

RECORD OF PROCEEDINGS
REGULAR TRUSTEE MEETING HELD SEPTEMBER 12, 2023

The Fairfield Township Trustees held a Regular Trustee Meeting Tuesday, September 12, 2023, at the Administration Building, 6032 Morris Road, Fairfield Township, OH 45011, for conducting Township business. Meeting was called to order by Mr. Berding at 7:12 PM.

ROLL CALL

Trustee Chairperson, Michael Berding	Present
Trustee Vice Chairperson, Shannon Hartkemeyer	Present
Trustee, Joe McAbee	Present

ITEMS FOR BOARD DISCUSSION

- Temporary Property Tax Inside Milleage Reduction – **Ms. Schultz**

We did get an email from the County Auditor’s office to keep our property tax collection for inside millage same as last year. Nancy Nix has suggested that local governments that receive inflationary increases in their unvoted or “inside” millage voluntarily forgo the increased amounts the new property values would generate for a year. This would provide the legislature with more time to change property tax law to protect homeowners from rising taxes.

Report of this information and worksheet is included.

Mr. Berding - This is only on the inside millage, nothing we have voted on. It’s very minimal per household but I still feel we can have a 1-year hold on the increase. This would be a one-time break for our residents. In my opinion this is not going to hurt the Township very much.

Ms. Schultz – They are asking up to reduce the inside millage by 8% for one year only. If we are going to do this we will need a resolution from the Board. We have filed an extension with the State to allow us to submit rates by October 1st.

Mr. Berding – This will save our residents \$61,741.

Mrs. Hartkemeyer - I agree with giving the taxpayers a break on this one.

Board discussion.

Mr. Berding - We will have a special meeting before the end of the month to discuss this.

RECORD OF PROCEEDINGS
REGULAR TRUSTEE MEETING HELD SEPTEMBER 12, 2023

COMMITTEE REPORTS

TID – Trustee McAbee – Board met this week and very little action. It’s probably a year out before we have a selected route for the North Hamilton Crossing. Millikin Road Interchange is moving along. A new project we’re working on is the Symmes Road railroad. We’re looking at going under or over.

EMA – Trustee Hartkemeyer – Attended meeting this morning and this is the first meeting with Director Jim Boylan in charge. They are focusing on some outreach events.

OKI – Trustee Hartkemeyer – That meeting will be on Thursday.

OTHER – Trustees

FISCAL OFFICER’S RECOMMENDATIONS AND REPORTS

Shelly Schultz - We did get our 2nd half tax settlement \$4,066,177.00.

Recommend motion to suspend reading of the minutes of the following meetings:

- Trustee Regular Meeting, August 8, 2023
- Trustee Special Meeting, August 22, 2023

Motion made by Mrs. Hartkemeyer to suspend the reading of the minutes, second by Mr. McAbee.

All in favor.

Motion made by Mr. McAbee, second by Mrs. Hartkemeyer to approve the minutes.

All in favor.

Motion made by Mr. Berding, second by Mrs. Hartkemeyer to approve payment of the bills by the Fiscal Office.

All in favor.

ADMINISTRATOR’S REPORT – Julie Vonderhaar

There has been a lot going on the last two weeks. That started with the John Carboy Golf Classic benefiting the Veterans Memorial. Sixty golfers netted about \$60,000. The Colligan Fund took no action at their last meeting. Today we had a health assessment. Thanks to all of you we had our largest attendance. The Saturday event went very well. The staff and volunteers were incredible. We have a blood drive on October 10th. Treat Street will be October 28th. Fire house open house is October 14th.

**RECORD OF PROCEEDINGS
REGULAR TRUSTEE MEETING HELD SEPTEMBER 12, 2023**

MOTIONS

Chuck Goins – This is for Timber Trails Subdivision which includes 61 single family homes. This is the 2nd final section of the PUD. The planning commission approved the preliminary PUD back in June 2021. The zoning commission reviewed and recommended approval for the preliminary PUD also in June 2021. The Fairfield Township Board of Trustees voted to approve the preliminary PUD July 2021. Staff recommends approval of the final PUD.

Motion made by Mr. McAbee, second by Mr. Berding to approve with conditions the proposed final PUD plan for MI Homes, Timber Trails, Section 2, as set forth in Zoning Case FTZC23-3C.Z

All in favor.

Motion made by Mr. McAbee, second by Mr. Berding to accept the transfer of \$675,000.00 from CIC to General Fund 1000.

All in favor.

RESOLUTIONS

RESOLUTION TO APPROVE OPEN PURCHASE ORDER BALANCES #23-114

Resolution to approve open purchase order balances.

Motion made by Mrs. Hartkemeyer, second by Mr. McAbee to adopt Resolution #23-114.

All in favor.

RESOLUTION AUTHORIZING A THEN AND NOW PURCHASE ORDER FOR SPECIALTY TRUCK REPAIR, INC., FOR THE FIRE DEPARTMENT AT A PRICE NOT TO EXCEED \$10,032.61 #23-115

Resolution authorizing a Then and Now Purchase order for Specialty Truck Repair, Inc., for the Fire Department at a price not to exceed \$10,032.61.

Mrs. Vonderhaar - This is for Medic issues #213.

Motion made by Mr. Berding, second by Mrs. Hartkemeyer to adopt Resolution #23-115.

All in favor.

RECORD OF PROCEEDINGS
REGULAR TRUSTEE MEETING HELD SEPTEMBER 12, 2023

RESOLUTION TO AMEND THE 2023 PERMANENT APPROPRIATIONS #23-116

Resolution to amend the 2023 Permanent Appropriations.

Motion made by Mr. Berding, second by Mrs. Hartkemeyer to adopt Resolution #23-116.

Ms. Schultz - We're amending the appropriations for the Opioid Fund because when we did the final budget we didn't know the exact amount of money we were going to get in. We're now up to \$36,000.

All in favor.

RESOLUTION APPROVING THE PURCHASE OF ROBOTIC EDUCATION UNITS
FROM ROBOTRONICS IN THE AMOUNT OF \$25,823.60 #23-117

Resolution approving the purchase of Robotic Education Units from Robotronics in the amount of \$25,823.60.

Mrs. Vonderhaar - This will be paid from the Opioid Fund.

Chief Thomas - This is for educational purposes.

Motion made by Mr. Berding, second by Mrs. Hartkemeyer to adopt Resolution #23-117.

All in favor.

RESOLUTION APPROVING ACCEPTANCE OF EMA ARPA PEER SUPPORT
TRAINING GRANT IN THE AMOUNT OF \$9,000.00 #23-118

Resolution approving acceptance of EMA ARPA Peer Support Training Grant in the amount of \$9,000.00.

Chief Thomas - The purpose of this ARPA wellness and resilience funding is to address the negative impacts of the coronavirus pandemic. All proposals must demonstrate how the pandemic has negatively impacted the First Responder community and how the proposed response will mitigate that negative impact. Specifically, applicants can use these funds to address the mental and behavioral health impacts of the coronavirus pandemic on First Responder personnel, as well as staffing challenges brought on or made worse by the pandemic.

Motion made by Mr. McAbee, second by Mr. Berding to adopt Resolution #23-118.

All in favor.

RECORD OF PROCEEDINGS
REGULAR TRUSTEE MEETING HELD SEPTEMBER 12, 2023

RESOLUTION APPROVING ACCEPTANCE OF EMA ARPA #23-119
RETENTION/INCENTIVE PROGRAM GRANT IN THE AMOUNT OF \$110,112.
Resolution approving acceptance of EMA ARPA retention/incentive program grant in the amount of \$110,112.

Mrs. Vonderhaar - This is for the fire department.

Chief Thomas - This is salary based up to 10% with a max of \$4,000. I would like to thank Assistant Chief Matt Schumann for all his hard work. There was a lot of work that went into this and I appreciate all his efforts.

Motion made by Mr. McAbee, second by Mr. Berding to adopt Resolution #23-119.
All in favor.

RESOLUTION APPROVING ACCEPTANCE OF EMA ARPA #23-120
RETENTION/INCENTIVE PROGRAM GRANT IN THE AMOUNT OF \$60,000.
Resolution approving acceptance of EMA ARPA retention/incentive program grant in the amount of \$60,000.

Mrs. Vonderhaar – This is for Police Department.

Motion made by Mr. Berding, second by Mrs. Hartkemeyer to adopt Resolution #23-120.

All in favor.

RESOLUTION AUTHORIZING THE APPOINTMENT OF PART-TIME
FIREFIGHTER/EMT JERRELL BROWN TO THE FAIRFIELD TOWNSHIP FIRE
DEPARTMENT AT AN HOURLY RATE OF \$18.50 PER HOUR WITH A 12-
MONTH PROBATIONARY PERIOD #23-121

Resolution authorizing the appointment of part-time Firefighter/EMT Jerrell Brown to the Fairfield Township Fire Department at an hourly rate of \$18.50 per hour with a 12-month probationary period.

Motion made by Mr. McAbee, second by Mrs. Hartkemeyer to adopt Resolution #23-121.

All in favor.

RECORD OF PROCEEDINGS
REGULAR TRUSTEE MEETING HELD SEPTEMBER 12, 2023

RESOLUTION AUTHORIZING THE APPOINTMENT OF PART-TIME
FIREFIGHTER/EMT CHASE LIDDIL TO THE FAIRFIELD TOWNSHIP FIRE
DEPARTMENT AT AN HOURLY RATE OF \$18.50 PER HOUR WITH A 12-
MONTH PROBATIONARY PERIOD #23-122

Resolution authorizing the appointment of part-time Firefighter/EMT Chase Liddil to the Fairfield Township Fire Department at an hourly rate of \$18.50 per hour with a 12-month probationary period.

Motion made by Mr. McAbee, second by Mr. Berding to adopt Resolution #23-122.
All in favor.

RESOLUTION AUTHORIZING THE APPOINTMENT OF PART-TIME
FIREFIGHTER/EMT MATTHEW MILLER TO THE FAIRFIELD TOWNSHIP FIRE
DEPARTMENT AT AN HOURLY RATE OF \$18.50 PER HOUR WITH A 12-
MONTH PROBATIONARY PERIOD #23-123

Resolution authorizing the appointment of part-time Firefighter/EMT Matthew Miller to the Fairfield Township Fire Department at an hourly rate of \$18.50 per hour with a 12-month probationary period.

Motion made by Mrs. Hartkemeyer, second by Mr. Berding to adopt Resolution #23-123.
All in favor.

RESOLUTION TO DISPERSE \$362,533.27 FROM THE TAX INCREMENT
FINANCING FUNDS NUMBERS 2904, 2906 AND 2908 FOR DISTRIBUTION OF
TIF MONIES COLLECTED TO THE FAIRFIELD CITY SCHOOL DISTRICT #23-124

Resolution to disperse \$362,533.27 from the Tax Increment Financing Funds numbers 2904, 2906 and 2908 for distribution of TIF monies collected to the Fairfield City School District.

Motion made by Mr. Berding, second by Mr. McAbee to amend the agenda to reflect correct amount of \$362,533.27 from the TIF funds to the Fairfield City School District.
All in favor.

Motion made by Mr. Berding, second by Mr. McAbee to adopt Resolution #23-124.
All in favor.

RECORD OF PROCEEDINGS
REGULAR TRUSTEE MEETING HELD SEPTEMBER 12, 2023

RESOLUTION DECLARING NUISANCE AND ORDERING ABATEMENT ON
THE PROPERTIES LISTED BELOW AND FURTHER AUTHORIZING THE
ZONING ADMINISTRATOR TO INITIATE COMPLAINT #23-125

Resolution declaring nuisance and ordering abatement on the properties listed below
and further authorizing the zoning administrator to initiate complaint.

Motion made by Mr. McAbee, second by Mrs. Hartkemeyer to adopt Resolution #23-
125.

All in favor.

ANNOUNCEMENTS

- Cruise-In – Thursday, September 14, 2023, at 6:00 PM – 7:30 PM at StoryPoint Senior Living
- Walkers Club – Tuesday & Thursdays, September 5th through October 5th 8:30 AM – 10:00 AM @ Bridgewater Falls
- Fairfield Township Board of Trustees Meeting – Tuesday, October 10, 2023 @ 7 PM
-

BOARD MEMBER COMMENTS

Mrs. Hartkemeyer – I want to thank everyone for taking part in the health care assessment today. This keeps our health care costs down. I attended the event on Saturday, and it was spectacular. I was super proud of our teams. I've received a lot of positive comments from the public. The car show was great; we had 118 entries. Our next event will be September 7th ~ Patriots Weekend. Well done and very proud of all of you.

Mr. Berding – I also took part in the event. I couldn't believe how many cars were there. The Public Works did a fantastic job and the Police Department directing traffic. I also received a lot of comments from residents that they felt very secure. I want to thank our firefighters for setting this up. The entire staff did a fantastic job of setting up the event. Hopefully next year we can get some more vendors there.

**RECORD OF PROCEEDINGS
REGULAR TRUSTEE MEETING HELD SEPTEMBER 12, 2023**

EXECUTIVE SESSION

Motion, made by Mrs. Hartkemeyer, second by Mr. McAbee to go into Executive Session, in accordance with:

1. **ORC 121.22 G (1)** to consider the employment, or compensation of a public employee or official.

There may or not be action taken.

All in favor.

- President convenes executive session at 8:10 PM
- President resumes regular meeting at 9:49 PM

ROLL CALL

Mr. Berding	Yes
Mrs. Hartkemeyer	Yes
Mr. McAbee	Yes

Motion, made by Mr. Berding, second by Mrs. Hartkemeyer to amend our agenda to add resolutions for 3 full-time lieutenants to the fire department and have the Administrator sign the memorandum of understanding. Also, to add Resolution #23-128 for approving the wage adjustments as outlined in the memorandum of understanding for the Fairfield Township Fire Department and authorizing the Administrator to sign the memorandum of understanding.

All in favor.

Motion, made by Mr. Berding, second by Mrs. Hartkemeyer to add Fire Inspector now at the rank of Captain.

All in favor.

Motion, made by Mr. Berding, second by Mrs. Hartkemeyer to promote Jordan Peters to rank of Captain.

All in favor.

RESOLUTION ESTABLISHING THE POSITION OF FULL-TIME LIEUTENANTS FOR THE FAIRFIELD TOWNSHIP FIRE DEPARTMENT AND AUTHORIZING

RECORD OF PROCEEDINGS
REGULAR TRUSTEE MEETING HELD SEPTEMBER 12, 2023

THE ADMINISTRATOR TO SIGN THE MEMORANDUM OF UNDERSTANDING
#23-127

Resolution establishing the position of full-time Lieutenants for the Fairfield Township Fire Department and authorizing the Administrator to sign the memorandum of understanding.

Motion made by Mr. Berding, second by Mrs. Hartkemeyer to adopt Resolution #23-127

All in favor.

RESOLUTION APPROVING THE WAGE ADJUSTMENTS AS OUTLINED IN THE MEMORANDUM OF UNDERSTANDING FOR THE FAIRFIELD TOWNSHIP FIRE DEPARTMENT AND AUTHORIZING THE ADMINISTRATOR TO SIGN THE MEMORANDUM OF UNDERSTANDING #23-128

Resolution approving the wage adjustments as outlined in the memorandum of understanding for the Fairfield Township Fire Department and authorizing the Administrator to sign the memorandum of understanding.

The increases in wages will be effective September 2, 2023. Rates of pay for bargaining unit employees as follows:

- 10% increase on current wages for 2023-2024 Fire/EMT
- 12% increase on current wages for 2023-2024 Fire/Paramedic

Motion made by Mr. Berding, second by Mr. McAbee to adopt Resolution #23-128.

All in favor.

Motion made by Mr. Berding, second by Mrs. Hartkemeyer to move Inspector Jordan Peters to rank of Captain.

All in favor.

Motion made by Mr. McAbee, second by Mr. Berding to set a special meeting September 26, 2023, at 7 PM to talk about any business before the Board and the 1-year tax relief as suggested by the auditor and executive session to deal with personnel.

All in favor.

RECORD OF PROCEEDINGS
REGULAR TRUSTEE MEETING HELD SEPTEMBER 12, 2023

ADJOURNMENT

Motion, made by Mr. Berding, second by Mrs. Hartkemeyer to adjourn.
All in favor.

President declares meeting adjourned at 9:57 PM.

Minutes submitted by:

Shelly Schultz, Fiscal Officer

Michael Berding, Trustee Chairperson

Shannon Hartkemeyer, Trustee Vice-Chairperson

Joe McAbee, Trustee

**RECORD OF PROCEEDINGS
REGULAR TRUSTEE MEETING HELD SEPTEMBER 12, 2023**