

**RECORD OF PROCEEDINGS
REGULAR TRUSTEE MEETING HELD JULY 8, 2020**

The Fairfield Township Trustees held a Regular Trustee Meeting Wednesday, July 8, 2020, at the Administration Building, 6032 Morris Road, Fairfield Township, OH 45011, for conducting Township business. Meeting was called to order by Mrs. Hartkemeyer, Board Chairperson, at 6:30 PM.

ROLL CALL

Mrs. Hartkemeyer	Present
Mr. McAbee	Absent
Mrs. Berding	Present

INVOCATION: Pastor Cecil Day, Lighthouse Church

PLEDGE OF ALLEGIANCE

RESOLUTION APPOINTING FULL-TIME POLICE OFFICER, CHEYENNE HANEY WHO IS CERTIFIED BY OHIO PEACE OFFICERS TRAINING COUNCIL, AT AN HOURLY RATE OF \$25.46 PER HOUR, WITH A 12-MONTH PROBATIONARY PERIOD #20-109

Resolution appointing full-time police officer, Cheyenne Haney who is certified by Ohio Peace Officers Training Council, at an hourly rate of \$25.46 per hour, with a 12-month probationary period.

Swearing in ceremony by Chief Chabali.

Biography read by Captain Lanier.

Motion made by Mrs. Hartkemeyer, second by Mrs. Berding to adopt Resolution #20-109.

YES – Mrs. Berding, Mrs. Hartkemeyer

ABSENT - Mr. McAbee

OLD BUSINESS

- **Mr. Geis** – Discussed Gilmore Road Sewer Project. Bid for project is \$222,279.

- **Mr. Goins** - Park and Playground work/update presentation.

Motion made by Mrs. Berding, second by Mrs. Hartkemeyer to accept quote in this memo from Craig Stephenson dated July 8, 2020 in the amount of \$36,395.80 along with Master Plan Revision 6 dated July 6, 2020 and move to start on the work.

Mrs. Berding - I wanted to thank everyone; the Veterans, Mr. Tubreuggen, PES, Mr. Stephenson, Mr. Goins and Mr. Geis to make sure we were all on the same page and that we can execute this project and meet everyone's needs. Thank you, Mrs. Hartkemeyer, for facilitating.

YES – Mrs. Berding, Mrs. Hartkemeyer,

ABSENT - Mr. McAbee

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COMMUNICATION

Fred Valerius, 6344 Creekside Way – Thank you to the Trustees for getting the first step done. We look forward to getting the flagpole erected and the signage indicating the memorial area. We'd like to have a presentation at a Board meeting or work session with you to go through all the information.

FISCAL OFFICER'S RECOMMENDATIONS AND REPORTS

Ms. Schultz – You should have all received your reports and financials in your mailbox. We started out the month \$17.9 million, revenue \$5.2 million, expenditures \$900,000 and ended the month at \$22.2 million in fund balance. The tax budget is done and ready. If you have any questions about that let me know.

DEPARTMENTAL REPORTS

Mr. Goins – all reports have been sent in advance.

Mrs. Berding - I did want to recognize our Fire Chief who participated in the press conference this afternoon with Butler County talking about the mask mandate. Masks will be available to Township residents.

Chief Thomas – Mask will be available tomorrow. Those will be made available at the 2 fire stations in the lobby.

RESOLUTION TO APPROVE OPEN PURCHASE ORDER BALANCES #20-108

Resolution to approve open purchase order balances.

Motion made by Mrs. Berding, second by Mrs. Hartkemeyer to adopt Resolution #20-108

YES – Mrs. Hartkemeyer, Mrs. Berding

ABSENT - Mr. McAbee

**RESOLUTION AUTHORIZING THE APPOINTMENT OF FIREFIGHTER/EMT
BRYCE HUDSON TO THE FAIRFIELD TOWNSHIP FIRE DEPARTMENT, AT AN
HOURLY RATE OF \$15.50 PER HOUR, WITH A 12-MONTH PROBATIONARY
PERIOD #20-110**

Resolution authorizing the appointment of Firefighter/EMT Bryce Hudson to the Fairfield Township Fire Department, at an hourly rate of \$15.50 per hour, with a 12-month probationary period.

Motion made by Mrs. Berding, second by Mrs. Hartkemeyer to adopt Resolution #20-110

YES – Mrs. Hartkemeyer, Mrs. Berding

ABSENT - Mr. McAbee

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RESOLUTION AUTHORIZING THE APPOINTMENT OF FIREFIGHTER/MEDIC THOMAS HUSTON TO THE FAIRFIELD TOWNSHIP FIRE DEPARTMENT, AT AN HOURLY RATE OF \$16.80 PER HOUR, WITH A 12-MONTH PROBATIONARY PERIOD #20-111

Resolution authorizing the appointment of Firefighter/Medic Thomas Huston to the Fairfield Township fire department, at an hourly rate of \$16.80 per hour, with a 12-month probationary period.

Motion made by Mrs. Berding, second by Mrs. Hartkemeyer to adopt Resolution #20-111.

YES – Mrs. Hartkemeyer, Mrs. Berding

ABSENT - Mr. McAbee

RESOLUTION TO AMEND THE 2020 PERMANENT APPROPRIATIONS #20-112
Resolution to amend the 2020 permanent appropriations.

Motion made by Mrs. Berding, second by Mrs. Hartkemeyer to adopt Resolution #20-112.

Ms. Schultz – This is where we didn't appropriate money for the Service Building and the remodel of the Police Station at the beginning of year since we didn't approve it. This is to amend appropriations so I can encumber the money. Its's \$2.5 million for the Service Building and \$1.65 million for the Police Station remodel.

Mrs. Berding - This is the bond money that we received in June and now we are officially encumbering the money?

Ms. Schultz - Yes

YES – Mrs. Hartkemeyer, Mrs. Berding

ABSENT - Mr. McAbee

RESOLUTION APPROVING ANNUAL MAINTENANCE CONTRACT FOR THE FIRE DEPARTMENT FROM STRYKER IN THE AMOUNT OF \$7,843.20 #20-113
Resolution approving annual maintenance contract for the Fire Department from Stryker in the amount of \$7,843.20.

Motion made by Mrs. Berding, second by Mrs. Hartkemeyer to adopt Resolution #20-111.

YES – Mrs. Hartkemeyer, Mrs. Berding

ABSENT - Mr. McAbee

RESOLUTION AUTHORIZING ADMINISTRATOR TO INITIATE THE BIDDING PROCESS FOR THE GILMORE ROAD SEWER EXTENSION PROJECT #20-114
Resolution authorizing administrator to initiate the bidding process for the Gilmore Road Sewer Extension project.

Motion made by Mrs. Berding, second by Mrs. Hartkemeyer to adopt Resolution #20-114.

YES – Mrs. Hartkemeyer, Mrs. Berding

ABSENT - Mr. McAbee

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RESOLUTION TO REMOVE AND REPLACE PARKING LOT LIGHTING AND BUILDING EXTERIOR LIGHTS WITH NEW ENERGY EFFICIENT LED UNITS #20-115

Resolution to remove and replace parking lot lighting and building exterior lights with new energy efficient led units.

Mr. Goins - We are replacing, in our parking lots, with more energy efficient units.

Mrs. Hartkemeyer - Is there some cost savings with these?

Mr. Goins - Yes, there is.

Motion made by Mrs. Hartkemeyer, second by Mrs. Berding to adopt Resolution #20-115.

YES – Mrs. Hartkemeyer, Mrs. Berding

ABSENT - Mr. McAbee

RESOLUTION APPROVING EMPLOYMENT AGREEMENT OF TOWNSHIP ADMINISTRATOR JULIE VONDERHAAR #20-116

Resolution approving employment agreement of Township Administrator Julie Vonderhaar.

Motion made by Mrs. Berding, second by Mrs. Hartkemeyer to adopt Resolution #20-116.

YES – Mrs. Hartkemeyer, Mrs. Berding

ABSENT - Mr. McAbee

RESOLUTION TO APPROVE FIRE DEPARTMENT TO PURCHASE UV DISINFECTING UNITS FROM EA MEDICAL, LLC. #20-117

Resolution to approve Fire Department to purchase UV disinfecting units from EA Medical, LLC.

Chief Thomas - It was recommended to use the UV system for disinfecting our units. These units will be permanently installed in the ambulances.

Motion made by Mrs. Hartkemeyer, second by Mrs. Berding to adopt Resolution #20-117.

YES – Mrs. Hartkemeyer, Mrs. Berding

ABSENT - Mr. McAbee

RESOLUTION TO AUTHORIZE PAYMENT FOR THE INDIGENT CREMATION OF A TOWNSHIP RESIDENT TO COLLIGAN FUNERAL HOME IN THE AMOUNT OF \$500.00 #20-118

Resolution to authorize payment for the indigent cremation of a Township resident to Colligan Funeral Home in the amount of \$500.00

Motion made by Mrs. Hartkemeyer, second by Mrs. Berding to adopt Resolution #20-118.

YES – Mrs. Hartkemeyer, Mrs. Berding

ABSENT - Mr. McAbee

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RESOLUTION AUTHORIZING NUISANCE AND ORDERING ABATEMENT ON LISTED PROPERTIES #20-119

Resolution authorizing nuisance and ordering abatement on listed properties.
#20-119

Motion made by Mrs. Hartkemeyer, second by Mrs. Berding to adopt Resolution #20-119.

YES – Mrs. Hartkemeyer, Mrs. Berding
ABSENT - Mr. McAbee

ACCOUNCEMENTS

- Fairfield Township Board of Trustees Meeting – Wednesday, July 22, 2020 at 6:30 PM.
- Zoning Hearing, Thursday, July 16, 2020 at 6:45 PM.
- Tax Budget Meeting, Friday, July 17, 2020 at 6:30 PM.

BOARD MEMBER COMMENTS

Mrs. Hartkemeyer - Butler County Township Association – Golf outing is coming up July 24th.

EXECUTIVE SESSION

Motion made by Mrs. Hartkemeyer, second by Mrs. Berding to enter Executive Session, in accordance with ORC 121.22 G (1), consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee; and for ORC 121.22 G (8) to consider confidential information related to the marketing plans or specific business strategy for economic development assistance, or to negotiations with other political subdivision respecting request for economic development assistance.

ROLL CALL

Mrs. Berding	Yes
Mr. McAbee	Absent
Mrs. Hartkemeyer	Yes

Adjourned into executive session at 7:16 PM

Trustee’s reconvened at 7:33 PM

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ROLL CALL

Mrs. Berding	Present
Mr. McAbee	Absent
Mrs. Hartkemeyer	Present

Motion made by Mrs. Hartkemeyer, second by Mrs. Berding to adjourn at 7:30 P.M.
All in favor.

Minutes submitted by:

Shelly Schultz, Fiscal Officer

Shannon Hartkemeyer, Board Chairperson

Joe McAbee, Trustee

Susan Berding, Trustee

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