

**RECORD OF PROCEEDINGS
REGULAR TRUSTEE MEETING HELD JUNE 9, 2021**

DRAFT

The Fairfield Township Trustees held a Regular Trustee Meeting Wednesday, June 9, 2021, at the Administration Building, 6032 Morris Road, Fairfield Township, OH 45011, for conducting Township business. Meeting was called to order by Mrs. Berding, Trustee Chairperson, at 7:00 PM.

ROLL CALL

Mrs. Berding	Present
Mrs. Hartkemeyer	Present
Mr. McAbee	Present

INVOCATION: Deacon Rick Reder

PLEDGE OF ALLEGIANCE

ITEMS FOR BOARD DISCUSSION

- Sewer and TIF on Hamilton Mason

Mrs. Vonderhaar - Estimated cost came in around \$1M and that does not include easements. The cost could be significant for residents; \$10K – \$20K. The TIF on Hamilton Mason based on value would bring in approximately \$5K per year.

- FTZC Vacancies

Mr. Goins – We have a vacancy on the zoning commission. We have a couple members that won't be able to attend the June 16th meeting. We may have an issue having a quorum in that meeting. I've reach out to the zoning appeals board to see in there is any interest in moving over to the commission. A lot of this information came in late Friday.

Mr. McAbee - You've had a lot of time to know about this. Why aren't people coming? Why aren't they filling their obligation? It's about the process.

Mrs. Berding - Yes, we can reschedule it. Its going to cost more taxpayer money. We can simply appoint someone to avoid this.

Motion made by Mrs. Berding to amend the agenda, second by Mrs. Hartkemeyer to appoint Steve Weeks to Zoning Commission immediately as alternative expiring January 31, 2022 and accept his letter of resignation from the appeals board.

YES – Mrs. Hartkemeyer, Mr. McAbee, Mrs. Berding

- Health Insurance

Mrs. Vonderhaar – 5% medical no shop, dental 12% and vision 6%. Dental and vision have held steady for 2 years. Impact would be approximately \$38,000. On the GO-365 we would look to bring in approximately \$40k which would basically be break-even.

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Mrs. Berding - We got a letter from a girl scouts' troop and wanted to make you aware. The project that they have chosen to do is A Little Library. They would like to put up in Heroes Park.

FISCAL OFFICER'S RECOMMENDATIONS AND REPORTS

Ms. Schultz – You have received my 2022 budget. Budget meeting is scheduled for July 14th.

Motion made by Mr. McAbee to amend the agenda, second by Mrs. Berding to add Public Hearing for 2022 Tax Budget on July 14 at 7 PM.

YES – Mrs. Hartkemeyer, Mr. McAbee, Mrs. Berding

Motion made by Mr. McAbee, second by Mrs. Hartkemeyer to set Public Hearing for 2022 Tax Budget on July 14 at 7 PM.

YES – Mrs. Hartkemeyer, Mr. McAbee, Mrs. Berding

Motion made by Mr. McAbee, second by Mrs. Berding to table the reading of the May 12, 2021 Trustee Minutes.

YES – Mrs. Hartkemeyer, Mr. McAbee, Mrs. Berding

Motion made by Mr. McAbee, second by Mrs. Berding to approve payment of the bills by the Fiscal Officer.

YES – Mrs. Hartkemeyer, Mr. McAbee, Mrs. Berding

RESOLUTION TO APPROVE OPEN PURCHASE ORDER BALANCES #21-90

Resolution to approve open purchase order balances.

Motion, made by Mrs. Berding second by Mrs. Hartkemeyer to adopt Resolution #21-90.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION FOR DISPOSAL BY PUBLIC SALE OF EQUIPMENT (VALUE GREATER THAN \$2,500.00) WHICH IS OBSOLETE, UNFIT, OR UNNEEDED FOR PUBLIC USE (O.R.C. SECTION 505.10). APPROVING SALE OF FIRE DEPARTMENT 2013 SUBURBAN #21-91

Resolution for disposal by public sale of equipment (value greater than \$2,500.00) which is obsolete, unfit, or unneeded for public use (O.R.C. section 505.10). Approving sale of Fire Department 2013 Suburban.

Motion, made by Mr. McAbee second by Mrs. Berding to adopt Resolution #21-91.

YES – Mrs. Berding, Mr. McAbee

Abstain - Mrs. Hartkemeyer

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RESOLUTION TO APPROVE PAYMENT TO SEDGWICK IN THE AMOUNT OF \$7,270.00 #21-92

Resolution to approve payment to Sedgwick in the amount of \$7,270.00.

Mrs. Vonderhaar – This is our third-party administrator for Ohio Bureau of Workers’ Compensation claims.

Motion, made by Mr. McAbee second by Mrs. Hartkemeyer to adopt Resolution #21-92.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION AUTHORIZING THE PURCHASE OF NEW FLOORING FOR THE ADMINISTRATION BUILDING FROM DIVERZIFY AT A TOTAL COST OF \$24,344.00 #21-93

Resolution authorizing the purchase of new flooring for the administration building from Diverzify at a total cost of \$24,344.00.

Motion, made by Mrs. Berding second by Mrs. Hartkemeyer to adopt Resolution #21-93.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION AUTHORIZING THE FAIRFIELD TOWNSHIP ADMINISTRATOR TO EXECUTE ALL NECESSARY DOCUMENTS TO RENEW THE TOWNSHIP’S COVERAGE FOR CYBER INSURANCE THROUGH RISKSOURCE AT AN ANNUAL COST OF \$6,024.00 EFFECTIVE JUNE 15, 2021 THROUGH JUNE 1, 2022 #21-94

Resolution authorizing the Fairfield Township Administrator to execute all necessary documents to renew the Township’s coverage for cyber insurance through Risksource at an annual cost of \$6,024.00 effective June 15, 2021 through June 1, 2022.

Mr. McAbee - How much did we save by raising deductible?

Mrs. Vonderhaar - About \$1,500.

Motion, made by Mrs. Berding second by Mrs. Hartkemeyer to adopt Resolution #21-94.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

ANNOUNCEMENTS

- Fairfield Township Zoning Commission Board Meeting – Wednesday, June 16, 2021 at 7 PM
- Fairfield Township Board of Trustees Meeting – Wednesday, June 23, 2021 at 7 PM

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BOARD MEMBER COMMENTS

Mr. McAbee - Are we making accommodations for an X-large meeting next week?

Mr. Goins – We’re going to arrange with the fire department to have an overflow next door. We’re going to hold the meeting here.

Mr. McAbee - We have a lot of interest in all 3 of those case.

Mrs. Hartkemeyer - I meet with staff to begin the process mapping of our meeting preparation process. If anyone is interested it’s in the Administrators Office. We did a current process map. We’re brainstorming solutions. Our next step is to map out a new process and come up with an implementation process.

Mr. McAbee - What is the purpose of this?

Mrs. Hartkemeyer – To streamline and improve our current meeting process. Our current process is the Board gets the information on Friday afternoon. This is an area of opportunity that we are looking at. We’re also looking at various inputs from different departments. We’re looking at data collection.

EXECUTIVE SESSION

Motion made by Mrs. Berding, second by Mrs. Hartkemeyer to enter Executive Session, in accordance with: ORC 121.22 G (8) To consider confidential information related to the marketing plans or specific business strategy for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance.

President convenes executive session at 7:46 PM.

President resumes regular meeting at 8:41 PM.

ROLL CALL

Mrs. Hartkemeyer	Yes
Mr. McAbee	Yes
Mrs. Berding	Yes

No action taken.

Motion made by Mrs. Berding, second by Mrs. Hartkemeyer to adjourn at 8:41 P.M.
YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

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Minutes submitted by:

Shelly Schultz, Fiscal Officer

Susan Berding, Trustee Chairperson

Shannon Hartkemeyer, Trustee Vice Chairperson

Joe McAbee, Trustee

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