

RECORD OF PROCEEDINGS

REGULAR TRUSTEE MEETING HELD MARCH 11, 2020

The Fairfield Township Trustees held a Regular Trustee Meeting Tuesday, March 11, 2020, at the Administration Building, 6032 Morris Road, Fairfield Township, OH 45011, for conducting Township business. Meeting was called to order by Mrs. Hartkemeyer, Board Chairperson, at 6:30 PM.

ROLL CALL

Mrs. Hartkemeyer	Present
Mr. McAbee	Present
Mrs. Berding	Present

INVOCATION: Pastor Cecil Day, Lighthouse Church

PLEDGE OF ALLEGIANCE

NEW BUSINESS

Motion made by Mrs. Berding, second by Mr. McAbee to advertise for a Service Department Position

Mrs. Vonderhaar - We have a vacancy and as a result we'd like permission from the Board before any hiring would occur. We would interview and bring the candidates to you before we would hire.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

Motion made by Mr. McAbee, second by Mrs. Berding to set Public Hearings for case No. FTZC20-1C and Case No. FTZC20-3C on April 8, 2020.

Mrs. Berding – What is our deadline? Do we want to do on our next Board meeting?

Mrs. Vonderhaar – We have within 30 days of receipt of changes.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

ITEMS FOR BOARD DISCUSSION

- Public Works Building (RFP recommendation ready)
- Police Department Remodel (RFP's due March 13, 2020)

Mrs. Vonderhaar – As you know we have gone through the RFP process for both projects. We had 3 people who submitted the qualifications for the Service Building. From the proposals our criteria engineer Craig Stephenson made a recommendation. He recommended the use of CUC for the Public Works Building. As far as the Police RFP they are due on March 13, 2020. At this point we thought we would discuss where the board is and how are they looking to fund, and if you want to proceed with the projects. We do have a PowerPoint on this.

Mrs. Hartkemeyer - We have spoken, and we have committed to doing the Service Building and the Police upgrades. Therefore, the next thing that comes is how do we pay for this.

Mrs. Vonderhaar – looking at the different scenarios; looking at where we are financially, looking at the TIF fund, looking at projections and how our various funds

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are built.

Mr. Ken Geis, Consultant - There are 3 scenarios on the table for the Board to consider. Mr. Geis explained these and the dollar amounts involved in each scenario.

Mr. McAbee – I appreciate the weekly updates on projects. I'd like an update on the sidewalk from Weathered Oaks to Bridgewater and Reigart Road if we could widen that to the park.

FISCAL OFFICER'S RECOMMENDATIONS AND REPORTS

Ms. Schultz - No current updates. Let me know if you have any questions.

Motion made by Mrs. Hartkemeyer, second by Mrs. Berding to suspend the reading of the minutes of the Regular Trustee Meeting, February 18, 2020.

YES – Mrs. Hartkemeyer, Mr. McAbee, Mrs. Berding

Motion made by Mrs. Hartkemeyer, second by Mrs. Berding to approve the minutes of the Regular Trustee Meeting, February 18, 2020.

YES – Mrs. Hartkemeyer, Mr. McAbee, Mrs. Berding

Motion made by Mrs. Hartkemeyer, second by Mr. McAbee to approve payment of the bills by the Fiscal Officer.

YES – Mrs. Hartkemeyer, Mr. McAbee, Mrs. Berding

ADMINISTRATOR'S REPORT

Mrs. Vonderhaar – today we had the State of the Community and I was very happy to present there. I've met with SWOCA and we've upped our ransom wear and IT security based on what we've been hearing. We've also added cyberware security. I'm working closely with the Fiscal Office; watching payments and purchase orders. I'm receiving daily emails. I'm also an added administrator on the Huntington Bank account. We're currently working on HR and reviewing our policy manual and the annual report is almost done. Will check on Fairfield Focus invoice and report back.

DEPARTMENTAL REPORTS

Mrs. Hartkemeyer – We've received the reports.

RESOLUTION PROHIBITING EXCESSIVE NOISE IN THE TOWNSHIP #20-41

Resolution prohibiting excessive noise in the Township

Mrs. Berding - I want to make sure we don't restrict the waste haulers too much.

Amend to not include Rumpke but to include any waste haulers.

Motion made by Mrs. Hartkemeyer to amend Resolution #20-41 to

not include just Rumpke Waste but to include any other waste hauler between the hours of 11:00 PM and 6:00 AM, second by Mrs. Berding to adopt Resolution #20-41

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YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION AMENDING RESOLUTION #20-44 AND AUTHORIZING THE PURCHASE OF THREE MOBILE LAPTOP COMPUTERS FOR THE THREE NEW POLICE DEPARTMENT SUV’S FROM DELL EMC, IN THE TOTAL AMOUNT OF \$11,134,08 #20-44

Resolution amending resolution #20-44 and authorizing the purchase of three mobile laptop computers for the three new Police Department SUV’s from Dell EMC, in the total amount of \$11,134,08

Motion made by Mrs. Berding, second by Mr. McAbee to adopt Resolution #20-44

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION TO APPROVE OPEN PURCHASE ORDER BALANCES #20-45

Resolution to approve open purchase order balances.

Motion made by Mr. McAbee, second by Mrs. Berding to adopt Resolution #20-45

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION TO APPROVE REPAIR OF MEDIC #212 FROM McCLUSKEY CHEVROLET, INC. AT A TOTAL COST OF \$10,131.34 #20-46

Resolution to approve repair of Medic #212 from McCluskey Chevrolet, Inc. at a total cost of \$10,131.34.

Motion made by Mr. McAbee, second by Mrs. Hartkemeyer to adopt Resolution #20-46

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION TO APPROVE THE PURCHASE OF (4) FOUR FORD EXPLORER SUV’S FOR THE POLICE DEPARTMENT FROM LEBANON FORD WITH STATE BID PRICING, AT A TOTAL COST OF \$265,450.84 #20-47

Resolution to approve the purchase of (4) four Ford Explorer SUV’S for the Police Department from Lebanon Ford with state bid pricing, at a total cost of \$265,450.84

Motion made by Mr. McAbee, second by Mrs. Hartkemeyer to adopt Resolution #20-47

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION DECLARING NUISANCE AND ORDERING ABATEMENT ON THE PROPERTIES LISTED BELOW AND FURTHER AUTHORIZING THE ZONING ADMINISTRATOR TO INITIATE COMPLAINT #20-48

Resolution declaring nuisance and ordering abatement on the properties listed below and further authorizing the zoning administrator to initiate complaint.

Motion made by Mr. McAbee, second by Mrs. Berding to adopt Resolution #20-48

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

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RESOLUTION AUTHORIZING THE ADMINISTRATOR TO EXECUTE CONTRACT WITH KATHERINE L. BARBIERE AS ASSISTANT LAW DIRECTOR, WITH TERMS AS SPECIFIED IN THE CONTRACT FOR LEGAL SERVICES. #20-49

Resolution authorizing the administrator to execute contract with Katherine L. Barbieri as Assistant Law Director, with terms as specified in the contract for legal services.

Motion made by Mrs. Berding, second by Mr. McAbee to adopt Resolution #20-49
YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION AUTHORIZING THE APPOINTMENT OF PART-TIME FIREFIGHTER/EMT ANDREW ROBESON TO THE FAIRFIELD TOWNSHIP FIRE DEPARTMENT, AT AN HOURLY RATE OF \$15.50 PER HOUR, WITH A 12-MONTH PROBATIONARY PERIOD #20-50

Resolution authorizing the appointment of part-time Firefighter/EMT Andrew Robeson to the Fairfield Township Fire Department, at an hourly rate of \$15.50 per hour, with a 12-month probationary period.

Motion made by Mrs. Berding, second by Mr. McAbee to adopt Resolution #20-50
YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION AUTHORIZING THE APPOINTMENT OF PART-TIME FIREFIGHTER/EMT MATTHEW GREEN TO THE FAIRFIELD TOWNSHIP FIRE DEPARTMENT, AT AN HOURLY RATE OF \$15.50 PER HOUR, WITH A 12-MONTH PROBATIONARY PERIOD #20-51

Resolution authorizing the appointment of part-time Firefighter/EMt Matthew Green to the Fairfield Township Fire Department, at an hourly rate of \$15.50 per hour, with a 12-month probationary period

Motion made by Mr. McAbee, second by Mrs. Berding to adopt Resolution #20-51
YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

ANNOUNCEMENTS

- Fairfield Township Board of Trustees Meeting – Wednesday, March 25, 2020 at 6:30 PM

BOARD MEMBER COMMENTS

Mrs. Berding – We did attend the State of the Community luncheon today. It was hosted by Fairfield City Schools.

Mr. McAbee – Can you update us on the parks?

Mrs. Vonderhaar – The parks have been staked out. Weather permitting, they will be done installing by the end of March.

Mr. McAbee – We had two grand openings last week, Urban Air and McAllister's. The Veteran's Memorial is coming within the next two weeks.

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Mrs. Hartkemeyer – We’re happy to have Urban Air and McAllister’s. Tomorrow night the Butler County Township Association is hosting the Board of Health is meeting and I’m anxious to find out more about what they have the say about the Coronavirus. I’ll also be attending the OKI meeting tomorrow morning.

EXECUTIVE SESSION

Motion made by Mrs. Hartkemeyer, second by Mr. McAbee to enter Executive Session, in accordance with ORC 122 G (8) to consider confidential information related to the marketing plans or specific business strategy for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance.

Adjourned into executive session at 7:30 PM

Trustee’s reconvened at 8:10 PM

ROLL CALL

Mrs. Hartkemeyer	Yes
Mr. McAbee	Yes
Mrs. Berding	Yes

Motion made by Mrs. Berding, second by Mrs. Hartkemeyer to adjourn at 8:10 P.M. All in favor.

Minutes submitted by:

Shelly Schultz, Fiscal Officer

Shannon Hartkemeyer, Board Chairperson

Joe McAbee, Trustee

Susan Berding, Trustee

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