

Minutes Regular Trustee Meeting Meetings

Held January 10, Year 2018

The Fairfield Township Trustees held a Regular Trustee Meeting Wednesday, January 10, 2018 at the Administration Building, 6032 Morris Road, Hamilton, OH 45011, for conducting Township business. Meeting was called to order by Mrs. Berding, President of Board, at 6:30 PM.

ROLL CALL

Mrs. Berding	Present
Mr. McAbee	Present
Mrs. Hartkemeyer	Present

PLEDGE OF ALLEGIANCE

PRESENTATIONS

Park Update by resident Carol Oler

Two new members were brought on board to the parks committee. Dawn Alcorn, which was present at the meeting and Ralph Terbrueggen, who was not able to attend this board meeting. The parks committee had a meeting on January 9, 2018 to discuss current items being worked on as well as a wish list of items they would like to do in the future. Currently the dog park is their biggest project and it's almost complete; the fence is up, there is a cement walk way, a cement pad, water for the dogs and dog disposal. The signs will be up soon. The parks committee would like to have an official Grand opening when the weather is better.

The parks committee would like to pursue a crosswalk to cross Vonnie Vale to get to the dog park. The 3 steps to get a crosswalk include: 1) Install signs that we get through the engineers' office. 2) Stripe the crosswalk with paint. 3) Get a push button feature for the crosswalk.

The parks committee needs to get mulch for the playground. They are considering moving to a rubber mulch.

They are looking at adding a new piece of playground equipment.

Mrs. Oler stated that parking could become an issue if we have any major events at the parks. The committee is looking for ways to add more parking and post signs where to park. Mrs. Oler is working on a possible splash pad addition.

The committee is also working on getting landscaping done around the dog park.

ADMINISTRATOR'S REPORT

Mrs. Vonderhaar - There was one application for the Zoning Board and one applications for the CIC Board. I will give resumes to trustees to review and put on the agenda for the next meeting to get these positions filled.

Fire Department

Chief Thomas – Reviewed his report and stated it was another record year with calls. The Fire Department adopted families for the holidays and provided gifts and food to the families. I am working on my annual report and hope to be finished soon. I am working on a new “drug bag” exchange in which the hospital will exchange drug bags with the Fire Department when the medications are close to expiring. This will help to eliminate the cost of expired medications. The hospital can use the medications before the expiration date and the Fire Department gets new medications to fill the bags.

RECORD OF PROCEEDINGS

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Police Department

Chief Chabali – Stated calls were up in every category for the year. The Police Department did the “Shop with a Cop” program for Christmas. I have processed 3 applicants to be considered to be hired. One applicant dropped out for another position and the other 2 failed the polygraph test. I will be bringing in 2 more applicants to be tested. I am working on my annual report. Chief discussed the Narcan program success. I am working closely with the Opiate task force on this program. Ramona Sharp works in Butler County and is partnering with the police to follow up with Narcan recipients to help them further.

Service Department

Jeff Bennett – Handed out a revised paving schedule. The original paving quote was \$690,000.00, since then two jobs were eliminated bringing the new total to \$476,000.00.

Trustee Hartkemeyer – Asked if this was in conjunction with the Townships long term paving plan and Mr. Bennett stated it was.

Mr. Bennett asked the Administrator to post on social media when weather conditions arise that it would be helpful to move cars from cul-de-sacs and park on outgoing lane.

Trustee Berding – Asked Administrator to do this and Mrs. Vonderhaar agreed.

Zoning Department

Chuck Goins - The month of December 5 permits were issued. We had 2 complaints of zoning violations and 17 past complaints resolved. Tentative date for FTZA17 is February 15, 2018, location not yet determined. The new proposal includes 20 less units, reducing the buildings from 9 to 8. Jo-Ann Fabrics is looking to do a commercial remodel at the old Office Depot building for their store.

FISCAL OFFICERS REPORTS

Mrs. Schultz – stated a lot of good things are going on in the Fiscal Office as she is getting up to speed on the job. I sat with the Fiscal Officer at Liberty Township, as well as set up a meeting with Butler County auditor’s office to learn more about my position. Provided reports of fund status, payments listing, revenues and appropriations for the Boards review.

Motion made by Mrs. Berding, second by Mr. McAbee to suspend the reading of the minutes of the Trustee Public Hearing December 14, 2017, Trustee Special Meeting, December 14, 2017, Regular Trustee Meeting, December 27, 2017, Organizational Meeting, January 3, 2018.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

Motion made by Mrs. Berding, second by Mr. McAbee to approve the minutes of the Trustee Public Hearing December 14, 2017, Trustee Special Meeting, December 14, 2017, Regular Trustee Meeting, December 27, 2017, Organizational Meeting, January 3, 2018.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

Motion made by Mr. McAbee, second by Mrs. Berding to accept the financial reports as submitted by the Fiscal Officer Shelly Schultz.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RECORD OF PROCEEDINGS

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Motion made by Mrs. Hartkemeyer, second by Mr. McAbee to approve payment of the bills.
YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION TO APPOINT TRUSTEE JOSEPH MCABEE TO THE TID BOARD FOR A TWO YEAR TERM #18-13
Resolution to re-appoint Joseph McAbee member of the Butler County TID Board effective January 1, 2018 and expiring December 31, 2019.

Motion made by Mrs. Berding, second by Mr. McAbee to adopt Resolution #18-13.
YES – Mrs. Berding, Mr. McAbee
NO - Mrs. Hartkemeyer

RESOLUTION TO APPROVE OPEN PURCHASE ORDER BALANCES #18-14

Resolution to approve open purchase order balances.
Motion made by Mrs. Berding, second by Mrs. Hartkemeyer to adopt Resolution #18-14.
YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

TOWNSHIP SCHEDULE

- Offices closed to observe Martin Luther King Day Holiday, January 15, 2018
- Fairfield Township Board of Trustees Meeting – Wednesday, January 24, 2018, 6:30 PM.

Motion made by Mrs. Berding, second by Mrs. Hartkemeyer to enter into Executive Session at 8:45 pm per ORC 121.22 (G) (8) To consider confidential information related to specific business strategy or to negotiations with other political subdivisions respecting requests for economic development assistance.

ROLL CALL VOTE

Mrs. Berding	Yes
Mr. McAbee	Yes
Mrs. Hartkemeyer	Yes

Adjourned into executive session at 7:02 PM

Trustee’s reconvened at 7:37 PM

No action will be taken as a result of executive session.

ROLL CALL

Mrs. Berding	Present
Mr. McAbee	Present
Mrs. Hartkemeyer	Present

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Motion made by Mrs. Hartkemeyer, second by Mr. McAbee to adjourn at 7:38 P.M.
All in favor.

ROLL CALL

Mrs. Berding	Yes
Mr. McAbee	Yes
Mrs. Hartkemeyer	Yes

Minutes submitted by:

Shelley Schultz
Shelly Schultz, Fiscal Officer

Susan Berding
Susan Berding, President

Joe McAbee
Joe McAbee, Trustee

Shannon Hartkemeyer
Shannon Hartkemeyer, Trustee

RECORD OF PROCEEDINGS

025

Minutes Regular Trustee Meeting Meetings

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FAIRFIELD TOWNSHIP
RESOLUTION NO. 18-13

RESOLUTION TO RE-APPOINT JOE MCABEE MEMBER OF THE BUTLER COUNTY TID BOARD EFFECTIVE JANUARY 1, 2018 AND EXPIRING DECEMBER 31, 2019.

WHEREAS: Resolution 17-129 re-appointed Joe McAbee to TID Board for a term of (1) one year; and

WHEREAS: Each appointed member of the Board shall hold office for a term of two years but subject to removal at the pleasure of the authority that appointed the member, as described per ORC section 5540.02 (C) and (D);

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board hereby re-appoints Joe McAbee as a member of the TID Board of Trustees for a term of two years effective January 1, 2018 and expiring on December 31, 2019.

SECTION 2: The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 3 This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 4: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 5: This resolution shall take effect at the earliest period allowed by law.

Adopted: January 10, 2018

Board of Trustees

Vote of Trustees

Susan Berding:	<u>Susan Berding</u>	<u>yes</u>
Shannon Hartkemeyer:	<u>Shannon Hartkemeyer</u>	<u>no</u>
Joe McAbee:	<u>Joe McAbee</u>	<u>yes</u>

AUTHENTICATION

This is to certify that this is a resolution which was duly passed, and filed with the Fairfield Township Fiscal Officer this 10th day of January, 2018.

ATTEST:

Shelly Schultz
Shelly L. Schultz, Fairfield Township Fiscal Officer

APPROVED AS TO FORM:

L.E. Barbieri
Lawrence E. Barbieri, Township Law Director

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FAIRFIELD TOWNSHIP
RESOLUTION NO. 18-14

RESOLUTION TO APPROVE OPEN PURCHASE ORDER BALANCES.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board hereby approves the Open Purchase Order Balances, attached hereto as Exhibit "A" .

SECTION 2: The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 3 This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 4: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

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Adopted: January 10, 2018

Board of Trustees

Vote of Trustees

Susan Berding:	<u>Susan Berding</u>	<u>YES</u>
Shannon Hartkemeyer:	<u>Shannon Hartkemeyer</u>	<u>YES</u>
Joe McAbee:	<u>Joe McAbee</u>	<u>YES</u>

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ATTEST:

Shelley Schultz
Shelly Schultz, Fairfield Township Fiscal Officer

APPROVED AS TO FORM:

L. E. Barbieri
Lawrence E. Barbieri, Township Law Director