

**RECORD OF PROCEEDINGS
REGULAR TRUSTEE MEETING HELD MAY 9, 2023**

The Fairfield Township Trustees held a Regular Trustee Meeting Tuesday, May 9, 2023, at the Administration Building, 6032 Morris Road, Fairfield Township, OH 45011, for conducting Township business. Meeting was called to order by Mr. Berding at 7:00 PM.

ROLL CALL

Trustee Chairperson, Michael Berding	Present
Trustee Vice Chairperson, Shannon Hartkemeyer	Present
Trustee, Joe McAbee	Present

INVOCATION: Pastor Joe French, Indian Springs Church

PLEDGE OF ALLEGIANCE

PRESENTATION

RESOLUTION AUTHORIZING THE APPOINTMENT OF FULL-TIME FIREFIGHTER EMT, DOUGLAS MULCOCK TO THE FAIRFIELD TOWNSHIP FIRE DEPARTMENT, AT AN HOURLY RATE OF \$18.25 ON A 24/48 SHIFT WITH A 6-MONTH PROBATIONARY PERIOD #23-62

Resolution authorizing the appointment of full-time firefighter EMT, Douglas Mulcock to the Fairfield Township Fire Department, at an hourly rate of \$18.25 on a 24/48 shift with a 6-month probationary period.

Motion made by Mrs. Hartkemeyer, second by Mr. McAbee to adopt Resolution #23-62.

YES – Mr. Berding, Mrs. Hartkemeyer, Mr. McAbee

RESOLUTION AUTHORIZING THE APPOINTMENT OF FULL-TIME FIREFIGHTER PARAMEDIC, AARON FOLEY TO THE FAIRFIELD TOWNSHIP FIRE DEPARTMENT, AT AN HOURLY RATE OF \$18.25 ON A 24/48 SHIFT WITH A 6-MONTH PROBATIONARY PERIOD #23-63

Resolution authorizing the appointment of full-time Firefighter Paramedic, Aaron Foley to the Fairfield Township Fire Department, at an hourly rate of \$18.25 on a 24/48 shift with a 6-month probationary period.

Motion made by Mr. McAbee, second by Mrs. Hartkemeyer to adopt Resolution #23-63.

YES – Mr. Berding, Mrs. Hartkemeyer, Mr. McAbee

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RESOLUTION AUTHORIZING THE APPOINTMENT OF FULL-TIME FIREFIGHTER PARAMEDIC, DOMINIC HUNTER TO THE FAIRFIELD TOWNSHIP FIRE DEPARTMENT, AT AN HOURLY RATE OF \$18.25 ON A 24/48 SHIFT WITH A 6-MONTH PROBATIONARY PERIOD #23-64

Resolution authorizing the appointment of full-time Firefighter Paramedic, Dominic Hunter to the Fairfield Township Fire Department, at an hourly rate of \$18.25 on a 24/48 shift with a 6-month probationary period.

Motion made by Mrs. Hartkemeyer, second by Mr. McAbee to adopt Resolution #23-64.

YES – Mr. Berding, Mrs. Hartkemeyer, Mr. McAbee

Swearing in/Pinning Ceremony – Chief Thomas of Douglas Mulcock, Aaron Foley and Dominic Hunter.

BUTLER COUNTY AUDITOR – NANCY NIX

- Updates on county appraisals. Property tax increases. Fairfield Township residents won't be as impacted with this increase as Middletown and Hamilton.

ITEMS FOR BOARD DISCUSSION

- Strategic Planning Discussion – Trustees

Board Discussion – Should we plan a discussion with residents with an open house setting. Send out surveys. What do our residents want in the Township. Let's put together 3 – 5 questions from each trustee for our next meeting and submit to administrator and then we can have on our next meeting to discuss.

- Fire Department vehicles – Chief Thomas

At our last meeting we had discussions about vehicle purchases. We also discussed a sales agreement in order to lock the pricing in and make sure we have an escape clause within that. I was able to get quotes from two ambulance manufacturers and fire apparatus manufacturers. The fire manufacturer agreed to a 12-month escape clause to exit that contract with no penalties. The one ambulance manufacture said we could exit at any time with no penalty since they could know they could sell it. Horton, which was the lowest quote said we could exit up until the build meeting and we could exit that without any penalties. The ladder truck came in at just under \$1.5 million. When we first talked about this it was in the \$900,000 range. There is a 34-month delivery date. The ambulance was \$268,000. The service department had asked for a truck to be used for signs and other work assignments. They wanted to get a utility body truck to do that. The current F-250 that the Fire Department has is in excellent shape but with the trailers we have to tow its only F-250. I asked Jeff if the Road Department would be interested in that vehicle. We could negotiate a deal that they would end up with our F-250 and we would buy a larger vehicle, an F-550. This would give us the towing capacity for the safety house. The quotes for the ladder truck, ambulance and service

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department are on state bid. The opportunity to lock in this price from going up is a great advantage for us. The vendor for fire truck is Voglepohl Fire Equipment out of Kentucky.

Mr. Berding - I understand the medic unit I'm having some apprehension about the fire truck. \$1.5 million is a tough pill to swallow. I'm having a lot of apprehension about the F-550 to pull around the smoke house. That seems like a lot of money to pull around the smoke house to events. The current vehicles we have can't pull round the smoke house.

Chief Thomas – Its not only the smoke house but also the new utility trailer we have.

Mr. Berding - For something not used every day for fire rescue it's difficult for me.

Chief Thomas - When you look at the cost of truck and divide it by the minimum 10-year lifespan it brings it to a much more reasonable expectation.

Mrs. Hartkemeyer - I'd like to see what our vehicle plan is for the next 5 years.

Mrs. Vonderhaar - Chief has always had a nice vehicle plan.

Mr. Berding - I appreciate the education on the need. What direction do we want to go? I think we should go out and get a contract on a medic. Let's get a resolution on the next meeting.

Mr. McAbee – I'm ok on the ladder truck.

Mr. Berding - What is your opinion on the F-550?

Mr. McAbee – If there is something out there that is not an F-550 we should look into that.

Chief Thomas - Valley Ford has the statewide contract. This is not on the ground. She would place this order but couldn't tell me when that would happen.

Mr. McAbee - Let it stand for the first read tonight and finish it up on June 1st.

- June 13th Trustee Meeting – Has been changed to June 1st at 8:30 AM.

COMMUNICATION

- **Fred Valerius** – Veterans Memorial Update. Dedication June 3rd.
- **Maria Tangi** – Garden update. Community Garden is open Thursday from 5:30 – 7:30 PM

COMMITTEE REPORTS

- A. TID – **Trustee McAbee** – TID met yesterday, and we passed 2 resolutions. One was for an application for tract money for \$10 Million to purchase the right of way for the Millikin Road Exchange. The second resolution was for OKI funding for the roundabout for the Washington Blvd. intersection.
- B. EMA – **Trustee Hartkemeyer** – EMA update. There was a meeting today.
- C. OKI – **Trustee Hartkemeyer** – I will be attending that on Thursday.
- D. CLOUT – **Trustee Hartkemeyer** – Nothing to report.
- E. OTHER - Trustees

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DEPARTMENT SPOTLIGHT – Jeff Bennett – Public Works

It is our mission to serve our community with the highest quality and workforce for the day-to-day operations. This department maintains approximately 33 acres of parkland not to mention the 1.3 miles of bike trails. We have the responsibility of maintaining approximately 80 lane miles of roadways with more to come. This past snow season we used approximately 451 tons of salt along with 2041 gallons of brine mix. Currently we have 8 full-time employees. We also maintain the storm water systems throughout the Township along with maintaining open ditches. Storm water basins are an ongoing issue due to the age of these. The push camera has saved us countless hours. We now have a total of 9 dump trucks. We also have trucks for everyday use. We now have a building that we are very proud to call our workplace. It is our vision to serve our community with the core functions of public works.

- Answered phone calls from residents and dealt with them accordingly.
- Did monthly stormwater and playground inspections.
- Made sure park trash was emptied and parks are in working order.
- Monthly playground and storm water inspections.
- Mowed township parks and properties.
- Drag ballfields weather permitting.
- Cleaned shop area along with offices and break areas.
- Repaired catch basins at 7093 and 7138 Havenford Drive.
- Repaired catch basin at 7041 Medford dr.
- Repaired catch basin at 7130 Rachael's Run.
- Concrete patch curbs in various places within the township.
- Cleared ditch on Mindy Drive.
- Locate and clean covered catch basin at 2621 Belmont Ave.
- Secured concession stand roll up doors with new locking mechanism.
- Made repairs to drinking fountain at concession stand.
- Cold patch various areas within township.

FISCAL OFFICER'S RECOMMENDATIONS AND REPORTS

Fiscal Officer's Report – Shelly Schultz – Balance is currently \$23 Million. I will need the budget approved but I can't have it ready by June 1st. I can email the budget to you and if you have any questions you can email me. I will need your approval at July meeting.

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Motion made by Mr. Berding, second by Mr. McAbee to suspend reading of the minutes of the following meeting:

1. Regular Trustee Meeting, April 11, 2023
2. Special Work Session Meeting, April 25, 2023

All in favor.

Motion made by Mr. McAbee, second by Mrs. Hartkemeyer to approve the minutes.

1. Regular Trustee Meeting, April 11, 2023
2. Special Work Session Meeting, April 25, 2023

All in favor.

Motion made by Mrs. Hartkemeyer, second by Mr. McAbee to approve payment of the bills by the Fiscal Office.

All in favor

ADMINISTRATOR’S REPORT – Julie Vonderhaar

- A. Economic Development Updates – I was at StoryPoint today. They are remarkable partners. Library lot split has been recorded. Neyer and Chief were working on the sprinkler systems for the buildings.
- B. Legislative/ODOT/Jurisdiction Updates - Senate is working on House Bill 33. They are trying to increase the percentage of local government funds coming back to the townships.
- C. Other – We’ve had 2 meetings with the schools for the Safe Travel Grant that Chuck is working on. This is for sidewalks.
- D. The Community Fest has been postponed due to bad weather. Maybe we can add the car show to the September 9th concert. Touch-A-Truck will be coming up next weekend.

Mr. Berding - Any update on the Canal Road property?

Mr. Goins – We’ve done everything we can up to this point. An emergency plan is no longer up to date. It’s in the process of being updated. The plan has to be approved at the state level. This is being funded through FEMA. This should be August or September.

Mr. McAbee – Can you give us an update on the Butler County Crisis Stabilization program?

Mrs. Vonderhaar - Dr. Rasmus has worked with Trustee Hartkemeyer.

Mrs. Hartkemeyer - Butler County Emergency Mental Health Crisis Stabilization Center will be in Hamilton but right next door to Fairfield Township. I invited staff to meet with Dr. Rasmus to voice any concerns we may have. The goal of this is not a

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long-term thing. It is designed to be a voluntary, relatively short-term stay facility where they can get people stabilized and hooked up to services.

Motion made by Mr. McAbee, second by Mrs. Hartkemeyer to accept resignation of Emma Partin from the Police Department.

All in favor.

RESOLUTION TO APPROVE OPEN PURCHASE ORDER BALANCES #23-65

Resolution to approve open purchase order balances.

Motion made by Mr. McAbee, second by Mrs. Hartkemeyer to adopt Resolution #23-65.

YES – Mr. Berding, Mrs. Hartkemeyer, Mr. McAbee

RESOLUTION WHEREAS A REQUEST HAS BEEN MADE TO THIS BOARD THAT THE STATUTORY VEHICULAR SPEED LIMIT ESTABLISHED BY SEC. 4511.21, REVISED CODE OF OHIO IS GREATER THAN THAT CONSIDERED REASONABLE AND SAFE ON PRINCETON ROAD BETWEEN THE DEAD END AND STATE ROUTE 4 BY-PASS; THIS BOARD HAS CAUSED TO BE MADE AN ENGINEERING AND TRAFFIC INVESTIGATION UPON THE SECTION OF ROAD DESCRIBED #23-66

Resolution whereas a request has been made to this board that the statutory vehicular speed limit established by sec. 4511.21, revised code of Ohio is greater than that considered reasonable and safe on Princeton Road between The Dead End and State Route 4 By-Pass; this board has caused to be made an engineering and traffic investigation upon the section of road described.

Mr. McAbee – Where is this coming from? Any costs involved?

Mr. Goins – Butler County Engineering brought this to our attention. There are some issues with that portion of the road. There are no costs involved for Fairfield Township.

Motion made by Mr. Berding, second by Mr. McAbee to adopt Resolution #23-66.

YES – Mr. Berding, Mrs. Hartkemeyer, Mr. McAbee

RESOLUTION AUTHORIZING DEBT SERVICE PAYMENT OF \$15,481.25 TO THE BANK OF NEW YORK MELLON #23-67

Resolution authorizing debt service payment of \$15,481.25 to The Bank of New York Mellon.

Mrs. Vonderhaar - This is interest payment for Bond #1 West side of By-Pass.

Motion made by Mr. McAbee, second by Mrs. Hartkemeyer to adopt Resolution #23-67.

YES – Mr. Berding, Mrs. Hartkemeyer, Mr. McAbee

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RESOLUTION AUTHORIZING DEBT SERVICE PAYMENT OF \$25,075.00 TO US BANK #23-68

Resolution authorizing debt service payment of \$25,075.00 to US Bank.

Mrs. Vonderhaar – This is first interest payment for Bond #2 for East side of Princeton Road.

Motion made by Mr. McAbee, second by Mrs. Hartkemeyer to adopt Resolution #23-68.

YES – Mr. Berding, Mrs. Hartkemeyer, Mr. McAbee

RESOLUTION AUTHORIZING DEBT SERVICE PAYMENT OF \$7,472.40 TO PNC BANK #23-69

Resolution authorizing debt service payment of \$7,472.40 to PNC Bank.

Mrs. Vonderhaar – This is interest payment for Bond #3 TID Improvement Bond for By-Pass 4.

Motion made by Mr. McAbee, second by Mrs. Hartkemeyer to adopt Resolution #23-69.

YES – Mr. Berding, Mrs. Hartkemeyer, Mr. McAbee

RESOLUTION AUTHORIZING DEBT SERVICE PAYMENT OF \$527,491.91 TO HUNTINGTON BANK FOR REPAYMENT OF \$5 MILLION-DOLLAR GENERAL OBLIGATION BOND THAT WAS USED FOR CONSTRUCTION OF PUBLIC WORKS BUILDING, REMODEL OF THE POLICE STATION AND IMPROVEMENTS TO GILMORE ROAD #23-70

Resolution authorizing debt service payment of \$527,491.91 to Huntington Bank for repayment of \$5 million-dollar general obligation bond that was used for construction of public works building, remodel of the police station and improvements to Gilmore Road.

Motion made by Mr. McAbee, second by Mrs. Hartkemeyer to adopt Resolution #23-70.

YES – Mr. Berding, Mrs. Hartkemeyer, Mr. McAbee

****FIRST READ****

RESOLUTION APPROVING PURCHASE OF 2024 FORD F-550 FROM VALLEY TRUCK CENTERS FOR THE FIRE DEPARTMENT IN THE AMOUNT OF \$96,298.00 #23-71

Resolution approving purchase of 2024 Ford F-550 from Valley Truck Centers for the Fire Department in the amount of \$96,298.00.

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RESOLUTION APPROVING TRANSFER OF 2016 FORD F-250 FROM THE FIRE DEPARTMENT TO THE PUBLIC WORKS DEPARTMENT IN THE AMOUNT OF \$40,000.00 #23-72

Resolution approving transfer of 2016 Ford F-250 from the Fire Department to the Public Works Department in the amount of \$40,000.00.

Mrs. Vonderhaar - \$40,000 will be taken from road and bridge and put into fire fund.

Katherine Barbieri, Law Director - If the question is when is the vehicle transferred the transfer would be based on the approval and signage of the resolution. The Fire Department has the ability to transfer the vehicle to another Fairfield Township department.. The money will go back to fire.

Mr. Berding - I think this offsets the cost of the F-550. I think there was a need for the Public Works for another vehicle.

Mr. Bennett - I had budgeted \$85,000 to replace it.

Motion made by Mr. Berding, second by Mrs. Hartkemeyer to adopt Resolution #23-72.

YES – Mr. Berding, Mrs. Hartkemeyer, Mr. McAbee

RESOLUTION APPROVING PURCHASE OF GRAYKEY CELL PHONE TECHNOLOGY FOR THE POLICE DEPARTMENT IN THE AMOUNT OF \$14,269.00 FOR THE FIRST YEAR AND \$13,269.00 ANNUALLY #23-73

Resolution approving purchase of Graykey Cell Phone Technology for the Police Department in the amount of \$14,269.00 for the first year and \$13,269.00 annually.

Chief Chabali – We currently do not use this technology. Grayshift has developed GrayKey, a state-of-the-art forensic access tool, that extracts encrypted or inaccessible data from mobile devices. This cost involves training which is web based. The contract is yearly.

Motion made by Mr. McAbee, second by Mrs. Hartkemeyer to adopt Resolution #23-73.

YES – Mr. Berding, Mrs. Hartkemeyer, Mr. McAbee

RESOLUTION APPROVING PURCHASE OF SUNDANCE RECORDS MANAGEMENT SYSTEM FOR THE POLICE DEPARTMENT IN THE AMOUNT OF \$29,348.00 FOR THE FIRST YEAR AND \$16,860.00 ANNUALLY #23-74

Resolution approving purchase of Sundance Records Management system for the Police Department in the amount of \$29,348.00 for the first year and \$16,860.00 annually.

Chief Chabali -This would replace our current RMS system. This is a Cloud based system. This makes it more accessible and quicker to access on the scene. This is integrated with a CAD system. There are no updates for the current system. Sundance pushes out updates.

Motion made by Mr. McAbee, second by Mr. Berding to adopt Resolution #23-74.

YES – Mr. Berding, Mrs. Hartkemeyer, Mr. McAbee

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RESOLUTION AUTHORIZING THE FAIRFIELD TOWNSHIP ADMINISTRATOR TO EXECUTE ALL NECESSARY DOCUMENTS TO RENEW THE TOWNSHIP'S COVERAGE WITH OTARMA THROUGH RISKSOURCE CLARK-THERDERS INSURANCE AGENCY, AT A COST OF \$155,104.00 EFFECTIVE JUNE 1, 2023, THRU JUNE 1, 2024 #23-75

Resolution authorizing the Fairfield Township Administrator to execute all necessary documents to renew the Township's coverage with OTARMA through Risksource Clark-Theders Insurance Agency, at a cost of \$155,104.00 effective June 1, 2023, thru June 1, 2024.

Motion made by Mrs. Hartkemeyer, second by Mr. McAbee to adopt Resolution #23-75.

YES – Mr. Berding, Mrs. Hartkemeyer, Mr. McAbee

RESOLUTION AUTHORIZING THE FAIRFIELD TOWNSHIP ADMINISTRATOR TO EXECUTE ALL NECESSARY DOCUMENTS TO RENEW THE TOWNSHIP'S COVERAGE FOR CYBER INSURANCE THROUGH CFC, AT AN ANNUAL COST OF \$10,387.50 EFFECTIVE JUNE 1, 2023, THROUGH JUNE 1, 2024 #23-76

Resolution authorizing the Fairfield Township Administrator to execute all necessary documents to renew the Township's coverage for cyber insurance through CFC, at an annual cost of \$10,387.50 effective June 1, 2023, through June 1, 2024.

Mr. McAbee - Is this coverage included with OTARMA?

Ms. Schultz – I will find out, but I don't think so.

Motion made by Mr. Berding, second by Mrs. Hartkemeyer to adopt Resolution #23-76.

YES – Mr. Berding, Mrs. Hartkemeyer, Mr. McAbee

RESOLUTION AUTHORIZING THE APPOINTMENT OF PART-TIME FIREFIGHTER/EMT ASHTON MCCANN TO THE FAIRFIELD TOWNSHIP FIRE DEPARTMENT, AT AN HOURLY RATE OF \$18.50 PER/HOUR, WITH A 12-MONTH PROBATIONARY PERIOD #23-77

Resolution authorizing the appointment of part-time Firefighter/EMT Ashton McCann to the Fairfield Township Fire Department, at an hourly rate of \$18.50 per/hour, with a 12-month probationary period.

Motion made by Mr. Berding, second by Mrs. Hartkemeyer to adopt Resolution #23-77.

YES – Mr. Berding, Mrs. Hartkemeyer, Mr. McAbee

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RESOLUTION AUTHORIZING THE APPOINTMENT OF PART-TIME
FIREFIGHTER/EMT ISAIAH HARTNESS TO THE FAIRFIELD TOWNSHIP FIRE
DEPARTMENT, AT AN HOURLY RATE OF \$18.50 PER/HOUR, WITH A 12-
MONTH PROBATIONARY PERIOD #23-78

Resolution authorizing the appointment of part-time Firefighter/EMT Isaiah Hartness to the Fairfield Township Fire Department, at an hourly rate of \$18.50 per/hour, with a 12-month probationary period.

Motion made by Mr. McAbee, second by Mr. Berding to adopt Resolution #23-78.

YES – Mr. Berding, Mrs. Hartkemeyer, Mr. McAbee

RESOLUTION DECLARING NUISANCE AND ORDERING ABATEMENT ON
THE PROPERTIES LISTED BELOW AND FURTHER AUTHORIZING THE
ZONING ADMINISTRATOR TO INITIATE COMPLAINT #23-79

Resolution declaring nuisance and ordering abatement on the properties listed below and further authorizing the zoning administrator to initiate complaint.

Motion made by Mr. McAbee, second by Mr. Berding to adopt Resolution #23-79.

YES – Mr. Berding, Mrs. Hartkemeyer, Mr. McAbee

ANNOUNCEMENTS

- Spring Fest & Car Show – Saturday May 13, 2023, **CANCELLED**
- Offices closed for Memorial Day Holiday – Monday, May 29, 2023
- Veterans Memorial Ribbon Cutting & Dedication – Saturday, June 3, 2023 – 1:30 PM
- Classic Car Cruise-In – Wednesday, June 7, 2023, Bridgewater Falls 5 PM – 8 PM
- Fairfield Township Board of Trustees Meeting – Thursday, June 1st at 8:30 AM

BOARD MEMBER COMMENTS

Mrs. Hartkemeyer – Last Friday a citizen brought to my attention on Bennett Drive a dog was attacked by a coyote at 2:30 in the afternoon. Maybe we might want to look into taking some steps.

Mr. Berding - I hope everyone has a great Memorial Day and looking forward to the ribbon cutting on June 3rd. I'd like to thank the administrator for being responsive for items coming up out of the blue in a timely manner.

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EXECUTIVE SESSION

Motion, made by Mrs. Hartkemeyer, second by Mr. McAbee to go into Executive Session, in accordance with:

1. **ORC 121.22 G (1)** to consider the employment, or compensation of a public employee or official.

All in favor.

Adjourned into executive session at 9:45 PM

No action followed executive session.

Reconvened at 11:10 PM

ROLL CALL

Mr. Berding	Yes
Mrs. Hartkemeyer	Yes
Mr. McAbee	Yes

ADJOURNMENT

Motion made by Mr. Berding, second by Mrs. Hartkemeyer to adjourn at 11:11 PM.
All in favor.

Minutes submitted by:

Shelly Schultz, Fiscal Officer

Michael Berding, Trustee Chairperson

Shannon Hartkemeyer, Trustee Vice-Chairperson

Joe McAbee, Trustee

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