

Minutes Regular Trustee Meeting Meetings  
Held October 25 , Year 2017

The Fairfield Township Trustees held a Regular Trustee Meeting Wednesday, October 25, 2017 at the Administration Building, 6032 Morris Road, Hamilton, OH 45011, for conducting Township business. Meeting was called to order by Mrs. Berding, President of Board, at 6:30 PM.

ROLL CALL

Mrs. Berding	Present
Mr. McAbee	Present
Mrs. Hartkemeyer	Present

INVOCATION: Pastor Fredrick McQueen, Sanctuary Covenant Christian Fellowship

PLEDGE OF ALLEGIANCE

PROMOTION

RESOLUTION TO APPOINT DOUG LANIER TO THE POSITION OF CAPTAIN/ASSISTANT CHIEF #17-104  
Resolution appointing Doug Lanier as Captain/Assistant Chief in the Police Department effective October 26, 2017  
Motion made by Mr. McAbee, second by Mrs. Hartkemeyer to adopt Resolution #17-104.

ROLL CALL

Mrs. Berding	Yes
Mr. McAbee	Yes
Mrs. Hartkemeyer	Present

PRESENTATIONS

Oath of Office for Police Captain Doug Lanier

**Chief Chabali** – Welcome to the presentation of Doug Lanier. This is a great day as we have one of our own being promoted to the rank of Captain/Assistant Chief, which is long overdue. Thank you to the family and friends that are here tonight and the sacrifice you make having a relative and friend in this line of work.

**Trustee Berding** - Oath of Office for Police Captain Doug Lanier

Butler Tech Horticulture students presenting Median Design

**Spencer Rouse** from Butler Tech gave a description of the design they are presenting. All the plants are salt tolerant. Many different colors and blooming times. If approved, we would like to start soon. The plants are maintenance free, perennials. The students would do the labor. They will put a cost list together.

**Trustee Berding** – explained Butler Tech was kind enough to do the design, labor and install at no cost. We are extremely grateful. Butler Tech will present a cost list to review and approve at the next Trustee meeting.

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COMMUNICATION

**Trustee Berding** – explained the public comments were moved to the beginning of the meeting so residents have a chance to speak before we vote, talk about the agenda and give their thoughts. Also, they don’t have to stay for the entire meeting.

Two hot topics tonight,  
M/I Homes proposed Timber hill development on State Rt. 4. They are requesting a zoning change from A1 to R-PUD. The next step in this process is to hold a public hearing which the date will be set by this board, and requires residents be given a 10-day notice.

The next request is Conditional use request for a 220-unit multifamily mixed use development, possibly to include some store fronts. This is located on State Rt. 4 and Indian Meadows Drive. This case will not come before the **Board** because they are not requesting a zoning change.

**Kevin Potter**, 6965 Hunting Horn Ct, I spoke about the snow emergency hours at last meeting. I did some research and as a Home Rule Township we are able to enact a snow emergency.

**Debbie Thomas**, 5731 Greenlawn, I want to thank Jeff Bennett, per your request, he came and worked on the ditch line and it is flowing a lot better. We still need a lot of help on Greenlawn with the drainage. I am hoping we can get this watershed study done as soon as possible.

**Jeff Bennett** – has put in a call to the state. I would like to see the Township have the watershed study completed.

**Grant Striemer**, 3723 Conley Bottom Ct, want to address the drainage issue in Rentschler Estates. Our streets are having serious flooding. We contacted Eric Pottenger and he looked at the problem and no action has been taken. They built the subdivision behind us higher, which causes our street to flood. The **Board** will look into this.

**Troy Pennington**, 5790 Greenlawn, he showed a video from July of 2017. When it rains hard Greenlawn is impassable. Mrs. Vonderhaar gave a synopsis of what has been done to date.

**Debbie Thomas**, 5731 Greenlawn Road, we had asked to be placed on tonight’s agenda with a slide show but we were told the agenda had been set. We can’t wait six months for a watershed study.

**Mike Patierno**, 3072 Calusa Drive, the proposed development between Speedway and Bob Evans looks like very compacted units. I would it rather be commercial. If it has to be multifamily, why not have fewer units and nicer units maybe condos.

**Peter Bohrofen**, 5747 Shady Meadows Drive, I live in the Meadows of Indian Springs. I have called in a favor to a professional engineer, he has contacted BCEO. He is willing to come out and look at Greenlawn and give his ideas. In reference to the property by Speedway and Bob Evan this is zoned as a general business district. They are requesting 220 units be put on 12.6 acres, which is not allowed according to our zoning guidelines.

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**Michael Staley**, 3045 Crowfoot Drive, since this is conditional change, can you explain this? I thought any changes in Zoning had to be brought before the Board of Trustees for approval.

**Larry Barbieri** – This is a conditional use it is not a zone change. They are asking for a conditional use in that business zoned area. With this case, it is not a principally permitted use it's only a conditional use which the BZA may or may not allow. If they do allow they will do it with conditions. This case will be heard tomorrow evening; they will describe this in more detail.

**Chad Grindstaff**, 3065 Calusa Drive, there is a Public Safety issue with crime and traffic issues if they allow these apartments to go in. Also, I have big concerns about the drainage on this property.

**Zach Zoz**, 3285 Tuscarora Court, If I wanted to change the zoning on my house, no one would let me do this. I don't understand the process.

**Julie Vonderhaar** – there are prohibited uses and conditional uses. They are asking for one of the conditional uses that is in the resolution. They are following the process. Certain things are completely forbidden others are allowed to be considered.

**Larry Barbieri** – Notifications were sent out and it was also put in the paper. The Board of Trustees have no authority to make any changes. You need to attend the Zoning Board of Appeals meeting tomorrow and ask them to postpone the meeting until everyone can be notified.

**Trustee McAbee** – We are required to send notices to the property owners adjacent to the property. I am requesting these letters be sent certified mail.

**Trustee Hartkemeyer** – Everyone needs to attend the meeting tomorrow and express their opinions. I believe everyone's opinions are valuable and the BZA board will want to hear them.

**Trustee Berding** - Everyone on the Zoning Commission and the Zoning Board of Appeals are residents of Fairfield Township. They want the same things for the Township that you do. Please attend the meeting tomorrow because that is the Board that will make the decision.

## FISCAL OFFICERS REPORTS

**Mrs. Bock** – We receive the Cincinnati Bell Franchise Fee Settlement in the amount of \$20,822.31 for the third quarter. I presented the Trustees with the September 30, 2017 bank statement. The balance was \$19,506,639.36. I am happy to report the Ohio Checkbook has been updated through the 3<sup>rd</sup> quarter 2017.

**Motion** made by Mrs. Berding, second by Mr. McAbee to suspend the reading of the minutes of the Regular Trustee Meeting, October 11, 2017.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

**Motion** made by Mr. McAbee, second by Mrs. Hartkemeyer to approve the minutes of the Regular Trustee Meeting of October 11, 2017.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

**Motion** made by Mr. McAbee, second by Mrs. Hartkemeyer to approve the financial reports as submitted by the Fiscal Officer Nancy Bock.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

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**Motion** made by Mr. McAbee second by Mrs. Hartkemeyer to pay the bills.  
 YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

**Motion** made by Mrs. Berding, second by Mr. McAbee to accept resignation of Chelsea Hill from the Fire Department effective October 27, 2017.

**Chief Thomas** – She was offered multiple opportunities she didn't accept.  
 YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

**Motion** made by Mrs. Berding, second by Mr. McAbee to accept resignation of Alex Pauly from the Fire Department effective October 25, 2017.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

## RESOLUTION TO APPOINT MIKE OLER AS A MEMBER OF THE FTZA BOARD #17-105

Resolution to appoint Mike Oler as a member of the Fairfield Township Zoning Appeals Board effective immediately for the vacant, unexpired term which expires January 31, 2021.

**Motion** made by Mr. McAbee, second by Mrs. Hartkemeyer to adopt Resolution #17-105.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

## RESOLUTION TO APPOINT DAN HARE AS MEMBER OF THE FTZA BOARD #17-106

Resolution to appoint Dan Hare as an alternate member of the Fairfield Township Zoning Appeals Board effective immediately and the expiration date will be January 31, 2022. (FIRST READ).

## RESOLUTION TO APPOINT CHUCK GOINS AS ZONING ADMINISTRATOR #17-107

Resolution to appoint Chuck Goins as Zoning Administrator effective October 30, 2017.

**Motion** made by Mrs. Berding, second by Mrs. Hartkemeyer to adopt Resolution #17-107.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

**Motion** made by Mr. McAbee, second by Mrs. Berding to cancel Regular Trustee Meeting on November 8, 2017.

### ROLL CALL

Mrs. Berding	Yes
Mr. McAbee	Yes
Mrs. Hartkemeyer	Yes

**Motion** made by Mr. McAbee, second by Mrs. Berding to set Public Hearing for Zoning Case FTZC17-7C at 7:00 PM on November 29, 2017.

### ROLL CALL

Mrs. Berding	Yes
Mr. McAbee	Yes
Mrs. Hartkemeyer	Yes

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RESOLUTION TO DECLARE NUISANCE & ORDERING ABATEMENT ON LISTED PROPERTIES #17-108

Resolution declaring nuisance and ordering abatement on the properties listed below and further authorizing the Zoning Inspector to initiate complaint.

**Motion** made by Mr. McAbee, second by Mrs. Hartkemeyer to adopt Resolution #17-108.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION TO AUTHORIZE PURCHASE OF EMERGENCY EQUIPMENT & INSTALLATION FOR OUTFITTING THE UNMARKED POLICE CRUISERS #17-109

Resolution to approve the purchase of emergency equipment and installation for outfitting the unmarked Police Cruisers from Camp Safety at a cost of \$4,483.00

**Motion** made by Mrs. Berding, second by Mr. McAbee to adopt Resolution #17-109.

**Julie Vonderhaar** – On the purchase requisition there was a trade-in which was accounted for, any questions Chief Chabali would be happy to address.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION TO AUTHORIZE REPLACEMENT OF WINDOWS AT THE POLICE DEPARTMENT #17-110

Resolution to approve the purchase of replacement windows at the Police Department from Gilkey Window Company at a total cost not to exceed \$11,000.00.

**Julie Vonderhaar** – The current windows are leaking so bad Officers were wearing their coats inside. I did ask Chief Chabali to reach out to 3 different vendors, which are attached. The Board did appropriate for this at the beginning of the year.

**Chief Chabali** – As soon as the order is called in it will be 6 to 8 weeks for installation.

**Motion** made by Mrs. Berding, second by Mr. McAbee to adopt Resolution #17-110.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION TO REPAY AN ADVANCE IN THE AMOUNT OF \$1,170.00 FROM FUND NO. 2924 (LITTER MANAGEMENT GRANT) TO THE GENERAL FUND NO. 1000 #17-111

Resolution to repay an advance in the amount of \$1,170.00 from Fund No. 2924 (Litter Management Grant) to the General Fund #1000.

**Motion** made by Mrs. Hartkemeyer, second by Mr. McAbee to adopt Resolution #17-111.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION TO AUTHORIZE ADMINISTRATOR TO REQUEST BIDS FOR WATER SHED STUDY #17-112

Resolution to authorize administrator to request engineering proposals for a water shed study in the Greenlawn Road Area.

**Motion** made by Mr. McAbee, second by Mrs. Berding to adopt Resolution #17-112.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION TO AUTHORIZE ADMINISTRATOR TO REQUEST BID FOR A PRE-ENGINEERING SURVEY ON PRINCETON ROAD WEST OF THE BY-PASS #17-113

Resolution to authorize administrator to request proposals for a pre-engineering survey on Princeton Road west of the By-Pass.

**Trustee Hartkemeyer** – We talked about this, it makes sense looking at the Township as a whole. This is a good next step in the process.

**Trustee McAbee** – We budgeted \$50,000.00 and need to keep this project moving to make the west side of Princeton Road safer for everyone.

**Motion** made by Mr. McAbee, second by Mrs. Berding to adopt Resolution #17-113.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

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RESOLUTION TO APPROVE PAYMENT TO BARRETT PAVING MATERIALS  
FOR \$9,212.06 #17-114

Resolution to approve payment for additional base work that was needed in the  
Meadows of Indian Springs, to Barrett Paving Materials Inc., at a total cost of \$9,212.06.

**Motion** made by Mrs. Hartkemeyer, second by Mrs. Berding to adopt Resolution #17-  
114.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

#### TOWNSHIP SCHEDULE

- Fairfield Township Zoning Appeals Meeting – Thursday, October 26, 2017, 7:00 PM
- Treat Street at Bridgewater Falls – Saturday, October 28, 2017 – 2:00 – 4:00 PM
- Fairfield Township Trick or Treat Night – Tuesday, October 31, 2017 6:00 – 8:00 PM
- Trunk or Treat – Saturday, October 28, 2017 – Bridgewater Falls, 2:00 – 4:00 PM
- Fairfield Township Board of Trustees Meeting – Wednesday, November 15, 2017, 6:30 PM

#### BOARD COMMENTS

**Mr. McAbee** – Friday morning @ 8:00 AM Walmart will be showing the modifications they have made to their Township store; everyone is welcome to come. All three Trustees and Administrator took place in the Fairfield Forum about the opiate problem we have in this country. It was very informative and the Psychiatrist was awesome. I hope we can find a way to be involved in a solution to this epidemic.

**Mrs. Hartkemeyer** – The Fairfield Forum about the opiate problem we are facing was well worth attending. They had lots of great speakers and were very inspiring. This issue effects all of us. I attended a park opening at Chrisholm, just 5 minutes from here. They have invested in a new play scape, which is wonderful. They also had a ground breaking for a section of the park that will have live animals. This is a wonderful park to plan on attending with your family.

**Mrs. Berding** – I would like to echo what was said by Trustee McAbee and Trustee Hartkemeyer about the Fairfield Form on opiate addiction, which was hosted by the Heroin Task Force. I would like to thank our 2 chiefs for being a part of that as well. This is a great partnership we have with the City of Fairfield; we were one of the sponsors of the event last night. Ohio is the number one state with overdose deaths.

#### EXECUTIVE SESSION

**Motion** made by Mrs. Berding, second by Mrs. Hartkemeyer to enter Executive Session, in accordance with ORC 121.22 G (1) To discuss the employment, dismissal, discipline, promotion, demotion, or compensation of a public employee. Also, ORC 121.22 G (8) to consider confidential information related to the marketing plans, specific business strategy, of an applicant for economic development assistance, or to negotiations with other political subdivisions.

#### ROLL CALL

Mrs. Berding	Yes
Mr. McAbee	Yes
Mrs. Hartkemeyer	Yes

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Action may or may not be taken as a result of executive session.

Adjourned into executive session at 8:38 PM

Trustee's reconvened at 9:13 PM

## ROLL CALL

Mrs. Berding	Present
Mr. McAbee	Present
Mrs. Hartkemeyer	Present

**Larry Barbieri** – The Zoning Commission decision was on Facebook on October 18, 2017. This does not affect the meeting. The official case had not been submitted to the Board of Trustees. If it was not noticed properly the meeting cannot be held.

Discussion was held on finding another location for the Board of Zoning Appeals Meeting for tomorrow evening.

**Motion** made by Mr. McAbee, second by Mrs. Berding to adjourn at 9:30 PM  
All in favor.

## ROLL CALL

Mrs. Berding	Yes
Mr. McAbee	Yes
Mrs. Hartkemeyer	Yes

Minutes submitted by:

Nancy A. Bock  
Nancy A. Bock, Fiscal Officer

Susan Berding  
Susan Berding, President

Joe McAbee  
Joe McAbee, Trustee

Shannon Hartkemeyer  
Shannon Hartkemeyer, Trustee

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**FAIRFIELD TOWNSHIP  
RESOLUTION NO. 17-104**

**RESOLUTION APPOINTING DOUG LANIER AS CAPTAIN/ASSISTANT CHIEF.**

WHEREAS, the position of Captain/Assistant Chief of the Fairfield Township Police Department is currently vacant; and

WHEREAS, the Board of Trustees and the Police Chief desire to fill the Captain/Assistant Chief position; and

WHEREAS, the Board of Trustees upon the recommendation of the Police Chief has determined that Doug Lanier has demonstrated possession of the necessary, education, skills, training, and experience to effectively fulfill the duties of Captain/Assistant Chief in the Police Department;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows:

**SECTION 1:** The Board hereby appoints Doug Lanier to the position of Captain/Assistant Chief, and specifically finds that he has the qualifications previously specified by the Township for that position. He will serve a one year probationary period as Captain/Assistant Chief from the date of his appointment. The job description for Captain/Assistant Chief is attached hereto as Exhibit A.

**SECTION 2:** Doug Lanier's annual salary shall be \$83,000, and he shall receive the same benefits as other full-time employees of the Township. His benefits and salary may be reviewed and modified from time to time as the Board may determine.

**SECTION 3:** This appointment shall be effective on October 26, 2017.

**SECTION 4:** This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

**SECTION 5:** That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

**SECTION 6:** The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading. by a majority vote hereby dispenses with the requirement that this Resolution be read on two separate days and hereby authorizes the adoption of the Resolution upon its first reading.

**SECTION 7:** This resolution shall take effect at the earliest date allowed by law.

Effective: October 26, 2017



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## Board of Trustees

Susan Berding: Susan Berding

Shannon Hartkemeyer: Shannon Hartkemeyer

Joe McAbee: Joe McAbee

## Vote of Trustees

yes

yes

yes

## AUTHENTICATION

This is to certify that this is a resolution which was duly passed, and filed with the Fairfield Township Fiscal Officer, this 25<sup>th</sup> day of Oct., 2017.

## ATTEST:

Nancy A. Bock  
Nancy Bock, Fairfield Township Fiscal Officer

## APPROVED AS TO FORM:

L.E. Barbieri  
Lawrence E. Barbieri, Township Law Director

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## Captain/Assistant Chief of Police Fairfield Township Police Department Position Description

Prepared By: Robert Chabali, Chief of Police, Fairfield Township Police Department

Date:

Approved By: Julie Vonderhaar, Township Administrator

(Signature approval is on file)

Date: 9-14-2017

Exempt Position

### Qualifications

To perform this job successfully, an individual must be able to perform each essential duty and responsibility satisfactorily. The requirements listed herein are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

### Purpose

To plan, organize and direct the day-to-day service delivery of the Department of Police and as directed by the Chief of Police in order to ensure the ability to continuously provide emergency readiness and police protection for the Township under all conditions. Includes overseeing budget and purchases under the direction of the Chief of Police. Under the direction of the Chief of Police, oversees the budget and purchasing process.

### Supervisory Responsibilities

The Captain/Assistant Chief carries out supervisory responsibilities in accordance with the organization's policies and applicable laws. Responsibilities include interviewing, hiring, and training employees; planning, assigning, and directing work; appraising performance; rewarding and disciplining employees; addressing complaints and resolving problems. The Captain/Assistant Chief must maintain a thorough knowledge of administrative policies and procedures, standard operating guidelines and procedures.

### Essential Duties and Responsibilities

1. The Captain/Assistant Chief of Police reports to the Chief of Police. He/she is a member of the Chief's executive staff and is responsible for day-to-day field, investigative and/or administrative operations and directly supervises the Police Sergeants.
2. The Captain/Assistant Chief is responsible for developing and ensuring the maintenance of central functions within the organization, which includes but is not limited to inventory control, supplies and record retention policy development. The Captain/Assistant Chief of Police plans, organizes and directs the care and maintenance of all property and records owned by and in the possession of the Police Department as well as oversees the efficient processing, storage and retrieval of all criminal records, accident records, crime reports, traffic tickets and related documents.
3. The Captain/Assistant Chief of Police participates with the Sergeants in the development of policies and guidelines for the Department of Police, under the direction of the Chief of Police. Captain/Assistant Chief administers the implementation of Departmental policy throughout the Department of Police, through individual communications, memoranda, e-mail, and staff meetings at all levels of the organization. The Captain/Assistant Chief is responsible for implementation of that policy throughout the Department of Police, and for monitoring the compliance on a continuing basis by the fair and consistent administration of discipline.
4. The Captain/Assistant Chief directs the limited fiscal and human resources of the Department towards maximum achievement of the goals and objectives of Fairfield Township and the Department of Police.
5. The Captain/Assistant Chief acts as the Chief of Police in his/her absence or unavailability.
6. The Captain/Assistant Chief reviews personnel actions, disciplinary actions and other related matters and administers and interprets provisions of the appropriate collective bargaining agreement, departmental policy or Township policy. The Captain/Assistant Chief of Police reviews and coordinates disciplinary procedures, sets up and administers departmental hearings and attends departmental review boards. The Captain/Assistant Chief investigates internal and external complaints against department supervisors and initiates appropriate corrective/disciplinary action as warranted by the investigation.
7. Maintains a physical condition that aids in his/her performance, to include running after suspect, controlling suspects, apprehending suspects, jumping fences, crawling, balancing, climbing and traversing

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8. Must successfully meet or exceed State of Ohio minimum firearms requirements for authorized weapon(s).

## Core Competencies

To perform the job successfully, an individual should demonstrate the following competencies. All employees are held to these Core Competencies:

### 1. Job Knowledge

- Competently applies functional and technical knowledge and skills to do the job at a high level of accomplishment.
- Performs responsibilities with integrity and ethically, keeps commitments, and upholds organizational values.
- Keeps confidences, admits mistakes, and presents the truth in an appropriate and supportive manner.
- Makes sound decisions on difficult issues; exhibits a willingness to make decisions, supports and explains reasons for decisions, and includes the appropriate people in the decision-making process.

### 2. Quality and Quantity of Work

- Consistently produces thorough, timely and accurate work and takes initiative to seek out improvements for quality sake without being told.
- Monitors own work in order to maintain a high level of quality while meeting productivity standards.
- Consistently practices and promotes safety as part of performing the job.
- Completes work in a timely manner and continually strives to increase productivity.

### 3. Customer Impact

- Produces work and services that consistently meet or exceed the standards and expectations of internal and external customers.
- Stays up-to-date on information and trends that impact the customer.

## Customer Service - Core Values

Our core values are the standard by which we conduct ourselves and our interactions with our citizens.

All employees are held to these Customer Service - Core Values:

### Courteous & Professional - "I demonstrate courtesy and professionalism in all customer interactions."

- Greet customers in email, phone, and in person in a professional manner, with a positive, helpful attitude.
- Listen attentively and with empathy, respecting the customers' point of view; listen and speak to the customer in a professional manner (do not interrupt, be patient – even if their facts are wrong – let them finish speaking). When working with a customer, focus on them.
- Maintain a professional behavior, focusing on the customers' question or issue, not their personality.

### 2. Accountability/Ownership - "I help customers understand how to resolve their issues."

- Quickly acknowledge service request has been received and follow-through and follow-up in a timely manner.
- Deliver as promised, asking for help from co-workers and supervisors as needed.
- Do not mislead customers about what can be done. Give clear and truthful responses, even when you can't give customers what they are expecting.
- Clearly and patiently describe the appropriate courses of action.
- Improve service delivery by soliciting customer feedback throughout the process. Share feedback with co-workers and supervisors.

### 3. Take Initiative - "I am proactive in problem solving."

- Adopt a problem-solving approach, rather than a "That's not my department/job," reaction.
- Understand the organization and other departments' services in order to anticipate customers' questions, concerns, and needs. Be prepared to respond with possible solutions.
- Ask questions to get at the root of the issue (such as checking the service address, has anything changed, etc.)
- Share relevant information with the customer so they understand their choices and the possible outcomes of their choice.

## Supervisor/Manager Competencies

The following competencies have been identified for employees who supervisor or manage others.

### Leadership

- Effectively influences actions and opinions of others
- Accepts feedback from others
- Gives appropriate recognition to others
- Inspires and motivates others to perform well.

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## 2. Planning, Organization, Delegation

- Prioritizes and plans work activities
- Uses time efficiently
- Sets goals and objectives
- Organizes or schedules other people and their tasks

## Variable Competencies

The following competencies have been identified as relevant to the job the employee performs.

### 1. Problem Solving

- Identifies and resolves issues in a timely manner.
- Gathers and analyzes information skillfully.
- Develops alternative solutions.

### 2. Oral Communications

- Listens and gets clarification.
- Demonstrates group presentation skills.
- Readily participates in meetings.

### 3. Teamwork

- Exhibits objectivity and openness to others' views.
- Gives and welcomes constructive feedback.
- Contributes to building a cohesive team through trust and mutual respect.

### 4. Organizational/Political Sensitivity

- Ability to perceive the impact and implications of decisions on other components of the organization.
- Awareness of changing societal and government pressures inside and outside the organization.

## Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to stand; walk; sit; use hands and fingers to handle or feel; reach with hands and arms; climb or balance; stoop, kneel, crouch, or crawl; talk or hear. The employee must frequently lift and/or move up to 10 pounds and occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and ability to adjust focus.

## Work Environment

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this Job, the employee is frequently exposed to outside weather conditions. The noise level in the work environment is usually moderate.

## Education/Experience

An Associate's Degree from an accredited college and three (3) years of management level experience is required.

For each year of experience in police or criminal justice management level (Sergeant) experience, one (1) year management level experience may be substituted.

## Certificates, Licenses, Registrations

Must have OPOTA certification and maintain OPOTA certification as a term and condition of continued employment.

Police related courses such as PELC (preferred), CLEE (preferred), National FBI Academy (if available), other numerous advanced law enforcement management training courses (preferred).

Must have a valid Ohio driver's license at time of appointment and maintain as a condition of employment.

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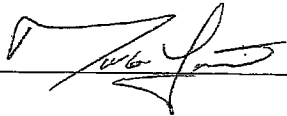
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The class specification which appears above is intended to be sufficient merely to identify the class and be illustrative of the kinds of duties that may be assigned to positions allocated to the class and should not be interpreted to describe all of the duties employees of this classification may be required to perform.

Employee signature below constitutes understanding of the requirements, essential functions and duties of the position.

Employee signature:



Date:

11/01/17

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## FAIRFIELD TOWNSHIP RESOLUTION NO. 17-105

### RESOLUTION TO APPOINT MIKE OLER AS A MEMBER OF THE FAIRFIELD TOWNSHIP ZONING APPEALS BOARD EFFECTIVE IMMEDIATELY FOR THE VACANT, UNEXPIRED TERM WHICH EXPIRES JANUARY 31, 2021.

**WHEREAS:** A vacancy exists on the Zoning Appeals Board; and

**WHEREAS:** This appointment will fill a vacancy on the Board, created by the resignation of Michael Kirsch;

**NOW, THEREFORE, BE IT RESOLVED,** by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

**SECTION 1:** The Board hereby appoints Mike Oler as a member of the Fairfield Township Board of Zoning Appeals effective immediately for the vacant, unexpired term which expires January 31, 2021.

**SECTION 2:** The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

**SECTION 3:** This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

**SECTION 4:** That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

**SECTION 5:** This resolution shall take effect at the earliest period allowed by law.

**Adopted:** October 25, 2017

#### Board of Trustees

Susan Berding:

Susan Berding

Shannon Hartkemeyer:

Shannon Hartkemeyer

Joe McAbee:

Joe McAbee

#### Vote of Trustees

yes

yes

yes

#### AUTHENTICATION

This is to certify that this is a resolution which was duly passed, and filed with the Fairfield Township Fiscal Officer this 25th day of October, 2017.

#### **ATTEST:**

Nancy A. Bock

Nancy Bock, Fairfield Township Fiscal Officer

#### **APPROVED AS TO FORM:**

L. E. Barbieri

Lawrence E. Barbieri, Township Law Director

# RECORD OF PROCEEDINGS

513

Minutes Regular Trustee Meeting Meetings

Held October 25, Year 2017

## FAIRFIELD TOWNSHIP RESOLUTION NO. 17-107

### RESOLUTION TO APPOINT CHUCK GOINS AS ZONING ADMINISTRATOR EFFECTIVE OCTOBER 30, 2017.

**WHEREAS:** The Administrator has expressed the need to fill the vacancy in the Zoning Department due to the resignation of Kimberly Lapensee; and

**WHEREAS:** Interviews were held and the Administrator has recommended the appointment of Chuck Goins as Zoning Administrator;

**NOW, THEREFORE, BE IT RESOLVED,** by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

**SECTION 1:** The Board of Trustees hereby appoints Chuck Goins to the position of Zoning Administrator, and specifically finds that Chuck Goins has the qualifications previously specified by the Township for that position. He will serve a one year probationary period as Zoning Administrator from the date of his appointment.

**SECTION 2:** Chuck Goin's annual salary shall be \$52,000.00 and he shall receive the same benefits as other full-time employees of the Township. His benefits and salary may be reviewed and modified from time to time as the Board may determine.

**SECTION 3:** This appointment shall be effective on October 30, 2017.

**SECTION 4:** The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

**SECTION 5:** This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

**SECTION 6:** That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

**SECTION 7:** This resolution shall take effect at the earliest period allowed by law.

Adopted: October 25, 2017

#### Board of Trustees

Susan Berding: Susan Berding

Shannon Hartkemeyer: Shannon Hartkemeyer

Joe McAbee: Joe McAbee

#### Vote of Trustees

yes

yes

yes

#### AUTHENTICATION

This is to certify that this is a resolution which was duly passed, and filed with the Fairfield Township Fiscal Officer this 25th day of October, 2017.

#### ATTEST:

Nancy A. Bock  
Nancy Bock, Fairfield Township Fiscal Officer

#### APPROVED AS TO FORM:

L.E. Barbieri  
Lawrence E. Barbieri, Township Law Director

Minutes Regular Trustee Meeting Meetings

Held October 25, Year 2017

**FAIRFIELD TOWNSHIP  
RESOLUTION NO. 17-108**

**RESOLUTION DECLARING NUISANCE AND ORDERING ABATEMENT ON THE  
PROPERTIES LISTED BELOW AND FURTHER AUTHORIZING THE ZONING INSPECTOR  
TO INITIATE COMPLAINT.**

**WHEREAS:** Uncontrolled vegetation, unsecured property, and/or refuse, junk and debris were reported at the properties listed below; and

1905 Parkamo      2150 Lenox      1822 Allstatter      1781 King      3511 Liberty Bell

**WHEREAS:** Ohio Revised Code Section 505.87 provides that, at least seven days prior to providing for the abatement, control or removal of any vegetation, garbage, refuse or debris, or securing the property, the Board of Trustees shall notify the owner of the land and any holders of liens of record upon the land; and

**WHEREAS:** Ohio Revised Code Section 505.87 provides that, if the Board of Trustees determines within twelve consecutive months after a prior nuisance determination that the same owner's maintenance of vegetation, garbage refuse, or other debris on the same land in the township constitutes a nuisance, at least four days prior to providing for the abatement, control or removal of the nuisance, the Board must send notice of the subsequent nuisance determination to the landowner and to any lienholders of record by first class mail: and

**WHEREAS:** In accordance with Ohio Revised Code Section 505.87, the Township Trustees have the authority to contract to abate the nuisances and have the costs incurred assessed to the property tax bills; therefore;

**NOW, THEREFORE, BE IT RESOLVED,** by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

**SECTION 1:** The Board specifically finds and hereby determines that the uncontrolled growth of vegetation and/or the refuse and debris on each of the said properties listed above constitute a nuisance within the meaning of Ohio Revised Code Section 505.87, and the Board directs that notice of this action be given to owners of the said property and lienholders in the manner required by Ohio Revised Code Section 505.87.

**SECTION 2:** The Board hereby orders the owners of said property to remove and abate the nuisances within seven days after notice of this order is given to the owners and lienholders of record, and within four days after notice of this order is given to the owners and lienholders of record for properties previously determined to be a nuisance. If said nuisances are not removed and abated by the said owners, or if no agreement for removal and abatement is reached between the Township and the owners and lienholders of record within four or seven days after notice is given, the Zoning Inspector shall cause the nuisances to be removed, and the Township shall notify the County Auditor to assess such cost plus administrative expense to the property tax bills for the said parcel, as provided in Ohio Revised Code Section 505.87.



# RECORD OF PROCEEDINGS

515

Minutes Regular Trustee Meeting Meetings

Held October 25, Year 2017

Page 2, (Res. No. 17-108)

**SECTION 3:** The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to R.C. 504.10, and authorizes the adoption of this resolution upon its first reading.

**SECTION 4:** This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

**SECTION 5:** That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

**SECTION 6:** That this Resolution shall be effective at the earliest date allowed by law and to facilitate remediation of the nuisance throughout the growing season.

Adopted: October 25, 2017

## Board of Trustees

Susan Berding: Susan Berding  
Shannon Hartkemeyer: Shannon Hartkemeyer  
Joe McAbee: Joe m. a.

## Vote of Trustees

yes  
yes  
yes

## AUTHENTICATION

This is to certify that this is a resolution which was duly passed, and filed with the Fairfield Township Fiscal Officer, this 25th day of October, 2017.

## ATTEST:

Nancy A. Bock  
Nancy Bock, Fairfield Township Fiscal Officer

## APPROVED AS TO FORM:

L.E. Barbieri  
Lawrence E. Barbieri, Fairfield Township Law Director

# RECORD OF PROCEEDINGS

516

Minutes Regular Trustee Meeting Meetings

Held October 25, Year 2017

## **FAIRFIELD TOWNSHIP RESOLUTION NO. 17-109**

### **RESOLUTION TO APPROVE THE PURCHASE OF EMERGENCY EQUIPMENT AND INSTALLATION FOR OUTFITTING THE UNMARKED POLICE CRUISERS FROM CAMP SAFETY AT A COST OF \$4,483.00.**

**WHEREAS:** The Police Chief has requested purchase of emergency equipment/installation for the unmarked cruisers (#801, 802 and 803); and

**WHEREAS:** This will be purchased out of Fund #21917607501071;

**NOW, THEREFORE, BE IT RESOLVED,** by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

**SECTION 1:** The Board hereby authorizes the purchase of emergency equipment and installation for outfitting the unmarked police cruisers from Camp Safety, 8216 Blue Ash Road, Cincinnati, OH 45238, at a total cost minus trade-in of \$4,483.00, as listed in Attachment "A".

**SECTION 2:** The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

**SECTION 3:** This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

**SECTION 4:** That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

**SECTION 5:** This resolution shall take effect at the earliest period allowed by law.

**Adopted:** October 25, 2017

#### **Board of Trustees**

Susan Berding: Susan Berding

Shannon Hartkemeyer: Shannon Hartkemeyer

Joe McAbee: Joe McAbee

#### **Vote of Trustees**

yes

yes

yes

#### **AUTHENTICATION**

This is to certify that this is a resolution which was duly passed, and filed with the Fairfield Township Fiscal Officer this 25th day of October, 2017.

#### **ATTEST:**

Nancy A. Bock  
Nancy Bock, Fairfield Township Fiscal Officer

#### **APPROVED AS TO FORM:**

L. E. Barbieri  
Lawrence E. Barbieri, Township Law Director

## 517

## Minutes

Regular Trustee Meeting

## Meetings

Held

October 25

Year 2017

<input checked="" type="checkbox"/>	P.O
<input type="checkbox"/>	B.C.
<input type="checkbox"/>	CC

NO: \_\_\_\_\_

POLICE

Requisitioning Department

Robert Chabali

Department Head

Account Number	Quantity	Description	Unit Price	Total Price
	3	Covert light/siren package to outfit unmarked cruisers	\$ 2,311.00	\$ 6,933.00
		subtract trade-in of 2002 Intrepid (\$750.00)		-\$ 750.00
		subtract trade-in of 2008 Crown Vic (\$1700.00)		-\$ 1,700.00
<i>Shipping &amp; Handling Charges</i>				
			<b>GRAND TOTAL</b>	<b>\$ 4,483.00</b>

☐ (\$500 or less - Department Head approval)

☐ (\$500 or less - Department Head approval)

Requestor: Robert Calabrese

Date: 10/12/17

FINANCE CLERK

Date \_\_\_\_\_

☐ Funds Available☐ Insufficient Funds

Justification:

This is the covert emergency equipment/installation on unmarked cruisers (#801, #802, #803).

☐ Approved  
☐ Denied

TOWNSHIP ADMINISTRATOR

Date \_\_\_\_\_

Administrator's Comments:

*Please make sure all items are filled out correctly to ensure timely processing of requests*

# RECORD OF PROCEEDINGS

518

Minutes

Regular Trustee Meeting

Meetings

Held

October 25

, Year 2017

## **FAIRFIELD TOWNSHIP RESOLUTION NO. 17-110**

### **RESOLUTION TO APPROVE THE PURCHASE OF REPLACEMENT WINDOWS AT THE POLICE DEPARTMENT FROM GILKEY WINDOW COMPANY AT A TOTAL COST NOT TO EXCEED \$11,000.00.**

**WHEREAS:** The Police Chief has determined a need for replacement windows at the Police Department; and

**WHEREAS:** Estimates were received and Gilkey Window Company was the vendor chosen based on their price, quality and service reputation; and

**WHEREAS:** The replacement windows will be purchased out of Fund #2191;

**NOW, THEREFORE, BE IT RESOLVED,** by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

**SECTION 1:** The Board hereby authorizes the purchase of replacement windows at the Police Department from Gilkey Window Company, 3625 Hauck Road, Cincinnati, OH 45241, for a total cost not to exceed \$11,000.00 as described in Attachment "A".

**SECTION 2:** The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

**SECTION 3:** This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

**SECTION 4:** That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

**SECTION 5:** This resolution shall take effect at the earliest period allowed by law.

**Adopted:** October 25, 2017

#### **Board of Trustees**

Susan Berding:

Susan Berding

Shannon Hartkemeyer:

Shannon Hartkemeyer

Joe McAbee:

Joe McAbee

#### **Vote of Trustees**

yes

yes

yes

#### **AUTHENTICATION**

This is to certify that this is a resolution which was duly passed, and filed with the Fairfield Township Fiscal Officer this 25th day of October, 2017.

**ATTEST:**

Nancy A. Bock

Nancy Bock, Fairfield Township Fiscal Officer

**APPROVED AS TO FORM:**

L.E. Barbieri

Lawrence E. Barbieri, Township Law Director

# RECORD OF PROCEEDINGS

519

Minutes

Regular Trustee Meeting

Meetings

Held

October 25

, Year 2017

The following is a summary of the quotes:

1. Schofield Window and Door Company, 315 South B St., Hamilton, Ohio 45013, telephone: 513-863-8932, Sales Consultant: Paul Goos
  - a. \$8,250.00
  - b. Does not include any type of protective adhesive (lamine)
  - c. This vendor was not timely in responding to our request and they purchase already manufactured builders-grade windows from local hardware stores
  - d. No inquiry made for laminate based on above
2. Gilkey Window Company, 3625 Hauck Rd., Cincinnati, Ohio 45241, telephone: 513-814-6657, Sales Consultant: Chris Ertel
  - a. \$7402.00
  - b. They are able to laminate the glass for an additional \$3,172.00, for a total of \$10,574.00
  - c. This vendor manufactures their own windows locally and use a honeycomb insulation system
3. Champion Window Company of Cincinnati, 12121 Champion Way, Cincinnati, Ohio 45241, telephone: 513-479-2050, Sales Consultant: Matt Hludt
  - a. \$8,544.00
  - b. They are able to laminate the glass for an additional \$4,136.00 for a grand total of \$12,680.00
  - c. The company manufactures the window in Cincinnati and uses foam insulation within the window frame and around the frame/wall.

After thorough review and research, I request that the Gilkey Window Company be authorized to replace the 11 windows based on their price, quality and service reputation for \$10,574.00.

I have attached invoices and additional information for your review.

  
Robert Chabali  
Chief of Police

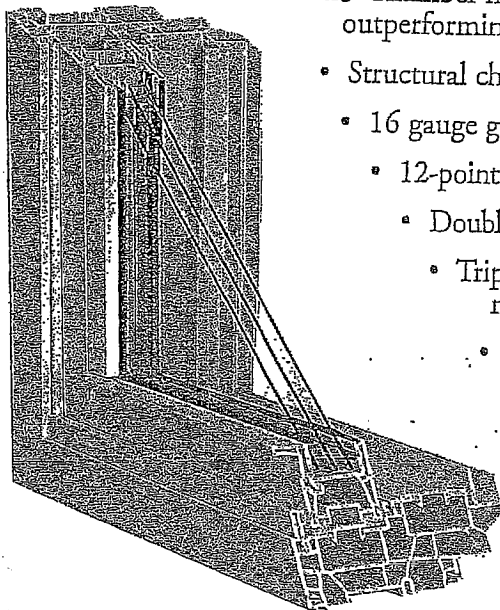
Minutes Regular Trustee Meeting

Meetings

Held October 25

, Year 2017

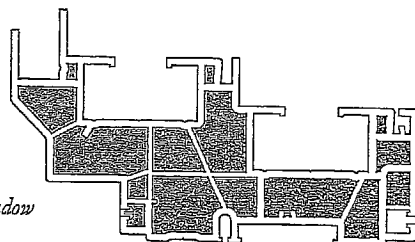
# Check Out the Superior Quality-Point by Point



- 23 Chamber honeycomb frame design gives our windows superior insulation and strength outperforming all other foam filled designs
- Structural chambers dramatically improve noise deadening properties
- 16 gauge galvanized steel reinforced sash rails
- 12-point fusion welded corners gives over 2.5 sq inches of welding surface area per corner
- Double-walled interior glazing bead designed to withstand wind speeds up to 225 mph
- Triple fin Aller-Guard weather-stripping with Microban® to resist mold, mildew and bacterial growth. Over 600" on an 84 UI window
- Design Pressure Ratings up to DP70 on Double Hung and DP85 on Casement window styles
- A superior installation process performed by factory trained Gilkey craftsmen
- Factory Direct Lifetime Warranty including parts, labor and installation that is transferrable
- Gilkey provides the only vinyl windows designed and built in North America that meet European building codes.

## The Magic of Multichambers

- Gilkey multichamber profiles have more chambers than any competing product.
- Transition from hot to cold inside the structure is gradual. The system provides superior thermal insulation and the frame is deformation-proof.
- The multiple air chambers provide excellent sound abatement.

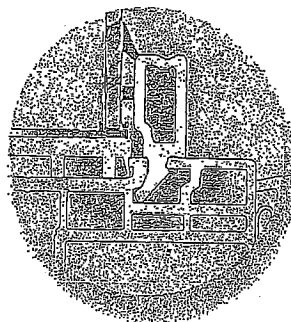


Double hung window

-86° F Extreme Cold      68° F Inside Heating

## Gilkey's Exclusive Material

- Gilkey windows are made from an exclusive, 100% virgin uPVC powder compound that is entirely lead-free.
- This special compound gives you the ultimate in colorfastness and UV protection. Our proprietary blend has twice the amount of Titanium Dioxide than the industry minimum for better resistance to impact and discoloration.

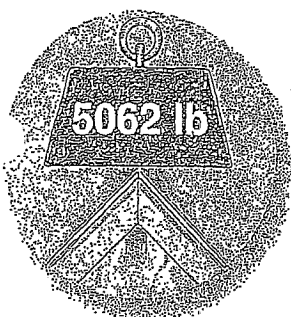


## Fusion-Welded Corners

- Fusion welding provides a more attractive appearance and eliminates the need for adhesives and sealants.
- There are no imperfections on the completely watertight and airtight surface.
- Internal walls are also welded for increased overall structural strength.

## Rugged Glazing Bead

- The glazing bead is designed to withstand extreme conditions such as winds of 225 mph.
- Located inside, the glazing bead provides greater security and facilitates any glazing replacement.
- Remember, if the wind can't get in, there's a much better chance your roof will stay on during a severe storm. You, your family, and your home are much more protected when the weather turns against you.



## Designed to Make Life Easier

- Depending on the model, casement open a full 90° and sashes tilt in for easy cleaning.
- Opening mechanism and lock parts come in a corrosion-proof finish for greater durability.

Minutes Regular Trustee Meeting

Meetings

Held October 25

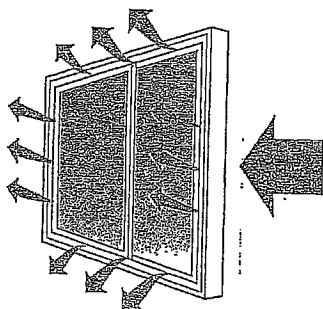
, Year 2017

## Gilkey Window Performance

### Air Resistance

Airtightness is measured by applying .75 pascals of pressure – the equivalent of a steady 25 mph wind – to the outside of the window. Interior air infiltration is then measured in cubic feet per minute per foot of window joint.

VOLUME OF INFILTRATION	WINDOW TYPE
0.002 cu. ft./min./joint ft.	Gilkey fixed casement and awning windows
0.086 cu. ft./min./joint ft.	Gilkey sliding and hung windows
0.1 cu. ft./min./joint ft.	High end
0.3 cu. ft./min./joint ft.	Mid range
0.5 cu. ft./min./joint ft.	Low end

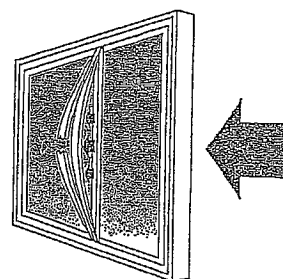


### Wind Resistance

This test measures the wind pressure a 30" x 72" window can withstand without suffering breakage (structural shattering) or permanent damage (structural deformation). The chart below shows the DP (Design Pressure) ratings or the highest wind loads a window withstands.

WIND VELOCITY	GRADE (USA)	WINDOW TYPE
220 mph	DP 85	Gilkey fixed casement and awning windows
205 mph	DP 70	Gilkey sliding and hung windows
180 mph	DP 55	High end
160 mph	DP 40	Mid range
130 mph	DP 30	Low end

\* Beyond the scope of the standard

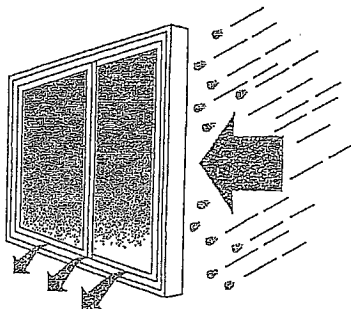


### Water Resistance

Watertightness is measured by projecting the equivalent of 5 U.S. gallons of water per hour per square foot of window area – the equivalent of 8 in. of rain in 1 hour. Air pressure is increased to simulate winds varying between 35 and 76 mph. Rating indicate the pressure attained without any interior water leakage.

WIND PRESSURE	GRADE (USA)	WINDOW TYPE
700 pascals / 14.6 psf	DP 85	Gilkey fixed casement and awning windows
400 pascals / 8.2 psf	DP 55	Gilkey sliding and hung windows
300 pascals / 6.2 psf	DP 40	Mid range
200 pascals / 4.2 psf	DP 30	Low end

\* Beyond the scope of the standard



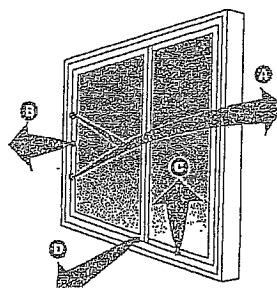
### Forced Entry

This test reproduces the efforts of a well-equipped individual attempting to force entry. The test has three phases. Testers begin by trying to force open the window using tools like a knife blade, screwdriver, and wire. They then attach a cable to strategic points on the window and apply increasing loads. If the window continues to resist, they use tools again in a third attempt.

Windows rated F1 have a locking system, but have not been tested for forced entry.

Windows rated F2 have successfully passed the test at level 10. Gilkey windows are rated F2, level 40.

RATING	LEVEL	WINDOW TYPE
Level indicates the initial load applied to the cables		
Level 40	300 lb.	Gilkey windows
Level 30	250 lb.	High end
Level 20	200 lb.	Mid range
Level 10	150 lb.	Low end



#### LOAD ORIENTATION

- A Parallel to the window from the handle
- B Perpendicular to the window from the handle, first by pulling then by pushing
- C Parallel to the window at center of the sash, from the bottom upward
- D Perpendicular to the window where sashes meet, toward the interior

The results are from national tests under the following standards:  
AAMA NWDA 1011.S2-97

Minutes Regular Trustee Meeting Meetings

Held October 25, Year 2017

Laminated Glass

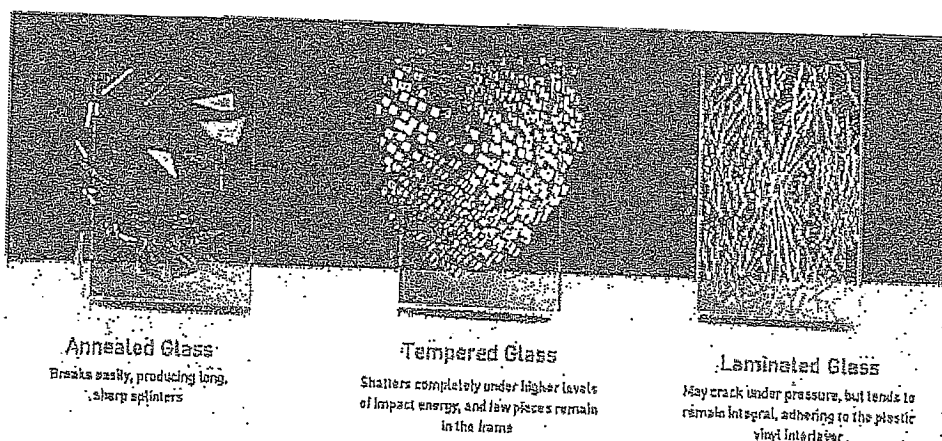
Page 2 of 8



## Safety, security and serenity

Ordinary annealed glass breaks easily. Tempered glass, while stronger, shatters under a greater impact. But laminated glass is different. If laminated glass is broken, the vinyl interlayer remains in the frame, with glass fragments adhering to the interlayer. This provides a strong barrier against forced entry and cannot be cut from one side only, which renders glasscutters useless.

Cardinal's laminated glass meets rigorous industry codes, including the American Society of Testing Materials standard for preventing forced entry (ASTM F1233) and the burglary resistant guidelines issued by Underwriters Laboratories (UL972). Our laminated glass is customized to meet the requirements of any security application, providing the best options available.





Minutes Regular Trustee Meeting

Meetings

Held October 25

, Year 2017

Laminated Glass

Page 3 of 8



Planes, trains and automobiles

The world gets noisier every day. Laminated glass is an effective way to reduce unwanted outside noise. This is especially useful in areas near airports, industry, traffic, or wherever unpleasant sounds exist.

The American Society for Testing and Materials (ASTM) developed the Outdoor/Indoor Transmission Class (OITC) to describe the sound isolation performance of materials. A higher OITC rating indicates a greater sound dampening effect.

Laminated glass increases the OITC rating of a window, diminishing unwanted outside noises. When combined with an IG unit, the acoustical benefits to your windows increase – and a double-laminated IG unit provides maximum sound protection.

## ACOUSTICAL PROPERTIES

GLASS TYPE	ACOUSTIC PERFORMANCE	OITC RATING
Single pane 3mm insollible	POOR	21-22*
IG: 3mm insollible - 1/4" gap - 3mm insollible	MODERATE	23-24*
IG: 3mm insollible - 1/2" gap - 6mm lense	BETTER	25-27*
IG: 6mm lense - 1/2" gap - 6mm lense	BEST	28-29*

\* Numbers are estimated.

Minutes Regular Trustee Meeting

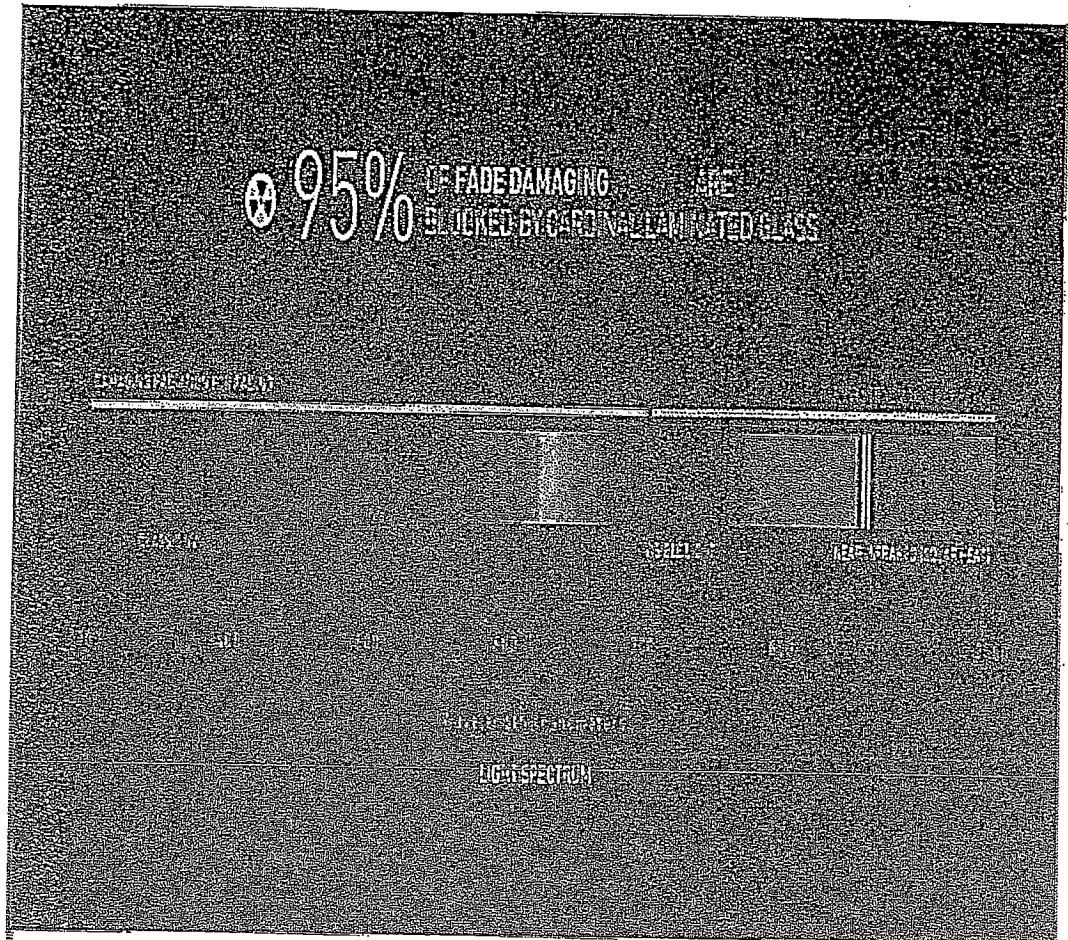
Meetings

Held October 25

, Year 2017

Laminated Glass

Page 5 of 8



Resists intense impact.

During windstorms and hurricanes, windborne debris is common, and following impact, windows may be subjected to sustained, gusting winds. Sea-Storm® laminated glass is crafted to offer a high level of impact resistance and remain integral in the window envelope even after glass breakage.

Minutes Regular Trustee Meeting

Meetings

Held October 25

, Year 2017

Laminated Glass

Page 7 of 8



When you add laminated glass

Monolithic LG	with LoE X4 coating	with insulating glass
Impact Resistance	Reduced Solar Heat Gain (SHGC)	Optimum Performance (U-Factor)
Acoustical Reduction	Maximum Fade Resistance	Maximum Sound Control
Fade Protection		
Optional Sea-Storm® Rating	Optional Sea-Storm® Rating	Optional Sea-Storm® Rating

HOW TO GET WINDOWS WITH LAMINATED GLASS

Many window manufacturers provide laminated glass in their configurations. Please contact your window supplier, builder or architect on how to obtain Cardinal's laminated glass in your next window purchase.

# RECORD OF PROCEEDINGS

526

Minutes

Regular Trustee Meeting

Meetings

Held

October 25

, Year 2017

## **FAIRFIELD TOWNSHIP RESOLUTION NO. 17-111**

### **RESOLUTION TO REPAY AN ADVANCE IN THE AMOUNT OF \$1,170.00 FROM FUND NO. 2924 (LITTER MANAGEMENT GRANT) TO THE GENERAL FUND #1000.**

**WHEREAS:** The 2924 Litter Management Grant is complete and Fairfield Township has received \$3,240.00 in grant money;

**NOW, THEREFORE, BE IT RESOLVED,** by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

**SECTION 1:** The Board hereby approves the repayment of \$1,170.00 from Fund No. 2924 (2017 Litter Management Grant) to the General Fund No. 1000.

**SECTION 2:** The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

**SECTION 3:** This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

**SECTION 4:** That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

**SECTION 5:** This resolution shall take effect at the earliest period allowed by law.

**Adopted:** October 25, 2017

#### **Board of Trustees**

Susan Berding:

Susan Berding

Shannon Hartkemeyer:

Shannon Hartkemeyer

Joe McAbee:

Joe McAbee

#### **Vote of Trustees**

yes

yes

yes

#### **AUTHENTICATION**

This is to certify that this is a resolution which was duly passed, and filed with the Fairfield Township Fiscal Officer this 25<sup>th</sup> day of October, 2017.

#### **ATTEST:**

Nancy A. Bock

Nancy Bock, Fairfield Township Fiscal Officer

#### **APPROVED AS TO FORM:**

L. E. Barbieri

Lawrence E. Barbieri, Township Law Director

Minutes Regular Trustee Meeting Meetings

Held October 25, Year 2017

FAIRFIELD TOWNSHIP  
RESOLUTION NO. 17-112

RESOLUTION TO AUTHORIZE ADMINISTRATOR TO REQUEST ENGINEERING PROPOSALS FOR A WATER SHED STUDY IN THE GREENLAWN ROAD AREA.

WHEREAS: Greenlawn Road has experienced repeated flooding; and

WHEREAS: The Board of Trustees believe a Watershed Study is necessary in order to determine the best way to address the flooding problem;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

**SECTION 1:** The Board hereby authorizes the Administrator to Request Proposals for a Water Shed Study in the Greenlawn Road area.

**SECTION 2:** The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

**SECTION 3:** This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

**SECTION 4:** That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

**SECTION 5:** This resolution shall take effect at the earliest period allowed by law.

Adopted: October 25, 2017

<u>Board of Trustees</u>	<u>Vote of Trustees</u>
Susan Berding: <u>Susan Berding</u>	<u>yes</u>
Shannon Hartkemeyer: <u>Shannon Hartkemeyer</u>	<u>yes</u>
Joe McAbee: <u>Joe McAbee</u>	<u>yes</u>

AUTHENTICATION

This is to certify that this is a resolution which was duly passed, and filed with the Fairfield Township Fiscal Officer this 25<sup>th</sup> day of October, 2017.

ATTEST:

Nancy A. Bock  
Nancy Bock, Fairfield Township Fiscal Officer

APPROVED AS TO FORM:

L.E. Barbieri  
Lawrence E. Barbieri, Township Law Director

# RECORD OF PROCEEDINGS

528

Minutes Regular Trustee Meeting Meetings

Held October 25, Year 2017

## FAIRFIELD TOWNSHIP RESOLUTION NO. 17-113

### RESOLUTION TO AUTHORIZE ADMINISTRATOR TO REQUEST PROPOSALS FOR A PRE-ENGINEERING SURVEY ON PRINCETON ROAD WEST OF THE BY-PASS.

**WHEREAS:** The Board has determined a need for sidewalks along Princeton Road West of By-Pass 4; and

**WHEREAS:** The Board believes road improvements would benefit the health, safety and welfare of the residents of Fairfield Township; and

**WHEREAS:** A pre-engineering survey is necessary in order to establish the best course of action;

**NOW, THEREFORE, BE IT RESOLVED,** by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

**SECTION 1:** The Board hereby authorizes the Administrator to request proposals for a pre-engineering survey on Princeton Road West of the By-pass.

**SECTION 2:** The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

**SECTION 3:** This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

**SECTION 4:** That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

**SECTION 5:** This resolution shall take effect at the earliest period allowed by law.

Adopted: October 25, 2017

#### Board of Trustees

Susan Berding: Susan Berding  
Shannon Hartkemeyer: Shannon Hartkemeyer  
Joe McAbee: Joe McAbee

#### Vote of Trustees

yes  
yes  
yes

#### AUTHENTICATION

This is to certify that this is a resolution which was duly passed, and filed with the Fairfield Township Fiscal Officer this 25<sup>th</sup> day of October, 2017.

#### ATTEST:

Nancy A. Bock  
Nancy Bock, Fairfield Township Fiscal Officer

#### APPROVED AS TO FORM:

L.E. Barbieri  
Lawrence E. Barbieri, Township Law Director

# RECORD OF PROCEEDINGS

529

Minutes Regular Trustee Meeting Meetings

Held October 25, Year 2017

## FAIRFIELD TOWNSHIP RESOLUTION NO. 17-114

### RESOLUTION TO APPROVE PAYMENT FOR ADDITIONAL BASE WORK THAT WAS NEEDED IN THE MEADOWS OF INDIAN SPRINGS, TO BARRETT PAVING MATERIALS INC., AT A TOTAL COST OF \$9,212.06.

**WHEREAS:** The previous work done in the Meadows of Indian Springs needed more base work than originally planned to properly repair and pave the road; and

**WHEREAS:** This will be purchased out of Fund #1000;

**NOW, THEREFORE, BE IT RESOLVED,** by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

**SECTION 1:** The Board hereby authorize the payment for additional base work that was needed in the Meadows of Indian Springs to Barrett Paving Materials Inc., 3751 Commerce Drive, Middletown, Ohio 45005, at a total cost of \$9,212.06, as listed in Attachment "A".

**SECTION 2:** The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

**SECTION 3:** This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

**SECTION 4:** That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

**SECTION 5:** This resolution shall take effect at the earliest period allowed by law.

**Adopted:** October 25, 2017

#### Board of Trustees

Susan Berding:

Susan Berding

Shannon Hartkemeyer:

Shannon Hartkemeyer

Joe McAbee:

Joe McAbee

#### Vote of Trustees

yes

yes

yes

#### AUTHENTICATION

This is to certify that this is a resolution which was duly passed, and filed with the Fairfield Township Fiscal Officer this 25th day of October, 2017.

#### **ATTEST:**

Nancy A. Bock

Nancy Bock, Fairfield Township Fiscal Officer

#### **APPROVED AS TO FORM:**

Nancy A. Bock L.S. Barbieri

Lawrence E. Barbieri, Township Law Director

# RECORD OF PROCEEDINGS

530

Minutes Regular Trustee Meeting

Meetings

Held October 25

, Year 2017

Fairfield Township 2017 Paving			
	Unit		
	Price	Qty	Total
FF-MORRIS RD - Hamilton Mason to Tylersville			
ASPHALT CONCRETE INTERMEDIATE COURSE, TYPE 1, PG64-22	\$ 116.75	307.44	\$ 35,893.62
ASPHALT CONCRETE SURFACE COURSE, TYPE 1, PG64-22	\$ 116.75	526.29	\$ 61,444.36
WORK ZONE SIGNS	\$ 120.00	4	\$ 480.00
CENTER LINE	\$ 730.00	1.128	\$ 823.44
EDGE LINE, 4"	\$ 475.00	2.256	\$ 1,071.60
PAVEMENT REPAIR	\$ 29.00	798.6	\$ 23,159.40
PAVEMENT PLANING, ASPHALT CONCRETE	\$ 1.45	1654	\$ 2,398.30
Total			\$ 125,270.72
	Unit		
FF-SHADY MEADOWS - Creekside to Tuscarora	Price	Qty	Total
ASPHALT CONCRETE INTERMEDIATE COURSE, TYPE 1, PG64-22	\$ 116.75	176.97	\$ 20,661.25
ASPHALT CONCRETE SURFACE COURSE, TYPE 1, PG64-22	\$ 116.75	311.725	\$ 36,393.89
PAVEMENT REPAIR, 3 INCH	\$ 52.00	106.06	\$ 5,515.12
PAVEMENT REPAIR, 9 INCH	\$ 59.00	1232.57	\$ 72,721.63
PAVEMENT PLANING, ASPHALT CONCRETE	\$ 1.45	8760	\$ 12,702.00
Total			\$ 147,993.89
	Unit		
FF-LAKEWOOD DR - Princeton to Address #6193	Price	Qty	Total
ASPHALT CONCRETE INTERMEDIATE COURSE, TYPE 1, PG64-22	\$ 116.75	222.415	\$ 25,966.95
ASPHALT CONCRETE SURFACE COURSE, TYPE 1, PG64-22	\$ 116.75	399.115	\$ 46,596.68
PAVEMENT REPAIR, 3 INCH	\$ 52.00	146.22	\$ 7,603.44
PAVEMENT REPAIR, 9 INCH	\$ 59.00	122.67	\$ 7,237.53
PAVEMENT PLANING, ASPHALT CONCRETE	\$ 1.45	11658	\$ 16,904.10
Total			\$ 104,308.70



# RECORD OF PROCEEDINGS

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Minutes Regular Trustee Meeting

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, Year 2017

FF-WALDEN PONDS CIR - Creekside to Stone Mill	Unit Price	Qty	Total
ASPHALT CONCRETE INTERMEDIATE COURSE, TYPE 1, PG64-22	\$ 116.75	66	\$ 7,705.50
ASPHALT CONCRETE SURFACE COURSE, TYPE 1, PG64-22	\$ 116.75	88.755	\$ 10,362.15
PAVEMENT REPAIR, 3 INCH	\$ 52.00	61.11	\$ 3,177.72
PAVEMENT REPAIR, 9 INCH	\$ 59.00	17.46	\$ 1,030.14
PAVEMENT PLANING, ASPHALT CONCRETE	\$ 1.45	2851	\$ 4,133.95
<b>Total</b>			<b>\$ 26,409.46</b>
FF-WALDEN PONDS CIR - Mill Pond to before Fairways dr.	Unit Price	Qty	Total
ASPHALT CONCRETE INTERMEDIATE COURSE, TYPE 1, PG64-22	\$ 116.75	68.425	\$ 7,988.62
ASPHALT CONCRETE SURFACE COURSE, TYPE 1, PG64-22	\$ 116.75	91	\$ 10,624.25
PAVEMENT REPAIR, 3 INCH	\$ 52.00	28.44	\$ 1,478.88
PAVEMENT REPAIR, 9 INCH	\$ 59.00	73.50	\$ 4,336.50
PAVEMENT PLANING, ASPHALT CONCRETE	\$ 1.45	3465	\$ 5,024.25
<b>Total</b>			<b>\$ 29,452.50</b>
FF-WINFORD AVE - Princeton to Drew	Unit Price	Qty	Total
ASPHALT CONCRETE INTERMEDIATE COURSE, TYPE 1, PG64-22	\$ 116.75	87.515	\$ 10,217.38
ASPHALT CONCRETE SURFACE COURSE, TYPE 1, PG64-22	\$ 116.75	163.88	\$ 19,132.99
PAVEMENT REPAIR, 3 INCH	\$ 52.00	81.33	\$ 4,229.16
PAVEMENT REPAIR, 9 INCH	\$ 59.00	34.22	\$ 2,018.98
DETECTOR LOOP	\$ 2,110.00	1	\$ 2,110.00
PAVEMENT PLANING, ASPHALT CONCRETE	\$ 1.45	4935	\$ 7,155.75
<b>Total</b>			<b>\$ 44,864.26</b>
FF-CHESTNUT OAK CT - Cul de sac to deadend	Unit Price	Qty	Total
ASPHALT CONCRETE INTERMEDIATE COURSE, TYPE 1, PG64-22	\$ 116.75	50.26	\$ 5,867.86
ASPHALT CONCRETE SURFACE COURSE, TYPE 1, PG64-22	\$ 116.75	94.86	\$ 11,074.91
PAVEMENT PLANING, ASPHALT CONCRETE	\$ 1.45	3252	\$ 4,715.40
<b>Total</b>			<b>\$ 21,658.16</b>

RECORD OF PROCEEDINGS

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Minutes *Regular Trustee Meeting*

Meetings

Held *October 25*

, Year *2017*

	Unit		
MD-MOT, BID BOND, INSURANCE	Price	Qty	Total
PREMIUM ON BID BOND	\$ 20,000.00	0.11	\$ 2,200.00
PREMIUM ON INDUSTRIAL INSURANCE	\$ 1.00	0.11	\$ 0.11
MAINTAINING TRAFFIC	\$ 185,015.00	0.11	\$ 20,351.65
TOTAL			\$ 22,551.76
Grand total			\$ 522,509.44

# RECORD OF PROCEEDINGS

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Minutes Regular Trustee Meeting

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Held October 25

, Year 2017

	Unit		
	Price	Qty	Total
FF-WINFORD AVE - Princeton to Drew			
CENTER LINE	\$ 3,585.00	0.08	\$ 286.80
CHANNELIZING LINE, 8"	\$ 1.15	37	\$ 42.55
STOP LINE	\$ 4.65	30	\$ 139.50
CROSSWALK LINE	\$ 2.65	128	\$ 339.20
Total			\$ 808.05
	Unit		
	Price	Qty	Total
FF-LAKEWOOD DR - Princeton to Address #6193			
CENTER LINE	\$ 3,585.00	0.004	\$ 14.34
CHANNELIZING LINE, 8"	\$ 1.15	23	\$ 26.45
STOP LINE	\$ 4.65	25	\$ 116.25
LANE ARROW	\$ 65.00	1	\$ 65.00
Total			\$ 222.04
TOTAL WORK TO BE DONE			\$ 1,030.09

# RECORD OF PROCEEDINGS

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Minutes Regular Trustee Meeting

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, Year 2017

WORK COMPLETED	\$ 522,509.44
WORK TO BE DONE	\$ 1,030.09
TOTAL	\$ 523,539.53

# RECORD OF PROCEEDINGS

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Minutes

Payments

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Held

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FAIRFIELD TOWNSHIP, BUTLER COUNTY

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## Payment Listing

UAN v2017.2

October 2017

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
133-2017	10/11/2017	10/11/2017	CH	FAIRFIELD TOWNSHIP PAYROLL	\$1,983.20	O
134-2017	10/11/2017	10/11/2017	CH	PAYCOR, INC.	\$1,444.49	O
135-2017	10/11/2017	10/11/2017	CH	FAIRFIELD TOWNSHIP PAYROLL	\$33,899.33	O
136-2017	10/11/2017	10/11/2017	CH	FAIRFIELD TOWNSHIP PAYROLL	\$101,678.86	O
137-2017	10/25/2017	10/25/2017	CH	FAIRFIELD TOWNSHIP PAYROLL	\$2,203.79	O
138-2017	10/25/2017	10/25/2017	CH	PAYCOR, INC.	\$353.74	O
139-2017	10/25/2017	10/25/2017	CH	FAIRFIELD TOWNSHIP PAYROLL	\$31,810.58	O
140-2017	10/25/2017	10/25/2017	CH	FAIRFIELD TOWNSHIP PAYROLL	\$97,207.67	O
141-2017	10/25/2017	10/25/2017	CH	FAIRFIELD TOWNSHIP PAYROLL	\$1,653.42	O
142-2017	10/25/2017	10/25/2017	CH	FAIRFIELD TOWNSHIP PAYROLL	\$8,549.17	O
143-2017	10/26/2017	10/26/2017	CH	OHIO PUBLIC EMPLOYEES RETIREMENT S	\$44,751.00	O
69433	10/02/2017	10/02/2017	AW	DUKE ENERGY	\$3,643.64	O
69434	10/03/2017	10/03/2017	AW	ADVANTAGE SELF STORAGE	\$62.00	O
69435	10/03/2017	10/03/2017	AW	BUTLER COUNTY SHERIFF	\$169.96	O
69436	10/03/2017	10/03/2017	AW	CITY OF HAMILTON	\$328.56	O
69437	10/03/2017	10/03/2017	AW	CDWG	\$150.66	O
69438	10/03/2017	10/03/2017	AW	CINTAS #009	\$340.51	O
69439	10/03/2017	10/03/2017	AW	GRAINGER	\$84.12	O
69440	10/03/2017	10/03/2017	AW	ID NETWORKS ATTN: TOM KLABAN	\$719.00	O
69441	10/03/2017	10/03/2017	AW	KAREN MEYER	\$1,000.00	O
69442	10/03/2017	10/03/2017	AW	MILLENNIUM BUSINESS SYSTEMS	\$184.43	O
69443	10/03/2017	10/03/2017	AW	QUILL	\$158.92	O
69444	10/03/2017	10/03/2017	AW	QUILL	\$229.69	O
69445	10/03/2017	10/03/2017	AW	ROY TAILOR UNIFORM	\$155.00	O
69446	10/03/2017	10/03/2017	AW	SHIVER SECURITY SYSTEM, INC	\$128.00	O
69447	10/03/2017	10/03/2017	AW	STAR DRY CLEANERS	\$130.50	O
69448	10/03/2017	10/03/2017	AW	TIME WARNER CABLE-SWO DIVISON	\$29.14	O
69449	10/03/2017	10/03/2017	AW	DANCO LETTERING	\$108.82	O
69450	10/03/2017	10/03/2017	AW	BATTERIES PLUS	\$72.25	O
69451	10/03/2017	10/03/2017	AW	PHYSIO-CONTROL, INC	\$2,501.00	O
69452	10/03/2017	10/03/2017	AW	FLEETCOR TECH INC dba SUPERFLEET M	\$2,613.03	O
69453	10/03/2017	10/03/2017	AW	STIGLER SUPPLY CO.	\$123.92	O
69454	10/03/2017	10/03/2017	AW	JORDAN JONES	\$127.65	O
69455	10/03/2017	10/03/2017	AW	ACE HARDWARE % RHONDA	\$59.01	O
69456	10/03/2017	10/03/2017	AW	KLEEM, INC	\$742.40	O
69457	10/03/2017	10/03/2017	AW	AIRGAS USA, LLC	\$1,133.64	O
69458	10/03/2017	10/03/2017	AW	BUTLER COUNTY WATER & SEWER DEPT.	\$383.53	O
69459	10/03/2017	10/03/2017	AW	DUKE ENERGY	\$66.95	O
69460	10/03/2017	10/03/2017	AW	PHOENIX SAFETY OUTFITTERS	\$864.00	O
69461	10/03/2017	10/03/2017	AW	QUILL	\$179.95	O
69462	10/03/2017	10/03/2017	AW	DUKE ENERGY	\$8,304.33	O
69463	10/03/2017	10/03/2017	AW	CUMMINS BRIDGEWAY LLC	\$1,782.72	O
69464	10/03/2017	10/03/2017	AW	MMS MIDWEST MEDICAL SUPPLY CO	\$310.55	O
69465	10/03/2017	10/03/2017	AW	GENERAL ADVERTISING PRODUCTS	\$2,150.00	O
69466	10/03/2017	10/03/2017	AW	HENRY SCHEIN	\$1,395.41	O
69467	10/03/2017	10/03/2017	AW	HOME DEPOT CRC	\$823.11	O

# RECORD OF PROCEEDINGS

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Minutes *Payments*

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Held *October*

, Year *2017*

FAIRFIELD TOWNSHIP, BUTLER COUNTY

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## Payment Listing

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October 2017

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
69468	10/03/2017	10/03/2017	AW	MIDDLETOWN FORD	\$36,372.00	V
69468	10/03/2017	10/03/2017	AW	MIDDLETOWN FORD	-\$36,372.00	V
69469	10/03/2017	10/03/2017	AW	MIDDLETOWN FORD	\$36,372.00	O
69470	10/10/2017	10/10/2017	AW	BATTERIES PLUS	\$89.97	O
69471	10/10/2017	10/10/2017	AW	DREWS OFF ROAD PERFORMANCE	\$2,250.00	O
69472	10/10/2017	10/10/2017	AW	DUKE ENERGY	\$78.85	O
69473	10/10/2017	10/10/2017	AW	HURST, KELLY & COMPANY, LLC	\$600.00	O
69474	10/10/2017	10/10/2017	AW	LAWRENCE BARBIERE	\$1,224.94	O
69475	10/10/2017	10/10/2017	AW	NANCY A BOCK	\$2,180.50	O
69476	10/10/2017	10/10/2017	AW	PITNEY BOWES GLOBAL FINANCIAL SERV	\$96.00	O
69477	10/10/2017	10/10/2017	AW	ROY TAILOR UNIFORM	\$101.92	O
69478	10/10/2017	10/10/2017	AW	WEX BANK	\$136.42	O
69479	10/10/2017	10/10/2017	AW	LIBERTY READY MIX LLC	\$295.00	O
69480	10/10/2017	10/10/2017	AW	OMNI BUSINESS FORMS INC	\$260.00	O
69481	10/10/2017	10/10/2017	AW	BOSS AWARDS & SPORTSWEAR	\$32.00	O
69482	10/10/2017	10/10/2017	AW	AIRGAS USA, LLC	\$73.34	O
69483	10/10/2017	10/10/2017	AW	ACCESS	\$654.29	O
69484	10/10/2017	10/10/2017	AW	BUTLER COUNTY WATER & SEWER DEPT.	\$134.15	O
69485	10/10/2017	10/10/2017	AW	DUKE ENERGY	\$1,076.39	O
69486	10/10/2017	10/10/2017	AW	MARCELL'S GARAGE	\$65.00	O
69487	10/10/2017	10/10/2017	AW	NAPA AUTO PARTS	\$166.26	O
69488	10/10/2017	10/10/2017	AW	QUILL	\$231.41	O
69489	10/10/2017	10/10/2017	AW	RAC GRAPHIXS LLC	\$580.00	O
69490	10/10/2017	10/10/2017	AW	STAR DRY CLEANERS	\$182.49	O
69491	10/10/2017	10/10/2017	AW	TRACTOR SUPPLY CO.	\$51.49	O
69492	10/10/2017	10/10/2017	AW	SPECIALTY TRUCK REPAIR, INC.	\$9,991.85	O
69493	10/10/2017	10/10/2017	AW	PHOENIX SAFETY OUTFITTERS	\$534.36	O
69494	10/10/2017	10/10/2017	AW	FAIRFIELD TOWNSHIP C.I.C.	\$535,079.14	O
69495	10/10/2017	10/10/2017	AW	FIFTH THIRD BANK (CC)	\$6,685.25	O
69496	10/11/2017	10/11/2017	AW	DUKE ENERGY	\$445.98	O
69497	10/11/2017	10/11/2017	AW	OHIO PUBLIC EMPLOYEES DEFERRED CO	\$665.00	O
69498	10/11/2017	10/11/2017	AW	AXA RETIREMENT SOLUTIONS	\$1,040.80	O
69499	10/11/2017	10/11/2017	AW	FAIRFIELD TOWNSHIP FIREFIGHTERS ASS	\$380.00	O
69500	10/11/2017	10/11/2017	AW	ZOLL	\$1,092.96	O
69501	10/12/2017	10/12/2017	AW	LANDVIEW SERVICES LLC	\$4,750.00	O
69502	10/17/2017	10/17/2017	AW	BETHESDA HEALTHCARE	\$205.20	O
69503	10/17/2017	10/17/2017	AW	BOSS AWARDS & SPORTSWEAR	\$971.00	O
69504	10/17/2017	10/17/2017	AW	BUTLER RURAL ELECTRIC COOPERATIVE	\$10.00	O
69505	10/17/2017	10/17/2017	AW	BOUND TREE MEDICAL LLC	\$441.61	O
69506	10/17/2017	10/17/2017	AW	CINCINNATI BELL TELEPHONE	\$2,201.21	O
69507	10/17/2017	10/17/2017	AW	DOUGLAS LANIER	\$1,536.62	O
69508	10/17/2017	10/17/2017	AW	DUKE ENERGY	\$2,354.80	O
69509	10/17/2017	10/17/2017	AW	FIREPOWER ARMS AND SUPPLY LLC	\$587.76	O
69510	10/17/2017	10/17/2017	AW	KERRY AUTOMOTIVE	\$250.78	O
69511	10/17/2017	10/17/2017	AW	KLEEM, INC	\$86.72	O
69512	10/17/2017	10/17/2017	AW	MILLENNIUM BUSINESS SYSTEMS	\$216.60	O

# RECORD OF PROCEEDINGS

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FAIRFIELD TOWNSHIP, BUTLER COUNTY

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## Payment Listing

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October 2017

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
69513	10/17/2017	10/17/2017	AW	OHIO DEPARTMENT OF JOB & FAMILY SEF	\$1,810.92	O
69514	10/17/2017	10/17/2017	AW	OHIO HYDRAULICS INC.	\$101.04	O
69515	10/17/2017	10/17/2017	AW	MARCELL'S GARAGE	\$65.00	O
69516	10/17/2017	10/17/2017	AW	QUILL	\$304.20	O
69517	10/17/2017	10/17/2017	AW	ROY TAILOR UNIFORM	\$209.00	O
69518	10/17/2017	10/17/2017	AW	RUMPKE CONSOLIDATED COMPANIES	\$428.78	O
69519	10/17/2017	10/17/2017	AW	SPECIALTY TRUCK REPAIR, INC.	\$988.73	O
69520	10/17/2017	10/17/2017	AW	STIGLER SUPPLY CO.	\$332.40	O
69521	10/17/2017	10/17/2017	AW	VERTICAL SYSTEMS ELEVATOR	\$141.51	O
69522	10/17/2017	10/17/2017	AW	ZOLL	\$503.00	O
69523	10/17/2017	10/17/2017	AW	KENNETH J. GEIS	\$3,623.48	O
69524	10/17/2017	10/17/2017	AW	MARTIN MARIETTA MATERIALS	\$30.35	V
69524	10/17/2017	10/17/2017	AW	MARTIN MARIETTA MATERIALS	-\$30.35	V
69525	10/17/2017	10/17/2017	AW	ROY TAILOR UNIFORM	\$259.68	O
69526	10/17/2017	10/17/2017	AW	CASEY'S CLEANING SERVICE	\$155.02	O
69527	10/17/2017	10/17/2017	AW	MMS MIDWEST MEDICAL SUPPLY CO	\$1.44	O
69528	10/17/2017	10/17/2017	AW	KHN PHARMACY ADMINISTRATION	\$24.76	O
69529	10/17/2017	10/17/2017	AW	OVERHEAD DOOR OF GREATER CINCINN	\$299.25	O
69530	10/17/2017	10/17/2017	AW	BOUND TREE MEDICAL LLC	\$2.84	O
69531	10/17/2017	10/17/2017	AW	BREATHING AIR SYSTEMS DIVISION	\$920.70	O
69532	10/17/2017	10/17/2017	AW	THOMSON REUTERS - WEST	\$653.00	O
69533	10/17/2017	10/17/2017	AW	BATTERIES PLUS	\$67.98	O
69534	10/17/2017	10/17/2017	AW	MATHESON TRI GAS	\$18.81	O
69535	10/17/2017	10/17/2017	AW	LEXISNEXIS MATTHEW BENDER	\$313.71	O
69536	10/17/2017	10/17/2017	AW	MARTIN MARIETTA MATERIALS	\$30.35	O
69537	10/18/2017	10/18/2017	AW	ROY TAILOR UNIFORM	\$38.38	O
69538	10/24/2017	10/24/2017	AW	A. E. DAVID COMPANY INC	\$349.60	O
69539	10/24/2017	10/24/2017	AW	BOSS AWARDS & SPORTSWEAR	\$219.92	O
69540	10/24/2017	10/24/2017	AW	BUTLER COUNTY WATER & SEWER DEPT	\$134.15	O
69541	10/24/2017	10/24/2017	AW	CDWG	\$2,156.00	O
69542	10/24/2017	10/24/2017	AW	DUKE ENERGY	\$774.13	O
69543	10/24/2017	10/24/2017	AW	FAB SHOP INC	\$80.00	O
69544	10/24/2017	10/24/2017	AW	FLEETCOR TECH INC dba SUPERFLEET M	\$3,434.50	O
69545	10/24/2017	10/24/2017	AW	GRAINGER	\$31.30	O
69546	10/24/2017	10/24/2017	AW	CWS-CINCINNATI WHOLESALE SUPPLY	\$103.00	O
69547	10/24/2017	10/24/2017	AW	FOX SERVICES	\$40.00	O
69548	10/24/2017	10/24/2017	AW	MENARDS	\$38.68	O
69549	10/24/2017	10/24/2017	AW	OHIO HYDRAULICS INC.	\$319.96	O
69550	10/24/2017	10/24/2017	AW	ONE STOP TOOL RENTAL INC	\$178.70	O
69551	10/24/2017	10/24/2017	AW	PROFESSIONAL SERVICE INDUSTRIES INC	\$2,450.00	O
69552	10/24/2017	10/24/2017	AW	QUALITY PUBLISHING COMPANY	\$98.46	O
69553	10/24/2017	10/24/2017	AW	QUILL	\$147.94	O
69554	10/24/2017	10/24/2017	AW	SPECIALTY TRUCK REPAIR, INC.	\$4,138.21	O
69555	10/24/2017	10/24/2017	AW	THOMSON REUTERS - WEST	\$408.00	O
69556	10/24/2017	10/24/2017	AW	SOUTHEASTERN EMERGENCY EQUIPMEN	\$175.00	O
69557	10/24/2017	10/24/2017	AW	ACROSS THE STREET PRODUCTIONS	\$1,600.00	O

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## Payment Listing

UAN v2017.2

October 2017

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
69558	10/24/2017	10/24/2017	AW	AIRGAS USA, LLC	\$75.08	O
69559	10/24/2017	10/24/2017	AW	HUMANA HEALTH PLAN OHIO	\$45,198.29	O
69560	10/24/2017	10/24/2017	AW	DENTAL CARE PLUS	\$3,210.42	O
69561	10/24/2017	10/24/2017	AW	COX OHIO PUBLISHING	\$355.68	O
69562	10/24/2017	10/24/2017	AW	ROY TAILOR UNIFORM	\$461.34	O
69563	10/24/2017	10/24/2017	AW	ZOLL	\$483.63	O
69564	10/24/2017	10/24/2017	AW	MILLENNIUM BUSINESS SYSTEMS	\$1,447.59	O
69565	10/24/2017	10/24/2017	AW	SOUTHWEST OHIO COMPUTER ASSOCIAT	\$7,909.20	O
69566	10/24/2017	10/24/2017	AW	SPRINT	\$128.46	O
69567	10/24/2017	10/24/2017	AW	WARGO ELECTRICAL CONTRACTORS	\$2,445.00	O
69568	10/24/2017	10/24/2017	AW	TINA M. COY	\$55.00	O
69569	10/24/2017	10/24/2017	AW	WALMART	\$657.62	O
69570	10/24/2017	10/24/2017	AW	KAFFENBARGER TRUCK EQUIPMENT	\$367.50	O
69571	10/24/2017	10/24/2017	AW	ADVANTAGE SELF STORAGE	\$62.00	O
69572	10/24/2017	10/24/2017	AW	SHIVER SECURITY SYSTEM, INC	\$128.00	O
69573	10/24/2017	10/24/2017	AW	GRAINGER	\$37.90	O
69574	10/24/2017	10/24/2017	AW	FLEETCOR TECH INC dba SUPERFLEET M	\$3,450.61	O
69575	10/25/2017	10/25/2017	AW	OHIO PUBLIC EMPLOYEES DEFERRED CO	\$1,065.00	O
69576	10/25/2017	10/25/2017	AW	METROPOLITAN OFFICE	\$1,000.57	O
69577	10/25/2017	10/25/2017	AW	BUTLER COUNTY UNITED WAY	\$130.50	O
69578	10/25/2017	10/25/2017	AW	FAIRFIELD TOWNSHIP FIREFIGHTERS ASS	\$350.00	O
69579	10/25/2017	10/25/2017	AW	FRATERNAL ORDER OF POLICE	\$560.00	O
69580	10/25/2017	10/25/2017	AW	FRATERNAL ORDER OF POLICE LODGE #3	\$149.76	O
69581	10/26/2017	10/25/2017	AW	AFLAC	\$933.63	O
69582	10/31/2017	10/31/2017	AW	ARROW INTERNATIONAL, INC.	\$303.93	O
69583	10/31/2017	10/31/2017	AW	BUCKEYE POWER SALES CO. INC	\$1,173.00	O
69584	10/31/2017	10/31/2017	AW	ROQUEMORE ENTERPRISES INC	\$600.00	O
69585	10/31/2017	10/31/2017	AW	PHOENIX SAFETY OUTFITTERS	\$576.00	O
69586	10/31/2017	10/31/2017	AW	PITNEY BOWES GLOBAL FINANCIAL SERV	\$757.04	O
69587	10/31/2017	10/31/2017	AW	TIME WARNER CABLE-SWO DIVISON	\$4.46	O
69588	10/31/2017	10/31/2017	AW	VERIZON WIRELESS	\$1,040.54	O
69589	10/31/2017	10/31/2017	AW	WARGO ELECTRICAL CONTRACTORS	\$411.50	O
69590	10/31/2017	10/31/2017	AW	CITY OF HAMILTON	\$328.56	O
69591	10/31/2017	10/31/2017	AW	QUILL	\$1,554.23	O
69592	10/31/2017	10/31/2017	AW	NATIONAL TESTING NETWORK INC	\$500.00	O
69593	10/31/2017	10/31/2017	AW	CINTAS #009	\$409.79	O
69594	10/31/2017	10/31/2017	AW	BUTLER COUNTY WATER & SEWER DEPT.	\$206.53	O
69595	10/31/2017	10/31/2017	AW	DUKE ENERGY	\$67.57	O
69596	10/31/2017	10/31/2017	AW	MARTIN MARIETTA MATERIALS	\$75.86	O
69597	10/31/2017	10/31/2017	AW	QUILL	\$146.70	O
69598	10/31/2017	10/31/2017	AW	QUALITY PUBLISHING COMPANY	\$153.99	O
69599	10/31/2017	10/31/2017	AW	TIME WARNER CABLE-SWO DIVISON	\$24.68	O
69600	10/31/2017	10/31/2017	AW	DUKE ENERGY	\$4,147.29	O
69601	10/31/2017	10/31/2017	AW	DUKE ENERGY	\$8,025.29	V
69601	10/31/2017	10/31/2017	AW	DUKE ENERGY	-\$8,025.29	V
69602	10/31/2017	10/31/2017	AW	DUKE ENERGY	\$8,025.29	O



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Minutes Payments Meetings

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Payment Listing

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October 2017

Total Payments:	\$1,092,592.98
Total Conversion Vouchers:	\$0.00
Total Less Conversion Vouchers:	\$1,092,592.98

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

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