

ORGANIZATIONAL MEETING HELD JANUARY 8, 2020

The Fairfield Township Trustees held an Organizational Meeting Wednesday, January 8, 2020 at the Administration Building, 6032 Morris Road, Hamilton, OH 45011, for the purpose of conducting Township business. Meeting was called to order by Shelly Schultz, Fiscal Officer at 6:30 p.m.

ROLL CALL

Mrs. Berding	Present
Mr. McAbee	Present
Mrs. Hartkemeyer	Present

PLEDGE OF ALLEGIANCE

Nomination of Shannon Hartkemeyer for Chairperson of the Board of Trustees made by Mrs. Berding, second by Mr. McAbee. All in favor.

Nomination of Mrs. Berding for Vice Chair of Board of Trustees made by Mrs. Hartkemeyer, second by Mr. McAbee. All in favor.

Nomination of Shannon Hartkemeyer for 2020 EMA Advisory Council Member made by Mrs. Berding, second by Mr. McAbee. All in favor.

Nomination of Shannon Hartkemeyer for 2020 Volunteer Firefighters Fund Board Member made by Mrs. Berding, second by Mr. McAbee. All in favor.

Motion made by Mrs. Hartkemeyer to adopt the most recent Roberts Rule of Order, second by Mr. McAbee. All in favor.

RESOLUTION APPROVING TRUSTEE SALARIES AS SET BY THE ORC #20-01

Resolution approving Trustee Salaries as set by the ORC.

Motion made by Mrs. Berding, second by Mr. McAbee to adopt Resolution #20-01.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION APPROVING FISCAL OFFICER SALARY AS SET BY THE ORC

#20-02

Resolution approving fiscal officer salary as set by the ORC.

Motion made by Mr. McAbee, second by Mrs. Berding to adopt Resolution #20-02.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION ESTABLISHING 2020 MILEAGE REIMBURSEMENT RATE #20-03

Resolution establishing 2020 mileage reimbursement rate

Motion made by Mrs. Berding, second by Mr. McAbee to adopt Resolution #20-03.

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YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION AUTHORIZING 2020 TRAVEL AND MEAL REIMBURSEMENT (PER DIEM) RATE #20-04

Resolution authorizing 2020 travel and meal reimbursement (per diem) rate

Motion made by Mr. McAbee, second by Mrs. Berding to adopt Resolution #20-04.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION SETTING 2020 FAIRFIELD TOWNSHIP TRUSTEES MEETING SCHEDULE #20-05

Resolution setting 2020 Fairfield Township Trustees Meeting Schedule

Motion made by Mrs. Berding, second by Mr. McAbee to adopt Resolution #20-05.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION SETTING 2020 FAIRFIELD TOWNSHIP HOLIDAY SCHEDULE #20-06

Resolution setting 2020 Fairfield Township Holiday Schedule.

Motion made by Mr. McAbee, second by Mrs. Berding to adopt Resolution #20-06.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION ESTABLISHING AND APPROVING 2020 ZONING FEE SCHEDULE #20-07

Resolution establishing and approving 2020 zoning fee schedule

Motion made by Mr. McAbee, second by Mrs. Berding to adopt Resolution #20-07.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION AUTHORIZING ADMINISTRATOR TO EXECUTE ALL PURCHASES AND CONTRACTS FOR AMOUNTS OF \$5,000.00 OR LESS #20-08

Resolution authorizing Administrator to execute all purchases and contracts for amounts of \$5,000.00 or less

Motion made by Mrs. Berding, second by Mr. McAbee to adopt Resolution #20-08.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION ESTABLISHING 2020 COMPETITIVE BIDDING PROCESS #20-09

Resolution establishing 2020 competitive bidding process

Motion made by Mr. McAbee, second by Mrs. Berding to adopt Resolution #20-09.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

Motion made by Mr. McAbee, second by Mrs. Berding to adjourn at 6:37 PM

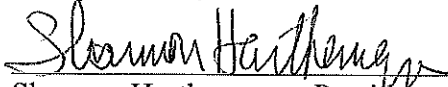
All in favor.

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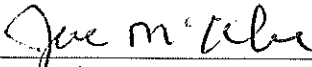
Minutes submitted by:



Shelly Schultz, Fiscal Officer



Shannon Hartkemeyer, President



Joe McAbee, Trustee



Susan Berding, Trustee