

# RECORD OF PROCEEDINGS

## REGULAR TRUSTEE MEETING HELD JANUARY 8, 2020

The Fairfield Township Trustees held a Regular Trustee Meeting Wednesday, January 8, 2020, at the Administration Building, 6032 Morris Road, Fairfield Township, OH 45011, for conducting Township business. Meeting was called to order by Mrs. Hartkemeyer, President of Board, at 6:30 PM.

### ROLL CALL

Mrs. Hartkemeyer	Present
Mr. McAbee	Present
Mrs. Berding	Present

### PRESENT PROCLAMATION FOR MICHAEL OLDER

Michael Older has served the Fairfield Township community with over 16 years of service as a Civilian Crime Prevention Specialist for our Police Department; and

**Whereas:** He being a resident of Fairfield Township was appointed on October 27, 2003, to the Fairfield Township Police Department as a Civilian Crime Prevention Specialist until his retirement date of January 6, 2020; and

**Whereas:** He has served in Police work for nearly 49 years starting his career in 1971 with the City of Fairfield; and retired from there after more than 27 years of service; and

**Whereas:** He was responsible for starting the Fairfield Township Citizens Police Academy and Alumni Association and Crime Prevention/Neighborhood Watch Programs; and

**Whereas:** He was instrumental in starting the yearly Community Festival put on by the CPAA to help raise funds for the Police Department; and

**Whereas:** He reached out to Bridgewater Falls Shopping Center to see if they would be interested in partnering with our Police Department to do a "Shop With A Cop Program" and they agreed which ended up being a huge success; and

**Whereas:** He was also instrumental in proposing a "Safety Day" program for the Township and we again partnered with Bridgewater Falls and expanded it to various departments throughout our County; and

**Whereas:** He has contributed overwhelming time and effort with great enthusiasm and professional dedicated service and is appreciated for his years of commitment to the community to make Fairfield Township a safer & healthier place to live

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**Now therefore**, the Fairfield Township Board of Trustees, Butler County, Ohio does hereby proclaim that: Wednesday, January 8, 2020 is designated as: "**Michael Oler Day**"

RESOLUTION TO APPOINT FULL-TIME POLICE OFFICER SCOTT SINGLETON  
#20-10

Resolution authorizing the appointment of full-time police officer Scott Singleton who is certified by Ohio Peace Officers training council, at an hourly rate of \$24.78 per/hour, with a 12-month probationary period

**Motion** made Mrs. Berding, second by Mr. McAbee to adopt Resolution #20-10  
YES – Mrs. Hartkemeyer, Mr. McAbee, Mrs. Berding

RESOLUTION TO APPOINT FULL-TIME POLICE OFFICER, ALEXANDER  
ROUSCH #20-11

Resolution authorizing the appointment of full-time police officer Alexander Roush who is certified by Ohio Peace Officers training council, at an hourly rate of \$24.78 per/hour with a 12-month probationary period

**Motion** made Mrs. Berding, second by Mr. McAbee to adopt Resolution #20-11  
YES – Mrs. Hartkemeyer, Mr. McAbee, Mrs. Berding

RESOLUTION TO APPOINT FULL-TIME POLICE OFFICER, SCYLER  
LIVELSBURGER #20-12

Resolution authorizing the appointment of full-time police officer Scyler Livelsburger who is certified by Ohio Peace Officers training council, at an hourly rate of \$24.78 per/hour with a 12-month probationary period

**Motion** made Mrs. Berding, second by Mr. McAbee to adopt Resolution #20-12  
YES – Mrs. Hartkemeyer, Mr. McAbee, Mrs. Berding

**PRESENTATIONS**

Veterans Memorial Update – Fred Valerius

- We're operating with the assumption that ground breaking for this could occur by September of this year.
- Plan for March community awareness event at Butler Tech.
- Need to have pamphlet together for orders
- Find a date in March that would be workable

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**FISCAL OFFICERS REPORTS**

**Ms. Schultz** – No current updates. Let me know if you have any questions.

**Mr. McAbee** – Are we closing the year out soon?

**Ms. Schultz** – Yes, I've been in touch with the auditor and expect to close Friday, January 17<sup>th</sup>.

**Motion** made by Mrs. Berding, second by Mr. McAbee to suspend the reading of the minutes of the Regular Trustee Meeting, December 11, 2019

YES – Mrs. Hartkemeyer, Mr. McAbee, Mrs. Berding

**Motion** made by Mrs. Berding, second by Mr. McAbee to approve the minutes of the Regular Trustee Meeting, December 11, 2019.

YES – Mrs. Hartkemeyer, Mr. McAbee, Mrs. Berding

**Motion** made by Mr. McAbee, second by Mrs. Hartkemeyer to approve payment of the bills by the Fiscal Officer.

YES – Mrs. Hartkemeyer, Mr. McAbee, Mrs. Berding

**ADMINISTRATOR'S REPORT**

**Mrs. Vonderhaar** Today I met with Billy Smith and Mark Wingling regarding the State of the Community. This is our second annual. The changeover from 2019 to 2020 this has been the most seamless year to date. I can't thank every department head and fiscal office enough. I'm watching for the last round-about payment so we can submit to Hamilton and get our money paid back. I'm also exploring the storm water sewer grant. This would need to be submitted by the end of January.

**Mr. McAbee** – Is there any news on the pocket park?

**Mrs. Vonderhaar** – Chuck has ordered the equipment.

**DEPARTMENTAL REPORTS**

**Fire Department**

**Chief Thomas** – I submitted my written report. The report was finished while I was on vacation. The data is correct the dates are wrong.

In addition to my report the current run numbers are at 3,214. We are about 330 calls ahead of last year and we haven't finished the year. Our mutual aid went down by 32 calls. We had a very busy year.

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**Police Department**

**Chief Chabali** - I submitted our monthly report.

Coffee with the Cops January 11<sup>th</sup> from 11 – 2:30 pm at Dick’s Sporting Goods. Shop with a Hero at Walmart was December 22<sup>nd</sup>. We received a \$2,000.00 grant from Walmart for this shopping event for Fairfield students.

**Mr. McAbee** – have we heard about what radio charges will be from County? Do they anticipate charging us for 2020?

**Chief Chabali** – probably not.

**Service Department**

**Jeff Bennett** – You have the monthly activity report, nothing to reports unless you have any questions. We did take delivery of the Ford 450. The old truck is on GovDeals for sale.

**Zoning Department**

**Chuck Goins** – You have my monthly report. The zoning commission is currently reviewing the first several sections of the new zoning resolution. We are going to meet next week to review with them. We have a couple re-appointments on the agenda for this evening; one member from each board and a re-appointment of an alternate to zoning commission; and additional alternative for each board on the agenda tonight.

**RESOLUTION APPROVING OPEN PURCHASE ORDER BALANCES #20-13**

Resolution to approve open purchase order balances.

**Motion** made by Mr. McAbee, second by Mrs. Berding to adopt Resolution #20-13

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

**RESOLUTION TO APPOINT BRAEDEN JOHNSON AS PART-TIME**

**FIREFIGHTER/EMT #20-14**

Resolution authorizing the appointment of part-time Firefighter/EMT Braeden Johnson to the Fairfield Township Fire Department, at an hourly rate of \$15.50 per/hour, with a 12-month probationary period.

**Motion** made by Mrs. Berding, second by Mr. McAbee to adopt Resolution #20-14

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

**RESOLUTION TO APPOINT AARON FOLEY AS PART-TIME**

**FIREFIGHTER/EMT #20-15**

Resolution authorizing the appointment of part-time Firefighter/EMT Braeden Johnson to the Fairfield Township Fire Department, at an hourly rate of \$15.50 per/hour, with a 12-month probationary period.

**Motion** made by Mr. McAbee, second by Mrs. Berding to adopt Resolution #20-15

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YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION AUTHORIZING ADMINISTRATOR TO EXECUTE CONTRACT  
FOR LEGAL SERVICES #20-16

Resolution authorizing the Administrator to execute a contract for legal services.

**Motion** made by Mrs. Berding, second by Mr. McAbee to adopt Resolution #20-16

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

**Mr. McAbee** – same hourly rate

**Mrs. Vonderhaar** Yes \$160 per hour, 1-year contract and cap of \$100,000

RESOLUTION TO RE-APPOINT JIM LUPIDI TO THE FTZA BOARD #20-17

Resolution to re-appoint Jim Lupidi as a member of the Fairfield Township Zoning Appeals Board for a five-year term, effective immediately and expiring January 31, 2025

**Motion** made by Mr. McAbee, second by Mrs. Hartkemeyer to adopt Resolution #20-17

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION TO RE-APPOINT DEEDEE OLLIS AS A MEMBER OF THE FTZA  
BOARD #20-18

Resolution to re-appoint DeeDee Ollis as a member of the Fairfield Township Zoning Commission for a five-year term, effective immediately and expiring January 31, 2025

**Motion** made by Mr. McAbee, second by Mrs. Hartkemeyer to adopt Resolution #20-18

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION TO RE-APPOINT CHERYL LEADBETTER AS AN ALTERNATE  
MEMBER OF THE FTZA BOARD #20-19

Resolution to re-appoint Cheryl Leadbetter as an alternate member of the Fairfield Township Zoning Commission for a term of one year, effective immediately and expiring January 31, 2021.

**Motion** made by Mr. McAbee, second by Mrs. Hartkemeyer to adopt Resolution #20-19

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION TO APPOINT DENISE McCOY AS AN ALTERNATE MEMBER OF  
THE FTZA BOARD #20-20

Resolution to appoint Denise McCoy as an alternate member of the Fairfield Township Zoning Appeals Board for a term of one-year beginning February 1, 2020 and expiring January 31, 2021

**Motion** made by Mr. McAbee, second by Mrs. Hartkemeyer to adopt Resolution #20-20

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

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RESOLUTION TO APPOINT BERNARD KAMPSEN AS AN ALTERNATE  
MEMBER OF THE FTZA BOARD #20-21

Resolution to appoint Bernard Kampsen as an alternate member of the Fairfield Township Zoning Commission Board for a term of one-year beginning February 1, 2020 and expiring January 31, 2021

**Motion** made by Mr. McAbee, second by Mrs. Hartkemeyer to adopt Resolution #20-21  
YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION AUTHORIZING THE PURCHASE OF TWO (2) LUCAS 3 CHEST  
COMPRESSION DEVICES & ACCESSORIES #20-22

Resolution authorizing the purchase of two (2) Lucas 3 Chest Compression devices and accessories from Stryker for a total amount of \$27,856.50.

**Mrs. Vonderhaar** This is a collaborative purchase with a couple other townships which saves us about \$2,000.00. This will equip the front-line medic units.

**Motion** made by Mrs. Berding, second by Mr. McAbee to adopt Resolution #20-22  
YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION AUTHORIZING ADMINISTRATOR TO EXECUTE A 3-YEAR  
CONTRACT WITH SWOCA FOR VOIP (VOICE OVER IP SERVICES) #20-23

Resolution authorizing the Administrator to execute a three-year contract for VOIP (voice over IP services) with SWOCA

**Motion** made by Mrs. Berding, second by Mr. McAbee to adopt Resolution #20-23  
YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

**Mrs. Vonderhaar** Our phones are outdated, and we cannot do further updates. SWOCA was very instrumental in honing everything down and doing a deep inventory as to what we needed. The price is more competitive than Cincinnati Bell. Although, the first year will be more costly but after that we will be saving money.

**Mr. McAbee** The first-year cost is \$43,000.00?

**Mrs. Vonderhaar** that is correct

**Mr. McAbee** will all departments will be using? Costs will be divided by each department?

**Mrs. Vonderhaar** That is correct. We could possibly try to sell old phones on GovDeals.

**Ms. Schultz** Cost is divided Police 30% – Fire 30% – Admin 30% - Road 10%

RESOLUTION APPROVING FAIRFIELD TOWNSHIP 2020 PAVING ESTIMATE  
#20-24

**Motion** made by Mr. McAbee, second by Mrs. Berding for first reading of Resolution for \$650,000.00 #20-24

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

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RESOLUTION DECLARING NUISANCE AND ORDERING ABATEMENT ON  
PROPERTIES LISTED #20-25

Resolution declaring nuisance and ordering abatement on the properties listed below and further authorizing the zoning administrator to initiate complaint.

**Motion** made by Mr. McAbee, second by Mrs. Berding to adopt Resolution #20-25

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

**ANNOUNCEMENTS**

Offices closed to observe Martin Luther King Holiday, Monday, January 20, 2020.  
Fairfield Township Board of Trustees meeting will be Wednesday, January 22, 2020 at 6:30 pm.

**BOARD MEMBER COMMENTS**

**Mrs. Berding** - I just want to acknowledge that this has been the most seamless year end. I think it's because we've reduced the transitions in our leadership team, and we have employees that have been in a place for a few years. Secondly, Mrs. Vonderhaar you have really grown into your role as administrator and you're a great leader.

**Mr. McAbee** – Keep up the good work.

**Mrs. Hartkemeyer** – I attended the great Miami River Trail planning meeting. There are 2 segments; one is in Fairfield Township and the other is in Monroe. They will be getting additional quotes and estimates for that. I will be attending the OKI meeting tomorrow.

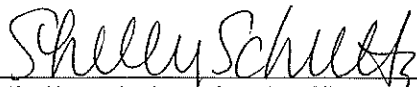
**Motion** made by Mr. McAbee, second by Mrs. Berding to adjourn at 8 P.M.  
All in favor.

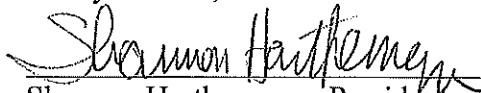
**ROLL CALL**

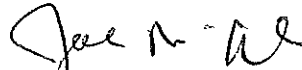
Mrs. Hartkemeyer	Yes
Mr. McAbee	Yes
Mrs. Berding	Yes

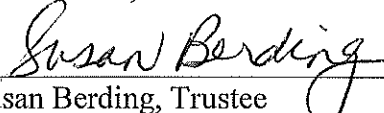
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Minutes submitted by:

  
\_\_\_\_\_  
Shelly Schultz, Fiscal Officer

  
\_\_\_\_\_  
Shannon Hartkemeyer, President

  
\_\_\_\_\_  
Joe McAbee, Trustee

  
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Susan Berding, Trustee