 6032 Morris Road, Fairfield Township, OH 45011, for conducting Township business. Meeting was called to order by Mrs. Berding, President of Board, at 6:52 PM.

# ROLL CALL

Mrs. Berding	Present
Mr. McAbee	Present
Mrs. Hartkemeyer	Present

**INVOCATION:** Pastor Frederick McQueen, Sanctuary Covenant Christian Fellowship

# PLEDGE OF ALLEGIANCE

# PRESENTATIONS

# Recognition of Retirement of Police Officer Michael Krznarich

**Chief Chabali** – Read Bio of Police Officer Michael Krznarich, he spoke about his job history, his positions in the past and his accomplishments. Officer Krznarich last day at Fairfield Township will be this Friday, April 27.

# Hiring of Scott Smith

RESOLUTION TO APPOINT FULL-TIME FIREIGHTER/PARAMEDIC SCOTT R. SMITH \$18-65

Resolution authorizing the appointment of full-time Firefighter/Paramedic Scott R. Smith, at an hourly rate of \$18.25/hour, with a one-year probationary period.

**Motion** made by Mr. McAbee, second by Mrs. Hartkemeyer to adopt Resolution #18-65  
YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

Oath of Office for Firefighter/Paramedic Scott Smith presented by Trustee Berding, Board President.

# Parks Committee Update

**Carol Oler** – The parks committee met last Thursday. We discussed the opening of the Dog Park. Due to the cold weather it's been tough putting all the final touches together but Jeff Bennett and his team have done an outstanding job. We are still waiting on the agility equipment and the signage. We still have clean up to do but are looking at May 19th as the opening day of the Dog Park. We are talking to the Hamilton Dog Training Club to get a recommendation from them on the placement of the agility equipment. We want to have some activities on opening day and have asked the Hamilton Dog Training Club if they would do an exposition or some training on opening day.

**Trustee McAbee** – Can we set a time for opening day?

**Carol Oler** – 9:30 AM – Noon was decided. The ribbon cutting will be at 9:30 AM.

**Trustee Hartkemeyer** – Can we reach out to Roger Reynold's office about possible licensing for dogs.

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**Trustee Berding** – You added 2 new people to the parks committee. I am happy to see additional residents get involved.

The next thing discussed at the Park Committee meeting was a Frisbee Golf Course. What we decided was to ask for a volunteer committee of people that like to play that would be willing to research what is needed and report back to the Parks Committee.

**Trustee Berding** – Asked Mr. Barbieri if we have liability having volunteers doing the clean-up. **Mr. Barbieri** said there was a small liability but they could sign a waiver. It would be okay to move forward.

**Carol Oler** – Talked about replacing the mulch with something more safe. The **Board** discussed having a time line to move forward with new playground equipment. Money has been allocated for new equipment. The committee is still worried about parking availability. Looking into the possibility of moving the basketball court and making that area a parking lot.

**Trustee Berding** – Stated the Parks Committee has been very busy and we appreciate all the time and effort you have put into this.

**Trustee McAbee** – Grant money is available but must apply by June 1. We probably do not have the time to apply this year but we need to be aware and prepared for this next year.

#### FISCAL OFFICERS REPORTS

**Ms. Schultz** – Stated we received our invoices for the debt service payments that are due semi-annually. Do we need a resolution?

**Mr. Barbieri** – Historically this has been done by resolution but there should at least be a purchase order to reflect who voted in favor of making the payment.

**Trustee McAbee** – Would like to continue doing resolutions.

**Ms. Schultz** – I have your financial reports today but I would like to have more time to review them. I am requesting we change our procedure and the reports be given at the first meeting of the month as of the last day of the prior month.

The **Board** was in agreement with this.

**Motion** made by Mrs. Hartkemeyer, second by Mrs. Berding to suspend the reading of the minutes of the Regular Trustee Meeting, April 11, 2018.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

**Motion** made by Mr. McAbee, second by Mrs. Hartkemeyer to approve the minutes of the Regular Trustee Meeting, April 11, 2018.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

**Motion** made by Mr. McAbee, second by Mrs. Hartkemeyer to approve payment of the bills.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION AUTHORIZING THE PURCHASE ORDER LIST AS SET BY THE FISCAL OFFICER #18-66

Resolution to approve open purchase order balances.

**Motion** made by Mrs. Berding, second by Mrs. Hartkemeyer to adopt Resolution #18-66

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer



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RESOLUTION TO PURCHASE (2) 2018 FORD INTERCEPTOR SUV'S FOR THE POLICE DEPARTMENT ROAD PATROL FROM LEBANON FORD AT A TOTAL COST OF \$56,530.00. #18-67

Resolution to approve the purchase of (2) two 2018 Ford Interceptor SUV's for the Police Department Road Patrol from Lebanon Ford with State Bid Pricing, at a total cost of \$56,530.00.

**Motion** made by Mr. McAbee, second by Mrs. Berding to adopt Resolution #18-67  
YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION TO AUTHORIZE DEBT SERVICE PAYMENT OF \$44,900.00 TO US BANK #18-68

Resolution to authorize debt service payment of \$44,900.00 to US Bank for TIF Road Projects.

**Motion** made by Mrs. Berding, second by Mrs. Hartkemeyer to adopt Resolution #18-68  
YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION TO AUTHORIZE DEBT SERVICE PAYMENT OF \$45,581.25 TO THE BANK OF NEW YORK MELLON #18-69

Resolution to authorize the debt service payment of \$45,581.25, to the Bank of New York Mellon for the West Side of Princeton Road and TIF I project.

**Motion** made by Mr. McAbee, second by Mrs. Hartkemeyer to adopt Resolution #18-69  
Ms. Schultz will provide an updated payment schedule.  
YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION TO DISPENSE \$405,219.78 FROM THE TIF FOR DISTRIBUTION OF 25% COLLECTON TO THE FAIRFIELD CITY SCHOOL DISTRICT #18-70

Resolution to disperse \$405,219.78 from the Tax Increment Financing Funds numbers 2903 (TIF-I Millikin Road) and 2906 (TIF-II Princeton Road) for distribution of 25 percent collection to the Fairfield City School District.

**Motion** made by Mr. McAbee, second by Mrs. Hartkemeyer to adopt Resolution #18-69  
YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION AUTHORIZING ADMINISTRATOR TO EXECUTE CONTRACT FOR THE BUILDING OF THE NEW FIRE STATION #18-71

Resolution to approve contract with Cincinnati United Contractors, LLC for the building of the new Fire Station, at a total cost of \$3,992,555.00.

**Motion** made by Mrs. Berding, second by Mrs. Hartkemeyer to adopt Resolution #18-71  
**Trustee McAbee** – Stated I don't think we need this big of a Fire Station with sleeping quarters for 10 and the brick façade. Don't feel this is necessary with our current station on Morris. I am strongly in favor of replacing the Fire Station at 5 points. I think this is too much money and too big of a building for what we need. I like Mr. Geis's suggestion about smaller satellite type stations. We could take this money and build (2) 2 million dollar stations which would more than cover the Township.

**Trustee Berding** – We talked about the 2 satellite stations but decided this station was needed as the Township continues to grow. We built the station on Morris in 2000 and have almost outgrown this facility. With the anticipation of future growth and the location of StoryPoint it needs to be this size. We did have a vote on the location of the station and it was a 3 to nothing vote.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

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RESOLUTION TO APPROVE CONTRACT WITH PERFECTION GROUP INC. FOR AIR-CONDITIONING AND FURNANCE REPAIR AND MAINTENANCE SERVICES #18-72  
Resolution to approve contract with Perfection Group, Inc. for Air Conditioning/Heating Services and Maintenance repairs, at a total cost of \$5,116.00.  
**Motion** made by Mrs. Berding, second by Mrs. Hartkemeyer to adopt Resolution #18-72  
YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

TOWNSHIP SCHEDULE

- Fairfield Township Clean-up Day – Saturday, April 28, 2018, at 9:00 AM – 3:00 PM.
- Fairfield Township Board of Trustee Meeting – Wednesday, May 9, 2018, 6:30 PM.

BOARD COMMENTS

**Trustee McAbee** – What is the date and time of the Township dinner?  
**Mrs. Vonderhaar** – Thursday, May 10 @ 6:30 pm at Walden Ponds.

**Trustee Berding** – Wanted to thank all those who helped out with the Extreme Scavenger Hunt that took place in Fairfield. Mrs. Vonderhaar, Chief Thomas, Michael Berding and a few other family members were a great help for a very worthy cause.

EXECUTIVE SESSION

**Motion** made by Mrs. Berding, second by Mr. McAbee to enter Executive Session, in accordance with ORC 121.22 G (8) to consider confidential information related to the marketing plans or specific business strategy for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance.

ROLL CALL

Mrs. Berding	Yes
Mr. McAbee	Yes
Mrs. Hartkemeyer	Yes

Adjourned into executive session at 8:07 PM



# RECORD OF PROCEEDINGS

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Trustee's reconvened at 9:11 PM

## ROLL CALL

Mrs. Berding	Present
Mr. McAbee	Present
Mrs. Hartkemeyer	Present

**Motion** made by Mrs. Berding, second by Mr. McAbee to adjourn at 9:11 P.M.  
All in favor.

## ROLL CALL

Mrs. Berding	Yes
Mr. McAbee	Yes
Mrs. Hartkemeyer	Yes

Minutes submitted by:

Shelly Schultz  
Shelly Schultz, Fiscal Officer

Susan Berding  
Susan Berding, President

Joe McAbee  
Joe McAbee, Trustee

Shannon Hartkemeyer  
Shannon Hartkemeyer, Trustee

Minutes Regular Trustee Meeting Meetings

Held April 25 2018, Year

FAIRFIELD TOWNSHIP  
RESOLUTION NO. 18-65

RESOLUTION AUTHORIZING THE APPOINTMENT OF FULL-TIME  
FIREFIGHTER/PARAMEDIC SCOTT R. SMITH, AT AN HOURLY RATE OF \$18.25/HR.,  
WITH A ONE YEAR PROBATIONARY PERIOD.

**WHEREAS:** There is need for a full-time Firefighter/Paramedic in the Fire Department and the Fire Chief recommends the immediate hiring of Scott Smith to fulfill that need and contribute to the health, safety and welfare of the residents of Fairfield Township; and

**WHEREAS:** Robert has worked for Fairfield Township as a Part-time Firefighter/EMT-B for the past five years; and

**WHEREAS:** Pending his successful completion of the physical, his starting date is to be determined;

**NOW, THEREFORE, BE IT RESOLVED,** by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

**SECTION 1:** The Board hereby authorizes the Fire Chief to appoint full-time Firefighter/Paramedic Scott R. Smith, at an hourly rate of \$18.25/HR., with a one-year probationary period.

**SECTION 2:** The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

**SECTION 3** This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

**SECTION 4:** That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

**SECTION 5:** This resolution shall take effect at the earliest period allowed by law.

Adopted: April 25, 2018

Board of Trustees

Susan Berding: Susan Berding  
Shannon Hartkemeyer: Shannon Hartkemeyer  
Joe McAbee: Joe McAbee

Vote of Trustees

YES  
YES  
YES

AUTHENTICATION

This is to certify that this is a resolution which was duly passed, and filed with the Fairfield Township Fiscal Officer this 25th day of April, 2018.

ATTEST:

Shelly Schultz  
Shelly Schultz, Fairfield Township Fiscal Officer

APPROVED AS TO FORM:

L. E. Barbieri  
Lawrence E. Barbieri, Township Law Director



# RECORD OF PROCEEDINGS

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2018, Year

## FAIRFIELD TOWNSHIP RESOLUTION NO. 18-66

### RESOLUTION TO APPROVE OPEN PURCHASE ORDER BALANCES.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

**SECTION 1:** The Board hereby approves the Open Purchase Order Balances, attached hereto as Exhibit "A".

**SECTION 2:** The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

**SECTION 3** This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

**SECTION 4:** That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

**SECTION 5:** This resolution shall take effect at the earliest period allowed by law.

Adopted: April 25, 2018

#### Board of Trustees

Susan Berding:

Susan Berding

Shannon Hartkemeyer:

Shannon Hartkemeyer

Joe McAbee:

Joe McAbee

#### Vote of Trustees

Yes

Yes

Yes

#### AUTHENTICATION

This is to certify that this is a resolution which was duly passed, and filed with the Fairfield Township Fiscal Officer this 25th day of April, 2018.

#### ATTEST:

Shelly Schultz

Shelly Schultz, Fairfield Township Fiscal Officer

#### APPROVED AS TO FORM:

L. E. Barbieri

Lawrence E. Barbieri, Township Law Director

# RECORD OF PROCEEDINGS

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Updated 4/22/2018 for Trustee Meeting scheduled 4/25/18

P O Number	Issue Date	Expire Date	Account Code	Account Amount	Current Balance	Department	Account Description	Vendor
186-2018	4/9/18		2111-220-599-1025	\$300.14	\$300.14	FIRE	Other - Information Technology	SOUTHWEST OHIO COMPUTER ASSOCIATION
187-2018	4/10/18		2111-220-599-1025	\$155.54	\$155.54	FIRE	Other - Information Technology	CDWG
191-2018	4/12/18		2111-220-229-1073	\$349.47	\$310.64	FIRE	Other Insurance and Bonding (Disability)	STANDARD INSURANCE
195-2018	4/19/18		2111-220-323-0000	\$773.75	\$773.75	FIRE	Repairs and Maintenance	BUCKEYE POWER SALES CO. INC
186-2018	4/9/18		2281-230-599-1025	\$204.63	\$204.63	FIRE, RESCUE, AMBULANCE, EMS	Other - Information Technology	SOUTHWEST OHIO COMPUTER ASSOCIATION
187-2018	4/10/18		2281-230-599-1025	\$106.05	\$106.05	FIRE, RESCUE, AMBULANCE, EMS	Other - Information Technology	CDWG
189-2018	4/11/18		2281-230-490-0000	\$112.80	\$112.80	FIRE, RESCUE, AMBULANCE, EMS	Other Supplies and Materials	UC HEALTH dba WEST CHESTER HOSPITAL LLC
191-2018	4/12/18		2281-230-229-1073	\$593.64	\$527.68	FIRE, RESCUE, AMBULANCE, EMS	Other Insurance and Bonding (Disability)	STANDARD INSURANCE
186-2018	4/9/18		1000-110-599-1025	\$313.78	\$313.78	GENERAL	Other - Information Technology	SOUTHWEST OHIO COMPUTER ASSOCIATION
187-2018	4/10/18		1000-110-599-1025	\$162.61	\$162.61	GENERAL	Other - Information Technology	CDWG
188-2018	4/11/18		1000-110-360-0000	\$2,094.95	\$2,094.95	GENERAL	Contract Services	QUALITY PUBLISHING COMPANY
190-2018	4/12/18		1000-110-360-0000	\$8,730.54	\$8,730.54	GENERAL	Contract Services	BUTLER COUNTY EMERG. MGMT. AGENCY
191-2018	4/12/18		1000-110-389-1073	\$852.66	\$757.92	GENERAL	Other Insurance and Bonding (Disability)	STANDARD INSURANCE
192-2018	4/12/18		1000-110-360-0000	\$3,000.00	\$3,000.00	GENERAL	Contract Services	KENNETH J. GEIS
195-2018	4/19/18		2011-330-323-0000	\$773.76	\$773.76	MOTOR VEHICLE LICENSE TAX	Repairs and Maintenance	BUCKEYE POWER SALES CO. INC
186-2018	4/9/18		2081-210-599-1025	\$545.70	\$545.70	POLICE	Other - Information Technology	SOUTHWEST OHIO COMPUTER ASSOCIATION
187-2018	4/10/18		2081-210-599-1025	\$282.80	\$282.80	POLICE	Other - Information Technology	CDWG
191-2018	4/12/18		2081-210-229-1073	\$4,822.74	\$4,286.88	POLICE	Other Insurance and Bonding (Disability)	STANDARD INSURANCE
194-2018	4/17/18		2081-210-599-1025	\$1,827.00	\$1,827.00	POLICE	Other - Information Technology	CDWG
191-2018	4/12/18		2031-330-229-1073	\$910.08	\$808.96	ROAD AND BRIDGE	Other Insurance and Bonding (Disability)	STANDARD INSURANCE



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FAIRFIELD TOWNSHIP  
RESOLUTION NO. 18-67

RESOLUTION TO APPROVE THE PURCHASE OF (2) TWO 2018 FORD INTERCEPTOR SUV'S FOR THE POLICE DEPARTMENT ROAD PATROL FROM LEBANON FORD WITH STATE BID PRICING, AT A TOTAL COST OF \$56,530.00.

WHEREAS: The Police Chief for the year of 2018 budgeted to purchase two of these vehicles at a cost of \$28,265.00 per vehicle; and

WHEREAS: This will be purchased out of Safety Service Fund No. 2191-760-750-1071;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

**SECTION 1:** The Board hereby approves the Purchase of (2) two 2018 Ford Interceptor SUV's for the Police Department Road Patrol from Lebanon Ford where State Bid pricing was utilized, at a total cost of \$56,530.00, attached hereto as Exhibit "A" .

**SECTION 2:** The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

**SECTION 3** This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

**SECTION 4:** That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

**SECTION 5:** This resolution shall take effect at the earliest period allowed by law.

Adopted: April 25, 2018

Board of Trustees

Susan Berding:

*Susan Berding*

Shannon Hartkemeyer:

*Shannon Hartkemeyer*

Joe McAbee:

*Joe McAbee*

Vote of Trustees

*Yes*

*Yes*

*Yes*

AUTHENTICATION

This is to certify that this is a resolution which was duly passed, and filed with the Fairfield Township Fiscal Officer this 25<sup>th</sup> day of April, 2018.

ATTEST:

*Shelly Schultz*

Shelly Schultz, Fairfield Township Fiscal Officer

APPROVED AS TO FORM:

*L. E. Barbieri*

Lawrence E. Barbieri, Township Law Director

Minutes Regular Trustee Meeting Meetings

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**FAIRFIELD TOWNSHIP  
RESOLUTION NO. 18-68**

**RESOLUTION TO AUTHORIZE DEBT SERVICE PAYMENT OF \$44,900.00 TO US BANK  
FOR TIF ROAD PROJECTS.**

**WHEREAS:** Payment is due for various purpose General Obligation Refunding Bonds related to the Butler County Transportation Improvement District Highway Improvement Bond for the East side of Princeton Road; and

**WHEREAS:** This Debt Service Payment will be taken out of Fund No. 2906-830-830;

**NOW, THEREFORE, BE IT RESOLVED,** by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

**SECTION 1:** The Board hereby authorizes the Debt Service Payment of \$44,900.00 due on June 1, 2018 to US Bank for TID Bond Services attached hereto as Attachment "A".

**SECTION 2:** The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

**SECTION 3** This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

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**Adopted:** April 25, 2018

**Board of Trustees**

Susan Berding:

Susan Berding

Shannon Hartkemeyer:

Shannon Hartkemeyer

Joe McAbee:

Joe McAbee

**Vote of Trustees**

Yes

Yes

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**ATTEST:**

Shelly Schultz

Shelly Schultz, Fairfield Township Fiscal Officer

**APPROVED AS TO FORM:**

L. E. Barbieri

Lawrence E. Barbieri, Township Law Director



Minutes Regular Trustee Meeting Meetings

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FAIRFIELD TOWNSHIP  
RESOLUTION NO. 18-69

RESOLUTION TO AUTHORIZE THE DEBT SERVICE PAYMENT OF \$45,581.25,  
TO THE BANK OF NEW YORK MELLON FOR THE WEST SIDE OF  
PRINCETON ROAD AND TIF I PROJECT.

**WHEREAS:** Payment is due for various purpose General Obligation Refunding Bonds related to the Butler County Transportation Improvement District Highway Improvement Bond for the West side of Princeton Road and TIF I Project; and

**WHEREAS:** \$27,000.00 will be taken out of Fund No. 2903-830-830 and \$18,581.25 will be taken out of Fund No. 2906-830-830;

**NOW, THEREFORE, BE IT RESOLVED,** by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

**SECTION 1:** The Board hereby authorizes the Debt Service Payment of \$45,581.25 due on June 1, 2018 to the Bank of New York Mellon for TID Bond Services attached hereto as Attachment "A".

**SECTION 2:** The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

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Adopted: April 25, 2018

Board of Trustees

Susan Berding: Susan Berding  
Shannon Hartkemeyer: Shannon Hartkemeyer  
Joe McAbee: Joe McAbee

Vote of Trustees

Yes  
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ATTEST:

Shelly Schultz  
Shelly Schultz, Fairfield Township Fiscal Officer

APPROVED AS TO FORM:

L. E. Barbieri  
Lawrence E. Barbieri, Township Law Director

Minutes Regular Trustee Meeting Meetings

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FAIRFIELD TOWNSHIP  
RESOLUTION NO. 18-70

RESOLUTION TO DISPERSE \$405,219.78 FROM THE TAX INCREMENT FINANCING FUNDS NUMBERS 2903 (TIF-I MILLIKIN ROAD) AND 2906 (TIF-II PRINCETON ROAD) FOR DISTRIBUTION OF 25 PERCENT COLLECTION TO THE FAIRFIELD CITY SCHOOL DISTRICT.

**WHEREAS:** Fairfield Township entered into an agreement with the Fairfield City School District to distribute 25% of the TIF collection to Fairfield City Schools for each tax settlement; and

**NOW, THEREFORE, BE IT RESOLVED,** by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

**SECTION 1:** The Board hereby appropriates \$405,219.78 To 2001 TIF Zone By-Pass 4/Princeton Road Tax Increment Financing Fund No. 2906 and to the 1998 TIF Zone By-Pass/Millikin Road Tax Increment Financing for Fund No. 2903 for distribution of 25 percent of collection of payment amount in lieu of taxes to the Fairfield City School District.

**SECTION 2:** The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

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Board of Trustees

Susan Berding: Susan Berding  
Shannon Hartkemeyer: Shannon Hartkemeyer  
Joe McAbee: Joe McAbee

Vote of Trustees

Yes  
Yes  
Yes

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ATTEST:

Shelly Schultz  
Shelly Schultz, Fairfield Township Fiscal Officer

APPROVED AS TO FORM:

L.E. Barbieri  
Lawrence E. Barbieri, Township Law Director



RECORD OF PROCEEDINGS

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FIRST HALF 2018 SCHOOL DISTRICT PAYMENTS		
FUNDS	TAXES COLLECTED	25% SCHOOL DIST.
2903 TIF- I MILLIKEN ROAD	\$ 82,225.16	\$ 20,556.29
2906 TIF-II PRINCETON ROAD	\$ 1,538,653.95	\$ 384,663.48
TOTAL	\$ 1,620,879.11	\$ 405,219.78

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**FAIRFIELD TOWNSHIP  
RESOLUTION NO. 18-71**

**RESOLUTION AUTHORIZING ADMINISTRATOR TO EXECUTE CONTRACT  
WITH CINCINNATI UNITED CONTRACTORS, LLC FOR THE BUILDING OF THE  
NEW FIRE STATION, AT A TOTAL COST OF \$3,992,555.00.**

**WHEREAS:** The Township has been working to replace the current Fire Station on Tylersville Road and the Trustees advertised for design build proposals; and

**WHEREAS:** Bids were received and after careful review the Cincinnati United Contractors, LLC, was the most responsive and responsible bid and was therefore accepted; and

**WHEREAS:** Their proposal meets the request of the Township and it is recommended that we enter into a contract for the construction of a Fire Station; and

**WHEREAS:** This project is a design build which sets the maximum cost to the contract amount if no additional changes are made to the design; and

**WHEREAS:** Appropriations have been made within these Funds - Fund No.1000-760-720 for \$500,000.00 and Fund No. 2906-760-720 in the amount of \$3,500,000;

**NOW, THEREFORE, BE IT RESOLVED,** by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

**SECTION 1:** The Board hereby authorizes the Administrator to execute the contract with Cincinnati United Contractors, LLC., for building of the new Fire Station, at a total cost of \$3,992,555.00, attached hereto as Attachment "A".

**SECTION 2:** The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

**SECTION 3** This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

**SECTION 4:** That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

**SECTION 5:** This resolution shall take effect at the earliest period allowed by law.

**Adopted:** April 25, 2018



# RECORD OF PROCEEDINGS

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Regular Trustee Meeting

Meetings

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April 25

2018, Year

Page 2 (Res No. 18-71)

## Board of Trustees

## Vote of Trustees

Susan Berding:

Susan Berding

yes

Shannon Hartkemeyer:

Shannon Hartkemeyer

yes

Joe McAbee:

Joe McAbee

yes

## AUTHENTICATION

This is to certify that this is a resolution which was duly passed, and filed with the Fairfield Township Fiscal Officer this 25<sup>th</sup> day of April, 2018.

## ATTEST:

Shelly Schultz

Shelly Schultz, Fairfield Township Fiscal Officer

## APPROVED AS TO FORM:

L.E. Barbieri

Lawrence E. Barbieri, Township Law Director

Minutes Regular Trustee Meeting Meetings  
 Held April 25 2018, Year

FAIRFIELD TOWNSHIP  
RESOLUTION NO. 18-72

RESOLUTION TO APPROVE CONTRACT WITH PERFECTION GROUP, INC. FOR AIR  
 CONDITIONING/HEATING SERVICES AND MAINTENANCE REPAIRS,  
 AT A TOTAL COST OF \$5,116.00.

**WHEREAS:** Numerous quotes were received and it was recommended by the Administrator to choose Perfection Group, Inc. which submitted the lowest and best bid; and

**WHEREAS:** This will be paid for out of Fund No.'s 1000-110-360, 2111-220-360, 2031-330-360 and 2081-210-360;

**NOW, THEREFORE, BE IT RESOLVED,** by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

**SECTION 1:** The Board hereby approves the contract with Perfection Group, Inc., for Air-Conditioning/Heating Services and maintenance repairs of all the Township Buildings, at a total cost of \$5,116.00, attached hereto as Attachment "A".

**SECTION 2:** The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

**SECTION 3** This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

**SECTION 4:** That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

**SECTION 5:** This resolution shall take effect at the earliest period allowed by law.

**Adopted:** April 25, 2018

**Board of Trustees**

Susan Berding:

Susan Berding

Shannon Hartkemeyer:

Shannon Hartkemeyer

Joe McAbee:

Joe McAbee

**Vote of Trustees**

Yes  
Yes  
Yes

**AUTHENTICATION**

This is to certify that this is a resolution which was duly passed, and filed with the Fairfield Township Fiscal Officer this 25th day of April, 2018.

**ATTEST:**

Shelly Schultz

Shelly Schultz, Fairfield Township Fiscal Officer

**APPROVED AS TO FORM:**

L.E. Barbieri

Lawrence E. Barbieri, Township Law Director



# RECORD OF PROCEEDINGS

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FAIRFIELD TOWNSHIP, BUTLER COUNTY

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## Payment Listing

UAN v2018.1

April 2018

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
48-2018	04/11/2018	04/12/2018	CH	FAIRFIELD TOWNSHIP PAYROLL	\$1,495.76	C
49-2018	04/11/2018	04/12/2018	CH	PAYCOR, INC.	\$1,466.76	C
50-2018	04/11/2018	04/12/2018	CH	FAIRFIELD TOWNSHIP PAYROLL	\$30,020.89	C
51-2018	04/11/2018	04/12/2018	CH	FAIRFIELD TOWNSHIP PAYROLL	\$103,533.93	C
52-2018	04/25/2018	04/26/2018	CH	FAIRFIELD TOWNSHIP PAYROLL	\$1,629.84	C
53-2018	04/25/2018	04/26/2018	CH	PAYCOR, INC.	\$299.95	C
54-2018	04/25/2018	04/26/2018	CH	FAIRFIELD TOWNSHIP PAYROLL	\$107,546.39	C
55-2018	04/25/2018	04/26/2018	CH	FAIRFIELD TOWNSHIP PAYROLL	\$30,624.45	C
56-2018	04/30/2018	04/27/2018	CH	OHIO POLICE & FIRE PENSION FUND	\$6,447.87	C
57-2018	04/30/2018	04/27/2018	CH	OHIO POLICE & FIRE PENSION FUND	\$47,651.60	C
58-2018	04/27/2018	04/30/2018	CH	FAIRFIELD TOWNSHIP PAYROLL	\$10,513.43	C
59-2018	04/27/2018	04/30/2018	CH	FAIRFIELD TOWNSHIP PAYROLL	\$1,470.94	C
60-2018	04/27/2018	04/30/2018	CH	PAYCOR, INC.	\$68.95	C
70221	04/03/2018	04/02/2018	AW	SCHOTTMILLER'S AUTO BODY LLC	\$500.00	C
70222	04/03/2018	04/03/2018	AW	ZIN'S PLUMBING LLC	\$520.00	V
70222	04/09/2018	04/09/2018	AW	ZIN'S PLUMBING LLC	-\$520.00	V
70223	04/03/2018	04/03/2018	AW	GRAINGER	\$134.00	C
70224	04/03/2018	04/03/2018	AW	BOSS AWARDS & SPORTSWEAR	\$18.00	C
70225	04/03/2018	04/03/2018	AW	CINTAS #009	\$359.23	C
70226	04/03/2018	04/03/2018	AW	HIGHTOWERS PETROLEUM COMPANY	\$274.67	C
70227	04/03/2018	04/03/2018	AW	ZP SYSTEMS, INC	\$495.00	C
70228	04/03/2018	04/03/2018	AW	JEFFERY L. BAKER	\$250.00	C
70229	04/03/2018	04/03/2018	AW	OHIO POLYGRAPH & ASSOCIATES, LLC	\$300.00	C
70230	04/03/2018	04/03/2018	AW	QUILL	\$47.96	C
70231	04/03/2018	04/03/2018	AW	QUILL	\$390.23	C
70232	04/03/2018	04/03/2018	AW	ROY TAILOR UNIFORM	\$693.21	C
70233	04/03/2018	04/03/2018	AW	RUMPKE CONSOLIDATED COMPANIES	\$150.00	V
70233	04/03/2018	04/03/2018	AW	RUMPKE CONSOLIDATED COMPANIES	-\$150.00	V
70234	04/03/2018	04/03/2018	AW	SHIVER SECURITY SYSTEM, INC	\$128.00	C
70235	04/03/2018	04/03/2018	AW	TIME WARNER CABLE-SWO DIVISON	\$24.68	C
70236	04/03/2018	04/03/2018	AW	STATE CHEMICAL SOLUTIONS	\$159.43	C
70237	04/03/2018	04/03/2018	AW	SPECIALTY TRUCK REPAIR, INC.	\$275.03	C
70238	04/03/2018	04/03/2018	AW	BUTLER COUNTY WATER & SEWER DEPT.	\$170.41	C
70239	04/03/2018	04/03/2018	AW	DUKE ENERGY	\$3,750.67	C
70240	04/03/2018	04/03/2018	AW	WEX BANK	\$138.40	C
70241	04/03/2018	04/03/2018	AW	ACE HARDWARE % RHONDA	\$25.43	C
70242	04/03/2018	04/03/2018	AW	TREASURER, STATE OF OHIO(UAN)	\$924.00	C
70243	04/03/2018	04/03/2018	AW	TERMINIX INTERNATIONAL	\$558.72	C
70244	04/03/2018	04/03/2018	AW	BOUND TREE MEDICAL LLC	\$597.00	C
70245	04/03/2018	04/03/2018	AW	RAY JACOBS PLUMBING CO.	\$579.00	C
70246	04/03/2018	04/03/2018	AW	HENRY SCHEIN	\$863.78	C
70247	04/03/2018	04/03/2018	AW	DUKE ENERGY	\$8,503.91	C
70248	04/03/2018	04/03/2018	AW	DUKE ENERGY	\$67.18	C
70249	04/03/2018	04/03/2018	AW	HOME DEPOT CRC	\$936.28	C
70250	04/03/2018	04/03/2018	AW	FEDEX	\$138.06	C
70251	04/03/2018	04/03/2018	AW	A-1 SPRINKLER CO., INC.	\$310.00	C



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## Payment Listing

UAN v2018.1

April 2018

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
70252	04/03/2018	04/03/2018	AW	AIRGAS USA, LLC	\$539.66	C
70253	04/03/2018	04/03/2018	AW	MAJOR SUPPLY CORP.	\$49.20	C
70254	04/03/2018	04/03/2018	AW	U. S. BANK EQUIPMENT FINANCE	\$861.00	C
70255	04/03/2018	04/03/2018	AW	HORTON EMERGENCY VEHICLES	\$347.85	C
70256	04/03/2018	04/03/2018	AW	RUMPKE CONSOLIDATED COMPANIES	\$261.10	C
70257	04/06/2018	04/06/2018	AW	BUTLER TECHNOLOGY & CAREER DEV. S	\$3,241.00	C
70258	04/09/2018	04/09/2018	AW	L & I NATURAL RESOURCES INC	\$628.94	V
70258	04/09/2018	04/09/2018	AW	L & I NATURAL RESOURCES INC	-\$628.94	V
70259	04/09/2018	04/09/2018	AW	L & I NATURAL RESOURCES INC	\$628.94	C
70260	04/09/2018	04/09/2018	AW	L & I NATURAL RESOURCES INC	\$605.96	C
70261	04/10/2018	04/10/2018	AW	ACCESS	\$146.52	C
70262	04/10/2018	04/10/2018	AW	BOSS AWARDS & SPORTSWEAR	\$90.00	C
70263	04/10/2018	04/10/2018	AW	BUTLER COUNTY WATER & SEWER DEPT.	\$115.35	C
70264	04/10/2018	04/10/2018	AW	BUTLER COUNTY TOWNSHIP ASSOCIATIC	\$325.00	C
70265	04/10/2018	04/10/2018	AW	CAMP SAFETY EQUIPMENT, INC.	\$300.00	C
70266	04/10/2018	04/10/2018	AW	DUKE ENERGY	\$51.12	C
70267	04/10/2018	04/10/2018	AW	MIDWEST CRISIS NEGOTIATORS CONF.	\$350.00	C
70268	04/10/2018	04/10/2018	AW	NAPA AUTO PARTS	\$17.97	C
70269	04/10/2018	04/10/2018	AW	NIGHT OWL CLEANING SERVICES LLC	\$850.00	C
70270	04/10/2018	04/10/2018	AW	ONE STOP TOOL RENTAL INC	\$387.20	C
70271	04/10/2018	04/10/2018	AW	PITNEY BOWES GLOBAL FINANCIAL SERV	\$96.00	C
70272	04/10/2018	04/10/2018	AW	ROY TAILOR UNIFORM	\$1,355.31	C
70273	04/10/2018	04/10/2018	AW	SURVIVAL ARMOR, INC.	\$233.96	C
70274	04/10/2018	04/10/2018	AW	SCHROEDER, MAUNDRELL, BARBIERE & F	\$3,505.88	C
70275	04/10/2018	04/10/2018	AW	AL-JOE'S PET & GARDEN CENTERS	\$128.17	C
70276	04/10/2018	04/10/2018	AW	DUKE ENERGY	\$3,865.31	C
70277	04/10/2018	04/10/2018	AW	CDWG	\$2,714.22	C
70278	04/10/2018	04/10/2018	AW	FIFTH THIRD BANK (CC)	\$5,332.73	C
70279	04/10/2018	04/10/2018	AW	BUTLER RURAL ELECTRIC COOPERATIVE	\$10.00	C
70280	04/10/2018	04/10/2018	AW	OHIO DEPARTMENT OF JOB & FAMILY SEF	\$1,495.31	C
70281	04/10/2018	04/10/2018	AW	QUILL	\$112.37	C
70282	04/11/2018	04/11/2018	AW	CINTAS #009	\$63.39	C
70283	04/11/2018	04/11/2018	AW	CONCORDANCE HEALTHCARE SOLUTION	\$285.78	C
70284	04/11/2018	04/11/2018	AW	OHIO PUBLIC EMPLOYEES DEFERRED CO	\$935.00	C
70285	04/11/2018	04/11/2018	AW	AXA RETIREMENT SOLUTIONS	\$1,110.00	C
70286	04/11/2018	04/11/2018	AW	FAIRFIELD TOWNSHIP FIREFIGHTERS AS	\$370.00	C
70287	04/12/2018	04/12/2018	AW	STANDARD INSURANCE	\$836.51	C
70288	04/12/2018	04/12/2018	AW	U S POSTAL SERVICE	\$1,456.46	C
70289	04/16/2018	04/16/2018	AW	JOSEPH M McABEE	\$2,496.00	C
70290	04/17/2018	04/17/2018	AW	AL-JOE'S PET & GARDEN CENTERS	\$264.96	C
70291	04/17/2018	04/17/2018	AW	CINCINNATI BELL TELEPHONE	\$1,714.26	C
70292	04/17/2018	04/17/2018	AW	DJL MATERIAL & SUPPLY INC	\$6,885.00	C
70293	04/17/2018	04/17/2018	AW	KLEEM, INC	\$196.78	C
70294	04/17/2018	04/17/2018	AW	LEXIS NEXIS RISK DATA MANAGEMENT IN	\$50.00	C
70295	04/17/2018	04/17/2018	AW	MAJOR SUPPLY CORP.	\$120.00	C
70296	04/17/2018	04/17/2018	AW	OHIO POLYGRAPH & ASSOCIATES, LLC	\$150.00	C



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## Payment Listing

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Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
70297	04/17/2018	04/17/2018	AW	POHLMAN TIRE INC.	\$433.28	C
70298	04/17/2018	04/17/2018	AW	QUILL	\$191.42	C
70299	04/17/2018	04/17/2018	AW	QUILL	\$102.91	C
70300	04/17/2018	04/17/2018	AW	STAR DRY CLEANERS	\$195.00	O
70301	04/17/2018	04/17/2018	AW	VALLEY ASPHALT CORP.	\$414.70	C
70302	04/17/2018	04/17/2018	AW	ZOLL	\$503.00	C
70303	04/17/2018	04/17/2018	AW	VOGELPOHL FIRE EQUIPMENT	\$2,184.00	C
70304	04/17/2018	04/17/2018	AW	RUMPKE CONSOLIDATED COMPANIES	\$483.16	C
70305	04/17/2018	04/17/2018	AW	DUKE ENERGY	\$434.99	C
70306	04/17/2018	04/17/2018	AW	BETHESDA HEALTHCARE	\$205.20	C
70307	04/17/2018	04/17/2018	AW	VERTICAL SYSTEMS ELEVATOR	\$144.34	C
70308	04/17/2018	04/17/2018	AW	KENNETH J. GEIS	\$3,674.64	C
70309	04/17/2018	04/17/2018	AW	ROY TAILOR UNIFORM	\$2,965.00	C
70310	04/17/2018	04/17/2018	AW	MENARDS	\$114.92	C
70311	04/17/2018	04/17/2018	AW	OHIO ASSOC. OF CHIEFS OF POLICE	\$195.00	C
70312	04/17/2018	04/17/2018	AW	BETHESDA HEALTHCARE	\$1,681.00	C
70313	04/17/2018	04/17/2018	AW	QUILL	\$409.63	C
70314	04/17/2018	04/17/2018	AW	PENNINGTON SEED INC	\$972.00	C
70315	04/17/2018	04/17/2018	AW	DUKE ENERGY	\$695.18	C
70316	04/17/2018	04/17/2018	AW	TRUCK COUNTRY OF INDIANA INC	\$143,723.00	C
70317	04/18/2018	04/17/2018	AW	QUILL	\$44.98	C
70318	04/19/2018	04/18/2018	AW	HUMANA HEALTH PLAN OHIO	\$44,840.80	C
70319	04/19/2018	04/19/2018	AW	DENTAL CARE PLUS	\$3,214.15	C
70320	04/20/2018	04/20/2018	AW	L & I NATURAL RESOURCES INC	\$618.19	C
70321	04/24/2018	04/24/2018	AW	ADVANTAGE SELF STORAGE	\$64.00	V
70321	04/24/2018	04/24/2018	AW	ADVANTAGE SELF STORAGE	-\$64.00	V
70322	04/24/2018	04/24/2018	AW	AL-JOE'S PET & GARDEN CENTERS	\$178.88	C
70323	04/24/2018	04/24/2018	AW	BRANDON McCROSKEY	\$144.25	O
70324	04/24/2018	04/24/2018	AW	BUCKEYE POWER SALES CO. INC	\$776.86	C
70325	04/24/2018	04/24/2018	AW	CDWG	\$707.00	C
70326	04/24/2018	04/24/2018	AW	FLEETCOR TECH INC dba SUPERFLEET M	\$3,691.01	C
70327	04/24/2018	04/24/2018	AW	FINLEY FIRE EQUIPMENT	\$48.45	C
70328	04/24/2018	04/24/2018	AW	OHIO FIRE CHIEFS ASSOCIATION, INC.	\$75.00	C
70329	04/24/2018	04/24/2018	AW	HENRY SCHEIN	\$1,016.04	C
70330	04/24/2018	04/24/2018	AW	KELLY & CARPENTER	\$677.17	C
70331	04/24/2018	04/24/2018	AW	NIGHT OWL CLEANING SERVICES LLC	\$275.00	O
70332	04/24/2018	04/24/2018	AW	ROY TAILOR UNIFORM	\$1,014.98	C
70333	04/24/2018	04/24/2018	AW	STANDARD INSURANCE	\$836.51	C
70334	04/24/2018	04/24/2018	AW	WILSON GARDEN CENTER	\$160.00	C
70335	04/24/2018	04/24/2018	AW	ZIN'S PLUMBING LLC	\$250.00	C
70336	04/24/2018	04/24/2018	AW	BOSS AWARDS & SPORTSWEAR	\$8.00	C
70337	04/24/2018	04/24/2018	AW	WARGO ELECTRICAL CONTRACTORS	\$300.00	O
70338	04/24/2018	04/24/2018	AW	BURNHAM & FLOWER INS. GROUP	\$1,532.00	O
70339	04/24/2018	04/24/2018	AW	CDWG	\$1,827.00	C
70340	04/24/2018	04/24/2018	AW	VERIZON WIRELESS	\$1,040.04	C
70341	04/24/2018	04/24/2018	AW	BUTLER COUNTY ENGINEER	\$6,762.97	O

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## Payment Listing

UAN v2018.1

April 2018

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
70342	04/24/2018	04/24/2018	AW	BOSS AWARDS & SPORTSWEAR	\$1,219.00	C
70343	04/24/2018	04/24/2018	AW	ADVANTAGE SELF STORAGE	\$64.00	C
70344	04/25/2018	04/24/2018	AW	AXA RETIREMENT SOLUTIONS	\$1,110.00	C
70345	04/25/2018	04/24/2018	AW	OHIO PUBLIC EMPLOYEES DEFERRED CO	\$1,035.00	C
70346	04/25/2018	04/24/2018	AW	FRATERNAL ORDER OF POLICE	\$577.50	C
70347	04/25/2018	04/24/2018	AW	FRATERNAL ORDER OF POLICE LODGE #3	\$163.80	O
70348	04/25/2018	04/24/2018	AW	FAIRFIELD TOWNSHIP FIREFIGHTERS ASS	\$355.00	C
70349	04/25/2018	04/24/2018	AW	METROPOLITAN OFFICE	\$1,142.00	C
70350	04/25/2018	04/24/2018	AW	BUTLER COUNTY UNITED WAY	\$108.50	C
70351	04/26/2018	04/26/2018	AW	L & I NATURAL RESOURCES INC	\$606.85	C
Total Payments:					\$645,477.61	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$645,477.61	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.