

RECORD OF PROCEEDINGS

085

Minutes

Regular Trustee Meeting

Meetings

Held

March 28

, Year 2018

The Fairfield Township Trustees held a Regular Trustee Meeting Wednesday, March 28, 2018, at the Administration Building, 6032 Morris Road, Fairfield Township, OH 45011, for conducting Township business. Meeting was called to order by Mrs. Berding, President of Board, at 6:30 PM.

ROLL CALL

Mrs. Berding	Present
Mr. McAbee	Present
Mrs. Hartkemeyer	Present

INVOCATION: Pastor Frederick McQueen, Sanctuary Covenant Christian Fellowship

RESOLUTION APPOINTING JOHN BOYER AS FULL-TIME POLICE OFFICER #18-49

Resolution authorizing the appointment of full-time Police Officer John Boyer who is certified by Ohio Peace Officers Training Council, at an hourly rate of \$23.41/hour, with a one-year probationary period.

Motion made by Mrs. Hartkemeyer, second by Mr. McAbee to adopt Resolution #18-49
YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION APPOINTING MATTHEW MILLER AS FULL-TIME POLICE OFFICER #18-50

Resolution authorizing the appointment of full-time Police Officer Matthew Miller who is certified by Ohio Peace Officers Training Council, at an hourly rate of \$23.41/hour, with a one-year probationary period.

Motion made by Mr. McAbee, second by Mrs. Hartkemeyer to adopt Resolution #18-50
YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION APPOINTING KAYLEIGH MARSHALL AS FULL-TIME POLICE OFFICER #18-51

Resolution authorizing the appointment of full-time Police Officer Kayleigh Marshall who is certified by Ohio Peace Officers Training Council, at an hourly rate of \$23.41/hour, with a one-year probationary period.

Motion made by Mrs. Hartkemeyer, second by Mr. McAbee to adopt Resolution #18-51
YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

PRESENTATIONS

Chief Chabali – Welcomed new officers and read a bio on each officer.

Trustee Berding – Swore in the new Police Officers.

ITEMS FOR BOARD DISCUSSION

Zoning Intern

Work flow in the Zoning Department increases significantly during the summer months. Mr. Goins would like to interview for a summer intern with an intern program ran through a local college. There is a job description ready that Mr. Goins will use to advertise the job. The original starting pay was going to be \$10.00 per hour. Trustee McAbee stated that seemed low and we should move the pay to \$12.00 per hour. After discussion the Trustees agreed to starting at \$10.00, then based on experience go up from there. The position will be up to 25 hours per week as needed for 16 weeks. This is a seasonal part time position even if the employee works more than the 25 hours.

Minutes

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Crosswalk at Schaefer's Run Park

Discussion was held about the location of the Crosswalk. According to the Butler County Engineers Office if the crosswalk is not at the corner it will require an engineering study before a decision can be made. The Trustees agreed to put it at the corner. Mr. Bennett looked into making the crosswalk and found out the curbs are not ADA compliant. Per Mr. Barbieri, we need to make them compliant before striping for a Crosswalk. Mr. Bennett will get quotes on getting the curbs up to compliance. Trustee McAbee asked if we could do signage and Mr. Barbieri said yes, signs for the park entrance would be fine. We should not put up a Crosswalk sign until the Crosswalk is in place. Trustees agreed to move forward with installing park signs.

FISCAL OFFICERS REPORTS

Financial reports were passed out to Trustees. Ms. Schultz stated that all permanent appropriations were now up to date in UAN and the reports show the correct final numbers.

Motion made by Mr. McAbee, second by Mrs. Berding to suspend the reading of the minutes of the Regular Trustee Meeting, February 28, 2018.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

Motion made by Mr. McAbee, second by Mrs. Hartkemeyer to approve the minutes of the Regular Trustee Meeting, February 28, 2018.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

Motion made by Mr. McAbee, second by Mrs. Hartkemeyer to accept the financial reports as submitted by the Fiscal Officer Shelly Schultz.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

Motion made by Mr. McAbee, second by Mrs. Hartkemeyer to approve payment of the bills.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION AUTHORIZING THE PURCHASE ORDER LIST AS SET BY THE FISCAL OFFICER

#18-48

Resolution to approve open purchase order balances.

Motion made by Mrs. Hartkemeyer, second by Mr. McAbee to adopt Resolution #18-48

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION AUTHORIZING PURCHASE OF PLAYGROUND MULCH FROM PLAYWORLD AT A COST OF \$8,000.00

#18-52

Resolution authorizing the Road Department to purchase 400 yards of playground mulch for both Township Parks from Playworld Midstates at a total cost of \$8,000.00

Motion made by Mrs. Hartkemeyer, second by Mrs. Berding to adopt Resolution #18-52

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION AUTHORIZING TWO (2) ROAD DEPARTMENT PLOW TRUCK BEDS TO BE RETROFITTED WITH STAINLESS STEEL FROM HENDERSON AT A COST OF \$82,408.00

#18-53

Resolution authorizing (2) two Road Department plow trucks to be retrofitted by Henderson Products, at a price not to exceed \$82,408.00

Motion made by Mrs. Berding, second by Mrs. Hartkemeyer to adopt Resolution #18-53

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RECORD OF PROCEEDINGS

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Minutes

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, Year 2018

RESOLUTION AUTHORIZING BUTLER TECH STUDENTS TO PERFORM MEDIAN LANDSCAPING AT A COST NOT TO EXCEED \$17,500.00

#18-54

Resolution authorizing Butler Tech to perform all of the Landscaping work to be done for the large median outside of Walmart on Princeton Road in Fairfield Township, at a cost not to exceed \$17,500.00.

Motion made by Mrs. Berding, second by Mr. McAbee to adopt Resolution #18-54
Mr. Goins stated in the time allowed only one company made it out to give a quote on landscaping the medians and the quote has not yet been received. One concern this company mentioned was the cost of getting a sprinkler system to water the landscaping.
YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION AUTHORIZING DURAPATCH AT A PRICE NOT TO EXCEED \$44,999.00

#18-55

Resolution authorizing road repairs including, but not limited to, Durapatch and Mill work from Leaders Machinery, at a price not to exceed \$44,999.00.

Motion made by Mrs. Berding, second by Mr. McAbee to adopt Resolution #18-55
Trustee McAbee – asked about the 2 extra streets requested, they are not on the list.
Mr. Bennett stated they will be on the revised list that will be submitted for final Durapatch. Trustee McAbee – while we are talking about paving, any update on Gilmore Road? Mr. Bennett – Met Monday with the County, they can do a full depth repair at a cost of \$39,900.00. The **Board** discussed the need for the repair while keeping cost minimal because there will be more road work ahead in that area. After discussion, it was decided there is money in the TIF fund to cover this and Ms. Schultz recommended that is where it would be paid from.
YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

Motion made by Mrs. Berding, second by Mrs. Hartkemeyer to approve work on Gilmore Road at a cost of \$39,990.00.

All in favor.

Trustee McAbee – will let the County know so they can get started on this project.

RESOLUTION AUTHORIZING CRACK SEAL AT A PRICE NOT TO EXCEED \$7,500.00

#18-56

Resolution authorizing crack seal to be purchased from DJL Materials and Supply Inc., at a price not to exceed \$7,500.00.

Motion made by Mr. McAbee, second by Mrs. Berding to adopt Resolution #18-56
YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION AUTHORIZING ADMINISTRATOR TO SIGN CONTRACT WITH DELL FOR MICROSOFT 365 LICENSING

#18-57

Resolution authorizing the administrator to enter into contract with Dell for Microsoft 365 licensing.

Motion made by Mrs. Hartkemeyer, second by Mrs. Berding to adopt Resolution #18-57
Mr. Geis – Informed the Board Mrs. Vonderhaar did a lot of work on getting the license amount reduced by getting rid of unnecessary items. Mrs. Vonderhaar cut the expense by more than 50% for the Township.
YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RECORD OF PROCEEDINGS

088

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, Year 2018

RESOLUTION APPROVING TUITION PROGRAM FOR FIRE DEPARTMENT EMPLOYEE GREG HOELLE #18-58

Resolution awarding paramedic tuition payment to Firefighter/EMT Greg Hoelle at a total cost of \$9,051.00.

Motion made by Mr. McAbee, second by Mrs. Hartkemeyer to adopt Resolution #18-58
YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION AUTHORIZING ZONING ADMINISTRATOR TO ADVERTISE FOR A PART-TIME ZONING INERN POSITION #18-59

Resolution authorizing the Administrator to advertise for a part-time Zoning Department Intern.

Motion made by Mr. McAbee, second by Mrs. Hartkemeyer to adopt Resolution #18-59
YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

TOWNSHIP SCHEDULE

- Easter Egg Hunt – Saturday, March 31, 2018, 1:00 PM.
- Fairfield Township Board of Trustees Meeting – Wednesday, April 11, 2018, at 6:30 PM.
- Fairfield Township Board of Trustees Meeting – Wednesday, April 25, 2018, 6:30 PM.
- Fairfield Township Clean-up Day – Saturday, April 28, 2018, at 8:00 AM – 3:00 PM

EXECUTIVE SESSION

Motion made by Mrs. Berding, second by Mr. McAbee to enter Executive Session, in accordance with ORC 121.22 G (3), to discuss pending or imminent litigation with the Township attorney, also ORC 121.22 G (1) to consider the appointment, employment, or compensation of a public employee or official.

ROLL CALL

Mrs. Berding	Yes
Mr. McAbee	Yes
Mrs. Hartkemeyer	Yes

Adjourned into executive session at 7:55 PM

Trustee's reconvened at 8:18 PM

ROLL CALL

Mrs. Berding	Present
Mr. McAbee	Present
Mrs. Hartkemeyer	Present

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Motion made by Mrs. Berding, second by Mrs. Hartkemeyer to adjourn at 8:18 P.M.
All in favor.

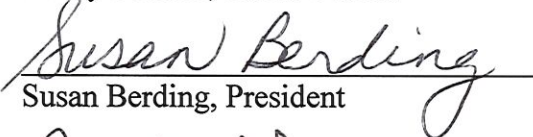
ROLL CALL

Mrs. Berding	Yes
Mr. McAbee	Yes
Mrs. Hartkemeyer	Yes

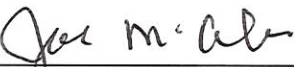
Minutes submitted by:



Shelly Schultz, Fiscal Officer



Susan Berding, President



Joe McAbee, Trustee



Shannon Hartkemeyer, Trustee

RECORD OF PROCEEDINGS

090

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Regular Trustee Meeting

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, Year 2018

FAIRFIELD TOWNSHIP RESOLUTION NO. 18-48

RESOLUTION TO APPROVE OPEN PURCHASE ORDER BALANCES.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board hereby approves the Open Purchase Order Balances, attached hereto as Exhibit "A".

SECTION 2: The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 3 This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 4: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 5: This resolution shall take effect at the earliest period allowed by law.

Adopted: March 28, 2018

Board of Trustees

Susan Berding:

Susan Berding

Shannon Hartkemeyer:

Shannon Hartkemeyer

Joe McAbee:

Joe McAbee

Vote of Trustees

Yes

Yes

Yes

AUTHENTICATION

This is to certify that this is a resolution which was duly passed, and filed with the Fairfield Township Fiscal Officer this 28th day of March, 2018.

ATTEST:

Shelly Schultz

Shelly Schultz, Fairfield Township Fiscal Officer

APPROVED AS TO FORM:

L. E. Barbieri

Lawrence E. Barbieri, Township Law Director

RECORD OF PROCEEDINGS

091

Minutes

Regular Trustee Meeting

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Held

March 28

, Year 2018

FAIRFIELD TOWNSHIP

RESOLUTION NO. 18-49

RESOLUTION AUTHORIZING THE APPOINTMENT OF FULL-TIME POLICE OFFICER JOHN BOYER WHO IS CERTIFIED BY OHIO PEACE OFFICERS TRAINING COUNCIL, AT AN HOURLY RATE OF \$23.41/HR., WITH A ONE YEAR PROBATIONARY PERIOD.

WHEREAS: There is need for a full-time Police Officer in the Police Department and the Police Chief recommends the immediate hiring of John Boyer to fulfill that need and contribute to the health, safety and welfare of the residents of Fairfield Township; and

WHEREAS: He has successfully completed all of the pre-employment testing and his starting date to be determined;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board hereby authorizes the Police Chief to appoint full-time Police Officer, John Boyer who is certified by Ohio Peace Officers Training Council, at an hourly rate of \$23.41/HR., with a one year probationary period.

SECTION 2: The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

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Adopted: March 28, 2018

Board of Trustees

Susan Berding:

Susan Berding

Shannon Hartkemeyer:

Shannon Hartkemeyer

Joe McAbee:

Joe McAbee

Vote of Trustees

Yes

Yes

Yes

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ATTEST:

Shelly Schultz

Shelly Schultz, Fairfield Township Fiscal Officer

APPROVED AS TO FORM:

L. E. Barbieri

Lawrence E. Barbieri, Township Law Director

RECORD OF PROCEEDINGS

092

Minutes

Regular Trustee Meeting

Meetings

Held

March 28

, Year 2018

FAIRFIELD TOWNSHIP RESOLUTION NO. 18-50

RESOLUTION AUTHORIZING THE APPOINTMENT OF FULL-TIME POLICE OFFICER MATTHEW MILLER WHO IS CERTIFIED BY OHIO PEACE OFFICERS TRAINING COUNCIL, AT AN HOURLY RATE OF \$23.41/HR., WITH A ONE YEAR PROBATIONARY PERIOD.

WHEREAS: There is need for a full-time Police Officer in the Police Department and the Police Chief recommends the immediate hiring of Matthew Miller to fulfill that need and contribute to the health, safety and welfare of the residents of Fairfield Township; and

WHEREAS: He has successfully completed all of the pre-employment testing and his starting date is to be determined;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board hereby authorizes the Police Chief to appoint full-time Police Officer, Matthew Miller, who is certified by Ohio Peace Officers Training Council, at an hourly rate of \$23.41/HR., with a one year probationary period.

SECTION 2: The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

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SECTION 5: This resolution shall take effect at the earliest period allowed by law.

Adopted: March 28, 2018

Board of Trustees

Susan Berding:

Susan Berding

Shannon Hartkemeyer:

Shannon Hartkemeyer

Joe McAbee:

Joe McAbee

Vote of Trustees

Yes

Yes

Yes

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ATTEST:

Shelly Schultz

Shelly Schultz, Fairfield Township Fiscal Officer

APPROVED AS TO FORM:

L.E. Barbieri

Lawrence E. Barbieri, Township Law Director

RECORD OF PROCEEDINGS

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Minutes

Regular Trustee Meeting

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Held

March 28

, Year 2018

FAIRFIELD TOWNSHIP

RESOLUTION NO. 18-51

RESOLUTION AUTHORIZING THE APPOINTMENT OF FULL-TIME POLICE OFFICER KAYLEIGH MARSHALL WHO IS CERTIFIED BY OHIO PEACE OFFICERS TRAINING COUNCIL, AT AN HOURLY RATE OF \$23.41/HR., WITH A ONE YEAR PROBATIONARY PERIOD.

WHEREAS: There is need for a full-time Police Officer in the Police Department and the Police Chief recommends the immediate hiring of Kayleigh Marshall to fulfill that need and contribute to the health, safety and welfare of the residents of Fairfield Township; and

WHEREAS: She has successfully completed all of the pre-employment testing and effective date to be determined;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board hereby authorizes the Police Chief to appoint full-time Police Officer, Kayleigh Marshall who is certified by Ohio Peace Officers Training Council, at an hourly rate of \$23.41/HR., with a one year probationary period.

SECTION 2: The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

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SECTION 5: This resolution shall take effect at the earliest period allowed by law.

Adopted: March 28, 2018

Board of Trustees

Susan Berding: Susan Berding
Shannon Hartkemeyer: Shannon Hartkemeyer
Joe McAbee: Joe McAbee

Vote of Trustees

Yes
Yes
Yes

AUTHENTICATION

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ATTEST:

Shelly Schultz
Shelly Schultz, Fairfield Township Fiscal Officer

APPROVED AS TO FORM:

L.E. Barbieri
Lawrence E. Barbieri, Township Law Director

RECORD OF PROCEEDINGS

094

Minutes

Regular Trustee Meeting

Meetings

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March 28

, Year 2018

FAIRFIELD TOWNSHIP RESOLUTION NO. 18-52

RESOLUTION AUTHORIZING THE ROAD DEPARTMENT TO PURCHASE 400 YARDS OF PLAYGROUND MULCH FOR BOTH TOWNSHIP PARKS FROM PLAYWORLD MIDSTATES AT A TOTAL COST OF \$8,000.00.

WHEREAS: KLA Risk Management (A department of OTARMA) and the Administrator have recommended additional mulch at both playgrounds; and

WHEREAS: Two estimates were received and Playworld's estimate was the best in both cost and quality;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board hereby authorizes the purchase of 400 yards of playground mulch which will be 200 yards for each Township park from Playworld Midstates at a total cost of \$8,000.00, attached hereto as Exhibit "A". This will be purchased out of Fund No's 1000-610-599-1013 and 1000-610-599-1020.

SECTION 2: The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

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Adopted: March 28, 2018

Board of Trustees

Susan Berding:

Susan Berding

Shannon Hartkemeyer:

Shannon Hartkemeyer

Joe McAbee:

Joe McAbee

Vote of Trustees

Yes

Yes

Yes

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ATTEST:

Shelly Schultz

Shelly Schultz, Fairfield Township Fiscal Officer

APPROVED AS TO FORM:

L. E. Barbieri

Lawrence E. Barbieri, Township Law Director

RECORD OF PROCEEDINGS

095

Minutes Regular Trustee Meeting Meetings

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FAIRFIELD TOWNSHIP RESOLUTION NO. 18-53

RESOLUTION AUTHORIZING (2) TWO ROAD DEPARTMENT PLOW TRUCKS TO BE RETROFITTED BY HENDERSON PRODUCTS, AT A PRICE NOT TO EXCEED \$82,408.00.

WHEREAS: The plow truck beds are rusting and this process will help prolong the life of the trucks as they will be retrofitted with stainless steel; and

WHEREAS: Government pricing was done through the State Bid process;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board hereby authorizes (2) two Road Department plow trucks to be retrofitted by Henderson Products, at a cost of \$41,204 per/truck, and the total cost not to exceed \$82,408.00, attached hereto as Exhibit "A". This will be purchased out of Fund No. 1000-760-750.

SECTION 2: The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

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Adopted: March 28, 2018

Board of Trustees

Susan Berding: Susan Berding
Shannon Hartkemeyer: Shannon Hartkemeyer
Joe McAbee: Joe McAbee

Vote of Trustees

Yes
Yes
Yes

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ATTEST:

Shelly Schultz
Shelly Schultz, Fairfield Township Fiscal Officer

APPROVED AS TO FORM:

L. E. Barbieri
Lawrence E. Barbieri, Township Law Director

Minutes Regular Trustee Meeting Meetings

Held March 28, Year 2018

**FAIRFIELD TOWNSHIP
RESOLUTION NO. 18-54**

**RESOLUTION AUTHORIZING BUTLER TECH TO PERFORM ALL OF THE
LANDSCAPING WORK TO BE DONE FOR THE LARGE MEDIAN OUTSIDE OF WALMART
ON PRINCETON ROAD IN FAIRFIELD TOWNSHIP,
AT A COST NOT TO EXCEED \$17,500.00.**

WHEREAS: The landscaping labor work will be done by Butler Tech students which will benefit them by giving them experience and saves the Township significantly on cost because the labor is free; and

WHEREAS: This will be purchased out of Fund No.1000-360;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board hereby authorizes payment for the median on Princeton Road landscaping work to be done outside of Walmart in the amount not to exceed \$17,500.00 which will include plants and material only and the labor will be free, attached hereto as Exhibit "A".

SECTION 2: The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

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Board of Trustees

Susan Berding: Susan Berding
Shannon Hartkemeyer: Shannon Hartkemeyer
Joe McAbee: Joe McAbee

Vote of Trustees

Yes
Yes
Yes

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ATTEST:

Shelly Schultz
Shelly Schultz, Fairfield Township Fiscal Officer

APPROVED AS TO FORM:

L. E. Barbieri
Lawrence E. Barbieri, Township Law Director

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FAIRFIELD TOWNSHIP RESOLUTION NO. 18-55

RESOLUTION AUTHORIZING ROAD REPAIRS INCLUDING, BUT NOT LIMITED TO, DURAPATCH AND MILL WORK FROM LEADERS MACHINERY, AT A PRICE NOT TO EXCEED \$44,999.00.

WHEREAS: The maintenance and repairs of roads is one of the primary responsibilities of Townships; and

WHEREAS: Improved roads will benefit the health, safety, and welfare of the residents of Fairfield Township; and

WHEREAS: Use of repair processes including, but not limited to, durapatch, milling, hot patch, and crack sealing will prolong road life and improve road conditions;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board hereby authorizes the repair and improvement of roads at a total cost not to exceed \$44,999.00, from Leaders Machinery, attached hereto as Exhibit "A". This will be purchased out of Fund No. 1000-330-360-1012.

SECTION 2: The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

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Board of Trustees

Susan Berding: Susan Berding
Shannon Hartkemeyer: Shannon Hartkemeyer
Joe McAbee: Joe McAbee

Vote of Trustees

yes
yes
yes

AUTHENTICATION

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ATTEST:

Shelly Schultz
Shelly Schultz, Fairfield Township Fiscal Officer

APPROVED AS TO FORM:

L. E. Barbieri
Lawrence E. Barbieri, Township Law Director

RECORD OF PROCEEDINGS

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Regular Trustee Meeting

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Held

March 28

, Year 2018

FAIRFIELD TOWNSHIP RESOLUTION NO. 18-56

RESOLUTION AUTHORIZING CRACK SEAL TO BE PURCHASED FROM DJL MATERIALS AND SUPPLY INC., AT A PRICE NOT TO EXCEED \$7,500.00.

WHEREAS: The maintenance and repairs of roads is one of the primary responsibilities of Townships;
and

WHEREAS: Improved roads will benefit the health, safety, and welfare of the residents of Fairfield
Township; and

WHEREAS: Use of repair processes including, but not limited to, durapatch, milling, hot patch, and
crack sealing will prolong road life and improve road conditions;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler
County, Ohio, as follows;

SECTION 1: The Board hereby authorizes the purchase of crack seal at a total cost not to exceed
\$7,500.00, from DJL Materials and Supply Inc., P.O. Box 5293, Akron, OH, 44334,
attached hereto as Exhibit "A". This will be purchased out of Fund No. 1000-330-360-
1012.

SECTION 2: The Board hereby dispenses with the requirement that this resolution be read on two
separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon
its first reading.

SECTION 3 This resolution is the subject of the general authority granted to the Board of Trustees
through the Ohio Revised Code and not the specific authority granted to the Board of
Trustees through the status as a Limited Home Rule Township.

SECTION 4: That it is hereby found and determined that all formal actions of this Board concerning and
relating to the passage of this Resolution were taken in meetings open to the public, in
compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 5: This resolution shall take effect at the earliest period allowed by law.

Adopted: March 28, 2018

Board of Trustees

Susan Berding: Susan Berding
Shannon Hartkemeyer: Shannon Hartkemeyer
Joe McAbee: Joe McAbee

Vote of Trustees

yes
yes
yes

AUTHENTICATION

This is to certify that this is a resolution which was duly passed, and filed with the Fairfield Township
Fiscal Officer this 28th day of march, 2018.

ATTEST:

Shelly Schultz
Shelly Schultz, Fairfield Township Fiscal Officer

APPROVED AS TO FORM:

L.E. Barbieri
Lawrence E. Barbieri, Township Law Director

Minutes Regular Trustee Meeting Meetings

Held March 28, Year 2018

**FAIRFIELD TOWNSHIP
RESOLUTION NO. 18-57**

**RESOLUTION AUTHORIZING THE ADMINISTRATOR TO ENTER INTO CONTRACT
WITH DELL FOR MICROSOFT 365 LICENSING.**

WHEREAS: Fairfield Township has been enrolled in an Agreement with Microsoft Enterprise for online services; and

WHEREAS: The current Agreement expired on February 28, 2018; and

WHEREAS: The Board desires to renew its enrollment with Dell Microsoft 365 Licensing;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board hereby authorizes the Administrator to enter into the contract with Dell for Microsoft 365 Licensing, attached hereto as Exhibit "A". This will be purchased out of Fund No's, 1000-110-599-1025, 2081-210-599-1025, 2111-220-599-1025, and 2281-230-599-1025.

SECTION 2: The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 3 This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 4: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 5: This resolution shall take effect at the earliest period allowed by law.

Adopted: March 28, 2018

Board of Trustees

Susan Berding: Susan Berding

Shannon Hartkemeyer: Shannon Hartkemeyer

Joe McAbee: Joe McAbee

Vote of Trustees

Yes

Yes

Yes

AUTHENTICATION

This is to certify that this is a resolution which was duly passed, and filed with the Fairfield Township Fiscal Officer this 28th day of March, 2018.

ATTEST:

Shelly Schultz
Shelly Schultz, Fairfield Township Fiscal Officer

APPROVED AS TO FORM:

L.E. Barbieri
Lawrence E. Barbieri, Township Law Director

Minutes Regular Trustee Meeting Meetings

Held March 28, Year 2018

**FAIRFIELD TOWNSHIP
RESOLUTION NO. 18-58**

**RESOLUTION AWARDING PARAMEDIC TUITION PAYMENT TO
FIREFIGHTER/EMT GREG HOELLE AT A TOTAL COST OF \$9,051.00.**

WHEREAS: The Township has expressed a desire to assist in the education of members of the Fire Department wishing to become Paramedics; and

WHEREAS: Greg Hoelle has expressed an interest in attending Paramedic training and meets the requirements of the Tuition Program; and

WHEREAS: The Fire Chief has recommended awarding the tuition; and

WHEREAS: Firefighter Hoelle has agreed to all contract requirements to receive the tuition; and

WHEREAS: The program was created and approved by Resolution 16-26;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board hereby authorizes payment for Paramedic tuition to Firefighter/EMT Greg Hoelle at a total cost of \$9,051.00, attached hereto as Exhibit "A", and will be paid out of Fund No. 2281-230-318 pursuant to the terms and conditions set forth in Resolution 16-26.

SECTION 2: The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 3 This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 4: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 5: This resolution shall take effect at the earliest period allowed by law.

Adopted: March 28, 2018

Board of Trustees

Susan Berding: Susan Berding
Shannon Hartkemeyer: Shannon Hartkemeyer
Joe McAbee: Joe McAbee

Vote of Trustees

yes
yes
yes

RECORD OF PROCEEDINGS

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Held

March 28

, Year 2018

Page 2 (Res. No. 18-58)

AUTHENTICATION

This is to certify that this is a resolution which was duly passed, and filed with the Fairfield Township Fiscal Officer this 28th day of March, 2018.

ATTEST:

Shelly Schultz

Shelly Schultz, Fairfield Township Fiscal Officer

APPROVED AS TO FORM:

L. E. Barbieri

Lawrence E. Barbieri, Township Law Director

Minutes Regular Trustee Meeting Meetings

Held March 28, Year 2018

FAIRFIELD TOWNSHIP
RESOLUTION NO. 18-59

RESOLUTION AUTHORIZING THE ADMINISTRATOR TO ADVERTISE FOR A
PART-TIME ZONING DEPARTMENT INTERN.

WHEREAS: There is a need for additional help in the Zoning Department as we approach our busy season and to keep operations consistent;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board hereby authorizes the Administrator to advertise for a Part-time Zoning Department Intern, pursuant to the Job Description, attached hereto as Exhibit "A".

SECTION 2: The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 3 This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 4: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 5: This resolution shall take effect at the earliest period allowed by law.

Adopted: March 28, 2018

Board of Trustees

Susan Berding: Susan Berding
Shannon Hartkemeyer: Shannon Hartkemeyer
Joe McAbee: Joe McAbee

Vote of Trustees

yes
yes
yes

AUTHENTICATION

This is to certify that this is a resolution which was duly passed, and filed with the Fairfield Township Fiscal Officer this 28th day of March, 2018.

ATTEST:

Shelly Schultz
Shelly Schultz, Fairfield Township Fiscal Officer

APPROVED AS TO FORM:

L. E. Barbieri
Lawrence E. Barbieri, Township Law Director