

Minutes

Regular Trustee Meeting

Meetings

Held

April 11

2018, Year

The Fairfield Township Trustees held a Regular Trustee Meeting Wednesday, April 11, 2018, at the Administration Building, 6032 Morris Road, Fairfield Township, OH 45011, for conducting Township business. Meeting was called to order by Mrs. Berding, President of Board, at 6:30 PM.

ROLL CALL

Mrs. Berding	Present
Mr. McAbee	Present
Mrs. Hartkemeyer	Present

INVOCATION: Pastor Cecil Day, Lighthouse Baptist Church

PLEDGE OF ALLEGIANCE

Parks Committee

Trustee Berding – Asked for a Parks Committee update.

Trustee McAbee – We haven't met since December but have a meeting scheduled for Thursday April 19. We have not had any conversation in the last 90 days about playground equipment.

Trustee Hartkemeyer – Can we get a recommendation to get the equipment ordered soon.

Trustee Berding – It's April so I would like to get that ordered before we are into summer.

Trustee McAbee – Will update the board with whatever happens at the next meeting.

Mr. Bennett – Has an estimate to share about the crosswalk at Vonnie Vale at his report time. I am meeting with Ms. Oler on Monday to recommend a place for agility placement at the Dog Park.

Trustee Berding – The park entrance signs are up. Please keep the committee moving forward. Want to talk to Mrs. Oler and find out what the 2 new members can do to alleviate pressure from Mr. Bennett and Mrs. Vonderhaar. We will invite Mrs. Oler to the next meeting.

Board Meeting Schedule

Trustee Berding has a conflict with the September 12 meeting. Would like to reschedule the meeting.

Trustee Hartkemeyer may have a conflict on September 5.

Board was made aware that we will have to reschedule the September 12 meeting.

DIPG Awareness Day

Trustee Hartkemeyer – Stated May 17 is DIPG awareness day across the Country. I would like to have a proclamation issued in advance of the May 17 meeting designation May 17 in Fairfield Township as DIPG awareness in honor of Kyler Bradley.

Trustee Berding and Trustee McAbee are in favor of this.

The community has raised over \$106,000.00 in a year and half and 100% of the money went right to DIPG research.

Motion made by Mrs. Hartkemeyer, second by Mrs. Berding to make May 17 every year be DIPG awareness day in Fairfield Township in honor of Kyler Bradley.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

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Fire Station Presentation

Mrs. Vonderhaar – Chief Thomas and I prepared a PowerPoint presentation to show proposals. **Chief Thomas** looked at the alternatives to see the value versus what benefit will be brought to the Firehouse.

Trustee Berding reviewed proposals, she is supportive of whatever Chief Thomas and Mrs. Vonderhaar decide.

Trustee Hartkemeyer – leaning toward CUC because of price and better presentation.

Trustee McAbee – What is making the building so much more expensive than one built a few years ago?

Mr. Barbieri – Suggested we amend the meeting to accept the proposals and let Mrs. Vonderhaar start meeting with the proposals, then arrive at a contract with CUC at a later date.

Trustee Hartkemeyer – Would like Mrs. Vonderhaar to check into the cost of materials and wages back when the other stations were built compared to today. I am assuming it would cost more to build a firehouse in 2018 than it did in 2010.

Motion made by Mrs. Berding, second by Mr. McAbee to amend the agenda.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

Motion made by Mrs. Berding, second by Mr. McAbee to accept the bids and authorize the Administrator to begin meeting with CEC to arrive at a contract.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

Trustee McAbee – Requested a 3-page summary with the recommendations be made available to the public.

Mrs. Vonderhaar – Will add links to our website with information and will get the newspaper a copy.

ADMINISTRATOR'S REPORT

Mrs. Vonderhaar - Newsletter has been sent for printing. Design was done in house this time and we were able to cut costs almost a 3rd of previous newsletters.

Trustee McAbee – Thought the Board would discuss before being printed.

Trustee Berding – Emails were sent to the Board with the draft, any changes could have been made through email. This item is on the Administrators work order.

Trustee McAbee – Would like to change the newsletter format similar to what the school produces.

Trustee Berding – Requested at the next meeting the Board should provide suggestions on formats and articles for future newsletters.

DEPARTMENTAL REPORTS**Fire Department**

Chief Thomas – Stated he is looking at Fire station proposals. Working on our hiring process. Contacted local newspapers, waiting on bids to publish the ad. The few bids we received were over \$1,700.00, one \$2,700.00. We might want to look at other options as these prices are extremely high for a job ad.

Trustee Berding – Suggested we use other means of advertising.

Trustee Hartkemeyer – Would like to pursue social media and other less expensive means of advertisement. Electronic would reach more people at this age demographic.

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Chief Thomas – We have one internal candidate. Met with one other staff that works full time in Kentucky and he many choose to apply. Once we officially open it up we will have a lot of applicants. Will be working on a process for hiring that doesn't just include an interview.

Police Department

Chief Chabali - Per our monthly report we are leading last year on arrests by over 100. New officers started this week. Officer Peter Morris will be deployed until December and we have one Officer Krznarich who will be retiring. We are starting the hiring process again. The hiring grant is still closed; we are sending for training on grants May 17.

Service Department

Jeff Bennett – Gave an update on paving roads reports. Received only one response for ADA compliant crosswalks. The bid was for \$2,770.50. We have installed park signs.

Motion made by Mr. McAbee, second by Mrs. Berding to amend the agenda to add ADA sidewalk improvement not to exceed \$2,800.00.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

Motion made by Mr. McAbee, second by Mrs. Hartkemeyer to amend the agenda to Authorize the Township to go to bid for the curb and gutter work.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

Zoning Department

Chuck Goins – Sent a report to all Trustees. Zoning permits are coming in steady. Violations are going up. No Zoning Board Meetings are currently scheduled. No March Board Meetings.

Trustee Berding – How can we promote clean-up day; maybe signage?

Mr. Goins and Mrs. Vonderhaar will discuss some ways to make signage in the Township to advertise for clean-up day. We have a new partnership with Habitat for Humanity, they will be onsite to accept donations with 2 box trucks. I will be getting a list of items they will be accepting.

Search for Zoning Intern – This has been posted on both Miami and UC job portals.

COMMUNICATION

Barbara Holland, 6921 Morris Road, last year at this time there was a meeting about doing a Veterans Memorial Park. Also, park naming, I would like an update on that. Want to thank the Fire Department, the gentlemen were very pleasant and very quick and courteous.

Trustee Berding – The park naming has been deferred to the Parks Committee. We are waiting to take action on the Veterans Park. It is still a consideration but we presently have a lot going on getting our current parks updated.

Kate Downey, 2754 Hamilton Mason Road, Public Comment used to be at the end of the meeting, why did it get moved? I would like to see the Fire station stay in the 5 points area.

Trustee Berding – this was my recommendation to move it so we could get the publics input before voting on an issue.

Stephen Bobst, 7259 Vinnedge Road, wanted to report speeding is very bad on Vinnedge Road. Now that we have more police officers we need more coverage in this area. I am speaking for about 10 residents, will be back next month for some answers. Chief Chabali will address this issue.

FISCAL OFFICERS REPORTS

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Financial reports were passed out to Trustees. Ms. Schultz stated we have received the 1st half Property Settlement for 4.6 million. I am working with Ohio Checkbook to get it updated. Starting next week, I will be in the office once a week, will let you know what day of the week that will be.

Motion made by Mrs. Berding, second by Mr. McAbee to suspend the reading of the minutes of the Regular Trustee Meeting, March 14, 2018
Regular Trustee Meeting, March 28, 2018

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

Motion made by Mr. McAbee, second by Mrs. Berding to approve the minutes of the Regular Trustee Meeting, March 14, 2018, Regular Trustee Meeting, March 28, 2018
YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

Motion made by Mr. McAbee, second by Mrs. Berding to accept the financial reports as submitted by the Fiscal Officer Shelly Schultz.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

Motion made by Mr. McAbee, second by Mrs. Hartkemeyer to approve payment of the bills.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

Motion made by Mr. McAbee, second by Mrs. Berding to approve an emergency repair for the Generator on Fire Engine 212 not to exceed \$10,000.00.

Chief Thomas – General experienced a problem while out on a call. We are evaluating cost to rebuild versus purchase new.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION AUTHORIZING THE PURCHASE ORDER LIST AS SET BY THE FISCAL OFFICER #18-60

Resolution to approve open purchase order balances.

Motion made by Mr. McAbee, second by Mrs. Hartkemeyer to adopt Resolution #18-60

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION AUTHORIZING AGREEMENT WITH BUTLER COUNTY EMA COOPERTIVE PROGRAM #18-61

Resolution authorizing the Administrator to execute agreement with the Butler County Emergency Management Cooperative Program, at a total cost of \$8,730.54.

Motion made by Mr. McAbee, second by Mrs. Hartkemeyer to adopt Resolution #18-61

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION AUTHORIZING GILMORE ROAD REPAIRS #18-62

Resolution authoring Gilmore Road repairs at a price not to exceed \$39,990.00.

Motion made by Mr. McAbee, second by Mrs. Berding to adopt Resolution #18-62

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION AUTHORIZING FISCAL OFFICER TO CREATE A PURCHASE ORDER FOR STANDARD INSURANCE (SHORT TERM DISABILITY) COVERAGE #18-63

Resolution authorizing the Fiscal Officer to create a purchase order for Standard Insurance (short term disability) coverage, to pay a monthly amount of \$836.51.

Motion made by Mrs. Berding, second by Mrs. Hartkemeyer to adopt Resolution #18-63

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

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**RESOLUTION TO APPOINT KIMBERLY OWENS AS PART-TIME
FIREGIFHTER/MEDIC**

#18-64

Resolution appointing Kimberly Owens as a part-time Firefighter/Medic to the Fairfield Township Fire Department, at an hourly rate of \$16.80/hour, effective hire date April 11, 2018, with a 12-month probationary period.

Motion made by Mr. McAbee, second by Mrs. Berding to adopt Resolution #18-64
YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

TOWNSHIP SCHEDULE

- Community Improvement Corporation (CIC) Board Meeting – Wednesday, April 25, 2018, at 6:30 PM.
- Fairfield Township Board of Trustees Meeting – Wednesday, April 25, 2018, immediately following CIC.
- Fairfield Township Clean-up Day – Saturday, April 28, 2018, at 8:00 AM – 3:00 PM.
- National Drug Take Back Program – Saturday, April 28, 2018, at 8:00 AM – 3:00 PM.

BOARD COMMENTS

Mrs. Hartkemeyer – Mrs. Berding and I attended the farm breakfast, it was very informative and very worthwhile.

Trustee McAbee – Would like to have a general update on the Seward Road project.

Mr. Geis – Hoping to have a final agreement to present to the Board of Trustees to consider. Storypoint is on schedule for opening next year. They will be accepting applications for admittance in late fall for next year.

EXECUTIVE SESSION

Motion made by Mrs. Berding, second by Mrs. Hartkemeyer to enter Executive Session, in accordance with ORC 121.22 G (1) to consider the appointment, employment, or compensation of a public employee or official, also ORC 121.22 G(8) to consider confidential information related to the marketing plans, specific business strategy, of an applicant for economic development assistance, or to negotiations with other political subdivisions.

ROLL CALL

Mrs. Berding	Yes
Mr. McAbee	Yes
Mrs. Hartkemeyer	Yes

Adjourned into executive session at 8:05 PM

RECORD OF PROCEEDINGS

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April 11

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Trustee's reconvened at 9:33 PM

ROLL CALL

Mrs. Berding	Present
Mr. McAbee	Present
Mrs. Hartkemeyer	Present

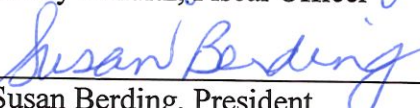
Motion made by Mrs. Berding, second by Mr. McAbee to adjourn at 9:34 P.M.
All in favor.

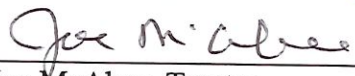
ROLL CALL

Mrs. Berding	Yes
Mr. McAbee	Yes
Mrs. Hartkemeyer	Yes

Minutes submitted by:


Shelly Schultz, Fiscal Officer


Susan Berding, President


Joe McAbee, Trustee


Shannon Hartkemeyer, Trustee

Minutes Regular Trustee Meeting Meetings

Held April 11 2018, Year

**FAIRFIELD TOWNSHIP
RESOLUTION NO. 18-60**

RESOLUTION TO APPROVE OPEN PURCHASE ORDER BALANCES.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board hereby approves the Open Purchase Order Balances, attached hereto as Exhibit "A".

SECTION 2: The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 3 This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 4: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 5: This resolution shall take effect at the earliest period allowed by law.

Adopted: April 11, 2018

Board of Trustees

Susan Berding: Susan Berding
Shannon Hartkemeyer: Shannon Hartkemeyer
Joe McAbee: Joe McAbee

Vote of Trustees

Yes
Yes
Yes

AUTHENTICATION

This is to certify that this is a resolution which was duly passed, and filed with the Fairfield Township Fiscal Officer this 11th day of April, 2018.

ATTEST:

Shelly Schultz
Shelly Schultz, Fairfield Township Fiscal Officer

APPROVED AS TO FORM:

L. E. Barbieri
Lawrence E. Barbieri, Township Law Director

RECORD OF PROCEEDINGS

Minutes *Regular Trustee Meeting*

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Updated 4/8/2018 for Trustee Meeting scheduled 4/11/18

P O Number	Issue Date	Expire Date	Account Code	Account Amount	Current Balance	Department	Account Description	Vendor
165-2018	3/27/18		2111-220-599-0000	\$183.80	\$183.80	FIRE	OTHER EXPENSES	ONE STOP TOOL RENTAL INC
171-2018	3/29/18		2111-220-599-1025	\$4,283.18	\$0.00	FIRE	OTHER EXPENSES - INFO TECH	DELL MARKETING LP
177-2018	3/30/18		2111-220-323-0000	\$579.00	\$0.00	FIRE	REPAIRS & MAINTENANCE	RAY JACOBS PLUMBING CO.
180-2018	4/5/18		2111-220-599-1025	\$300.14	\$300.14	FIRE	OTHER EXPENSES - INFO TECH	SOUTHWEST OHIO COMPUTER ASSOCIATION
171-2018	3/29/18		2281-230-599-1025	\$4,283.18	\$0.00	FIRE	OTHER EXPENSES - INFO TECH	DELL MARKETING LP
172-2018	3/29/18		2281-230-318-0000	\$9,051.00	\$5,810.00	FIRE. RESCUE, EMS	TRAINING SERVICES	BUTLER TECHNOLOGY & CAREER DEV. SCHOOL
180-2018	4/5/18		2281-230-599-1025	\$204.63	\$204.63	FIRE. RESCUE, EMS	OTHER EXPENSES - INFO TECH	SOUTHWEST OHIO COMPUTER ASSOCIATION
182-2018	4/5/18		2281-760-740-0000	\$1,812.00	\$1,812.00	FIRE. RESCUE, EMS	MACHINERY, EQUIPMENT & FURNITURE	FIFTH THIRD BANK (CC)
111-2018	4/3/18		1000-110-360-0000	\$17,500.00	\$17,500.00	GENERAL	CONTRACTED SERVICES	BLANKET PO
112-2018	4/5/18		1000-110-330-0000	\$3,000.00	\$3,000.00	GENERAL	TRAVEL AND MEETING EXPENSES	BLANKET PO
166-2018	3/29/18		1000-760-760-0000	\$82,408.00	\$82,408.00	GENERAL	MOTOR VEHICLES	HENDERSON PRODUCTS INC
167-2018	3/29/18		1000-610-599-1013	\$4,000.00	\$4,000.00	GENERAL	OTHER EXPENSES - SHAFORS RUN PARK	PLAYWORLD MIDSTATES
167-2018	3/29/18		1000-610-599-1020	\$4,000.00	\$4,000.00	GENERAL	OTHER EXPENSES - SHAFORS RUN PARK	PLAYWORLD MIDSTATES
169-2018	3/29/18		1000-330-360-1012	\$44,999.00	\$44,999.00	GENERAL	CONTRACTED SERV - ROAD IMP	LEADER MACHINERY COMPANY LLC
170-2018	3/29/18		1000-330-360-1012	\$7,500.00	\$7,500.00	GENERAL	CONTRACTED SERV - ROAD IMP	DJL MATERIAL & SUPPLY INC
171-2018	3/29/18		1000-110-599-1025	\$4,283.19	\$0.00	GENERAL	OTHER EXPENSES - INFO TECH	DELL MARKETING LP
173-2018	3/29/18		1000-110-599-1025	\$2,334.22	\$2,334.22	GENERAL	OTHER EXPENSES - INFO TECH	CDWG
176-2018	4/2/18		1000-110-313-0000	\$3,000.00	\$2,076.00	GENERAL	UNIFORM ACCOUNTING NETWORK FEES	TREASURER, STATE OF OHIO(UAN)
178-2018	4/2/18		1000-310-360-0000	\$5,000.00	\$4,116.82	GENERAL	CONTRACTED SERVICES	DUKE ENERGY
179-2018	4/2/18		1000-110-360-0000	\$818.41	\$818.41	GENERAL	CONTRACTED SERVICES	A-1 SPRINKLER CO., INC.
180-2018	4/5/18		1000-110-599-1025	\$313.78	\$313.78	GENERAL	OTHER EXPENSES - INFO TECH	SOUTHWEST OHIO COMPUTER ASSOCIATION
183-2018	4/5/18		1000-110-360-1045	\$3,000.00	\$3,000.00	GENERAL	CONTRACTED SERVICES	SCHROEDER, MAUNDRELL, BARBIERE & POWERS
174-2018	3/29/18		2011-330-420-0000	\$875.96	\$875.96	GENERAL	OPERATING SUPPLIES	FIFTH THIRD BANK (CC)
160-2018	3/26/18		2231-330-420-0000	\$6,837.94	\$6,837.94	MOTOR VEHICLE LICENSE TAX	PERMISSIVE MOTOR VEHICLE LICENSE TAX	BUTLER COUNTY ENGINEER
161-2018	3/26/18		2081-210-360-0000	\$1,024.00	\$1,024.00	POLICE	CONTRACTED SERVICES	SHIVER SECURITY SYSTEM, INC
162-2018	3/26/18		2081-210-360-0000	\$500.00	\$500.00	POLICE	REPAIRS & MAINTENANCE	LIBERTY COLLISON CENTER
163-2018	3/27/18		2081-210-430-0000	\$2,200.00	\$2,200.00	POLICE	SMALL TOOLS MINOR EQUIPMENT	VANCE'S LAW ENFORCEMENT
164-2018	3/27/18		2081-210-430-0000	\$750.00	\$750.00	POLICE	SMALL TOOLS MINOR EQUIPMENT	LA POLICE GEAR
171-2018	3/29/18		2081-210-599-1025	\$4,283.19	\$0.00	POLICE	OTHER EXPENSES - INFO TECH	DELL MARKETING LP
175-2018	3/29/18		2081-210-323-0000	\$250.00	\$250.00	POLICE	REPAIRS & MAINTENANCE	MIKE'S CARWASH
180-2018	4/5/18		2081-210-599-1025	\$546.70	\$546.70	POLICE	OTHER EXPENSES - INFO TECH	SOUTHWEST OHIO COMPUTER ASSOCIATION
181-2018	4/5/18		2081-760-740-0000	\$2,925.00	\$2,925.00	POLICE	MACHINERY, EQUIPMENT & FURNITURE	ROY TAILOR UNIFORM
183-2018	4/5/18		2906-190-360-2945	\$3,000.00	\$3,000.00	TIF - PRINCETON ROAD	CONTRACTED SERVICES	SCHROEDER, MAUNDRELL, BARBIERE & POWERS

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FAIRFIELD TOWNSHIP
RESOLUTION NO. 18- 61

RESOLUTION AUTHORIZING THE ADMINISTRATOR TO EXECUTE AGREEMENT WITH
THE BUTLER COUNTY EMERGENCY MANAGEMENT COOPERATIVE PROGRAM,
AT A TOTAL COST OF \$8,730.54.

WHEREAS: The personnel, administrative and operational costs are shared by all political subdivisions that have entered into agreement; and

WHEREAS: The Agreement contributes to the health, safety and welfare of the residents of Fairfield Township;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board hereby authorizes the Administrator to execute the Agreement with the Butler County Emergency Management Agency's Cooperative Program, at a total cost of \$8,730.54, due on June 1, 2018, attached hereto as Exhibit "A".

SECTION 2: The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 3 This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 4: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 5: This resolution shall take effect at the earliest period allowed by law.

Adopted: April 11, 2018

Board of Trustees

Vote of Trustees

Susan Berding: Susan Berding

YES

Shannon Hartkemeyer: Shannon Hartkemeyer

YES

Joe McAbee: Joe McAbee

YES

AUTHENTICATION

This is to certify that this is a resolution which was duly passed, and filed with the Fairfield Township Fiscal Officer this 11th day of April, 2018.

ATTEST:

Shelly Schultz

Shelly Schultz, Fairfield Township Fiscal Officer

APPROVED AS TO FORM:

L. E. Barbieri

Lawrence E. Barbieri, Township Law Director

Minutes

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MATTHEW HAVERKOS
DIRECTOR

EXECUTIVE BOARD
MEMBERS

GARY SALMON
CHAIRMAN
TRUSTEE
OXFORD TOWNSHIP

JOHN DETHERAGE
VICE CHAIRMAN
FIRE CHIEF
CITY OF OXFORD

DONALD DIXON
BUTLER COUNTY
COMMISSIONER

STEVE MILLER
FIRE CHIEF
BUTLER COUNTY FIRE CHIEFS

RODNEY MUTERSPAW
POLICE CHIEF
BUTLER COUNTY POLICE CHIEFS

MIKE FAWNS
CITIZEN
MEMBER AT LARGE

TONY DWYER
CHIEF DEPUTY
BUTLER COUNTY SHERIFF'S OFFICE

SCOTT SCRIMIZZI
PUBLIC SAFETY DIRECTOR
CITY OF HAMILTON

RONALD D'EPIFANIO
CITY COUNCIL
CITY OF FAIRFIELD

SUSAN BERDING
TRUSTEE
FAIRFIELD TOWNSHIP

JUDY VALERIO
TRUSTEE
ST. CLAIR TOWNSHIP

ALAN DANIEL
TRUSTEE
MADISON TOWNSHIP

PAUL GILLESPIE
TRUSTEE
MILFORD TOWNSHIP

BRETT UPDIKE
TRUSTEE
MORGAN TOWNSHIP

TIM MILLER
TRUSTEE
REILY TOWNSHIP

TOM WILLSEY
TRUSTEE
ROSS TOWNSHIP

MIKE TRUSTER
TRUSTEE
WAYNE TOWNSHIP

ANN BECKER
TRUSTEE
WEST CHESTER TOWNSHIP

BUTLER COUNTY EMERGENCY MANAGEMENT AGENCY

315 HIGH STREET, SUITE 670 HAMILTON, OHIO 45011
PHONE: (513) 785-5810 ● FAX: (513) 785-5811
Email: HaverkosMR@butlercountyohio.org

March 21, 2018

Ms. Julie Vonderhaar
Fairfield Township
6032 Morris Rd.
Hamilton, OH 45011

Dear Ms. Vonderhaar,

The Butler County Emergency Management Agency's personnel, administrative and operational costs are shared by all political subdivisions that have entered into the Butler County Emergency Management Cooperative Agreement. The Fairfield Township share for the 2018 fiscal year will be **\$8,730.54**.

The per capita amount, .39 represents no increase over the last seven years, as provided in the Butler County Emergency Management Cooperative Agreement. The Fairfield Township population of **22,386** is derived from figures published by the Butler County Engineer's Office 2016 Population Estimates and the 2010 census. The Butler County EMA Executive Committee approved this funding formula at its December 14, 2010 meeting.

We are providing you this information to assist you in preparing your 2018 budget, **your invoice is attached.**

The window for the 2018 per-capita payment to be received at BCEMA is from April 1st, 2018 through June 1st, 2018.

Should you or your council have any questions or concerns, please feel free to give me a call at (513) 785-5810.

Thank you,

Matthew Haverkos

Matthew Haverkos
Director

"Coordinating people and resources to protect the lives and property within Butler County by working together to achieve one goal for Mitigation, Preparedness, Response, and Recovery for Disasters and Emergencies"

RECORD OF PROCEEDINGS

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INVOICE

Butler County
Emergency Management Agency
315 High St., Suite 670
Hamilton, Ohio 45011
Phone (513) 785-5810
Fax (513) 785-5811

SOLD TO:

Ms. Julie Vonderhaar
Fairfield Township
6032 Morris Rd.
Hamilton, OH 45011

INVOICE NUMBER 2018-001

INVOICE DATE April 1, 2018

DUE June 1, 2018

SHIPPED TO:

[Shipped To]

QTY	DESCRIPTION	PRICE	AMOUNT
1	Per Capita 2018	\$8,730.54	\$8,730.54
SUBTOTAL			\$8,730.54
TAX RATE			
TAX			0.00
FREIGHT			0.00
			\$8,730.54
TOTAL DUE			

THANK YOU FOR YOUR BUSINESS!

Minutes Regular Trustee Meeting Meetings
Held April 11 2018, Year

FAIRFIELD TOWNSHIP
RESOLUTION NO. 18-62

RESOLUTION AUTHORIZING GILMORE ROAD REPAIRS AT A PRICE
NOT TO EXCEED \$39,990.00.

WHEREAS: The maintenance and repairs of roadways are one of the primary responsibilities of Townships; and

WHEREAS: Improved roads will benefit the health, safety, and welfare of the residents of Fairfield Township; and

WHEREAS: The Board of Trustees desires to enter into an Agreement for the quoted 570 SY Full Depth Pavement Repair with 1.5" Surface x \$70/SY which equals \$39,990.00.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

- SECTION 1:** The Board hereby authorizes the Gilmore Road repairs and improvements, at a total cost not to exceed \$39,990.00, attached hereto as Exhibit "A". This will be purchased out of Fund No. 1000-330-360-1012.
- SECTION 2:** The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.
- SECTION 3** This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.
- SECTION 4:** That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.
- SECTION 5:** This resolution shall take effect at the earliest period allowed by law.

Adopted: April 11, 2018

Board of Trustees	Vote of Trustees
Susan Berding: <u>Susan Berding</u>	<u>YES</u>
Shannon Hartkemeyer: <u>Shannon Hartkemeyer</u>	<u>YES</u>
Joe McAbee: <u>Joe McAbee</u>	<u>YES</u>

AUTHENTICATION

This is to certify that this is a resolution which was duly passed, and filed with the Fairfield Township Fiscal Officer this 11th day of April, 2018.

ATTEST:
Shelly Schultz
Shelly Schultz, Fairfield Township Fiscal Officer

APPROVED AS TO FORM:
L. E. Barbieri
Lawrence E. Barbieri, Township Law Director

RECORD OF PROCEEDINGS

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2018, Year

Asher, Gail

From: Julie Vonderhaar
Sent: Thursday, April 05, 2018 3:18 PM
To: Asher, Gail
Subject: FW: Gilmore

From: Julie Vonderhaar
Sent: Thursday, March 29, 2018 11:09 AM
To: Bennett, Jeff <jbennett@fairfieldtwp.org>
Subject: Re: Gilmore

Thanks, Jeff

On Mar 29, 2018 at 9:47 AM, <Jeff Bennett> wrote:

The board of trustees made a motion for the approval of the quoted 570sy full depth pavement repairs with 1.5" surface x\$70sy=\$39,990.

ent from my iPhone

On Mar 26, 2018, at 12:15 PM, Erich Ziegler <ZieglerE@bceo.org> wrote:

570 SY Full Depth Pavement Repair with 1.5" Surface x \$70/SY = \$39,990

Erich Ziegler
Construction Inspector
Butler County Engineer's Office
Office: 513-867-5744
Cell: 513-265-1678
Fax: 513-785-4155

From: Dale Steward
Sent: Friday, March 23, 2018 10:43 AM
To: Erich Ziegler
Cc: David Quimby; Kelly Nuxhall; Scott Bressler; 'jvonderhaar@fairfieldtwp.org'; 'jbennett@fairfieldtwp.org'
Subject: FW: FW: Gilmore

Erich,

Please review below e-mail, also talked to Jeff Bennett about the road

I promised Jeff a recommendation and cost estimate to hold the road together

Minutes Regular Trustee Meeting Meetings

Held April 11 2018, Year

FAIRFIELD TOWNSHIP
RESOLUTION NO. 18-63

RESOLUTION AUTHORIZING THE FISCAL OFFICER TO CREATE A PURCHASE ORDER
FOR STANDARD INSURANCE (SHORT TERM DISABILITY) COVERAGE,
TO PAY A MONTHLY AMOUNT OF \$836.51.

WHEREAS: Resolution No. 18-44, adopted on March 14, 2018, authorized the Administrator to execute contract with Standard Insurance Company for Short Term Disability Insurance coverage; and

WHEREAS: The total annual cost will be \$7,528.59, and will be purchased out of Fund No. 1000-110-229-1073.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board hereby authorizes the Fiscal Officer to create a Purchase Order for Standard Insurance (Short Term Disability) coverage, to pay a monthly amount of \$836.51, as set forth on the attached Exhibit "A".

SECTION 2: The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 3 This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 4: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 5: This resolution shall take effect at the earliest period allowed by law.

Adopted: April 11, 2018

Board of Trustees

Susan Berding: Susan Berding

Shannon Hartkemeyer: Shannon Hartkemeyer

Joe McAbee: Joe McAbee

Vote of Trustees

Yes

Yes

Yes

AUTHENTICATION

This is to certify that this is a resolution which was duly passed, and filed with the Fairfield Township Fiscal Officer this 11th day of April, 2018.

ATTEST:

Shelly Schultz
Shelly Schultz, Fairfield Township Fiscal Officer

APPROVED AS TO FORM:

L. E. Barbieri
Lawrence E. Barbieri, Township Law Director

RECORD OF PROCEEDINGS

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2018, Year

Moore, Patty

From: Margaret Howser <Margaret.Howser@assuredpartners.com>
Sent: Thursday, April 05, 2018 2:34 PM
To: Julie Vonderhaar
Cc: Asher, Gail; Moore, Patty
Subject: RE: Confirmation: Fairfield Township / 756476

I asked for a confirmation listing of who was enrolled and their monthly billed premium.

Employee Name	Employee Effective Date	STD Volume	STD Premium
ASHER, GAIL	4/1/2018	665	\$22.81
BAUMANN, BRYON	4/1/2018	871	\$29.88
BENNETT, JEFF	4/1/2018	640	\$21.95
BRIDGES, MICHAEL	4/1/2018	551	\$18.90
CHABALI, ROBERT	4/1/2018	430	\$14.75
EBBING, JILL	4/1/2018	924	\$31.69
ELEY, VANESSA	4/1/2018	738	\$25.31
GILBERT, ROGER	4/1/2018	931	\$31.93
GOINS, TIMOTHY	4/1/2018	667	\$22.88
HOLLANDSWORTH, LEONARD	4/1/2018	1,028	\$35.26
JONES, JORDAN	4/1/2018	260	\$8.92
KOENIG, ALBERT	4/1/2018	474	\$16.26
KRZARNICH, MICHAEL	4/1/2018	988	\$33.89
LANIER, DOUGLAS	4/1/2018	1,152	\$39.51
MAYS, JAMISON	4/1/2018	948	\$32.52
MCCROSKEY, BRANDON	4/1/2018	1,112	\$38.14
MOORE, PATTY	4/1/2018	453	\$15.54
MORRIS, PETER	4/1/2018	683	\$23.43
ROBBINS, DREW	4/1/2018	788	\$27.03
ROWLAND, BRYAN	4/1/2018	562	\$19.28
SCHUMANN, MATT	4/1/2018	1,052	\$36.08
SMITH, BRANDON	4/1/2018	461	\$15.81
SONS, MARK	4/1/2018	977	\$33.51
SOUHRADA, JIM	4/1/2018	1,140	\$39.10
STEBBINS, STEVEN	4/1/2018	1,049	\$35.98
THIBAUT, NEIL	4/1/2018	933	\$32.00
THOMAS, TIMOTHY	4/1/2018	1,132	\$38.83
TINCH, DANIEL	4/1/2018	591	\$20.27
VANDERYT, JOHN	4/1/2018	1,211	\$41.54
VONDERHAAR, JULIE	4/1/2018	977	\$33.51

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For assistance with Eligibility/Enrollments, Claims, Billing Issues, please contact our AssuredPartners **Client Service Team** at 866-451-2797 or sbu.service@assuredpartners.com.

Margaret J Howser

EB Account Executive

AssuredPartners
895 Central Avenue, Suite 1000
Cincinnati, OH 45202
P 513.624.1762 F 513.333.0735
www.assuredpartners.com

DISCLAIMER

From: Tary Paskal-Holbrook [<mailto:Tary.Paskal-Holbrook@standard.com>]
Sent: Thursday, April 05, 2018 12:46 PM
To: jvonderhaar@fairfieldtwp.org
Cc: Margaret Howser <Margaret.Howser@assuredpartners.com>; Marty Hileman <Marty.Hileman@standard.com>; Tary Paskal-Holbrook <Tary.Paskal-Holbrook@standard.com>
Subject: Confirmation: Fairfield Township / 756476

April 5, 2018

Fairfield Township
6032 Morris Road
Fairfield Township, OH 45011

RE: Your Group Policy, No. 756476

Dear Ms. Vonderhaar:

Thank you for selecting Standard Insurance Company to satisfy your organization's group insurance needs. I would like to extend my welcome to you as a new customer of The Standard. Having completed our final evaluation, we are pleased to confirm we have accepted your application for group insurance effective April 1, 2018. You can expect delivery of your group policy documents soon.

To assist you in managing your group insurance plan, The Standard offers access to our AdminEASESM suite of secure online plan administration tools and resources. For additional information or to request access, visit [AdminEASESM](#) or contact our Maine Sales and Service Office.

We welcome the opportunity to serve you and are committed to responding to your needs in a caring and assuring manner. If you have any questions or we can be of further assistance to you, please contact Tary Paskal-Holbrook in our Maine Sales and Service Office at 513-878-2165.

With warm regards,

RECORD OF PROCEEDINGS

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Greg Ness

President and Chief Executive Officer

cc:

Marty Hileman; Cincinnati Sales Office

I am here to support you and create an excellent experience in doing business with The Standard. [Click here](#) to take a quick survey and your feedback will be collected and evaluated to help improve our service.

*****Future time off: Tuesday April 10, 2018 through Friday April 13, 2018. *******

Tary Paskal-Holbrook | Account Specialist

The Standard

Standard Insurance Company

312 Elm Street, Suite 1400 | Cincinnati, Ohio 45202

Phone 513.878.2165 | Fax 513.241.7590 | Cell 513-432-5776

Tary.Paskal-Holbrook@standard.com | www.standard.com

RECORD OF PROCEEDINGS

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Regular Trustee Meeting

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April 11

2018, Year

FAIRFIELD TOWNSHIP RESOLUTION NO. 18- 64

RESOLUTION APPOINTING KIMBERLY OWENS AS A PART-TIME FIREFIGHTER/MEDIC TO THE FAIRFIELD TOWNSHIP FIRE DEPARTMENT, AT AN HOURLY RATE OF \$16.80/HR, EFFECTIVE HIRE DATE APRILL 11, 2018, WITH A 12-MONTH PROBATIONARY PERIOD.

WHEREAS: The Fire Chief has indicated an immediate need for part-time employees in the Fire Department; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board hereby authorizes the appointment of Kimberly Owens as Part-time Firefighter/Medic at an hourly rate of \$16.80/HR, effective hire date April 11, 2018, with a 12-month probationary period.

SECTION 2: The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 3 This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 4: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 5: This resolution shall take effect at the earliest period allowed by law.

Adopted: April 11, 2018

Board of Trustees

Susan Berding:

Susan Berding

Shannon Hartkemeyer:

Shannon Hartkemeyer

Joe McAbee:

Joe McAbee

Vote of Trustees

Yes

Yes

Yes

AUTHENTICATION

This is to certify that this is a resolution which was duly passed, and filed with the Fairfield Township Fiscal Officer this 11th day of April, 2018.

ATTEST:

Shelly Schultz

Shelly Schultz, Fairfield Township Fiscal Officer

APPROVED AS TO FORM:

L. E. Barbieri

Lawrence E. Barbieri, Township Law Director