



AGENDA

FAIRFIELD TOWNSHIP BOARD OF TRUSTEES MEETING TUESDAY, APRIL 29, 2025 7:00 P.M.

CALL TO ORDER: Board Chairperson

ROLL CALL: Fiscal Officer, Shelly Schultz

Trustee, Michael Berding _____

Trustee, Shannon Hartkemeyer _____

Trustee, Joe McAbee _____

INVOCATION: Pastor Cecil Day, Lighthouse Baptist Church

PLEDGE OF ALLEGIANCE

PRESENTATION

A. None

OLD BUSINESS

A. Fire Station 211

ITEMS FOR BOARD DISCUSSION

- A. Schedule Milton Park Ribbon Cutting
- B. Recycling Bins
- C. Curb and Gutter Project – RA Miller
- D. Schedule Vision Plan Work session
- E. Election of Representatives to the OPWC Board
- F. Other Items

COMMUNICATION

This is the Portion of the meeting where you, the residents of Fairfield Township, are invited to share your thoughts with the Board. Please know that this time has been set aside from the Board to listen to you. Your comments are valued and will be taken into careful consideration. The Board will not engage in dialogue at this time. Presentations are limited to three (3) minutes each.

CONSENT AGENDA

All items under the Consent Agenda are considered by the Board of Trustees to be routine and will be enacted by one motion. Any Trustee may remove an item from the Consent Agenda by request. No second is required for the removal of an item. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.

1. Motion to adopt: _____; 2nd _____
- a. Vote: _____ Berding _____ Hartkemeyer _____ McAbee
- b. President declares motion _____.

FISCAL OFFICE BUSINESS – Consent Agenda Items

- A. Recommend motion to suspend reading of the minutes of the following meeting:
 1. Trustee Regular Meeting, April 8, 2025
- B. Recommend motion to approve the minutes
- C. Recommend motion to approve payment of the bills by the Fiscal Office

MOTIONS – Consent Agenda Item

- A. None

RESOLUTIONS – Consent Agenda Items

- A. Resolution No. 25-64 Approving Open Purchase Order Balances
- B. Resolution No. 25-65 Declaring Nuisance and Ordering Abatement on Properties

FISCAL OFFICER REPORT – Fiscal Officer

ADMINISTRATOR'S REPORT – Administrator

MOTIONS

- A. Motion appointing Kimberly Lapensee as representative between OTARMA and the Township and Dianne French as alternate representative.
 1. Motion to adopt: _____; 2nd _____
 - a. Vote: _____ Berding _____ Hartkemeyer _____ McAbee
 - b. President declares motion _____.

RESOLUTIONS

- A. Resolution No. 25-55 Resolution Amending Article IV Wages and Benefits of the Personnel Policy Manual for Fairfield Township.
 1. Motion to adopt the resolution: _____; 2nd _____
 - a. Vote: _____ Berding _____ Hartkemeyer _____ McAbee
 - b. President declares motion _____.
- B. Resolution No. 25-58 Resolution Dispersing \$542,252.01 from the Tax Increment Financing Fund Numbers 2904, 2906, 2908, 2910 for Distribution of TIF Monies Collected to the Fairfield City School District.
 1. Motion to adopt the resolution: _____; 2nd _____
 - a. Vote: _____ Berding _____ Hartkemeyer _____ McAbee
 - b. President declares motion _____.

- C. Resolution No. 25-66 Resolution Authorizing Debt Service Payments to Huntington Bank and US Bank for repayment of general obligation bonds for projects in the amount of \$823,353.85 for 2025 paid from the Princeton Road TIF 2906.

1. Motion to adopt the resolution: _____; 2nd _____
 - a. Vote: _____ Berding _____ Hartkemeyer _____ McAbee
 - b. President declares motion _____.

- D. Resolution No. 25-67 Resolution Authorizing the Payment of \$534,917.85 to Huntington Bank as outlined in the Development Agreement for the Seward Road development paid from the Seward Road TIF 2908.

1. Motion to adopt the resolution: _____; 2nd _____
 - a. Vote: _____ Berding _____ Hartkemeyer _____ McAbee
 - b. President declares motion _____.

- E. Resolution No. 25-68 Resolution Authorizing the Purchase of Landscaping for the Milton Street Park from TR Gear Landscaping in the amount of \$9,832.71 paid from the ARPA Fund 2272.

1. Motion to adopt the resolution: _____; 2nd _____
 - a. Vote: _____ Berding _____ Hartkemeyer _____ McAbee
 - b. President declares motion _____.

- F. Resolution No. 25-69 Resolution Authorizing Payment to Basis Companies as outlined in the Development Agreement for the Bridgewater development paid from the Bridgewater TIF 2910.

1. Motion to adopt the resolution: _____; 2nd _____
 - a. Vote: _____ Berding _____ Hartkemeyer _____ McAbee
 - b. President declares motion _____.

- G. Resolution No. 25-70 Resolution Rescinding Resolution No. 25-53 and Approving the Purchase of Rifle Silencers for the Police Department from Vance's Outdoor for a total cost of \$27,607.50 paid from the JEDD Fund 2901.

1. Motion to adopt the resolution: _____; 2nd _____
 - a. Vote: _____ Berding _____ Hartkemeyer _____ McAbee
 - b. President declares motion _____.

- H. Resolution No. 25-71 Resolution Approving Change Order #1 for the Curb and Gutter Repairs from RA Miller Construction Company in the amount of \$6,855.00.

1. Motion to adopt the resolution: _____; 2nd _____
 - a. Vote: _____ Berding _____ Hartkemeyer _____ McAbee
 - b. President declares motion _____.

- I. Resolution No. 25-72 Resolution Approving a Contract with Cintas to Provide Cleaning Supplies and Uniforms for Fairfield Township.

1. Motion to adopt the resolution: _____; 2nd _____
 - a. Vote: _____ Berding _____ Hartkemeyer _____ McAbee
 - b. President declares motion _____.

COMMITTEE REPORTS

- A. Transportation Improvement District (TID) – Trustee McAbee
- B. Emergency Management Agency (EMA) – Trustee Hartkemeyer
- C. Ohio, Kentucky, Indian Regional Council of Government (OKI) – Trustee Hartkemeyer
- D. The Coalition of Large Ohio Urban Township (CLOUT) – Trustee Hartkemeyer

BOARD COMMENTS

ANNOUNCEMENTS

- Fairfield Township Board of Trustees Meeting – Tuesday, May 13, 2025, 7:00 PM at the administration building.
- Armed Forces Day Remembrance – Friday, May 16, 2025, at the Veterans Memorial, 5:30 PM.
- Memorial Day Observation – Monday, May 26, 2025, the Township offices will be closed.
- Fairfield Township Board of Trustees Meeting – Tuesday, June 17, 2025, 7:00 PM at the administration building.

ADJOURNMENT

Motion to Adjourn: _____; 2nd _____

a. _____ Berding _____ Hartkemeyer _____ McAbee

b. President declares meeting adjourned _____ P.M.

**FAIRFIELD TOWNSHIP
RESOLUTION NO. 25-64**

RESOLUTION APPROVING OPEN PURCHASE ORDER BALANCES.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board hereby approves the Open Purchase Order Balances, attached hereto as Exhibit "A".

SECTION 2: The Board hereby dispenses with the requirement that this Resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this Resolution upon its first reading.

SECTION 3 This Resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 4: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 5: This Resolution shall take effect at the earliest period allowed by law.

Adopted: April 29, 2025

Board of Trustees

Vote of Trustees

Michael Berding: _____

Shannon Hartkemeyer: _____

Joe McAbee: _____

AUTHENTICATION

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this _____ day of _____, 2025.

ATTEST:

Shelly Schultz, Fairfield Township Fiscal Officer

APPROVED AS TO FORM:

Katherine Barbieri, Township Law Director

Updated as of 4/22/2025					Department	Vendor	Notes
PO #	Issue Date	Account Code	Acct Amount	Curr Balance			
400-2025	4/2/2025	1000-110-221-0000	\$12,059.03	\$0.00	GENERAL	ANTHEM BLUE CROSS & BLUE SHIELD	MEDICAL INVOICES
402-2025	4/21/25	1000-110-223-0000	\$764.09	\$0.00	GENERAL	HUMANA HEALTH PLAN OHIO	LIFE, DENTAL, VISION INSURANCE INVOICES
402-2025	4/21/25	1000-110-224-0000	\$145.38	\$0.00	GENERAL	HUMANA HEALTH PLAN OHIO	LIFE, DENTAL, VISION INSURANCE INVOICES
397-2025	4/16/25	1000-110-229-0000	\$954.70	\$763.76	GENERAL	STANDARD INSURANCE	SHORT TERM DISABILITY
380-2025	4/11/25	1000-110-230-0000	\$885.00	\$0.00	GENERAL	SEDGWICK CLAIMS MANAGEMENT SERVICES, INC.	ANNUAL PAYMENT FOR OHIO WORKERS COMPENSATION GROUP RETROACTIVE RATING PROGRAM
392-2025	4/15/25	1000-110-319-0000	\$1,500.00	\$1,500.00	GENERAL	OHIO AUDITOR OF STATE KEITH FABER (JUAN FEES)	JAN QUARTERLY FEES
350-2025	4/4/25	1000-110-360-0000	\$1,000.00	\$1,000.00	GENERAL	U. S. BANK EQUIPMENT FINANCE	COPIER CONTRACT FOR ALL BUILDINGS
349-2025	4/3/25	1000-110-410-0000	\$300.00	\$300.00	GENERAL	BUTLER COUNTY ENGINEER	TRAFFIC SIGNAL MAINTENANCE (CHECK WAS LOST - HAD TO REISSUE)
382-2025	4/11/25	1000-110-420-0000	\$500.00	\$500.00	GENERAL	QUALITY PUBLISHING COMPANY	MISC OFFICE PRINTING FOR ADMIN, FIRE, AND POLICE
351-2025	4/4/25	1000-110-510-0000	\$500.00	\$0.00	GENERAL	WEXONLINE	GAS FOR ALL DEPARTMENTS
401-2025	4/10/25	1000-110-510-0000	\$500.00	\$0.00	GENERAL	BUTLER COUNTY TOWNSHIP ASSOCIATION	ANNUAL DUES
381-2025	3/3/25	1000-110-598-1040	\$12.46	\$0.00	GENERAL	HUNTINGTON BANK	ANNUAL DUES (CORRECTED FROM PREVIOUS PO)
396-2025	4/8/25	1000-120-323-0000	\$95.00	\$95.00	GENERAL	OFFICE FURNITURE SOURCE, LLC	BANK FEE
362-2025	4/8/25	1000-120-323-0000	\$130.00	\$0.00	GENERAL	DON SNIDER ROOFING LLC	REPAIRS TO ROOF
396-2025	4/16/25	1000-120-323-0000	\$500.00	\$500.00	GENERAL	WILSON GARDEN CENTER	SHREDDED TOP SOIL FOR MILTON PARK & VARIOUS YARDS
348-2025	4/9/25	1000-120-359-1080	\$1,500.00	\$1,428.86	GENERAL	RUMPKS CONSOLIDATED COMPANIES	MONTHLY GARBAGE INVOICES
387-2025	4/11/25	1000-120-360-1081	\$7,000.00	\$6,755.55	GENERAL	ADP, INC.	WEEKLY PAYROLL INVOICES
371-2025	4/9/25	1000-120-599-1029	\$10,000.00	\$10,000.00	GENERAL	RUMPKS CONSOLIDATED COMPANIES	DUMPSTERS FOR SPRING CLEAN UP
338-2025	4/2/25	1000-120-599-1051	\$3,019.95	\$0.00	GENERAL	OMNI BUSINESS FORMS INC	POSTCARDS AND POSTAGE FOR SPRING EVENT
386-2025	4/11/25	1000-120-599-1051	\$9.94	\$0.00	GENERAL	DIANNE FRENCH	REIMBURSEMENT FOR WATER BOTTLES FOR EASTER EVENT
357-2025	4/7/25	1000-310-360-0000	\$2,000.00	\$0.00	GENERAL	DUKE ENERGY	DUKE ENERGY
358-2025	4/7/25	1000-310-360-0000	\$2,000.00	\$825.21	GENERAL	DUKE ENERGY	GENERAL STREETLIGHTS
396-2025	4/16/25	1000-510-323-0000	\$1,000.00	\$880.00	GENERAL	WILSON GARDEN CENTER	SHREDDED TOP SOIL FOR MILTON PARK & VARIOUS YARDS
344-2025	4/9/25	1000-760-790-0000	\$6,528.00	\$6,528.00	GENERAL	SOUTHWEST OHIO COMPUTER ASSOCIATION	CAMERAS FOR ADMIN BUILDING
354-2025	4/9/25	2011-330-359-1080	\$500.00	\$0.00	MOTOR VEHICLE LICENSE TAX	RUMPKS CONSOLIDATED COMPANIES	MONTHLY GARBAGE INVOICES
339-2025	4/2/25	2021-330-323-0000	\$160.72	\$0.00	MOTOR VEHICLE LICENSE TAX	KIMBALL MIDWEST	MISC SUPPLIES FOR PUBLIC WORKS
341-2025	4/9/25	2021-330-323-0000	\$6,407.47	\$6,407.47	GASOLINE TAX	CRONIN FORD NORTH	OIL CHANGE AND TIRE ROTATION FOR PUBLIC WORKS VEHICLE
355-2025	4/4/25	2021-330-323-0000	\$1,804.76	\$1,804.76	GASOLINE TAX	CRONIN FORD NORTH	REPAIRS OF 2017 FORD F350
369-2025	4/8/25	2021-330-323-0000	\$1,300.00	\$1,300.00	GASOLINE TAX	FLEETIO	DIESEL OIL CHANGE AND NEW TIRES FOR FORD SUPER DUTY
377-2025	4/11/25	2021-330-323-0000	\$40.00	\$0.00	GASOLINE TAX	BROWN TREE SERVICE	ANNUAL MAINTENANCE SOFTWARE FOR VEHICLES
379-2025	4/11/25	2021-330-323-0000	\$500.00	\$500.00	GASOLINE TAX	BROWN TREE SERVICE	STORM CLEAN UP
394-2025	4/16/25	2021-330-323-0000	\$804.00	\$804.00	GASOLINE TAX	CORE & MAIN LP	DOWN TREE CLEAN UP
395-2025	4/16/25	2021-330-323-0000	\$1,500.00	\$1,500.00	GASOLINE TAX	MARTIN MARIETTA MATERIALS	ROADWAY PIPE REPLACEMENT
350-2025	4/4/25	2021-330-360-0000	\$1,000.00	\$1,000.00	GASOLINE TAX	U. S. BANK EQUIPMENT FINANCE	MATERIALS TO REPLACE PIPE ON PATER AVENUE
382-2025	4/11/25	2021-330-420-0000	\$10,000.00	\$10,000.00	GASOLINE TAX	WEXONLINE	COPIER CONTRACT FOR ALL BUILDINGS
399-2025	4/22/25	2021-330-420-0000	\$1,500.00	\$1,500.00	GASOLINE TAX	NORMAC COMPANY LLC	GAS FOR ALL DEPARTMENTS
400-2025	4/22/25	2031-330-221-0000	\$11,441.63	\$0.00	ROAD AND BRIDGE	ANTHEM BLUE CROSS & BLUE SHIELD	ASPHALT
402-2025	4/21/25	2031-330-222-0000	\$49.06	\$0.00	ROAD AND BRIDGE	HUMANA HEALTH PLAN OHIO	MEDICAL INVOICES
402-2025	4/21/25	2031-330-223-0000	\$731.36	\$0.00	ROAD AND BRIDGE	HUMANA HEALTH PLAN OHIO	LIFE, DENTAL, VISION INSURANCE INVOICES
402-2025	4/21/25	2031-330-224-0000	\$122.24	\$0.00	ROAD AND BRIDGE	HUMANA HEALTH PLAN OHIO	LIFE, DENTAL, VISION INSURANCE INVOICES
397-2025	4/16/25	2031-330-229-0000	\$1,159.50	\$926.80	ROAD AND BRIDGE	STANDARD INSURANCE	LIFE, DENTAL, VISION INSURANCE INVOICES
380-2025	4/11/25	2031-330-230-0000	\$708.00	\$0.00	ROAD AND BRIDGE	SEDGWICK CLAIMS MANAGEMENT SERVICES, INC.	SHORT TERM DISABILITY
400-2025	4/22/25	2081-210-221-0000	\$33,498.99	\$0.00	POLICE	ANTHEM BLUE CROSS & BLUE SHIELD	ANNUAL PAYMENT FOR OHIO WORKERS COMPENSATION GROUP RETROACTIVE RATING PROGRAM
402-2025	4/21/25	2081-210-223-0000	\$2,770.95	\$0.00	POLICE	HUMANA HEALTH PLAN OHIO	MEDICAL INVOICES
397-2025	4/16/25	2081-210-224-0000	\$357.56	\$0.00	POLICE	HUMANA HEALTH PLAN OHIO	LIFE, DENTAL, VISION INSURANCE INVOICES
380-2025	4/11/25	2081-210-230-0000	\$3,186.00	\$0.00	POLICE	STANDARD INSURANCE	LIFE, DENTAL, VISION INSURANCE INVOICES
337-2025	4/2/25	2081-210-251-0000	\$28.45	\$0.00	POLICE	SEDGWICK CLAIMS MANAGEMENT SERVICES, INC.	SHORT TERM DISABILITY
388-2025	4/8/25	2081-210-251-0000	\$95.76	\$0.00	POLICE	BRANDON MCCROSKEY	ANNUAL PAYMENT FOR OHIO WORKERS COMPENSATION GROUP RETROACTIVE RATING PROGRAM
335-2025	4/11/25	2081-210-251-0000	\$1,000.00	\$850.25	POLICE	MATT MILLER	REIMBURSEMENT FOR DRYCLEANING
367-2025	4/2/25	2081-210-323-0000	\$261.03	\$0.00	POLICE	SUPERIOR UNIFORM SALES, INC.	REIMBURSEMENT FOR UNIFORM PURCHASE
407-2025	4/8/25	2081-210-323-0000	\$950.50	\$950.50	POLICE	BUCKEYE POWER SALES CO. INC	UNIFORMS FOR POLICE DEPARTMENT
336-2025	4/2/25	2081-210-323-0000	\$5,000.00	\$5,000.00	POLICE	ALL TRAFFIC SOLUTIONS, INC.	GENERATOR BATTERY REPLACEMENT AT POLICE STATION
348-2025	4/3/25	2081-210-359-1080	\$1,000.00	\$1,000.00	POLICE	FIRESTONE PAYMENT CENTER	REPAIR ELECTRONIC SPEED SIGN DISPLAY
342-2025	4/3/25	2081-210-360-0000	\$1,320.00	\$0.00	POLICE	RUMPKS CONSOLIDATED COMPANIES	MISC REPAIRS FOR POLICE VEHICLES
350-2025	4/4/25	2081-210-360-0000	\$500.00	\$0.00	POLICE	TIMECLOCK PLUS, LLC	REIMBURSEMENT OF MEALS WHILE AT TRAINING
378-2025	4/10/25	2081-210-360-0000	\$5,300.00	\$0.00	POLICE	U. S. BANK EQUIPMENT FINANCE	MONTHLY GARBAGE INVOICES
383-2025	4/11/25	2081-210-360-0000	\$400.00	\$0.00	POLICE	MONTGOMERY COUNTY, OHIO	ANNUAL RENEWAL FOR SCHEDULING SOFTWARE
384-2025	4/11/25	2081-210-360-0000	\$568.00	\$568.00	POLICE	BUTLER COUNTY SHERIFF	COPIER CONTRACT FOR ALL BUILDINGS
386-2025	4/8/25	2081-210-410-0000	\$25.94	\$0.00	POLICE	JEFFERY L. BAKER	JUSTICE WEB ACCESS
382-2025	4/11/25	2081-210-420-0000	\$20,000.00	\$20,000.00	POLICE	BETHESDA HEALTHCARE	QUARTERLY MDT'S FOR FIRE AND POLICE - 2ND QUARTER
						LEXIS NEXIS RISK DATA MANAGEMENT INC	PSYCH FOR CURT HENSLEY
						JOHN VANDERYT	PRE-EMPLOYMENT PHYSICAL FOR CURT HENSLEY
						WEXONLINE	INVESTIGATIVE TOOL FOR POLICE
							REIMBURSEMENT FOR SUPPLIES FOR THE POLICE DEPARTMENT
							GAS FOR ALL DEPARTMENTS

Updated as of 4/22/2025										
PO #	Issue Date	Account Code	Acct Amount	Curr Balance	Department	Vendor	Notes			
400-2025	4/22/25	2111-220-221-0000	\$39,469.47	\$0.00	FIRE	ANTHEM BLUE CROSS & BLUE SHIELD	MEDICAL INVOICES			
402-2025	4/21/25	2111-220-222-0000	\$56.34	\$0.00	FIRE	HUMANA HEALTH PLAN OHIO	LIFE, DENTAL, VISION INSURANCE INVOICES			
402-2025	4/21/25	2111-220-223-0000	\$2,319.43	\$0.00	FIRE	HUMANA HEALTH PLAN OHIO	LIFE, DENTAL, VISION INSURANCE INVOICES			
402-2025	4/21/25	2111-220-224-0000	\$427.54	\$0.00	FIRE	HUMANA HEALTH PLAN OHIO	LIFE, DENTAL, VISION INSURANCE INVOICES			
397-2025	4/16/25	2111-220-229-0000	\$4,319.10	\$3,455.28	FIRE	STANDARD INSURANCE	SHORT TERM DISABILITY			
390-2025	4/11/25	2111-220-230-0000	\$4,071.00	\$0.00	FIRE	SEDGWICK CLAIMS MANAGEMENT SERVICES, INC.	ANNUAL PAYMENT FOR OHIO WORKERS COMPENSATION GROUP RETROACTIVE RATING PROGRAM			
350-2025	4/4/25	2111-220-360-0000	\$1,000.00	\$1,000.00	FIRE	U. S. BANK EQUIPMENT FINANCE	COPIER CONTRACT FOR ALL BUILDINGS			
378-2025	4/11/25	2111-220-360-0000	\$1,000.00	\$0.00	FIRE	BUTLER COUNTY SHERIFF	QUARTERLY MDT'S FOR FIRE AND POLICE - 2ND QUARTER			
381-2025	4/11/25	2111-220-360-0000	\$17,436.08	\$324.48	FIRE	LEXIPOL LLC	ANNUAL RENEWAL FOR LEXIPOL SUBSCRIPTION FOR FIRE			
388-2025	4/11/25	2111-220-360-0000	\$534.36	\$0.00	FIRE	BUTLER COUNTY SHERIFF	QUARTERLY MDT'S FOR FIRE- 2ND QUARTER			
392-2025	4/11/25	2111-220-420-0000	\$7,000.00	\$7,000.00	FIRE	WEXONLINE	GAS FOR ALL DEPARTMENTS			
399-2025	4/8/25	2191-210-323-0000	\$2,000.00	\$2,000.00	SAFETY SERVICE LEVY	FLEETIO	ANNUAL MAINTENANCE SOFTWARE FOR VEHICLES			
352-2025	4/4/25	2191-210-360-0000	\$2,400.00	\$2,400.00	SAFETY SERVICE LEVY	VERITONE, INC.	ANNUAL RENEWAL FOR VIDEO REDACTION SOFTWARE			
363-2025	4/8/25	2191-210-360-0000	\$5,300.00	\$0.00	SAFETY SERVICE LEVY	BUTLER COUNTY SHERIFF	QUARTERLY MDT'S FOR FIRE AND POLICE - 2ND QUARTER			
364-2025	4/8/25	2191-210-360-0000	\$5,300.00	\$0.00	SAFETY SERVICE LEVY	BUTLER COUNTY SHERIFF	QUARTERLY MDT'S FOR FIRE AND POLICE - 2ND QUARTER			
365-2025	4/8/25	2191-210-360-0000	\$5,300.00	\$0.00	SAFETY SERVICE LEVY	BUTLER COUNTY SHERIFF	QUARTERLY MDT'S FOR FIRE AND POLICE - 2ND QUARTER			
391-2025	4/15/25	2191-210-360-0000	\$60,000.00	\$60,000.00	SAFETY SERVICE LEVY	BUTLER COUNTY SHERIFF	2025 SHERIFF DISPATCH FEES			
349-2025	4/3/25	2191-210-410-0000	\$500.00	\$500.00	SAFETY SERVICE LEVY	QUALITY PUBLISHING COMPANY	MISC OFFICE PRINTING FOR ADMIN, FIRE, AND POLICE			
353-2025	4/4/25	2191-220-323-1072	\$500.00	\$500.00	SAFETY SERVICE LEVY	CINCY LIFE SAFETY SYSTEMS, LLC	FIRE MONITORING			
369-2025	4/8/25	2191-220-323-1072	\$700.00	\$700.00	SAFETY SERVICE LEVY	FLEETIO	ANNUAL MAINTENANCE SOFTWARE FOR VEHICLES			
348-2025	4/3/25	2191-220-359-1080	\$1,000.00	\$323.06	SAFETY SERVICE LEVY	RUMPKS CONSOLIDATED COMPANIES	MONTHLY GARBAGE INVOICES			
363-2025	4/8/25	2191-220-360-0000	\$1,000.00	\$0.00	SAFETY SERVICE LEVY	BUTLER COUNTY SHERIFF	QUARTERLY MDT'S FOR FIRE AND POLICE - 2ND QUARTER			
364-2025	4/8/25	2191-220-360-0000	\$1,000.00	\$0.00	SAFETY SERVICE LEVY	BUTLER COUNTY SHERIFF	QUARTERLY MDT'S FOR FIRE AND POLICE - 2ND QUARTER			
365-2025	4/8/25	2191-220-360-0000	\$1,000.00	\$0.00	SAFETY SERVICE LEVY	BUTLER COUNTY SHERIFF	QUARTERLY MDT'S FOR FIRE AND POLICE - 2ND QUARTER			
349-2025	4/3/25	2191-220-410-0000	\$500.00	\$500.00	SAFETY SERVICE LEVY	QUALITY PUBLISHING COMPANY	MISC OFFICE PRINTING FOR ADMIN, FIRE, AND POLICE			
400-2025	4/22/25	2281-230-221-0000	\$617.40	\$0.00	EMS	ANTHEM BLUE CROSS & BLUE SHIELD	MEDICAL INVOICES			
402-2025	4/21/25	2281-230-222-0000	\$6.58	\$0.00	EMS	HUMANA HEALTH PLAN OHIO	LIFE, DENTAL, VISION INSURANCE INVOICES			
397-2025	4/16/25	2281-230-229-0000	\$116.30	\$93.04	EMS	STANDARD INSURANCE	SHORT TERM DISABILITY			
340-2025	4/2/25	2281-230-318-0000	\$1,155.00	\$1,155.00	EMS	HUNTINGTON CREDIT CARD	BLUE CARD INCIDENT COMMAND TRAINING			
356-2025	4/4/25	2281-230-318-0000	\$1,016.63	\$1,016.63	EMS	HUNTINGTON CREDIT CARD	HOTEL STAY FOR FDIC TRAINING FOR FIRE			
360-2025	4/7/25	2281-230-323-0000	\$260.00	\$260.00	EMS	TRI-STATE PUBLIC SAFETY	REPAIRS TO GMC 3500 TRUCK			
369-2025	4/8/25	2281-230-323-0000	\$500.00	\$500.00	EMS	FLEETIO	ANNUAL MAINTENANCE SOFTWARE FOR VEHICLES			
390-2025	4/15/25	2281-230-323-0000	\$812.00	\$812.00	EMS	A&E DOOR & WINDOW CO.	ANNUAL MAINTENANCE FOR BOTH FIRE STATIONS			
398-2025	4/16/25	2281-230-323-0000	\$3,460.00	\$3,460.00	EMS	SPECIALTY TRUCK SALES AND SERVICE	EMERGENCY REPAIRS ON QUINT			
382-2025	4/11/25	2281-230-323-2281	\$500.00	\$500.00	EMS	WEXONLINE	GAS FOR ALL DEPARTMENTS			

**FAIRFIELD TOWNSHIP
RESOLUTION NO. 25-65**

**RESOLUTION DECLARING NUISANCE AND ORDERING ABATEMENT ON THE
PROPERTIES LISTED BELOW AND FURTHER AUTHORIZING THE ZONING
ADMINISTRATOR TO INITIATE COMPLAINT.**

WHEREAS: Uncontrolled vegetation, unsecured property, improper parking of vehicles, and/or refuse, junk, and debris were reported at the properties listed below; and

- | | |
|----------------------------|---|
| • 5918 Green Crest Dr- | Trailer Parking - Junk |
| • 4036 Mill Crest Dr- | No Permit |
| • 3430 Hamilton Middletown | 720 Objectionable, Noxious, Dangerous Uses, Practices or Conditions |

WHEREAS: The Ohio Revised Code Section 505.87 provides that, at least seven days prior to providing for the abatement, control or removal of any vegetation, garbage, refuse or debris, or securing the property, the Board of Trustees shall notify the owner of the land and any holders of liens of record upon the land; and

WHEREAS: The Fairfield Township zoning resolution outlines zoning guidelines to promote public health, safety, comfort, and welfare of the residents of Fairfield Township. Violations of a provision of the resolution have been observed and proper notice has been delivered; and

WHEREAS: The Ohio Revised Code Section 505.87 provides that, if the Board of Trustees determines within twelve consecutive months after a prior nuisance determination that the same owner's maintenance of vegetation, garbage refuse, or other debris on the same land in the township constitutes a nuisance, at least four days prior to providing for the abatement, control or removal of the nuisance, the Board must send notice of the subsequent nuisance determination to the landowner and to any lienholders of record by first class mail; and

WHEREAS: In accordance with Ohio Revised Code Section 505.87, the Township Trustees have the authority to contract to abate the nuisances and have the costs incurred assessed to the property tax bills;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: That this Board specifically finds and hereby determines that the unsecured property, inoperable vehicles, improperly stored vehicles, uncontrolled growth of vegetation and/or the refuse and debris on each of the said properties listed above constitute a nuisance within the meaning of Ohio Revised Code Section 505.87, and the Board directs that notice of this action be given to owners of the said property and lienholders in the manner required by Ohio Revised Code Section 505.87.

SECTION 2: That this Board hereby orders the owners of said property to remove and abate the nuisances within seven days after notice of this order is given to the owners and lienholders of record, and within four days after notice of this order is given to the owners and lienholders of record for properties previously determined to be a nuisance. If said nuisances are not removed and abated by the said owners, or if no agreement for removal and abatement is reached between the Township and the owners and lienholders of record within four or seven days after notice is given, the Zoning Administrator shall cause the nuisances to be removed, and the Township shall notify the County Auditor to assess such cost-plus administrative expense to the property tax bills for the said parcel, as provided in Ohio Revised Code Section 505.87.

SECTION 3: The Board hereby dispense with the requirement that this Resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 4: This Resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 5: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 6: This Resolution shall be declared an emergency and shall take effect at the earliest period allowed by law and to facilitate remediation of the nuisance throughout the growing season.

Adopted: April 29, 2025

Board of Trustees

Vote of Trustees

Michael Berding: _____

Shannon Hartkemeyer: _____

Joe McAbee: _____

AUTHENTICATION

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this _____ day of _____, 2025.

ATTEST:

Shelly Schultz, Fairfield Township Fiscal Officer

APPROVED AS TO FORM:

Katherine Barbieri, Township Law Director



FAIRFIELD TOWNSHIP PLANNING & ZONING DEPARTMENT
6032 MORRIS ROAD
FAIRFIELD TOWNSHIP, OHIO 45011
513-887-4400

Case Date:	3/21/2025	Courtesy Notice Date:	3/21/2025
Fairfield Twp Violation #	25-041	NOV Issue Date:	4/7/2025
Address of Violation:	5918 GREEN CREST DR	Final NOV Issue Date:	
Complainant Name:	Mike Tomblin		
Description:	Parking of Trailer		
Disposition:	Send to Trustees		
Assigned to:	Nick Armstrong		

Property

Parcel #	Address	Owner Name
A0300086000028	5918 GREEN CREST DR	BENJAMIN K GOODPASTER

Violations

Code: 532.4 Recreational Vehicle, trailer, watercraft parking

Status: In Violation

No recreational vehicle, utility trailer, camper or watercraft shall be parked in any front yard, unless such item is a minimum of fifty (50) feet from any Right of Way. Recreational vehicles and trailers in the front, rear or side yards must follow setback requirements for accessory structures in this Resolution.

Date: 3/21/2025 1:06:00 PM

Required Actions: Trailer not 50 from roadway

Code: 533 Junk

Status: In Violation

The accumulation or storage of junk, inoperable vehicles, disabled or inoperative machinery or equipment, vehicles or machinery parts, or any other discarded objects or debris shall be prohibited, outside of an approved junk yard, in order to protect residents from unsightly conditions and/or an environment conducive to the infestation and breeding of vermin, insects, and rodents.

Date: 3/21/2025 1:06:00 PM

Required Actions:



Notes



FAIRFIELD TOWNSHIP PLANNING & ZONING DEPARTMENT
6032 MORRIS ROAD
FAIRFIELD TOWNSHIP, OHIO 45011
513-887-4400

NOTICE OF NUISANCE ABATEMENT VIOLATION

Under Fairfield Township Zoning Resolution and
(ORC 505.87 & 505.871)

Case Number: 25-041

Date: 4/7/2025

Property Owner: BENJAMIN K GOODPASTER
5918 GREEN CREST DR
FAIRFIELD TOWNSHIP, OH 45011

Address in Violation: 5918 GREEN CREST DR
FAIRFIELD TOWNSHIP, OH 45011

Parcel ID: A0300086000028

YOU ARE HEREBY NOTIFIED that you are in Violation of the Fairfield Township Zoning Resolution and/or sections 505.87 & 505.871 of the ORC at the property located at 5918 GREEN CREST DR.

In accordance with the Fairfield Township Zoning Resolution, your property is in violation of the following section(s):

Code: 532.4 Recreational Vehicle, trailer, watercraft parking

Status: In Violation

No recreational vehicle, utility trailer, camper or watercraft shall be parked in any front yard, unless such item is a minimum of fifty (50) feet from any Right of Way. Recreational vehicles and trailers in the front, rear or side yards must follow setback requirements for accessory structures in this Resolution.

Required Actions: Trailer not 50 from roadway

Comments/Notes:

Code: 533 Junk

Status: In Violation

The accumulation or storage of junk, inoperable vehicles, disabled or inoperative machinery or equipment, vehicles or machinery parts, or any other discarded objects or debris shall be prohibited, outside of an approved junk yard, in order to protect residents from unsightly conditions and/or an environment conducive to the infestation and breeding of vermin, insects, and rodents.

Required Actions:

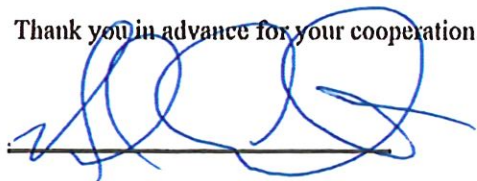
Comments/Notes:



You must remedy the situation within **TEN (10)** days before further action is taken by Fairfield Township.

Please contact at (513) 887-4400 or at with any questions or once you are in compliance with the above notice violation(s).

Thank you in advance for your cooperation.



4/7/2025

Date



FAIRFIELD TOWNSHIP PLANNING & ZONING DEPARTMENT
6032 MORRIS ROAD
FAIRFIELD TOWNSHIP, OHIO 45011
513-887-4400

Courtesy Notice of Violation

Under Fairfield Township Zoning Resolution
(ORC 505.87 & 505.871)

Case Number: 25-041

Date: 3/21/2025

Property Owner: BENJAMIN K GOODPASTER
5918 GREEN CREST DR
FAIRFIELD TOWNSHIP, OH 45011

Parcel ID: A0300086000028

Property in Violation: 5918 GREEN CREST DR
FAIRFIELD TOWNSHIP, OH 45011

This Courtesy Notice is being sent to you in regards to your property at 5918 GREEN CREST DR. In accordance to the Fairfield Township Zoning Resolution, your property violates section(s):

Code: 532.4 Recreational Vehicle, trailer, watercraft parking

Status: In Violation

No recreational vehicle, utility trailer, camper or watercraft shall be parked in any front yard, unless such item is a minimum of fifty (50) feet from any Right of Way. Recreational vehicles and trailers in the front, rear or side yards must follow setback requirements for accessory structures in this Resolution.

Required Actions: Trailer not 50 from roadway

Comments/Notes:

Code: 533 Junk

Status: In Violation

The accumulation or storage of junk, inoperable vehicles, disabled or inoperative machinery or equipment, vehicles or machinery parts, or any other discarded objects or debris shall be prohibited, outside of an approved junk yard, in order to protect residents from unsightly conditions and/or an environment conducive to the infestation and breeding of vermin, insects, and rodents.

Required Actions: *Trailer in Driveway Not 50' from Right away*

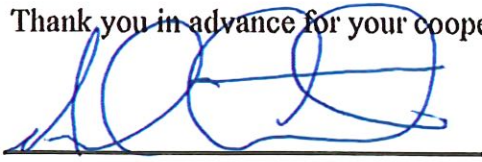
Comments/Notes:



You must remedy the situation within **TEN (10) days** before further action is taken by Fairfield Township.

Please contact at (513) 887-4400 or at with any questions or once you are in compliance with the above notice violation(s).

Thank you in advance for your cooperation.

A handwritten signature in blue ink, consisting of several loops and a horizontal line, positioned above a solid black horizontal line.

3/21/2025

Date



FAIRFIELD TOWNSHIP PLANNING & ZONING DEPARTMENT
6032 MORRIS ROAD
FAIRFIELD TOWNSHIP, OHIO 45011
513-887-4400

Case Date:	3/21/2025	Courtesy Notice Date:	3/21/2025
Fairfield Twp Violation #	25-042	NOV Issue Date:	4/7/2025
Address of Violation:	4036 MILL CREST DR	Final NOV Issue Date:	
Complainant Name:	Mike Tomblin		
Description:	Unpermitted structure on back of property		
Disposition:	Send to Trustees		
Assigned to:	Nick Armstrong		

Property

Parcel #	Address	Owner Name
A0300086000030	4036 MILL CREST DR	TRAMMELL,ANASTASIA STORM

Violations

Code: 533 Junk

Status: In Violation

The accumulation or storage of junk, inoperable vehicles, disabled or inoperative machinery or equipment, vehicles or machinery parts, or any other discarded objects or debris shall be prohibited, outside of an approved junk yard, in order to protect residents from unsightly conditions and/or an environment conducive to the infestation and breeding of vermin, insects, and rodents.

Date: 3/21/2025 1:02:00 PM

Required Actions: Dog house built with no permit.

Old tire and debris on property

Code: 210. Zoning Permit Required

Status: In Violation

No building or other structure shall be erected, moved, added to, nor structurally altered; nor shall any building, structure, or land be established or changed in use without a permit therefore, issued by the Planning AND Zoning Administrator. Zoning permits shall be issued only in conformity with the provisions of this Resolution unless the Planning AND Zoning Administrator receives a written order from the Board of Zoning Appeals deciding an appeal, conditional use, or variance, or from the Board of Township Trustees approving a Planned Unit Development District or a Focus Area Overlay District application, as provided by this Resolution.

Date: 3/21/2025 1:02:00 PM

Required Actions:

Notes



FAIRFIELD TOWNSHIP PLANNING & ZONING DEPARTMENT
6032 MORRIS ROAD
FAIRFIELD TOWNSHIP, OHIO 45011
513-887-4400

NOTICE OF NUISANCE ABATEMENT VIOLATION

Under Fairfield Township Zoning Resolution and
(ORC 505.87 & 505.871)

Case Number: 25-042

Date: 4/7/2025

Property Owner: TRAMMELL, ANASTASIA STORM
4036 MILL CREST DR
FAIRFIELD TOWNSHIP, OH 45011

Address in Violation: 4036 MILL CREST DR
FAIRFIELD TOWNSHIP, OH 45011

Parcel ID: A0300086000030

YOU ARE HEREBY NOTIFIED that you are in Violation of the Fairfield Township Zoning Resolution and/or sections 505.87 & 505.871 of the ORC at the property located at 4036 MILL CREST DR.

In accordance with the Fairfield Township Zoning Resolution, your property is in violation of the following section(s):

Code: 533 Junk

Status: In Violation

The accumulation or storage of junk, inoperable vehicles, disabled or inoperative machinery or equipment, vehicles or machinery parts, or any other discarded objects or debris shall be prohibited, outside of an approved junk yard, in order to protect residents from unsightly conditions and/or an environment conducive to the infestation and breeding of vermin, insects, and rodents.

Required Actions: Dog house built with no permit.

Old tire and debris on property

Comments/Notes:

Code: 210. Zoning Permit Required

Status: In Violation

No building or other structure shall be erected, moved, added to, nor structurally altered; nor shall any building, structure, or land be established or changed in use without a permit therefore, issued by the Planning AND Zoning Administrator. Zoning permits shall be issued only in conformity with the provisions of this Resolution unless the Planning AND Zoning Administrator receives a written order from the Board of Zoning Appeals deciding an appeal, conditional use, or variance, or from the Board of Township Trustees approving a Planned Unit Development District or a Focus Area Overlay District application, as provided by this Resolution.

Required Actions:

Comments/Notes:

You must remedy the situation within **TEN (10) days** before further action is taken by Fairfield Township.

Please contact at (513) 887-4400 or at with any questions or once you are in compliance with the above notice violation(s).

Thank you in advance for your cooperation.

4/7/2025

Date



**FAIRFIELD
TOWNSHIP**

Great History. Bright Future.

Fairfield Township Zoning Department
**COURTESY NOTICE
OF VIOLATION**

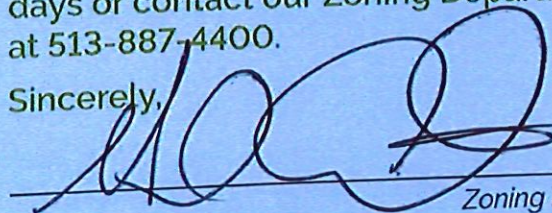
Under Fairfield Township Zoning Resolution

Address: Yose M. Lera S

- ☐ Junk/Debris (Section 533)
- ☐ Inoperable/Unregistered Vehicle
(Section 533)
- ☐ Recreational Vehicle-Commercial
Vehicle and/or Trailer (Section 532)
- ☐ High Grass/Vegetation (Section 534)
- ☒ Other/Notes: Building
Permit Required
For fence & Structure

We would appreciate your cooperation in
this matter. Please address this within 10
days or contact our Zoning Department
at 513-887-4400.

Sincerely,


Zoning Inspector

Date: 3-21-25

785-2293
513-887-4400
NICK ARMSTRONG
Zoning Inspector





FAIRFIELD TOWNSHIP PLANNING & ZONING DEPARTMENT
6032 MORRIS ROAD
FAIRFIELD TOWNSHIP, OHIO 45011
513-887-4400

Case Date:	3/13/2025	Courtesy Notice Date:	3/13/2025
Fairfield Twp Violation #	25-033	NOV Issue Date:	3/26/2025
Address of Violation:	3430 HAMILTON MIDDLETOWN RD	Final NOV Issue Date:	
Complainant Name:	Annonomous		
Description:	Debris and trees growing onto and affecting neighboring business driveway		
Disposition:	Send to Trustees		
Assigned to:	Nick Armstrong		

Property

Parcel #	Address	Owner Name
A0300051000015	3430 HAMILTON MIDDLETOWN RD	MANJU R KEJRIWAL

Violations

Code: 533 Junk

Status: In Violation

The accumulation or storage of junk, inoperable vehicles, disabled or inoperative machinery or equipment, vehicles or machinery parts, or any other discarded objects or debris shall be prohibited, outside of an approved junk yard, in order to protect residents from unsightly conditions and/or an environment conducive to the infestation and breeding of vermin, insects, and rodents.

Date: 3/13/2025 2:59:00 PM

Required Actions: Trash Accumulating on the property which is not being maintained.

Code: 720. Objectionable, Noxious, or Dangerous Uses, Practices or Conditions.

Status: In Violation

No land or building in any district shall be occupied or used, including home occupations, in any manner which creates or contributes to the existence of conditions which are dangerous, injurious, harmful, noxious, or objectionable, or which may otherwise adversely affect surrounding areas or adjoining premises, except that any use permitted by this Resolution may be undertaken or maintained if acceptable measures and safeguards to reduce any dangerous or objectionable conditions to acceptable limits, as established in this Section, are properly exercised. Specifically, the occupation or use of any land or building in any district shall be in violation of this Resolution if one or more of the following conditions are found to exist at any time: 1. The use or storage of flammable or explosive materials is not adequately protected by fire-fighting and fire protection equipment or by such safety devices as are normally required for such activities. 2. Activities involving the use and storage of flammable and explosive materials are not removed from adjacent facilities or activities to a distance compatible with the potential danger involved; 3. Radioactivity or air pollution is present in violation of the regulations of the Ohio Environmental Protection Agency; 4. Hazardous wastes are present in violation of the regulations of the Ohio Environmental Protection Agency; 5. Objectionable noise due to volume, frequency or beat is present; 6. Vibration discernible without instruments is present on an adjoining lot or property; 7. Direct or reflected glare is present which is visible from any street or from any property not within a manufacturing district; 8. Erosion caused by wind or water is carrying objectionable substances onto any adjacent lot or property; 11 9. Water pollution or contamination, if present, is in violation of regulations of the Ohio Environmental Protection Agency or the local storm water management and sediment control regulations.

Date: 3/13/2025 2:59:00 PM

Required Actions: Trees, vegetation and loose wires affecting surrounding business. Property continues to be a nuisance, animals, trash and over grown trees growing into neighboring properties driveway.



Notes

Date: 3/13/2025

By: Nick Armstrong

Note:



FAIRFIELD TOWNSHIP PLANNING & ZONING DEPARTMENT
6032 MORRIS ROAD
FAIRFIELD TOWNSHIP, OHIO 45011
513-887-4400

NOTICE OF NUISANCE ABATEMENT VIOLATION

Under Fairfield Township Zoning Resolution and
(ORC 505.87 & 505.871)

Case Number: 25-033

Date: 3/26/2025

Property Owner: MANJU R KEJRIWAL
3227 BRINTON TRL
CINCINNATI, OH 45241

Address in Violation: 3430 HAMILTON MIDDLETOWN RD
FAIRFIELD TOWNSHIP, OH 45011

Parcel ID: A0300051000015

YOU ARE HEREBY NOTIFIED that you are in Violation of the Fairfield Township Zoning Resolution and/or sections 505.87 & 505.871 of the ORC at the property located at 3430 HAMILTON MIDDLETOWN RD.

In accordance with the Fairfield Township Zoning Resolution, your property is in violation of the following section(s):

Code: 533 Junk

Status: In Violation

The accumulation or storage of junk, inoperable vehicles, disabled or inoperative machinery or equipment, vehicles or machinery parts, or any other discarded objects or debris shall be prohibited, outside of an approved junk yard, in order to protect residents from unsightly conditions and/or an environment conducive to the infestation and breeding of vermin, insects, and rodents.

Required Actions: Trash Accumulating on the property which is not being maintained.

Comments/Notes:

Code: 720. Objectionable, Noxious, or Dangerous Uses, Practices or Conditions.

Status: In Violation

No land or building in any district shall be occupied or used, including home occupations, in any manner which creates or contributes to the existence of conditions which are dangerous, injurious, harmful, noxious, or objectionable, or which may otherwise adversely affect surrounding areas or adjoining premises, except that any use permitted by this Resolution may be undertaken or maintained if acceptable measures and safeguards to reduce any dangerous or objectionable conditions to acceptable limits, as established in this Section, are properly exercised. Specifically, the occupation or use of any land or building in any district shall be in violation of this Resolution if one or more of the following conditions are found to exist at any time: 1. The use or storage of flammable or explosive materials is not adequately protected by fire-fighting and fire protection equipment or by such safety devices as are normally required for such activities. 2. Activities involving the use and storage of flammable and explosive materials are not removed from adjacent facilities or activities to a distance compatible with the potential danger involved; 3. Radioactivity or air pollution is present in violation of the regulations of the Ohio Environmental Protection Agency; 4. Hazardous wastes are present in violation of the regulations of the Ohio Environmental Protection Agency; 5. Objectionable noise due to volume, frequency or beat is present; 6. Vibration discernible without instruments is present on an adjoining lot or property; 7. Direct or reflected glare is present which is visible from any street or from any property not within a manufacturing district; 8. Erosion caused by wind or water is carrying objectionable substances onto any adjacent lot or property; 11 9. Water pollution or contamination, if present, is in violation of regulations of the Ohio Environmental Protection Agency or the local storm water management and sediment control regulations.

Required Actions: Trees, vegetation and loose wires affecting surrounding business. Property continues to be a nuisance, animals, trash and over grown trees growing into neighboring properties driveway.

Comments/Notes:



You must remedy the situation within **TEN (10) days** before further action is taken by Fairfield Township.

Please contact at (513) 887-4400 or at with any questions or once you are in compliance with the above notice violation(s).

Thank you in advance for your cooperation.

3/26/2025

Date



FAIRFIELD TOWNSHIP PLANNING & ZONING DEPARTMENT
6032 MORRIS ROAD
FAIRFIELD TOWNSHIP, OHIO 45011
513-887-4400

Courtesy Notice of Violation

Under Fairfield Township Zoning Resolution
(ORC 505.87 & 505.871)

Case Number: 25-033

Date: 3/13/2025

Property Owner: MANJU R KEJRIWAL
3227 BRINTON TRL
CINCINNATI, OH 45241

Parcel ID: A0300051000015

Property in Violation: 3430 HAMILTON MIDDLETOWN RD
FAIRFIELD TOWNSHIP, OH 45011

This Courtesy Notice is being sent to you in regards to your property at 3430 HAMILTON MIDDLETOWN RD.
In accordance to the Fairfield Township Zoning Resolution, your property violates section(s):

Code: 533 Junk

Status: In Violation

The accumulation or storage of junk, inoperable vehicles, disabled or inoperative machinery or equipment, vehicles or machinery parts, or any other discarded objects or debris shall be prohibited, outside of an approved junk yard, in order to protect residents from unsightly conditions and/or an environment conducive to the infestation and breeding of vermin, insects, and rodents.

Required Actions: Trash Accumulating on the property which is not being maintained.

Comments/Notes:

Code: 720. Objectionable, Noxious, or Dangerous Uses, Practices or Conditions.

Status: In Violation

No land or building in any district shall be occupied or used, including home occupations, in any manner which creates or contributes to the existence of conditions which are dangerous, injurious, harmful, noxious, or objectionable, or which may otherwise adversely affect surrounding areas or adjoining premises, except that any use permitted by this Resolution may be undertaken or maintained if acceptable measures and safeguards to reduce any dangerous or objectionable conditions to acceptable limits, as established in this Section, are properly exercised. Specifically, the occupation or use of any land or building in any district shall be in violation of this Resolution if one or more of the following conditions are found to exist at any time: 1. The use or storage of flammable or explosive materials is not adequately protected by fire-fighting and fire protection equipment or by such safety devices as are normally required for such activities. 2. Activities involving the use and storage of flammable and explosive materials are not removed from adjacent facilities or activities to a distance compatible with the potential danger involved; 3. Radioactivity or air pollution is present in violation of the regulations of the Ohio Environmental Protection Agency; 4. Hazardous wastes are present in violation of the regulations of the Ohio Environmental Protection Agency; 5. Objectionable noise due to volume, frequency or beat is present; 6. Vibration discernible without instruments is present on an adjoining lot or property; 7. Direct or reflected glare is present which is visible from any street or from any property not within a manufacturing district; 8. Erosion caused by wind or water is carrying objectionable substances onto any adjacent lot or property; 11 9. Water pollution or contamination, if present, is in violation of regulations of the Ohio Environmental Protection Agency or the local storm water management and sediment control regulations.

Required Actions: Trees, vegetation and loose wires affecting surrounding business. Property continues to be a nuisance, animals, trash and over grown trees growing into neighboring properties driveway.

Comments/Notes:



You must remedy the situation within **TEN (10) days** before further action is taken by Fairfield Township.

Please contact at (513) 887-4400 or at with any questions or once you are in compliance with the above notice violation(s).

Thank you in advance for your cooperation.

3/13/2025

Date

**FAIRFIELD TOWNSHIP
RESOLUTION NO. 25-55**

**RESOLUTION AMENDING ARTICLE IV WAGES AND BENEFITS OF THE PERSONNEL
POLICY MANUAL FOR FAIRFIELD TOWNSHIP**

WHEREAS: Fairfield Township currently has a Personnel Policy Manual which was last revised on September 16, 2020; and

WHEREAS: The Fairfield Township Board of Trustees believes it is necessary to revise the current Article IV of the Personnel Policy Manual to amend language regarding meal and travel reimbursements and incorporate language for tuition assistance; and

WHEREAS: The Board desires to amend Article IV, Sections 4.03 Expense Reimbursements and add Section 4.08 Tuition Reimbursement Policy as set forth in the attached revised Personnel Policy Manual designated as Exhibit A and incorporated herein by reference.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board of Trustees hereby authorizes amendment to Article IV of the Personnel Policy Manual. The attached revised Personnel Policy Manual is hereby approved and supersedes and replaces all prior Personnel Policy Manuals.

SECTION 2: The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 3 This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 4: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 5: This resolution shall take effect at the earliest period allowed by law.

Adopted: April 29, 2025

Board of Trustees

Vote of Trustees

Michael Berding: _____

Shannon Hartkemeyer: _____

Joe McAbee: _____

AUTHENTICATION

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this _____ day of _____, 2025.

ATTEST:

APPROVED AS TO FORM:

Shelly Schultz, Fairfield Township Fiscal Officer

Katherine Barbieri, Township Law Director

Article IV. WAGES AND BENEFITS

Section 4.01 Employee Compensation

- A. The Fairfield Township Board of Trustees adopts a pay plan for compensation of Township employees. The purpose of the pay plan is to maintain a just and fair relationship among the wages paid for the various types of work performed in the Township, and to provide for a fair and equitable relationship to the rates for similar jobs in the Fairfield Township community.
- B. All non-exempt employees are responsible for submitting accurate payroll information and the Department Supervisor must review and approve department payroll periods.
- C. All exempt employees shall be required to certify that they have worked the minimum required hours (40 weekly) or used the available accrued leave banks in lieu of work. The Administrator or Assistant Administrator is responsible for approving all Department Head Certifications, the Administrator is responsible for approving the Assistant Administrator's certification and the Fiscal Officer will approve, or appoint an employee of the Fiscal Office, to approve the Administrator's certification.
- D. Applicable federal, state, and local income taxes, as well as retirement deductions are withheld from each paycheck. The Township reserves the right to obey all laws that pertain to paychecks, including garnishments.
- E. Employees shall immediately notify the Township Administrator or their Department Supervisor when a court ordered garnishment has been awarded that will affect the payroll. Failure to notify the Township Administrator or Department Supervisor may result in disciplinary action.

Section 4.02 Overtime

- A. Overtime is generally discouraged and is only for emergencies. The appropriate Department Supervisor or designee must approve all overtime. Scheduled overtime, which is subsequently cancelled, shall not entitle the employee to any overtime compensation.
- B. In the event an employee is required to work overtime and the employee is not a member of a Collective Bargaining Group or is guaranteed some special consideration that adjusts a typical work week or regular hours worked in a specific pay period, that employee shall be entitled to overtime compensation at one and one-half (1-1/2) times their regular hourly rate of pay for all hours

worked in excess of forty (40) hours in one workweek in ¼ hour increments.

- C. Fire fighter overtime shall remain compliant with Fair Labor Standards Act (FLSA).
- D. For purposes of this policy, paid leave time (paid sick leave, personal, funeral, holidays, vacation) shall be considered time worked. Time spent overnight on official Township business shall not be considered time worked for purposes of calculating overtime.
- E. Unless specified otherwise in an employment contract or labor agreement, employees do not earn compensatory time. However, when economic necessity so dictates, the Township may offer compensatory time in lieu of cash payment for overtime worked. Compensatory time must be used, at times agreeable to the employee and the employee's supervisor, within one hundred eighty (180) days of earning, or it will be paid.
- F. Full-time employees who are eligible to work overtime are required to report the overtime worked on their time sheets.
- G. Employees who are not governed by a Collective Bargaining Agreement or by some other stipulation that modifies a typical work week or regular hours worked in a specific pay period, may elect to accumulate Compensatory time for overtime hours worked at the rate of 1 ½ hours for each hour worked up at a maximum of 40 hours. The Employee may elect to use this time in a manner consistent with the Vacation Leave Procedure, subject to Supervisor's approval.

Section 4.03 Expense Reimbursement

- A. Employees of the Township will receive reimbursement for expenses incurred while traveling on official Township business. Employees are eligible for expense reimbursement only when the Board of Trustees, through the Township Administrator or Department Supervisor, has authorized travel. Expenses shall be reimbursed in the following manner.

1. Mileage, Parking, and Tolls

- a. Employees shall be reimbursed for actual miles when a Township vehicle is unavailable, while on Official Township business, at the IRS approved rate in effect at the time of the travel.
- b. Charges incurred for parking at the destination, and any highway tolls are reimbursable at the actual amount. Receipts for parking

costs and highway tolls are required.

2. Meals

- a. ~~Expenses incurred for meals while on official Township business will be reimbursed within the range established by the Board. Meals will be reimbursed upon submission and approval of itemized receipts at actual cost, not to exceed \$50 per day.~~
- b. *All meals shall be reimbursed up to the per diem rates set by the IRS each year for that area being traveled to.*

3. Overnight Trips

- a. Expenses covering the actual cost of a motel room will be reimbursed in full when an employee travels out of the Township on official Township business, and such travel requires an overnight stay. Motel expenses will be reimbursed *in full with a receipt* only with prior written authorization from the Board of Trustees, through the Township Administrator or Department Supervisor.
- b. *All other overnight travel without a receipt for deployment or other training shall be reimbursed up to the per diem rates set by the IRS each year for that area being traveled to.*

- 4. No alcohol or personal items are to be purchased or reimbursed through township funds.

5. Employee Owned or Controlled Benefit (Reward) Cards

- a. Employees shall not be permitted to use Benefit or Reward Cards to personally accumulate cash or anything else of value for or with the purchase of items or services used in conjunction with the Township Operation unless pre-approved by the Township Administrator. Employees shall be permitted to use the Benefit or Reward Cards to upgrade Township travel accommodation or other services that do not result in any additional expense to the Township

Section 4.04 Retirement Plan

- A. Most Township employees and full-time police officers are required by law to participate in the Ohio Public Employees Retirement System (PERS). Eligible employees are required to contribute a percentage of their gross pay, deducted each pay period, as determined by the PERS.

- B. Full-time firefighters are required by law to participate in the Police and Firemen's Pension Fund (PFPF) or the Ohio Public Employees Retirement System (PERS). Eligible employees are required to contribute a percentage of their gross pay, deducted each pay period, as determined by the PFPF or PERS.
- C. These plans, (PERS & PFPF) are independent of the Federal Social Security System. Information on these retirement plans may be obtained by contacting the Township Administrator. If an employee has any further questions regarding the benefits available under these plans, the employee may contact the following:

Public Employees Retirement System
277 East Town Street
Columbus, Ohio 43215
(614) 466-2085

Police and Firemen's Disability and Pension Fund
230 East Town Street
Columbus, Ohio 43215
(614) 228-2975

Section 4.05 Occupational Injury Leave

- A. In lieu of Workers' Compensation, an employee who suffers from a service-connected injury or illness incurred during and arising out of employment with the Employer shall be eligible for paid injury leave. Injury leave shall be available for up to seven hundred twenty (720) hours.
- B. To be eligible for this leave, the employee shall apply to BWC for medical benefits (but not lost income benefits) and the claim must be allowed, or otherwise compensable, by BWC. The employee may apply for lost income benefits toward the end of the injury leave if it is known that the absence will continue beyond the paid leave, or the leave may be extended at the discretion of the Administrator. The employee may utilize sick time or other approved leave of absence to supplement Workers' Compensation benefits. During the seven hundred twenty (720) hour absence, the employee shall not be charged sick time.
- C. The Employer has the right to review the employee's physical and mental status every thirty (30) days of absence in order to determine the employee's ability to return to work. In the event of a difference of opinion as to the employee's mental or physical status between the employee's physician and the Employer's physician, the issue shall be submitted to a third physician mutually selected by the employee and the Employer from a list submitted by the Academy of Medicine of Greater Cincinnati. The decision regarding the ability of the employee to perform his regular duties shall be final and binding on both parties. The employee and the Employer shall equally pay the services of the third physician.

- D. The seven hundred twenty (720) hour injury leave is available for each distinct, separate injury or illness. Reoccurrence of the same injury/illness and/or follow-up medical treatment related to the original injury/illness shall be charged to the original seven hundred twenty (720) hours.
- E. Employees on approved injury leave paid by the Employer remain in active pay status and earn sick leave during the leave. Employees on Workers' Compensation lost income benefits are not in active pay status and do not earn sick leave or other benefits.

Section 4.06 Insurance

- A. The Township may make available health and hospitalization insurance with supplemental benefits to its full-time employees.
- B. The determination of carriers and/or method of providing insurance is the responsibility of the Board of Trustees. Employees will be notified of any change in carriers or methods of providing insurance.

Section 4.07 Health Insurance Coverage Following Separation

- A. The Township Administrator or designee shall inform the employee of their right under COBRA to continue coverage under the health insurance group after cessation from payroll through the assumption of premium costs. The employee's spouse, and/or dependents may also be eligible. The following is general information on how COBRA works. (Specific information may be obtained from the Township Administrator or designee).
- B. The continuation period is thirty-six (36) months for:
 - 1. Children of current employees who lose eligibility because of age;
 - 2. Surviving spouses and children of deceased employees; and
 - 3. Separated, divorced, or Medicare ineligible spouses and children of current employees.
- C. The eighteen (18) month continuation option applies to employees and their dependents when coverage would otherwise end due to:
 - 1. Reduction in work hours;

2. Voluntary termination;
 3. Layoff for economic reasons; and
 4. Discharge for misconduct (other than gross misconduct).
- D. Persons eligible for such continuation of group coverage have sixty (60) days from the date that coverage would otherwise end, or the date they are notified of the continuation option, whichever is later, to elect such coverage. Individuals who choose to continue group coverage, will be required to pay the monthly premium.
- E. Coverage may be extended from eighteen (18) to twenty-nine (29) months for those persons deemed to be disabled under the Social Security Act at the time of separation. The beneficiary must notify the Township Administrator of the qualification during the first eighteen (18) months.
- F. Such continued coverage will end if:
1. The group terminates all health plans offered to employees;
 2. An individual covered under this provision becomes eligible for another health plan due to reemployment, marriage, or attainment of Medicare eligibility;
 3. Premium is not paid.
- G. The notice does not change any other terms of the group coverage.
- H. The employee, spouse, and/or dependents will be responsible for the total premium payment; and the Township reserves the right to add a two percent (2%) charge for administrative costs.
- I. Questions and/or requests for more information should be referred to the Township Administrator or designee.

Section 4.08 Tuition Reimbursement Policy

- A. In order to encourage more professional development, the Township offers a tuition assistance program to eligible non-union employees who complete college or other educational courses with a passing grade or certificate of completion if no grade is provided for the course.*
- B. To participate in the program, the employee must be a full-time or part-time regular employee who has completed one year of employment or who is approved or directed*

by the Board to participate in this program.

- C. College or other educational tuition assistance must be submitted and approved prior to registration for the course. The employee, after presenting documentation to the Township Administrator demonstrating satisfactory completion of the course, will be reimbursed for fees or tuition costs as specified in this policy.*
- D. The Township shall not pay/reimburse for the costs of college textbooks or supplies. Educational tuition assistance may not exceed \$5,000.00 per calendar year per employee. The Township shall only pay/reimburse for the cost of one course per semester/quarter. A part-time, regular employee will be reimbursed proportional to his/her percentage of regular hours scheduled during a normal work week of 40 hours. For example, a part-time, regular employee scheduled to work a 30-hour work week will be reimbursed 75% of their cost of tuition.*
- E. For job-related education and/or training assisted by the Township Administrator or the Board of Trustees, the Township will pay the following expenses:*
 - 1. Registration/course and fees*
 - 2. Travel and meal expenses as set forth in Section 4.03 of this manual*
 - 3. Manuals and supplies included in the registration fees*
- F. If an employee receives any tuition assistance from the township, then the employee must commit to working for the Township for a three-year period after reimbursement is received. If the employee leaves prior to the end of the three-year period, then the reimbursement must be paid back to the township in prorated amounts. For example, if the employee leaves employment within the first year, the employee would owe the township in the amount of 75%; within 2 years 50%; within 3 years 25%.*

FAIRFIELD TOWNSHIP
RESOLUTION NO. 25-58

**RESOLUTION DISPERSING \$542,252.01 FROM THE TAX INCREMENT FINANCING FUNDS
NUMBERS 2904, 2906, 2908 AND 2910 FOR DISTRIBUTION OF TIF MONIES COLLECTED
TO THE FAIRFIELD CITY SCHOOL DISTRICT.**

WHEREAS: Under the TIF Agreements Fairfield Township signed an agreement with the Fairfield City School District to distribute a percentage amount of the TIF collection to them for each tax settlement; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board hereby appropriates \$365,719.04 to 2001 TIF Zone By-Pass 4/Princeton Road Tax Increment Financing Fund No. 2906 at 25%, \$38,331.62 to Gilmore Rd/Story Point Tax Increment Financing Fund No. 2904 at a rate of 25% and \$123,333.72 to Seward Rd Tax Increment Financing Fund No. 2908 at a rate of 62.3% and \$14,867.63 for TIF Bridgewater Tax Increment Financing Fund No. 2910 at a rate of 62.3% for distribution of the collection of payment amounts in lieu of taxes to the Fairfield City School District.

SECTION 2: The Trustees of Fairfield Township do hereby dispense with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and do authorize the adoption of this resolution upon its first reading.

SECTION 3 This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 4: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 5: This resolution shall take effect at the earliest period allowed by law.

Adopted: April 29, 2025.

Board of Trustees

Vote of Trustees

Michael Berding: _____

Shannon Hartkemeyer: _____

Joe McAbee: _____

AUTHENTICATION:

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this _____ day of _____, 2025.

ATTEST:

APPROVED AS TO FORM:

Shelly Schultz, Fairfield Township Fiscal Officer

Katherine Barbieri, Township Law Director

Fairfield City Schools - TIF Payment for 2024 (paid in 2025)

Amount Sent to Neyer	Fund 2906	Fund 2908	Fund 2904	Fund 2910
	TIF - Princeton Rd 25%	TIF - Seward Rd Make whole (62.3% for 2024)	TIF - StoryPoint 25%	TIF - Bridgewater Make whole (62.3% for 2024)
	1,462,876.17	732,885.29	153,326.48	23,864.58
	1,462,876.17	534,917.85	153,326.48	23,864.58
	365,719.04	197,967.44	38,331.62	14,867.63
		123,333.72		

TOTAL \$ 542,252.01

FAIRFIELD TOWNSHIP
RESOLUTION NO. 25-66

**RESOLUTION AUTHORIZING DEBT SERVICE PAYMENTS TO HUNTINGTON BANK AND
US BANK FOR REPAYMENT OF GENERAL OBLIGATION BONDS FOR PROJECTS IN THE
AMOUNT OF \$823,353.86 FOR 2025 PAID FROM THE PRINCETON ROAD TIF 2906.**

WHEREAS: The Township issued debt for many projects including road improvements on the east side of Princeton Road, the construction of a new public works and fire station and the remodel of the existing police department building; and

WHEREAS: The Township is required to pay half of the interest in June for both bonds and the other half of the interest plus principal in December; and

WHEREAS: These Debt Service Payments of principal and interest will be taken out of the Princeton TIF Fund No. 2906;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board hereby authorizes the Debt Service Payments due on June 1, 2025 to US Bank in the amount of \$15,075.00 and to Huntington Bank in the amount of \$528,203.85, attached hereto as Attachment "A".

SECTION 2: The Board hereby authorizes the Debt Service Payments due on December 1, 2025, to US Bank in the amount of \$280,075.00, attached hereto as Attachment "A".

SECTION 3: The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 4: This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 5: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 6: This resolution shall take effect at the earliest period allowed by law.

Adopted: April 29, 2025

Board of Trustees

Vote of Trustees

Michael Berding: _____

Shannon Hartkemeyer: _____

Joe McAbee: _____

AUTHENTICATION

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this _____ day of _____, 2025.

ATTEST:

APPROVED AS TO FORM:

Shelly Schultz, Fairfield Township Fiscal Officer

Katherine Barbiere, Township Law Director

5M Loan for Service Building, Police remodel, etc.

Huntington Bank

	Principle Payments	Balance
Balance at 6/2020		5,000,000.00
Balance at 12/2020	478,000.00	4,522,000.00
Balance at 6/2021	483,000.00	4,039,000.00
Balance at 12/2021	488,000.00	3,551,000.00
Balance at 6/2022	492,000.00	3,059,000.00
Balance at 12/2022	497,000.00	2,562,000.00
Balance at 6/2023	502,000.00	2,060,000.00
Balance at 12/2023	507,000.00	1,553,000.00
Balance at 6/2024	512,000.00	1,041,000.00
Balance at 12/2024	518,000.00	523,000.00
Balance at 6/2025	523,000.00	-

Year 2020 Interest	46,709.72
Year 2021 Interest	85,181.95
Year 2022 Interest	65,769.50
Year 2023 Interest	45,988.90
Year 2024 Interest	25,810.30
Year 2025 Interest	5,203.85
	<hr/>
	274,664.22

*Principle and Interest payments due each year in June and December

Bond #2 - East side of Princeton Road *VS Bond*

	Principle Payments	Balance
Balance at 12/2019		2,005,000.00
Balance at 12/2020	220,000.00	1,785,000.00
Balance at 12/2021	225,000.00	1,560,000.00
Balance at 12/2022	235,000.00	1,325,000.00
Balance at 12/2023	245,000.00	1,080,000.00
Balance at 12/2024	255,000.00	825,000.00
Balance at 12/2025	265,000.00	560,000.00
Balance at 12/2026	275,000.00	285,000.00
Balance at 12/2027	285,000.00	-

Year 2020 Interest	77,350.00
Year 2021 Interest	68,550.00
Year 2022 Interest	59,550.00
Year 2023 Interest	50,150.00
Year 2024 Interest	40,350.00
Year 2025 Interest	30,150.00
Year 2026 Interest	19,550.00
Year 2027 Interest	8,550.00
	<hr/>
	354,200.00

*Principle due each year in November, Interest payments due twice a year May & November

Bond Payment Summary

The Bank of New York Mellon (Bond #1)

May-25	-	2906-830-830-0000
Nov-25	-	2906-830-830-0000
	-	Interest
Nov-25	-	2906-810-810-0000
	-	Principle

US Bank (Bond #2)

May-25	15,075.00	2906-830-830-0000
Nov-25	15,075.00	2906-830-830-0000
	30,150.00	Interest
Nov-25	265,000.00	2906-810-810-0000
	265,000.00	Principle

US Bank (Bond #3)

May-25	-	2906-830-830-0000
Nov-25	-	2906-830-830-0000
	-	Interest
Nov-25	-	2906-810-810-0000
	-	Principle

Huntington (5M Loan)

Jun-25	5,203.85	2906-830-830-0000
Jun-25	523,000.00	2906-810-810-0000
Dec-25	-	2906-830-830-0000
Dec-25	-	2906-810-810-0000

Summary by Account

35,353.85	2906-830-830-0000
788,000.00	2906-810-810-0000

**FAIRFIELD TOWNSHIP
RESOLUTION NO. 25-67**

**RESOLUTION AUTHORIZING PAYMENT OF \$534,917.85 TO HUNTINGTON BANK
AS OUTLINED IN THE DEVELOPMENT AGREEMENT FOR THE SEWARD ROAD
DEVELOPMENT PAID FROM THE SEWARD ROAD TIF 2908.**

WHEREAS: The Fairfield Township Board of Trustees entered into a multi-party Agreement to enhance the Economic Development of the Township, the County and the region in _____ (Resolution _____); and

WHEREAS: This project will bring additional jobs and increased revenue to the Township;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board hereby authorizes payment of \$534,917.85 to Huntington Bank for the Infrastructure improvements set forth in the Development Agreement (Res. _____) which is attached hereto and incorporated herein by reference.

SECTION 2: The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 3 This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 4: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 5: This resolution shall take effect at the earliest period allowed by law.

Adopted: April 29, 2025

Board of Trustees

Vote of Trustees

Michael Berding: _____

Shannon Hartkemeyer: _____

Joe McAbee: _____

AUTHENTICATION

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this _____ day of _____, 2025.

ATTEST:

APPROVED AS TO FORM:

Shelly Schultz, Fairfield Township Fiscal Officer

Katherine Barbieri, Township Law Director

Of the \$732,885.29 received by the Township for the Seward Road TIF, \$534,917.85 should be remitted to Huntington National Bank as the Township-Received Payments and \$197,967.44 should be retained by the Township. I've included a table showing the breakdown of the allocation below.

Table 1: Summary of Township-Received Payments					
Parcel	TIF Period	TIF Incremental Value	Gross Service Payments	Auditor Fees	Net Service Payments
Duke Realty Payments:					
A0300007000030T	N/A	\$19,810,020.00	\$200,556.59	(\$2,589.15)	\$197,967.44
Duke Realty Payments		\$19,810,020.00	\$200,556.59	(\$2,589.15)	\$197,967.44
Township-Received Payments					
A0300007000033T	Initial	\$0.00	\$2,684.01	(\$34.65)	\$2,649.36
A0300007000035T	Initial	\$21,980,050.00	\$222,525.93	(\$2,872.78)	\$219,653.15
A0300007000036T	Initial	\$31,282,520.00	\$316,703.94	(\$4,088.60)	\$312,615.34
A0300007000037T	N/A	\$0.00	\$0.00	\$0.00	\$0.00
Township-Received Payments		\$53,262,570.00	\$541,913.88	(\$6,996.03)	\$534,917.85

The amounts shown above do not reflect the compensation owed to the Fairfield CSD and Butler County JVSD. The compensation associated with the Township-Remitted Payments will be paid by Huntington as part of the flow of funds for the bonds. The Township is responsible for paying the compensation owed on the Duke Realty parcel to the schools.

Please let me know if you have any questions or if I can provide any additional information.

Thank you,

Jaymie Sheehan | Director
Incentive Review Group
Cell: +1 513.800.4253 | Email: JS@BPayneAdvisors.com
www.incentivereviewgroup.com



This message, and any of its attachments, is for the intended recipient(s) only, and may contain information that is privileged and confidential. If you are not the intended recipient, please delete this message and immediately notify the sender. No confidentiality, privilege, or property rights are waived or lost by any errors in transmission.

Table 1: Summary of Township-Received Payments					
Parcel	TIF Period	TIF Incremental Value	Gross Service Payments	Auditor Fees	Net Settlement
Duke Realty Payments:					
A0300007000030T	N/A	\$19,810,020.00	\$200,556.59	(\$2,589.15)	\$19,810,020.00
Duke Realty Payments		\$19,810,020.00	\$200,556.59	(\$2,589.15)	\$19,810,020.00
Township-Received Payments					
A0300007000033T	Initial	\$0.00	\$2,684.01	(\$34.65)	\$2,649.36
A0300007000035T	Initial	\$21,980,050.00	\$222,525.93	(\$2,872.78)	\$21,980,050.00
A0300007000036T	Initial	\$31,282,520.00	\$316,703.94	(\$4,088.60)	\$31,282,520.00
A0300007000037T	N/A	\$0.00	\$0.00	\$0.00	\$0.00
Township-Received Payments		\$53,262,570.00	\$541,913.88	(\$6,996.03)	\$53,262,570.00

The amounts shown above do not reflect the compensation owed to the Fairfield CSD and Butler County JVSD. The compensation associated with the Township-Remitted Payments will be paid by Huntington as part of the flow of funds for the bonds. The Township is responsible for paying the compensation owed on the Duke Realty parcel to the schools.

Please let me know if you have any questions or if I can provide any additional information.

Thank you,

Jaymie Sheehan | Director
Incentive Review Group
Cell: +1 513.800.4253 | Email: JS@BPayneAdvisors.com
www.incentivereviewgroup.com



1 + 219,653.15
2 + 312,615.34

3 + 534,917.85

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From: Shelly Schultz <sschultz@fairfieldtwp.org>
Sent: Monday, April 14, 2025 7:24 PM
To: Jaymie Sheehan <JS@bpayneadvisors.com>
Subject: Re: Seward Road TIF - Settlement Sheet

Here is the first half settlement sheet. Please send me the amounts once you have them calculated.

Thanks

Shelly L. Schultz, CPP, CGFM, CPA
Fairfield Township Fiscal Officer
6032 Morris Road

**FAIRFIELD TOWNSHIP
RESOLUTION NO. 25-68**

**RESOLUTION AUTHORIZING THE PURCHASE OF LANDSCAPING FOR THE MILTON
STREET PARK FROM TR GEAR LANDSCAPING IN THE AMOUNT OF \$9,832.71
PAID FROM THE ARPA FUND 2272.**

WHEREAS: The Board of Trustees approved adding updated playground equipment for ages 2-5 to the Milton Street Park in November of 2024; and

WHEREAS: The Board of Trustees were awarded \$150,000.00 from Butler County's ARPA/SLFR fundings
(Resolution 24-99) for Milton Street playground improvements; and

WHEREAS: Landscaping, rocks, seed and straw will need to be installed around the perimeter of the park to finish the project.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board hereby authorizes the purchase of landscaping for the Milton Street Park from TR Gear Landscaping in the amount of \$9,832.71 paid from the ARPA Fund 2272.

SECTION 2: The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 3: This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 4: That the Board by a majority vote hereby dispenses with the requirement that this Resolution be read on two separate days and hereby authorizes the adoption of the Resolution upon its first reading.

SECTION 5: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 6: This resolution shall take effect at the earliest period allowed by law.

Adopted: April 29, 2025

Board of Trustees

Vote of Trustees

Michael Berding: _____

Shannon Hartkemeyer: _____

Joe McAbee: _____

AUTHENTICATION

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this _____ day of _____, 2025.

ATTEST:

APPROVED AS TO FORM:

Shelly Schultz, Fairfield Township Fiscal Officer

Katherine Barbieri, Township Law Director



3300 Port Union Road I Fairfield, OH 45014
Office: 513.860.3300

PROPOSAL

261155

DATE

4/18/2025

Customer		Location		
Fairfield Township		2025 Milton Street Pocket Park		
6032 Morris Road		2025 Milton Street		
Hamilton, OH 45011		Fairfield Township, OH 45015		
Description				
Item	QTY	Units	Unit Price	Total Price
2025 Milton Street Pocket Park	1.00	Ea	\$9,832.71	\$9,832.71
			Subtotal	\$9,832.71
			Tax	\$0.00
			Total	\$9,832.71

Customer	Date	Contractor	Date
----------	------	------------	------

Terms and Conditions

Proposal Valid: This proposal price is valid for 30 days. We reserve the right to adjust price after that time to reflected changes incost to perform the services.

Payment Terms: Payment due 30 days from completion. A late charge of one-and-a-half (1.5%) will be charged on all past due amounts.

Concealed Conditions: Concealed conditions, such as underground utilities, invisible fence, rock, debris, poor drainage situations, etc., not readily apparent at the time of providing the estimated Agreement Price quoted in this Agreement may cause us to incur additional costs, including without limitation additional materials and labor, which will be an extra charge (fixed price amount to be negotiated or on a time-and-material basis at our rates then in effect) over the Agreement Price.

Special Provisions:

1. All plant materials are guaranteed for 1 year provided proper maintenance is given.
2. We do not accept responsibility for damages caused by owner neglect or other circumstances beyond our control.
3. We will call Utility Protection to mark all utilities under their program. Owner or owner's agent must locate and mark all other utilities and systems, (e.g. Landscape, lighting electric dog fences, etc) T.R. Gear Landscaping accepts no responsibility for damages to unmarked utilities and systems.
4. Our bid includes planting per T. R. Gear specifications, copy attached.
5. Our bid excludes guarantee of seeding work performed outside the following dates:
March 15th to May 15th and August 15th to October 15th.



3300 Port Union Road | Fairfield, OH 45014
Office: 513.860.3300

PROPOSAL

261155

DATE

4/18/2025

6. Our bid excludes guarantee of transplanted plant material.
7. Our bid includes staking trees at T. R. Gear's discretion, we guarantee all trees to be straight.
8. Our bid excludes any guarantee that this work will solve or correct any drainage or erosion control problem that may exist.



2385 Jacksonburg Rd.
Hamilton, OH 45011
513-863-5831 - Phone
513-863-8337 - Fax
www.wilsongardencenter.com
chris@wilsongardencenter.com

Estimate

Date	Estimate #
3/22/2025	28356

Name / Address	Customer E-mail: jbennett@fairfieldtwp.org
Fairfield Township 6032 Morris Rd. Hamilton, Ohio 45011	Customer Phone: 513-939-6567 - Jeff
	Customer Alt. Phone:
	Customer Fax:

		Terms	Net 30
Description	Qty	Rate	Total
Playground area - Topdress both planting areas with shredded topsoil. Install 7 - 3 Gal. Maiden Grass, 2 - 1.75" Ivory Silk Lilac, 47 - 2 Gal. Dwf. Fountain Grass, and 4 - 3 Gal. Limelight Hydrangea per layout. Apply pre-emergence and install playground mulch to match existing playground mulch in both beds.	1	6,231.00	6,231.00
Install five - 6-7' Green Giant Arborvitae along south side of new playground. Install landscape fabric and oversize rock in between fence on new playground and railroad ties on north side of old playground, approximately 80' x 14'.	1	6,057.50	6,057.50

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to industry standard. Any alteration or deviation from above specifications involving extra costs will be executed only upon written or verbal orders, and will become an extra charge over and above the estimate. All agreements contingent upon weather and delays beyond our control. Our workers are fully covered by Workman's Compensation Insurance. The bid proposal reflects accessibility with required equipment (i.e. bucket truck, skidsteer, and/or necessary trucks) to perform work as quoted. Company will not be responsible for lawn damage. Removal of trees does not include stump grinding unless specified. Bid may be withdrawn if not accepted within 30 days.

Installation of plants and lawns require regular watering to survive. Company will not warranty plants and lawn that were not properly maintained. Company will not be responsible for unmarked underground lines and/or sprinkler systems.

TERMS: Balance due upon completion. All accounts are due and payable on invoice and delinquent fourteen days after. In the event of collection the buyer agrees to pay all cost of collection including all attorney's fees incurred by Wilson Garden Center Inc. All past due and delinquent sums including costs for collection and attorney's fees, shall bear a service charge of 2% per month (24% per year) from the delinquent date.

A 2% convenience fee will be charged to any customer who chooses to use a credit card on all service work.

Subtotal	\$12,288.50
Sales Tax (6.5%)	\$0.00
Total	\$12,288.50

**FAIRFIELD TOWNSHIP
RESOLUTION NO. 25-69**

**RESOLUTION AUTHORIZING PAYMENT OF \$6,747.71 TO BASIS COMPANIES
AS OUTLINED IN THE DEVELOPMENT AGREEMENT FOR THE BRIDGEWATER
DEVELOPMENT PAID FROM THE BRIDGEWATER TIF 2910.**

WHEREAS: The Fairfield Township Board of Trustees entered into a multi-party Agreement to enhance the Economic Development of the Township, the County and the region in 2020 (Resolution 20-190); and

WHEREAS: This project will bring additional jobs and increased revenue to the Township;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board hereby authorizes payment of \$6,747.71 to the Basis Companies for the Infrastructure improvements set forth in the Development Agreement (Res. 22-166) which is attached hereto and incorporated herein by reference.

SECTION 2: The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 3 This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 4: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 5: This resolution shall take effect at the earliest period allowed by law.

Adopted: April 29, 2025

Board of Trustees

Vote of Trustees

Michael Berding: _____

Shannon Hartkemeyer: _____

Joe McAbee: _____

AUTHENTICATION

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this _____ day of _____, 2025.

ATTEST:

APPROVED AS TO FORM:

Shelly Schultz, Fairfield Township Fiscal Officer

Katherine Barbieri, Township Law Director

Calculation for Bridgewater TIF (Fund 2910) Payment for 2024 paid in 2025	
1st of tax settlement 2025	23,864.58
Payment to Fairfield City Schools (UAN)	14,867.63
Total minus payment to schools	<hr/> 8,996.95
Total to Basis Bridgewater (75%)	<hr/> 6,747.71

	<u>Vendor</u>	<u>Payment Date</u>	<u>Payment Amount</u>
Total Payments to Bridgewater TIF Developer	Basis Bridgewater	11/19/2024	11,205.28
			6,747.71

**FAIRFIELD TOWNSHIP
RESOLUTION NO. 25-70**

**RESOLUTION RESCINDING RESOLUTION 25-53 AND APPROVING THE PURCHASE OF
RIFLE SILENCERS FOR THE POLICE DEPARTMENT FROM VANCES OUTDOOR FOR A
TOTAL COST OF \$27,607.50.**

WHEREAS: The Police Chief for the year 2025 budgeted to purchase Rifle Silencers at a cost of \$919.25 per gun; and

WHEREAS: The original resolution approved the purchase of rifles at a cost of \$30,000.00 directly from the manufacturer, but the Police Department was able to get the rifles for a lower cost through another vendor which prompted the Board to rescind the original resolution; and

WHEREAS: The purchase of the silencers for the service rifles will protect the township from legal costs of workers compensation claims filed by officers, as well as potential lawsuits due to the decibels of noise produced when a rifle is fired in an open area; and

WHEREAS: The purchase of the rifle silencers is necessary for the health, safety and welfare of both Fairfield Township Police Officers and residents; and

WHEREAS: The new rifle silencers will be purchased out of JEDD Fund No. 2901;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board of Trustees hereby rescinds Resolution 25-53 because the Police Department was able to secure a lower price from another vendor.

SECTION 2: The Board hereby approves the purchase of (30) thirty rifle silencers for the Police Department from Vance's Outdoor, at a total cost of \$27,607.50, attached hereto as Exhibit "A" and will be paid from the JEDD fund 2901.

SECTION 3: The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon It's first reading.

SECTION 4: This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 5: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 6: This resolution shall take effect at the earliest period allowed by law.

Adopted: April 29, 2025

Board of Trustees

Vote of Trustees

Michael Berding: _____

Shannon Hartkemeyer: _____

Joe McAbee: _____

AUTHENTICATION

This is to certify that this is a resolution which was duly passed, and filed with the Fairfield Township Fiscal Officer this _____ day of _____, 2025.

ATTEST:

APPROVED AS TO FORM:

Shelly Schultz, Fairfield Township Fiscal Officer

Katherine Barbiere, Township Law Director

☒ Purchase Requisition

☐ Credit Card Receipt

Fairfield Township
PURCHASE REQUISITION

PO No: _____

Resolution No: _____

Department: Police

Vendor Info: Vance's

Requested By: Robert Chabali, Chief of Police

3723 Cleveland Ave

Request Date: 4-18-2025

Columbus, Ohio 43207

Check Applicable: ☐ State Bid ☐ (3) Quotes Obtained ☐ W-9 Attached ☐ Current Vendor

Account Code	Description	Qty.	Unit Price (\$)	Total Price (\$)
	30 HUXWRX 2449 FLOW 556k = Flash Hider (Black)	30	919.25	27,577.50
	Shipping	1	30.00	30.00
				0.00
				0.00
				0.00
				0.00
				0.00
GRAND TOTAL				27,607.50

Authorization Required:

☐ Department Head (less than \$1500)

☐ Administrator (less than \$7500)

☒ Board of Trustees (add to the meeting agenda)

x Robert Chabali 4/18/25
Department Head Signature Date

Justification:

Fingerprinting technology which will allow police personnel to identify/confirm potential suspects who do not have identification. I am requesting two (2) of these units, which are tied into the FBI, BCI and other like-and-similar entities. This is a sole-vendor only request as it is the only certified vendor that has access to Ohio data bases.

Administrator's Review:

☐ Approved

☐ Denied

☐ Forwarded for Board Approval – Add to Agenda

x

Administrator's Signature

Date

Remarks:



Send PO's To:
3723 Cleveland Ave
Columbus, OH 43224
Ph (614)471-0712

Remit Pymt To:
4250 Alum Creek Dr
Obetz, OH 43207
Ph (614)489-5025

Account Name Fairfield TWP Police Department
Contact Name Ofc. Corey Stebbins
Bill To 6485 Vonnie Vale Ct
 Hamilton, Ohio 45011
 United States
Phone 513-785-4179
Email cstebbins@fairfieldtwp.org

Date 4/18/2025
Quote Number 00065558
Prepared By Emma Bailey

Quantity	Product Family	Style Number	Description	Unit of Measure	Sales Price	Total Price
30.00	HUXWRX	2449	FLOW 556k + Flash Hider (Black)	Each	\$919.25	\$27,577.50
Subtotal						\$27,577.50
Shipping and Handling						\$30.00
Tax						\$0.00
Quote Grand Total						\$27,607.50

Payment Details

Net 30 ☒
Credit Card ☐

Number of Days
Quote Valid

Quote Valid 30 Days

If Making Payment Via Credit Card, Please Call
614-471-0712

NOTE: CREDIT CARDS OVER \$1,000 INCUR A 3% SURCHARGE

RETURNED GOODS POLICY

Please note that returned goods must have prior authorization.

DEFECTIVE MERCHANDISE POLICY

Returns of defective merchandise must be made directly to the manufacturer for repair or replacement.

DAMAGED GOODS POLICY

For Prompt resolution, please notify us immediately upon receiving your shipment if you encounter any shortages or damages.

FAIRFIELD TOWNSHIP
RESOLUTION NO. 25-71

**RESOLUTION APPROVING CHANGE ORDER #1 FOR THE CURB AND GUTTER REPAIRS
FROM R.A. MILLER CONSTRUCTION COMPANY IN THE AMOUNT OF \$6,855.00.**

WHEREAS: The maintenance and repairs of roads, curbs and gutters are one of the primary responsibilities of Townships; and

WHEREAS: Improved curbs & gutters will benefit the health, safety, and welfare of the residents of Fairfield Township; and

WHEREAS: During repair work it was determined additional areas needed repaired;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board hereby authorizes the additional amount of 404 linear feet of curb work repairs for the additional amount of \$6,855.00 from R.A. Miller Construction. This will be purchased out of Fund No. 2021. The total of which will not exceed \$171,372.50.

SECTION 2: The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 3 This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 4: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 5: This resolution shall take effect at the earliest period allowed by law.

Adopted: April 29, 2025

Board of Trustees

Vote of Trustees

Michael Berding: _____

Shannon Hartkemeyer: _____

Joe McAbee: _____

AUTHENTICATION

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this _____ day of _____, 2025.

ATTEST:

APPROVED AS TO FORM:

Shelly Schultz, Fairfield Township Fiscal Officer

Katherine Barbieri, Township Law Director

4148 Augspurger Rd,
Hamilton, OH 45011
(513) 896-5011 Phone
(513) 896-7161 Fax
mark@ramiller.net



DATE: 04/23/2025
INV. #: 1484EST1

TO: FAIRFIELD TOWNSHIP TRUSTEES
ATTN: KIMBERLY LAPENSEE
6032 MORRIS ROAD
FAIRFIELD TOWNSHIP, OH 45011

PROJECT: 2025 CURB REPAIR
FAIRFIELD TOWNSHIP, OHIO

<u>DESCRIPTION</u>	<u>AMOUNT</u>
TOTAL JOB COMPLETED TO DATE:	\$171,372.50
LESS 0% RETAINAGE	\$ 0.00
LESS PREVIOUSLY BILLED	<u>- 0.00</u>
TOTAL AMOUNT DUE THIS ESTIMATE	\$171,372.50

REMIT TO:
R.A. MILLER CONSTRUCTION COMPANY
4148 AUGSPURGER ROAD
HAMILTON, OH 45011

R.A. MILLER CONSTRUCTION COMPANY
4148 AUGSPURGER ROAD
HAMILTON, OH 45011
(513) 896-5011 / (513) 896-7161 FAX
mark@ramiller.net

1484EST1
April 23, 2025

(513) 896-5011 / (513) 896-7161 FAX
mark@ramiller.net

[illegible]

**FAIRFIELD TOWNSHIP
RESOLUTION NO. 25-72**

RESOLUTION AUTHORIZING THE TOWNSHIP ADMINISTRATOR TO SIGN A THREE-YEAR CONTRACT WITH CINTAS TO PURCHASE CLEANING SUPPLIES AND UNIFORMS.

WHEREAS: The Fire Department has expressed interest in purchasing cleaning supplies from Cintas; and

WHEREAS: The Public Works Department has expressed interest in having Cintas clean their uniform pants and winter gear; and

WHEREAS: The purchase of both items are necessary for the health, safety and welfare of both Fairfield Township Fire Fighters, the Public Works employees and residents; and

WHEREAS: The cleaning supplies will be purchased from the Fire Fund 2111 or EMS Fund 2281 and the Uniforms will be purchased from the Gas Tax Fund 2021;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board hereby authorizes the Township Administrator to sign a three-year contract with Cintas to purchase cleaning supplies and uniforms, attached hereto as Exhibit "A" and will be paid from the Fire Fund 2111 or EMS fund 2281 and the Gas Tax Fund 2021.

SECTION 2: The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon it's first reading.

SECTION 3 This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 4: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 5: This resolution shall take effect at the earliest period allowed by law.

Adopted: April 29, 2025

Board of Trustees

Vote of Trustees

Michael Berding: _____

Shannon Hartkemeyer: _____

Joe McAbee: _____

AUTHENTICATION

This is to certify that this is a resolution which was duly passed, and filed with the Fairfield Township Fiscal Officer this _____ day of _____, 2025.

ATTEST:

APPROVED AS TO FORM:

Shelly Schultz, Fairfield Township Fiscal Officer

Katherine Barbieri, Township Law Director