

**RECORD OF PROCEEDINGS**  
**REGULAR TRUSTEE MEETING HELD OCTOBER 28, 2020**

The Fairfield Township Trustees held a Regular Trustee Meeting Wednesday, October 28, 2020, at the Administration Building, 6032 Morris Road, Fairfield Township, OH 45011, for conducting Township business. Meeting was called to order by Mrs. Hartkemeyer, Board Chairperson, at 6:30 PM.

**ROLL CALL**

Mrs. Hartkemeyer	Present
Mr. McAbee	Present
Mrs. Berding	Present

**INVOCATION:** Pastor Joe French, Indian Springs Church

**PLEDGE OF ALLEGIANCE**

RESOLUTION TO APPROVE THE PROMOTION OF POLICE OFFICER  
MATTHEW MILLER TO SERGEANT'S POSITION, EFFECTIVE IMMEDIATELY  
#20-174

Resolution to approve the promotion of Police Officer Matthew Miller to sergeant's position, effective immediately.

**Motion** made by Mr. McAbee, second by Mrs. Berding, to adopt Resolution #20-174.  
YES – Mrs. Hartkemeyer, Mr. McAbee, Mrs. Berding

RESOLUTION AUTHORIZING THE APPOINTMENT OF FULL-TIME POLICE  
OFFICER THEODORE R. SENSEL WHO IS CERTIFIED BY OHIO PEACE  
OFFICERS TRAINING COUNCIL, AT AN HOURLY RATE OF \$25.46 PER HOUR  
WITH A 12-MONTH PROBATIONARY PERIOD #20-175

Resolution authorizing the appointment of full-time Police Officer Theodore R. Sensel who is certified by Ohio Peace Officers Training Council, at an hourly rate of \$25.46 per hour with a 12-month probationary period.

**Motion** made by Mr. McAbee, second by Mrs. Berding, to adopt Resolution #20-175.  
YES – Mrs. Hartkemeyer, Mr. McAbee, Mrs. Berding

RESOLUTION AUTHORIZING THE APPOINTMENT OF FULL-TIME POLICE  
OFFICER JOSEPH W. MITCHELL, III WHO IS CERTIFIED BY OHIO PEACE  
OFFICERS TRAINING COUNCIL, AT AN HOURLY RATE OF \$25.46 PER HOUR  
WITH A 12-MONTH PROBATIONARY PERIOD #20-176

Resolution authorizing the appointment of full-time Police Officer Joseph W. Mitchell, III who is certified by Ohio Peace Officers training council, at an hourly rate of \$25.46 per hour with a 12-month probationary period.

**Motion** made by Mrs. Berding, second by Mr. McAbee, to adopt Resolution #20-176.  
YES – Mrs. Hartkemeyer, Mr. McAbee, Mrs. Berding

**Chief Chabali** – Read bios of Officer Sensel and Officer Mitchell.

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**ITEMS FOR BOARD DISCUSSION**

November and December Board Meeting Dates

- November 18 at 6:30 PM
- December 16 at 6:30 PM

**Motion** made by Mr. McAbee, second by Mrs. Hartkemeyer, to meet on November 18 for Trustee meeting.

YES – Mrs. Hartkemeyer, Mr. McAbee, Mrs. Berding

**Motion** made by Mrs. Berding to amend meeting, second by Mrs. Hartkemeyer, to meet on December 16 for Trustee Meeting.

YES – Mrs. Hartkemeyer, Mr. McAbee, Mrs. Berding

**Mr. McAbee** – Are we going to discuss possible road study on Walden Pond Circle?

**Mrs. Vonderhaar** – We’re having two signs made to put up. If you want an official resolution, you can make a motion.

**Mr. McAbee** - Who told you to put signs up? Don’t we need some kind of documentation to put the signs up. How are we going to enforce this?

**Mrs. Vonderhaar** – The County recommended the signs, but I don’t think we can enforce it.

**Mrs. Berding** - If we don’t have to do a traffic study, I’m fine with just putting the signs up.

**Mrs. Hartkemeyer** - I think we should put the signs up unless we need something more.

**Mr. Barbieri, Law Director** – I think you can put the signs up. There are restrictions, though, for no thru trucks.

**Mrs. Hartkemeyer** - Larry can you look into this and give us some guidance? We can discuss at next meeting.

**Mr. McAbee** - If they haven’t put the signs up yet, I think we should stop that. What is going on with the pool?

**Mrs. Vonderhaar** - The pool is down, and we’ve sent a check.

**Ms. Schultz** - The check was approximately \$9,700.00

**Mr. McAbee** - We can’t send a check without a resolution.

**Mr. Barbieri, Law Director** - You can do a motion now and at next meeting a Then and Now Resolution.

**Board** – Discussion of Resolution 20-128 (Resolution to authorize payment of \$7,336.31 for the required matching funds for the AFG Grant EMW-2020-FG-02630 in the amount of \$80,699.40) Resolution will be amended next meeting.

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**Motion** by Mrs. Hartkemeyer to make payment to Anita Russell, second by Mrs. Berding in the amount of \$9,734.67 for removal of the swimming pool.

YES – Mrs. Hartkemeyer, Mr. McAbee, Mrs. Berding

**Mr. Barbieri, Law Director** - She agreed to move her pool. There was a threat by her of litigation. She received a zoning certificate to put a pool where she did. But the zoning certificate was issued in error. In order to resolve the matter that may have ended in litigation and in as fair a manner as the Township could, the Township agreed to pay her to remove the pool. In good faith, she went ahead and removed the pool and now the payment will be made in order for her doing that. It was a fair resolution for all parties.

**Ms. Schultz** - Itemized receipts for the pool were received.

**Mr. McAbee** - We need to make residents aware the Gilmore Road is open to the precinct for voting.

**Mrs. Vonderhaar** - I will call the County.

**COMMUNICATION**

**Mr. Valerius, Veterans' Committee** – discussed groundbreaking of Heroes Park and Veterans Day in the Township.

**FISCAL OFFICER'S RECOMMENDATIONS AND REPORTS**

**Ms. Schultz** – We had our first ADP payroll last week and it went off zero issues. Our staff did a great job with that.

**Motion** made by Mrs. Hartkemeyer, second by Mr. McAbee to suspend the reading of the minutes of the Regular Trustee Meeting, September 9, 2020

YES – Mrs. Hartkemeyer, Mr. McAbee, Mrs. Berding

**Motion** made by Mrs. Hartkemeyer, second by Mrs. Berding to approve the minutes of the Regular Trustee Meeting, September 9, 2020.

YES – Mrs. Hartkemeyer, Mr. McAbee, Mrs. Berding

**Motion** made by Mrs. Hartkemeyer, second by Mr. McAbee to approve payment of the bills by the Fiscal Officer.

YES – Mrs. Hartkemeyer, Mr. McAbee, Mrs. Berding

RESOLUTION TO APPROVE OPEN PURCHASE ORDER BALANCES #20-173

Resolution to approve open purchase order balances.

**Motion** made by Mrs. Berding, second by Mrs. Hartkemeyer to adopt Resolution #20-173

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

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RESOLUTION TO AMEND THE 2020 PERMANENT APPROPRIATIONS #20-173-A  
Resolution to amend the 2020 permanent appropriations.

**Motion** made by Mrs. Hartkemeyer, second by Mrs. Berding to adopt Resolution #20-173

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION TO APPOINT NICHOLAS ARMSTRONG AS FULL TIME ZONING INSPECTOR, AT AN HOURLY RATE NOT TO EXCEED \$25.00/HOUR, WITH A ONE YEAR PROBATIONARY PERIOD #20-149

Resolution to appoint Nicholas Armstrong as full-time zoning inspector, at an hourly rate not to exceed \$25.00/hour, with a one-year probationary period.

**Motion** made by Mrs. Hartkemeyer, second by Mrs. Berding to adopt Resolution #20-149

YES – Mrs. Berding, Mrs. Hartkemeyer

NO - Mr. McAbee

RESOLUTION TO APPROVE REPAIR OF STORM SEWER PIPING ON CITATION DRIVE AND PREAKNESS LANE FROM SMITHCORP., INC. AT A TOTAL COST OF \$37,349.00 #20-153

Resolution to approve repair of storm sewer piping on Citation Drive and Preakness Lane from Smithcorp., Inc. at a total cost of \$37,349.00

**Motion** made by Mrs. Berding, second by Mr. McAbee to adopt Resolution #20-153

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION AUTHORIZING THE ADMINISTRATOR TO APPLY FOR THE CDBG GRANT FOR THE PATER AVENUE BLOCK GRANT #20-177

Resolution authorizing the Administrator to apply for the CDBG Grant for the Pater Avenue Block Grant.

**Motion** made by Mrs. Hartkemeyer, second by Mrs. Berding to adopt Resolution #20-177

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION AUTHORIZING THE APPOINTMENT OF FIREFIGHTER/EMT CONNOR HARTMANN TO THE FAIRFIELD TOWNSHIP FIRE DEPARTMENT, AT AN HOURLY RATE OF \$15.50 PER HOUR, WITH A 12-MONTH PROBATIONARY PERIOD. #20-178

Resolution authorizing the appointment of firefighter/EMT Connor Hartmann to the Fairfield Township Fire Department, at an hourly rate of \$15.50 per hour, with a 12-month probationary period.

**Motion** made by Mr. McAbee, second by Mrs. Hartkemeyer to adopt Resolution #20-178

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

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RESOLUTION TO APPOINT ERIC STIDHAM AS A FULL-TIME SERVICE DEPARTMENT EMPLOYEE, AT AN HOURLY RATE OF \$21.64, EFFECTIVE HIRE DATE OCTOBER 28, 2020, WITH A 12-MONTH PROBATIONARY PERIOD #20-179

Resolution to appoint Eric Stidham as a full-time service department employee, at an hourly rate of \$21.64, effective hire date October 28, 2020, with a 12-month probationary period.

**Motion** made by Mrs. Hartkemeyer, second by Mrs. Berding to adopt Resolution #20-179

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION TO APPOINT JOHN BEATTIE AS A FULL-TIME SERVICE DEPARTMENT EMPLOYEE, AT AN HOURLY RATE OF \$21.64, EFFECTIVE HIRE DATE OCTOBER 28, 2020, WITH A 12-MONTH PROBATIONARY PERIOD #20-180

Resolution to appoint John Beattie as a full-time service department employee, at an hourly rate of \$21.64, effective hire date October 28, 2020, with a 12-month probationary period.

**Motion** made by Mrs. Hartkemeyer, second by Mrs. Berding to adopt Resolution #20-180

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION DECLARING NUISANCE AND ORDERING ABATEMENT ON THE PROPERTIES LISTED BELOW AND FURTHER AUTHORIZING THE ZONING ADMINISTRATOR TO INITIATE COMPLAINT #20-181

Resolution declaring nuisance and ordering abatement on the properties listed below and further authorizing the zoning administrator to initiate complaint.

**Motion** made by Mr. McAbee, second by Mrs. Hartkemeyer to adopt Resolution #20-181

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

**RESOLUTIONS RELATED TO CARE ACT FUNDING**

**Board** – Care Act Funding discussion.

**Motion** made by Mrs. Berding to amend agenda, second by Mrs. Hartkemeyer to add Care Act Funding money to permanent appropriations.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

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RESOLUTION AUTHORIZING ADMINISTRATOR TO APPROVE CONTRACT WITH GOVPILOT FOR THE IMPLEMENTATION OF IMPROVED ZONING AND WORKFLOW SOFTWARE AT TOTAL COST OF \$16,668.00 #20-142

Resolution authorizing Administrator to approve contract with GovPilot for the implementation of improved zoning and workflow software at a total cost of \$16,668.00.

**Motion** made by Mrs. Hartkemeyer, second by Mrs. Berding to adopt Resolution #20-142

YES – Mrs. Berding, Mrs. Hartkemeyer

NO – Mr. McAbee

RESOLUTION AUTHORIZING PURCHASE OF MSA MASK ADAPTERS & FILTERS FOR THE FIRE DEPARTMENT FROM VOGELPOHL FIRE EQUIPMENT INC. IN THE TOTAL AMOUNT OF \$10,074.78 #20-157

Resolution authorizing purchase of MSA mask adapters & filters for the fire department from Vogelpohl Fire Equipment Inc. in the total amount of \$10,074.78

**Motion** made by Mr. McAbee, second by Mrs. Berding to adopt Resolution #20-157

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION AUTHORIZING PURCHASE OF LUCAS 3 CHEST COMPRESSION DEVICE, ACCESSORIES AND PROCARE LUCAS PREVENT SERVICE FOR THE FIRE DEPARTMENT FROM STRYKER FOR A TOTAL AMOUNT OF \$19,655.00 #20-158

Resolution authorizing purchase of LUCAS 3 Chest Compression device, accessories and ProCare LUCAS Prevent Service for the Fire Department from Stryker for a total amount of \$19,655.00.

**Motion** made by Mr. McAbee, second by Mrs. Berding to adopt Resolution #20-158

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION AUTHORIZING THE PURCHASE OF EIGHT (8) PORTABLE VENTS FOR THE FIRE DEPARTMENT FROM BOUND TREE MEDICAL IN THE TOTAL AMOUNT OF \$58,159.12 #20-159

Resolution authorizing the purchase of eight (8) portable vents for the Fire Department from Bound Tree Medical in the total amount of \$58,159.12.

**Motion** made by Mr. McAbee, second by Mrs. Hartkemeyer to adopt Resolution #20-159

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION AUTHORIZING THE PURCHASE OF TURNOUT GEAR FOR THE FIRE DEPARTMENT FROM PHOENIX SAFETY OUTFITTERS, WARREN FIRE EQUIPMENT & THE FIRE STORE AT A TOTAL COST OF \$320,442.88 #20-160

Resolution authorizing the purchase of turnout gear for the Fire Department from Phoenix Safety Outfitters, Warren Fire Equipment & The Fire Store at a total cost of \$320,442.88.

**Motion** made by Mr. McAbee, second by Mrs. Berding to adopt Resolution #20-160

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

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RESOLUTION APPROVING PURCHASE OF CRIMINAL LIVESCAN BOOKING STATION PACKAGE FROM ID NETWORKS FOR THE POLICE DEPARTMENT IN THE TOTAL AMOUNT OF \$21,775.00 #20-161

Resolution approving purchase of Criminal LiveScan Booking Station Package from ID Networks for the Police Department in the total amount of \$21,775.00.

**Motion** made by Mr. McAbee, second by Mrs. Berding to adopt Resolution #20-161  
YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION APPROVING PURCHASE OF LEADS LINE ACCESS FROM OHIO LEADS FOR THE POLICE DEPARTMENT FOR ONE YEAR AT A COST OF \$600.00 PER MONTH IN THE TOTAL AMOUNT OF \$7,200.00 #20-162

Resolution approving purchase of Leads Line Access from Ohio Leads for the Police Department for one year at a cost of \$600.00 per month in the total amount of \$7,200.00.

**Motion** made by Mrs. Hartkemeyer, second by Mrs. Berding to adopt Resolution #20-162

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION APPROVING PURCHASE OF FOUR (4) 2021 FORD F-150 TRUCKS FROM BEECHMONT FORD FOR THE FIRE & ZONING DEPARTMENTS IN THE TOTAL AMOUNT OF \$134,460.00 #20-163

Resolution approving purchase of four (4) 2021 Ford F-150 trucks from Beechmont Ford for the Fire & Zoning Departments in the total amount of \$134,460.00.

**Motion** made by Mrs. Hartkemeyer, second by Mrs. Berding to adopt Resolution #20-163

YES – Mrs. Berding, Mrs. Hartkemeyer

NO - Mr. McAbee

RESOLUTION APPROVING PURCHASE OF EMERGENCY WARNING & EQUIPMENT TO OUTFIT FOUR (4) FORD F-150 TRUCKS FROM TRI-STATE PUBLIC SAFETY FOR THE FIRE & ZONING DEPARTMENTS IN THE TOTAL AMOUNT OF \$53,000.00 #20-164

Resolution approving purchase of emergency warning & equipment to outfit four (4) Ford F-150 trucks from Tri-State Public Safety for the fire & zoning departments in the total amount of \$53,000.00

**Motion** made by Mrs. Hartkemeyer, second by Mrs. Berding to adopt Resolution #20-164

YES – Mrs. Berding, Mrs. Hartkemeyer

NO - Mr. McAbee

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RESOLUTION APPROVING PURCHASE OF SIX (6) 2021 FORD SUV INTERCEPTORS FROM BEECHMONT FORD FOR THE POLICE DEPARTMENT IN THE TOTAL AMOUNT OF \$201,042.00 #20-165

Resolution approving purchase of six (6) 2021 Ford SUV Interceptors from Beechmont Ford for the Police Department in the total amount of \$201,042.00.

**Motion** made by Mrs. Hartkemeyer, second by Mrs. Berding to adopt Resolution #20-165

YES – Mrs. Berding, Mrs. Hartkemeyer

NO - Mr. McAbee

RESOLUTION TO APPROVE PURCHASE OF EMERGENCY LIGHTS, SIRENS, PRISONER TRANSPORT SEAT/BARRIER AND LABOR FROM P & R COMMUNICATIONS FOR THE SIX (6) SUV INTERCEPTORS FOR THE POLICE DEPARTMENT IN THE TOTAL AMOUNT OF \$112,103.94 #20-166

Resolution to approve purchase of emergency lights, sirens, prisoner transport seat/barrier and labor from P & R Communications for the six (6) SUV Interceptors for the Police Department in the total amount of \$112,103.94

**Motion** made by Mrs. Hartkemeyer, second by Mrs. Berding to adopt Resolution #20-166

YES – Mrs. Berding, Mrs. Hartkemeyer

NO - Mr. McAbee

**\*\*\*TABLED\*\*\***

RESOLUTION TO APPROVE PURCHASE OF 2021 FORD F-250 TRUCK FROM BEECHMONT FORD, FOR THE POLICE DEPARTMENT IN THE TOTAL AMOUNT OF \$32,380.00 #20-168

Resolution to approve purchase of 2021 Ford F-250 truck from Beechmont Ford, for the Police Department in the total amount of \$32,380.00.

**Motion** made by Mrs. Hartkemeyer, second by Mrs. Berding to table Resolution #20-168

YES – Mrs. Berding, Mrs. Hartkemeyer

NO - Mr. McAbee

**\*\*\*TABLED\*\*\***

RESOLUTION TO APPROVE PURCHASE OF EMERGENCY LIGHTS, SIRENS AND LABOR FOR FORD F-250 TRUCK FROM P & R COMMUNICATIONS FOR THE POLICE DEPARTMENT IN THE TOTAL AMOUNT OF \$11,983.99 #20-169

Resolution to approve purchase of emergency lights, sirens and labor for Ford F-250 truck from P & R Communications for the Police Department in the total amount of \$11,983.99.

**Motion** made by Mrs. Hartkemeyer, second by Mrs. Berding to table Resolution #20-169

YES – Mrs. Berding, Mrs. Hartkemeyer

NO - Mr. McAbee

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RESOLUTION TO APPROVE PURCHASE OF GRAPHICS AND LETTERING FROM DANCO LETTTERING FOR SIX (6) POLICE VEHICLES AT \$747.35 EACH IN THE TOTAL AMOUNT OF \$4,484.10 #20-170

Resolution to approve purchase of graphics and lettering from Danco Letttering for six (6) police vehicles at \$747.35 each in the total amount of \$4,484.10

**Motion** made by Mrs. Berding, second by Mrs. Hartkemeyer to adopt Resolution #20-170

YES – Mrs. Berding, Mrs. Hartkemeyer

NO - Mr. McAbee

RESOLUTION TO APPROVE PURCHASE OF SIX (6) MOBILE LAPTOP COMPUTERS FOR THE NEW POLICE VEHICLES FROM DELL IN THE TOTAL AMOUNT OF \$21,605.88 #20-171

Resolution to approve purchase of six (6) mobile laptop computers for the new police vehicles from Dell in the total amount of \$21,605.88

**Motion** made by Mrs. Hartkemeyer, second by Mrs. Berding to adopt Resolution #20-171

YES – Mrs. Berding, Mrs. Hartkemeyer

NO - Mr. McAbee

RESOLUTION TO APPROVE PURCHASE OF SIX (6) IN-CAR CAMERA SYSTEMS FOR THE NEW POLICE VEHICLES FROM WATCHGUARD IN THE TOTAL AMOUNT OF \$56,070.00 #20-172

Resolution to approve purchase of six (6) in-car camera systems for the new police vehicles from WatchGuard in the total amount of \$56,070.00.

**Motion** made by Mrs. Hartkemeyer, second by Mrs. Berding to adopt Resolution #20-172

YES – Mrs. Berding, Mrs. Hartkemeyer

NO - Mr. McAbee

**ANNOUNCEMENTS**

- Heroes Park Playground Grand Opening – Saturday, October 31, 2020 at 10 AM
- Halloween Trick or Treat – Saturday, October 31, 2020 from 6 PM – 8 PM
- Veterans Day – Wednesday, November 11, 2020 officially observed, and offices closed
- Veterans Day Parade at Fairfield North – Wednesday, November 11, 2020 at 11 AM
- Fairfield Township Board of Trustees Meeting – Wednesday, November 11, 2020 at 6:30 PM

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**BOARD MEMBER COMMENTS**

**Mr. McAbee**

- When is Sherwin Williams ribbon cutting?
- Has parks grant money been received?

**Mrs. Hartkemeyer** - I thought the veteran's ceremony was outstanding.

**EXECUTIVE SESSION**

**Motion**, made by Mrs. Hartkemeyer, second by Mrs. Berding to enter into Executive Session, in accordance with ORC 121.22 G (3) Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action; and action may or may not be taken as a result of executive session.

**ROLL CALL**

Mrs. Berding	Yes
Mr. McAbee	No
Mrs. Hartkemeyer	Yes

Adjourned into executive session

Trustee's reconvened at 9:16 PM

**ROLL CALL**

Mrs. Berding	Present
Mr. McAbee	Present
Mrs. Hartkemeyer	Present

**Motion** made by Mrs. Berding, second by Mrs. Hartkemeyer to adjourn at 9:16 P.M.  
All in favor.

**ROLL CALL**

Mrs. Hartkemeyer	Yes
Mr. McAbee	Yes
Mrs. Berding	Yes

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Minutes submitted by:

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Shelly Schultz, Fiscal Officer

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Shannon Hartkemeyer, Board Chairperson

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Joe McAbee, Trustee

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Susan Berding, Trustee

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