

# RECORD OF PROCEEDINGS

027

Minutes

Regular Trustee Meeting

Meetings

Held

January 24

, Year 2018

The Fairfield Township Trustees held a Regular Trustee Meeting Wednesday, January 24, 2018, at the Administration Building, 6032 Morris Road, Hamilton, OH 45011, for conducting Township business. Meeting was called to order by Mrs. Berding, President of Board, at 6:30 PM.

## ROLL CALL

Mrs. Berding	Present
Mr. McAbee	Present
Mrs. Hartkemeyer	Present

**INVOCATION:** Pastor Frederick McQueen, Sanctuary Covenant Christian Fellowship

## PLEDGE OF ALLEGIANCE

## PRESENTATIONS

**Trustee Berding** – There are no formal presentations tonight but I would like to amend the agenda to allow Anne Flaig from the Butler County Recycling Program to speak.

**Motion** made by Mrs. Berding, second by Mrs. Hartkemeyer to amend the agenda to allow Anne Flaig to speak.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

**Anne Flaig** – Thank you for the partnership with the Township. The new plan is an 18-month waste management plan to try to increase household participation in recycling.

## OLD BUSINESS

## ITEMS FOR BOARD DISCUSSION

**BCTA** – Fairfield Township will host in May. The original plan was to have this at Butler Tech but their graduation is that day, so that's not an option.

**Trustee Hartkemeyer** – Spoke to Kevin Harris about having the meeting in the Board of Elections building. I will have him call Julie to see if the date will work for all parties involved.

**Fairfield Township Newsletter** – Discussion regarding starting the newsletter again.

**Trustee Hartkemeyer** – Yes, we should get it going again because it gets information to the older community in the Township that does not use social media.

**Trustee Berding** – I am in favor of doing the newsletter at least twice a year.

**Trustee McAbee** – We should have an opt out option to save money on printing.

**Mrs. Vonderhaar** – stated she would have a newsletter prepared around Spring time, probably the month of March. We will include the opt out option in hopes of keeping printing cost to a minimum.

**Permanent Appropriations** – Shelly Schultz stated these are being worked on with the Administrator and the permanent appropriations should be ready for the Board by the February 28 meeting.

## ADMINISTRATOR'S UPDATE ON FIREHOUSE PROJECT

**Mrs. Vonderhaar** – The process is moving along, (3) contractors have been chosen to present bids to the Board.

# RECORD OF PROCEEDINGS

028

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, Year 2018

## FISCAL OFFICERS REPORTS

**Mrs. Schultz** – reviewed financial reports and there were no questions.

**Motion** made by Mrs. Berding, second by Mrs. Hartkemeyer to suspend the reading of the minutes of the Regular Trustee Meeting, January 10, 2018.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

**Motion** made by Mrs. Berding, second by Mrs. Hartkemeyer to approve the minutes of the Regular Trustee Meeting, January 10, 2018.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

**Motion** made by Mrs. Berding, second by Mrs. Hartkemeyer to accept the financial reports as submitted by the Fiscal Officer Shelly Schultz.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

**Motion** made by Mrs. Hartkemeyer, second by Mr. McAbee to approve payment of the bills.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

## RESOLUTION TO APPROVE THE PAVING LIST FOR 2018 AS RECOMMENDED

#18-15

Resolution to designate Fairfield Township roads for bids within the attached paving estimates list for resurfacing, retracing, and curb replacement as seen herein as attachment “A”, to be certified for funding upon the awarding of contracts for road improvements.

**Motion** made by Mr. McAbee, second by Mrs. Hartkemeyer to adopt Resolution #18-15

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

## RESOLUTION TO APPROVE PURCHASE OF 4 BULLET PROOF VESTS #18-16

Resolution to approve purchase of (4) Police Officer Vests from Survival Armor, Inc., at a total cost of \$3,130.40.

**Motion** made by Mrs. Hartkemeyer, second by Mrs. Berding to adopt Resolution #18-16

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

## RESOLUTION TO APPROVE PURCHASE OF SERVICE DEPARTMENT SNOW PLOW DEMO TRUCK

#18-17

Resolution to approve purchase of a Service Department snow plow demo truck from Stoops Freightliner at a cost of \$143,723.00.

**Motion** made by Mrs. Berding, second by Mrs. Hartkemeyer to adopt Resolution #18-17

**Jeff Bennett** – stated instead of getting 4 trucks retrofitted we could get 3 trucks. We could use the oldest truck as the dump truck instead of purchasing one and then purchase the demo truck as another plow truck. The total would be approximately 18,000.00, more in the end but the demo truck is practically brand new.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

## RESOLUTION TO APPROVE PURCHASE ORDER LIST

#18-18

Resolution to approve open purchase order balances.

**Motion** made by Mrs. Berding, second by Mrs. Hartkemeyer to adopt Resolution #18-18

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer



Minutes

*Regular Trustee Meeting*

Meetings

Held

*January 24*

, Year *2018*

RESOLUTION TO APPROVE APPOINTMENT OF DEE DEE OLLIS TO THE FTZC BOARD

#18-19

Resolution to appoint Dee Dee Ollis as a member of the Fairfield Township Zoning Commission to fill the vacant, unexpired term which expires January 31, 2020.

**Motion** made by Mrs. Berding, second by Mrs. Hartkemeyer to adopt Resolution #18-19

**Trustee Berding** – Welcome Mrs. Ollis, we are happy to have you on the Board. Mrs. Ollis is replacing Mr. Berding that resigned.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION TO APPROVE THE APPOINTMENT OF (2) FIREFIGHTER/EMT'S JOHN HAMBLIN AND JASON FRAZIER AND (1) FIREFIGHTER/MEDIC MARK BITTNER

#18-20

Resolution appointing (2) part-time Firefighter/EMT's John Hamblin and Jason Frazier to the Fairfield Township Fire Department at an hourly rate of \$15.50/hour, and (1) part-time firefighter/medic Mark Bittner, at an hourly rate of \$16.00/hour effective hire date January 24, 2018, with a 12-month probationary period, pending successful completion of hiring process.

**Motion** made by Mrs. Berding, second by Mrs. Hartkemeyer to adopt Resolution #18-20

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION TO APPROVE FUNDING FOR THE BUTLER COUNTY STORM WATER COST SHARE PROGRAM

#18-21

Resolution to apply for funding of \$83,140.00 from the Butler County Storm Water Cost Share Program.

**Motion** made by Mrs. Berding, second by Mrs. Hartkemeyer to adopt Resolution #18-21

**Mrs. Vonderhaar** – We get an annual amount of \$16,628.00 every year, we have 5 years saved up that we can use for this. Mrs. Schultz will amend permanent appropriations to include this.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION TO ADOPT MODIFICATION AGREEMENT TO INCLUDE CIC INTO TOWNSHIP AUDIT

#18-22

Resolution to approve the proposed modification agreement and bring the Fairfield Township Community Improvement Corporation (CIC) into the Township's Audit.

**Motion** made by Mr. McAbee, second by Mrs. Hartkemeyer to adopt Resolution #18-22

**Mrs. Vonderhaar** – Adding CIC to normal audit added about 24 hours to be billed by Wayne Bastin.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION TO APPROVE 2018 BUTLER COUNTY SOLID WASTE MANAGEMENT PLAN

#18-23

Resolution approving the 2018 Butler County Recycling and Solid Waste Management Plan.

**Motion** made by Mrs. Berding, second by Mr. McAbee to adopt Resolution #18-23

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION TO APPROVE PURCHASE OF SCBA FOR THE FIRE DEPARTMENT

#18-24

Resolution to approve purchase of self-contained breathing apparatus (SCBA) equipment from Vogelpohl fire Equipment, at a total cost of \$211,344.40

**Motion** made by Mrs. Hartkemeyer, second by Mr. McAbee to adopt Resolution #18-24

**Chief Thomas** – We are 10 years and 2 upgrades behind. We have 22 seat assignments and this will replace all 22. This has been appropriated for in the safety service fund.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer



# RECORD OF PROCEEDINGS

030

Minutes

Regular Trustee Meeting

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January 24

, Year 2018

## RESOLUTION TO AUTHORIE ADMINISTRATOR TO SIGN CONTRACT FOR LEASE OF COPIERS AND PLOTTER #18-25

Resolution authorizing the Administrator to sign a contract for lease of printers and plotter from Woodhull.

**Motion** made by Mrs. Berding, second by Mrs. Hartkemeyer to adopt Resolution #18-25

**Mrs. Vonderhaar** – I received bids from (3) companies and suggest we go with Woodhull. The cost will rise from \$659.00 per month to \$852.00 per month on a 5-year contract. That price includes 4 more printers and a new plotter that can be used by all departments. Woodhull representatives stated there would not be a penalty for cancellation if we weren't happy.

Kevin Gates and Brady Bossy from Woodhull are here to answer any questions. They both re-stated the terms of the contract which does include copies, supplies, etc. all except paper and staples.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

## RESOLUTION FIRST READ

## RESOLUTION TO AUTHORIZE THE ADMINISTRATOR TO SIGN CONTRACT WITH BACHMAN FOR SERVICE OF AC AND FURNACE #18-26

**Mrs. Vonderhaar** – Requested bids from 4 companies, 2 declined when they came out due to the type of systems we have.

**Trustee McAbee** – asked to see other quotes. Mrs. Vonderhaar stated she would get the quotes to the Trustees for review.

The **Board** agreed to wait to vote on this until next week when more information is received.

## TOWNSHIP SCHEDULE

- Fairfield Township Board of Trustees Meeting – Wednesday, February 14, 2018, 6:30 PM.
- Offices closed to observe Presidents Day Holiday, Monday, February 19, 2018

## BOARD COMMENTS

**Mrs. Hartkemeyer** – February 1 is Township Day. We need to think about our Townships, 49% of our State population live in a Townships.

Wanted to extend a big thank you to our Service Department! They have done an excellent job keeping our roads clean of snow.

**Jeff Bennett** – Stated he was called by another Township to see what we were using because our roads were so great. This was a great compliment.

**Mrs. Berding** – Agreed the Service Department did an amazing job, thank you!

**Chuck Goins** – Stated the Zoning Appeals Board Meeting on February 15, 2018 will be held at the Township at 7:00 PM. The contractor has withdrawn their application for the second time so the meeting is about issuing a variance.



# RECORD OF PROCEEDINGS

031

Minutes

*Regular Trustee Meeting*

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Held

*January 24*

, Year *2018*

## EXECUTIVE SESSION

**Motion** made by Mrs. Berding, second by Mr. McAbee to enter Executive Session, in accordance with ORC 121.22 G (1) To discuss the employment, dismissal, discipline, promotion, demotion, or compensation of a public employee. Also, ORC 121.22 G (8) to consider confidential information related to the marketing plans, specific business strategy, of an applicant for economic development assistance, or to negotiations with other political subdivisions.

## ROLL CALL

Mrs. Berding	Yes
Mr. McAbee	Yes
Mrs. Hartkemeyer	Yes

Adjourned into executive session at 7:43 PM

Trustee's reconvened at 8:52 PM

## ROLL CALL

Mrs. Berding	Present
Mr. McAbee	Present
Mrs. Hartkemeyer	Present

No action will be taken as a result of executive session.

**Motion** made by Mrs. Hartkemeyer, second by Mr. McAbee to adjourn at 8:52 P.M.  
All in favor.

## ROLL CALL

Mrs. Berding	Yes
Mr. McAbee	Yes
Mrs. Hartkemeyer	Yes

Minutes submitted by:

*Shelly Schultz*  
Shelly Schultz, Fiscal Officer

*Susan Berding*  
Susan Berding, President

*Joe McAbee*  
Joe McAbee, Trustee

*Shannon Hartkemeyer*  
Shannon Hartkemeyer, Trustee

RECORD OF PROCEEDINGS

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Minutes Regular Trustee Meeting Meetings

Held January 24, Year 2018

FAIRFIELD TOWNSHIP  
RESOLUTION NO. 18-15

RESOLUTION TO DESIGNATE FAIRFIELD TOWNSHIP ROADS FOR BIDS WITHIN THE ATTACHED PAVING ESTIMATES LIST FOR RESURFACING, RETRACING, AND CURB REPLACEMENT AS SEEN HEREIN AS ATTACHMENT "A", TO BE CERTIFIED FOR FUNDING UPON THE AWARDING OF CONTRACTS FOR ROAD IMPROVEMENTS.

WHEREAS: Butler County is able to receive discounting on paving and retracing for roadways within the County; and

WHEREAS: Butler County has provided Fairfield Township an estimate based on desired 2018 work, with said estimate subject to change upon selection of bid by Butler County; and

WHEREAS: Butler County has requested that all Township Resolutions to be completed and returned for inclusion in the county contract; and

WHEREAS: The Fairfield Township paving list for 2018 totals \$476,417.00 and the cost for restripe for Georgetown Road and all of Reigart Road is \$1,202.00 to be a total cost of \$477,619.00;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

**SECTION 1:** The Board hereby designates Fairfield Township roads for bids within the attached paving estimates list for resurfacing and retracing, as attached herein as Attachment "A", to be certified for funding upon the awarding of contracts for road improvements with a cost not to exceed \$477,619.00, paid from the General Fund (#1000).

**SECTION 2:** The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

**SECTION 3** This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

**SECTION 4:** That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

**SECTION 5:** This resolution shall take effect at the earliest period allowed by law.

Adopted: January 24, 2018

Board of Trustees

Susan Berding: Susan Berding  
Shannon Hartkemeyer: Shannon Hartkemeyer  
Joe McAbee: Joe McAbee

Vote of Trustees

Yes  
Yes  
Yes



# RECORD OF PROCEEDINGS

033

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January 24

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Page 2 (Res No. 18-15)

## AUTHENTICATION

This is to certify that this is a resolution which was duly passed, and filed with the Fairfield Township Fiscal Officer this 24 day of January, 2018.

ATTEST:

Shelly Schultz

Shelly Schultz, Fairfield Township Fiscal Officer

APPROVED AS TO FORM:

L. E. Barbieri

Lawrence E. Barbieri, Township Law Director

# RECORD OF PROCEEDINGS

034

Minutes

Regular Trustee Meeting

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January 24

, Year 2018

## FAIRFIELD TOWNSHIP RESOLUTION NO. 18-16

### RESOLUTION TO APPROVE PURCHASE OF (4) POLICE OFFICER VESTS FROM SURVIVAL ARMOR, INC., AT A TOTAL COST OF \$3,130.40.

**WHEREAS:** Per FOP Contract and for the safety of Township Police Officers it is necessary to replace vests every five years and four Township Police Officers are due for new vests; and

**WHEREAS:** Reimbursement of 50% of the cost of the new vests will be paid back through the Bullet Proof Vest Grant;

**NOW, THEREFORE, BE IT RESOLVED,** by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

**SECTION 1:** The Board hereby approves the purchase of (4) Police Officer Vests, from Survival Armor, Inc. 12621 Corporate Lakes Drive, Unit 8, Fort Myers, Florida 33913, at a total cost of \$3,130.40, with a reimbursement of 50% from the Bullet Proof Vest Fund. - The contract for the purchase of the vests is attached hereto as Exhibit "A" .

**SECTION 2:** The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

**SECTION 3** This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

**SECTION 4:** That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

**SECTION 5:** This resolution shall take effect at the earliest period allowed by law.

Adopted: January 24, 2018

#### Board of Trustees

Susan Berding:

Susan Berding

Shannon Hartkemeyer:

Shannon Hartkemeyer

Joe McAbee:

Joe McAbee

#### Vote of Trustees

Yes

Yes

Yes

#### AUTHENTICATION

This is to certify that this is a resolution which was duly passed, and filed with the Fairfield Township Fiscal Officer this 24th day of January, 2018.

#### ATTEST:

Shelly Schultz

Shelly Schultz, Fairfield Township Fiscal Officer

#### APPROVED AS TO FORM:

L.E. Barbieri

Lawrence E. Barbieri, Township Law Director



# RECORD OF PROCEEDINGS

035

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January 24

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## FAIRFIELD TOWNSHIP RESOLUTION NO. 18-17

### RESOLUTION TO APPROVE PURCHASE OF A SERVICE DEPARTMENT SNOW PLOW DEMO TRUCK FROM STOOPS FREIGHTLINER AT A COST OF 143,723. 00.

WHEREAS: The Service Department currently employs six full time employees; and

WHEREAS: The additional snow plow truck will be put in service to allow the oldest truck to be used as an emergency back-up, resulting in more efficient service for Township residents;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

**SECTION 1:** The Board hereby approves the purchase of a Service Department Snow Plow Demo Truck, from Stoops Freightliner, 7800 Center Point 70 Blvd., Dayton, OH 45424, at a total cost of \$143,723.00, attached hereto as Exhibit "A". Pricing was a State Bid price. Purchase to be paid from General Fund #1000.

**SECTION 2:** The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

**SECTION 3** This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

**SECTION 4:** That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

**SECTION 5:** This resolution shall take effect at the earliest period allowed by law.

Adopted: January 24, 2018

#### Board of Trustees

Susan Berding:

*Susan Berding*

Shannon Hartkemeyer:

*Shannon Hartkemeyer*

Joe McAbee:

*Joe McAbee*

#### Vote of Trustees

*yes*

*yes*

*yes*

#### AUTHENTICATION

This is to certify that this is a resolution which was duly passed, and filed with the Fairfield Township Fiscal Officer this 24th day of JANUARY, 2018.

ATTEST:

*Shelly Schultz*

Shelly Schultz, Fairfield Township Fiscal Officer

APPROVED AS TO FORM:

*L.E. Barbieri*

Lawrence E. Barbieri, Township Law Director

# RECORD OF PROCEEDINGS

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January 24

, Year 2018

## FAIRFIELD TOWNSHIP RESOLUTION NO. 18-18

### RESOLUTION TO APPROVE OPEN PURCHASE ORDER BALANCES.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

**SECTION 1:** The Board hereby approves the Open Purchase Order Balances, attached hereto as Exhibit "A" .

**SECTION 2:** The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

**SECTION 3** This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

**SECTION 4:** That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

**SECTION 5:** This resolution shall take effect at the earliest period allowed by law.

Adopted: January 24, 2018

#### Board of Trustees

Susan Berding:

Susan Berding

Shannon Hartkemeyer:

Shannon Hartkemeyer

Joe McAbee:

Joe McAbee

#### Vote of Trustees

YES

YES

YES

#### AUTHENTICATION

This is to certify that this is a resolution which was duly passed, and filed with the Fairfield Township Fiscal Officer this 24th day of January, 2018.

ATTEST:

Shelly Schultz

Shelly Schultz, Fairfield Township Fiscal Officer

APPROVED AS TO FORM:

L.E. Barbieri

Lawrence E. Barbieri, Township Law Director



# RECORD OF PROCEEDINGS

037

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## FAIRFIELD TOWNSHIP RESOLUTION NO. 18-19

RESOLUTION TO APPOINT DEE DEE OLLIS AS A MEMBER OF THE FAIRFIELD TOWNSHIP ZONING COMMISSION TO FILL THE VACANT, UNEXPIRED TERM WHICH EXPIRES JANUARY 31, 2020.

WHEREAS: A vacancy exist's on the Zoning Commission; and

WHEREAS: This appointment will fill a vacancy due to the resignation of Fairfield Township Zoning Commission Member, Michael Berding;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

**SECTION 1:** The Board hereby appoints Dee Dee Ollis to the Fairfield Township Zoning Commission to fill the current vacancy and the term will expire on January 31, 2020.

**SECTION 2:** The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

**SECTION 3** This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

**SECTION 4:** That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

**SECTION 5:** This resolution shall take effect at the earliest period allowed by law.

Adopted: January 24, 2018

### Board of Trustees

Susan Berding:

Susan Berding

Shannon Hartkemeyer:

Shannon Hartkemeyer

Joe McAbee:

Joe McAbee

### Vote of Trustees

YES

YES

YES

### AUTHENTICATION

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### ATTEST:

Shelly Schultz

Shelly Schultz, Fairfield Township Fiscal Officer

### APPROVED AS TO FORM:

L. E. Barbieri

Lawrence E. Barbieri, Township Law Director

# RECORD OF PROCEEDINGS

038

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, Year 2018

## FAIRFIELD TOWNSHIP RESOLUTION NO. 18-20

RESOLUTION APPOINTING (2) PART-TIME FIREFIGHTER/EMT'S JOHN HAMBLIN AND JASON FRAZIER TO THE FAIRFIELD TOWNSHIP FIRE DEPARTMENT AT AN HOURLY RATE OF \$15.50/HR, AND (1) PART-TIME FIREFIGHTER/MEDIC MARK BITTNER, AT AN HOURLY RATE OF \$16.80/HR, EFFECTIVE HIRE DATE JANUARY 24, 2018, WITH A 12-MONTH PROBATIONARY PERIOD, PENDING SUCCESSFUL COMPLETION OF HIRING PROCESS.

WHEREAS: The Fire Chief has indicated an immediate need for part-time employees in the Fire Department; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

**SECTION 1:** The Board hereby authorizes the appointment of (2) Part-time Firefighter/EMT's John Hamblin and Jason Frazier to the Fairfield Township Fire Department at an hourly rate of \$15.50/HR, and (1) Part-time Firefighter/Medic Mark Bittner, at an hourly rate of \$16.80/HR, effective hire date January 24, 2018, with a 12 month probationary period, pending successful completion of hiring process.

**SECTION 2:** The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

**SECTION 3** This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

**SECTION 4:** That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

**SECTION 5:** This resolution shall take effect at the earliest period allowed by law.

Adopted: January 24, 2018

### Board of Trustees

Susan Berding:

Susan Berding

Shannon Hartkemeyer:

Shannon Hartkemeyer

Joe McAbee:

Joe McAbee

### Vote of Trustees

Yes

Yes

Yes

### AUTHENTICATION

This is to certify that this is a resolution which was duly passed, and filed with the Fairfield Township Fiscal Officer this 24th day of January, 2017.

ATTEST:

Shelly Schultz

Shelly Schultz, Fairfield Township Fiscal Officer

APPROVED AS TO FORM:

L.E. Barbieri

Lawrence E. Barbieri, Township Law Director



# RECORD OF PROCEEDINGS

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## FAIRFIELD TOWNSHIP RESOLUTION NO. 18-21

### RESOLUTION TO APPLY FOR FUNDING OF \$83,140.00 FROM THE BUTLER COUNTY STORM WATER COST SHARE PROGRAM.

**WHEREAS:** The Butler County Storm Water District's Cost Share Program provides financial and technical assistance to reduce water quality impacts from non-point sources; and

**WHEREAS:** The purpose of the program is to improve water quality through structural and non-structural best management practices; and

**WHEREAS:** The Administrator will apply for a small grant and that money will be used to help with engineering costs associated with the Greenlawn Watershed Study;

**NOW, THEREFORE, BE IT RESOLVED,** by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

**SECTION 1:** The Board hereby approves the application for the funding of \$83,140.00 from the Butler County Storm Water Cost Share Program, attached hereto as Exhibit "A".

**SECTION 2:** The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

**SECTION 3** This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

**SECTION 4:** That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

**SECTION 5:** This resolution shall take effect at the earliest period allowed by law.

Adopted: January 24, 2018

#### Board of Trustees

Susan Berding:

Susan Berding

Shannon Hartkemeyer:

Shannon Hartkemeyer

Joe McAbee:

Joe McAbee

#### Vote of Trustees

Yes

Yes

Yes

#### AUTHENTICATION

This is to certify that this is a resolution which was duly passed, and filed with the Fairfield Township Fiscal Officer this 24th day of January, 2018.

#### ATTEST:

Shelly Schultz

Shelly Schultz, Fairfield Township Fiscal Officer

#### APPROVED AS TO FORM:

L.E. Barbieri

Lawrence E. Barbieri, Township Law Director

# RECORD OF PROCEEDINGS

040

Minutes

Regular Trustee Meeting

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January 24

, Year 2018

## FAIRFIELD TOWNSHIP

### RESOLUTION NO. 18-22

#### RESOLUTION TO APPROVE THE PROPOSED MODIFICATION AGREEMENT AND BRING THE FAIRFIELD TOWNSHIP COMMUNITY IMPROVEMENT CORPORATION (CIC) INTO THE TOWNSHIP'S AUDIT.

**WHEREAS:** The attachment shows a proposed Modification Agreement to add the audit of the Fairfield Township Community Improvement Corporation to the existing contract for the audit of Fairfield Township for the remaining (4) annual periods under the current contract with Bastin and Company; and

**WHEREAS:** The Board finds the additional cost as set forth on the Modification Agreement is reasonable;

**NOW, THEREFORE, BE IT RESOLVED,** by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

**SECTION 1:** The Board hereby approves the proposed Modification Agreement bringing the CIC into the Township's Audit, attached hereto as Exhibit "A".

**SECTION 2:** The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

**SECTION 3** This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

**SECTION 4:** That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

**SECTION 5:** This resolution shall take effect at the earliest period allowed by law.

Adopted: January 24, 2018

#### Board of Trustees

Susan Berding:

Susan Berding

Shannon Hartkmeyer:

Shannon Hartkmeyer

Joe McAbee:

Joe McAbee

#### Vote of Trustees

YES

YES

YES

#### AUTHENTICATION

This is to certify that this is a resolution which was duly passed, and filed with the Fairfield Township Fiscal Officer this 24th day of January, 2018.

ATTEST:

Shelly Schultz

Shelly Schultz, Fairfield Township Fiscal Officer

APPROVED AS TO FORM:

L.E. Barbieri

Lawrence E. Barbieri, Township Law Director



Minutes

*Regular Trustee Meeting*

Meetings

Held

*January 24*

, Year *2018*

**FAIRFIELD TOWNSHIP  
RESOLUTION NO. 18-23**

**RESOLUTION APPROVING THE 2018 BUTLER COUNTY RECYCLING AND  
SOLID WASTE MANAGEMENT PLAN.**

**WHEREAS**, pursuant to the provisions of Chapter 3734, Ohio Revised Code (the Act), the Butler County Solid Waste Management District Policy Committee (the "Policy Committee") has adopted the 15 year Butler County Solid Waste Management Plan Update (2018-2032) for Butler county "Solid Waste Management District (the District); and

**WHEREAS**, pursuant to the Act, all political subdivisions within the District must approve or disapprove the proposed Plan by ordinance or resolution; and

**WHEREAS**, successful ratification requires approval of the proposed Solid Waste Management Plan by political subdivisions representing at least 60% of the District's population; and

**WHEREAS**, the District has provided a compact disc and executive summary of the Draft Solid Waste Management Plan for ratification to each of the legislative authorities of the District.

**WHEREAS**, the Board of Trustees of Fairfield Township must decide whether it approves of said Solid Waste Management Plan within ninety days of receipt of the Draft Plan.

**WHEREAS**, the Board of Trustees of Fairfield Township has reviewed the Plan and has determined that the Butler County Solid Waste Management Plan is in the best interests of its constituents and the citizens of Butler County.

**WHEREAS**, the Plan includes a detailed budget outlining revenues and operational costs, and continues the provision of a solid waste generation fee to fund the Plan. The generation fee is assessed on all waste generated in Butler County and tipped in Ohio landfills; and

**WHEREAS**, the solid waste generation fee is scheduled to increase from \$0.82/ton to \$1.00/ton effective January 1, 2020, and such fee remains among the lowest in the State of Ohio, and will support implementation of programs and services specified in the 2018 Solid Waste Management Plan.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

**SECTION 1:** Fairfield Township in Butler County, Ohio approves/disapproves the 2018 Butler County Solid Waste District Management Plan.

**SECTION 2:** That it is found and determined that all formal actions of the Board of Fairfield Township Trustees concerning and relating to the passage of this resolution/ordinance were adopted in an open meeting of the Board of Fairfield Township Trustees and of any of its committees that resulted in such formal actions were in meetings open to the public in compliance with all legal requirements including Sections 121.22 of the Ohio Revised Code.

**SECTION 3:** The Clerk is hereby directed to send the District a copy of this resolution to the attention of Anne Fiehrer Flaig, District Coordinator, Butler County Recycling and Solid Waste District, 130 High Street, Hamilton, Ohio, 45011.

# RECORD OF PROCEEDINGS

042

Minutes

Regular Trustee Meeting

Meetings

Held

January 24

, Year 2018

Page 2 (Res. No. 18-23)

**SECTION 4:** The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

**SECTION 5:** This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

**SECTION 6:** That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

**SECTION 7:** This resolution shall take effect at the earliest period allowed by law.

Adopted: January 24, 2018

## Board of Trustees

Susan Berding:

Susan Berding

Shannon Hartkemeyer:

Shannon Hartkemeyer

Joe McAbee:

Joe McAbee

## Vote of Trustees

yes

yes

yes

## AUTHENTICATION

This is to certify that this is a resolution which was duly passed, and filed with the Fairfield Township Fiscal Officer this 24th day of January, 2018.

ATTEST:

Shelly Schultz

Shelly Schultz, Fairfield Township Fiscal Officer

APPROVED AS TO FORM:

L.E. Barbieri

Lawrence E. Barbieri, Township Law Director



# RECORD OF PROCEEDINGS

043

Minutes

Regular Trustee Meeting

Meetings

Held

January 24

, Year 2018

## FAIRFIELD TOWNSHIP RESOLUTION NO. 18-24

### RESOLUTION TO APPROVE PURCHASE OF SELF CONTAINED BREATHING APPARATUS (SCBA) EQUIPMENT FROM VOGELPOHL FIRE EQUIPMENT, AT A TOTAL COST OF \$211,344.40.

**WHEREAS:** The current SCBA equipment has reached the end of its service life and the use of this equipment is vital to the health and safety of our Firefighters; and

**WHEREAS:** The replacement is recommended and will be purchased out of Fund No. 2191;

**NOW, THEREFORE, BE IT RESOLVED,** by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

**SECTION 1:** The Board hereby approves the purchase of SCBA (Self Contained Breathing Apparatus) equipment from Vogelpohl Fire Equipment, 2770 Circleport Drive, Erlanger, KY, 41018, at a total cost of \$211,344.40, attached hereto as Exhibit "A".

**SECTION 2:** The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

**SECTION 3** This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

**SECTION 4:** That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

**SECTION 5:** This resolution shall take effect at the earliest period allowed by law.

Adopted: January 24, 2018

#### Board of Trustees

Susan Berding:

*Susan Berding*

Shannon Hartkemeyer:

*Shannon Hartkemeyer*

Joe McAbee:

*Joe McAbee*

#### Vote of Trustees

Yes

Yes

Yes

#### AUTHENTICATION

This is to certify that this is a resolution which was duly passed, and filed with the Fairfield Township Fiscal Officer this 24th day of January, 2018.

ATTEST:

*Shelly Schultz*

Shelly Schultz, Fairfield Township Fiscal Officer

APPROVED AS TO FORM:

*L.E. Barbieri*

Lawrence E. Barbieri, Township Law Director

# RECORD OF PROCEEDINGS

044

Minutes

Regular Trustee Meeting

Meetings

Held

January 24

, Year 2018

## FAIRFIELD TOWNSHIP RESOLUTION NO. 18-25

### **RESOLUTION AUTHORIZING THE ADMINISTRATOR TO SIGN A CONTRACT FOR LEASE OF PRINTERS AND PLOTTER FROM WOODHULL.**

**WHEREAS:** It is necessary for the efficient administration of business for the Township to execute a new lease for printers and plotter; and

**WHEREAS:** The Board finds the terms of the attached lease to be reasonable;

**NOW, THEREFORE, BE IT RESOLVED,** by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

**SECTION 1:** The Board hereby authorizes the Administrator to sign a contract for the lease of printers and plotter from Woodhull, LLC, 125 Commercial Way, Springboro, OH 45066, attached hereto as Exhibit "A".

**SECTION 2:** The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

**SECTION 3** This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

**SECTION 4:** That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

**SECTION 5:** This resolution shall take effect at the earliest period allowed by law.

Adopted: January 24, 2018

#### Board of Trustees

Susan Berding:

Susan Berding

Shannon Hartkemeyer:

Shannon Hartkemeyer

Joe McAbee:

Joe McAbee

#### Vote of Trustees

YES

YES

YES

#### AUTHENTICATION

This is to certify that this is a resolution which was duly passed, and filed with the Fairfield Township Fiscal Officer this 24th day of January, 2018.

ATTEST:

Shelly Schultz

Shelly Schultz, Fairfield Township Fiscal Officer

APPROVED AS TO FORM:

L. E. Barbieri

Lawrence E. Barbieri, Township Law Director