

**RECORD OF PROCEEDINGS**  
**REGULAR TRUSTEE MEETING HELD JANUARY 22, 2020**

The Fairfield Township Trustees held a Regular Trustee Meeting Wednesday, January 22, 2020, at the Administration Building, 6032 Morris Road, Fairfield Township, OH 45011, for conducting Township business. Meeting was called to order by Mrs. Hartkemeyer, President of Board, at 6:30 PM.

**ROLL CALL**

Mrs. Hartkemeyer	Present
Mr. McAbee	Present
Mrs. Berding	Present

**Mrs. Hartkemeyer** tonight we have some scouts here from Redeemer Church that will lead us in the Pledge of Allegiance.

**PRESENTATIONS**

**Mrs. Hartkemeyer** - Chief Chabali has some accommodations for some of our officers.

We recognize the following police officers with commendations for their outstanding work and efforts during the 2019 4<sup>th</sup> Quarter:

- Fill-a-Cruiser at Walmart
  - Officer Emma Edens
  - Det. Dan Tinch
  - Officer Kayleigh Marshall
- Beaty Lane Home Invasion and robbery
  - Officer Spradling
  - Sgt. VandeRyt
  - Sgt. Mays
  - Det. Tinch
- Roger Gilbert arrived at a crash scene and applied a tourniquet on an injured driver who had a partially amputated leg.
- Sgt. McCroskey's efforts during his investigation on the death of Tori Carpenter, resulted in a federal indictment and sentencing.
- Officer Marshall and Officer Laugle for their actions to find drugs which resulted in a felony arrest.

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**OLD BUSINESS**

**Mr. McAbee** – I'd just like to know where we are on the pocket park.

**Mrs. Vonderhaar** – The equipment has been ordered and we will remove the tree.

**Mr. McAbee** - At the parks meeting last week we asked to get a Veterans Memorial Kickoff on the 24<sup>th</sup> of March. I believe this will be at Butler Tech. Has everyone received their invitations? Also, before we have that meeting, we need to have the video prepared.

**Mrs. Schultz** – I'll make an account to track spending for Veterans Park.

**Mr. McAbee** - Also in his email from the vendor he was talking about ordering equipment out here. I know we have authorization for the \$120,000.00 for the parks grant. Can start moving on that?

**Mrs. Vonderhaar** - No, we're ok there. It will be 6 – 8 weeks for the equipment to come in.

**Mrs. Berding** - When ordering any of the playground equipment does our discussion on the placement and the playground change anything with the Veterans Park?

**Mrs. Vonderhaar** - The equipment is fine. No, we're ok.

**FISCAL OFFICERS REPORTS**

**Ms. Schultz** – W2's and 1099's went out this week and the year is closed for financial purposes. Also, the auditor has started his work.

Recommend motion to suspend reading of the minutes of the following meetings:

- a) Trustee Regular Meeting, January 8, 2020
- b) Organizational Meeting, January 8, 2020

**Motion** made by Mrs. Hartkemeyer, second by Mrs. Berding to suspend the reading of the minutes of the Regular Trustee Meeting, January 8, 2020.

YES – Mrs. Hartkemeyer, Mr. McAbee, Mrs. Berding

**Motion** made by Mrs. Hartkemeyer, second by Mrs. Berding to approve the minutes of the Regular Trustee Meeting, January 8, 2020.

YES – Mrs. Hartkemeyer, Mr. McAbee, Mrs. Berding

**Motion** made by Mrs. Hartkemeyer, second by Mrs. Berding to suspend the reading of the minutes of the Organizational Meeting, January 8, 2020.

YES – Mrs. Hartkemeyer, Mr. McAbee, Mrs. Berding

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**Motion** made by Mrs. Hartkemeyer, second by Mrs. Berding to approve the minutes of the Organizational Meeting, January 8, 2020.

YES – Mrs. Hartkemeyer, Mr. McAbee, Mrs. Berding

**Motion** made by Mr. McAbee, second by Mrs. Hartkemeyer to approve payment of the bills by the Fiscal Officer.

YES – Mrs. Hartkemeyer, Mr. McAbee, Mrs. Berding

RESOLUTION, SECOND READING TO APPROVE FAIRFIELD TOWNSHIP 2020  
PAVING ESTIMATE #20-24

Resolution designating Fairfield Township roads for bids on the attached paving estimates list for resurfacing and retracing as Attachment “A” to be certified for funding upon the awarding of contracts for roads improvements with a cost not to exceed \$650,000.00

**Motion** made by Mrs. Berding, second by Mr. McAbee to adopt Resolution #20-24

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION TO APPROVE OPEN PURCHASE ORDER BALANCES #20-26

Resolution to approve open purchase order balances. Attachment will be changed as discussed in the meeting.

**Motion** made by Mrs. Berding, second by Mr. McAbee to adopt Resolution #20-26

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION APPROVING 2020 ANNUAL PAYMENT IN THE AMOUNT OF  
\$17,160.00 TO MIAMI VALLEY REGIONAL CRIME LABORATORY. #20-27

Resolution to approve the 2020 annual invoice payment in the amount of \$17,160.00 to Miami Valley Regional Crime Laboratory.

**Motion** made by Mrs. Berding, second by Mr. McAbee to adopt Resolution #20-27

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION TO APPROVE PURCHASE OF 3 VESTS FOR OUR NEW POLICE  
#20-28

Resolution to approve purchase of 3 vests for our new police officers from Angel Armor at a total cost of \$5,171.17.

**Motion** made by Mr. McAbee, second by Mrs. Berding to adopt Resolution #20-28

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

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RESOLUTION APPROVING PURCHASE OF 24” PLANER HIGH FLOW  
ATTACHMENT AND 24” FASTCUT DRUM FROM BOBCAT ENTERPRISES

#20-29

Resolution to approve purchase of a 24” planer high flow attachment and a 24” fastcut drum from Bobcat Enterprises at a total cost for \$16,180.40.

**Motion** made by Mrs. Hartkemeyer, second by Mr. McAbee to adopt Resolution #20-29  
YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION APPROVING PURCHASE OF A HYDRAULIC BREAKER WITH  
NAIL POINT FROM BOBCAT ENTERPRISES

#20-30

Resolution to approve purchase of a hydraulic breaker with nail point from Bobcat Enterprises at a total cost of \$6,839.24.

**Motion** made by Mr. McAbee, second by Mrs. Berding to adopt Resolution #20-30  
YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION AUTHORIZING THE ADMINISTRATOR TO EXECUTE A SALT  
CONTRACT WITH THE BUTLER COUNTY ENGINEER’S OFFICE FOR THE  
2020-2021 WINTER SEASON

#20-31

Resolution authorizing the Administrator to execute a salt contract with the Butler County Engineer’s Office for the 2020-2021 winter season.

**Mrs. Vonderhaar** – price came in at \$73.21/ton/dump.

**Motion** made by Mr. McAbee, second by Mrs. Berding to adopt Resolution #20-31  
YES – Mr. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION APPROVING REPAIR OF FIRE ENGINE #212 FROM CUMMINS  
SALES AND SERVICE

#20-32

Resolution to approve repair of fire engine #212 from Cummins Sales and Service at a total cost of \$16,549.73.

**Chief Thomas** - This will be a two-year warranty on repair.

**Motion** made by Mr. McAbee, second by Mrs. Berding to adopt Resolution #20-32  
YES – Mr. Berding, Mr. McAbee, Mrs. Hartkemeyer

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RESOLUTION AUTHORIZING ADMINISTRATOR TO APPLY FOR THE 2020  
BUTLER COUNTY LARGE STORM WATER GRANT #20-33

Resolution to apply for funding of \$360,000.00 from the 2020 Butler County Storm Water District Large Grant Program.

**Mrs. Vonderhaar** - A drainage study was performed for the Greenlawn Watershed which provided a design and cost estimates to address the drainage problems in the area. We will apply funds, which are available from the Butler County Storm Water District Cost Share Program in the amount of \$68,707.00 towards the grant match for the Butler County Storm Water District Large Grant Program. I will apply for the Storm Water District Large Grant Program at a match of 25% of the total grant amount awarded not to exceed \$75,000.00.

**Motion** made by Mrs. Berding, second by Mr. McAbee to adopt Resolution #20-33  
YES – Mr. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION INITIATING FAIRFIELD TOWNSHIP ZONING RESOLUTION  
AMENDMENT PROCESS #20-34

Resolution authorizing initiation of the Fairfield Township Zoning resolution amendment process.

**Law Director, Mr. Larry Barbieri** - This is zoning amendment resolution that you passed about a year ago and it got bogged down in the process. The best way to proceed is do a resolution for this again. It superseded and replaces 19-83. Since the Butler County Planning and Zoning Commission have both had an opportunity to review the proposed amendment, we think it should go more smoothly this time. We're going to make it clear that both groups need to make their recommendations within the set period of time.

**Motion** made by Mrs. Hartkemeyer, second by Mrs. Berding to adopt Resolution #20-33  
YES – Mr. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION DECLARING NUISANCE AND ORDERING ABATEMENT ON  
THE PROPERTIES LISTED #20-35

Resolution declaring nuisance and ordering abatement on the properties listed below and further authorizing the zoning administrator to initiate complaint.

**Motion** made by Mr. McAbee, second by Mrs. Berding to adopt Resolution #20-35  
YES – Mr. Berding, Mr. McAbee, Mrs. Hartkemeyer

**ANNOUNCEMENTS**

- Fairfield Township Board of Trustees Meeting – Wednesday, February 12, 2020 at 6:30 PM
- Offices closed to observe President's Day Holiday – Monday, February 17, 2020

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**BOARD MEMBER COMMENTS**

**Mrs. Berding** – I liked to say this is the nicest Service Department report I’ve seen. Kudos to Jeff Bennett and Mike Bridges for compiling this. On a second note I was informed of the passing of Ron D’epifanio yesterday. He was on Fairfield City Counsel and served as mayor. He did a lot of work in the community.

**Mrs. Hartkemeyer** – I have some flyers on crosswalk safety and home repair programs that I’ll leave here. I attended the OKI meeting and they are doing a survey now on future transportation needs. They are recommending that more people participate in this. If you go to OKI.org you can find the survey. I also attended the Jo Ann Davidson Leadership meeting last week.

**EXECUTIVE SESSION**

**Motion** made by Mrs. Hartkemeyer, second by Mrs. Berding to enter Executive Session, in accordance with ORC 121.22 G (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee; and for ORC 121.22 G (3) conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action.

Adjourned into executive session at 7:37 PM

Trustee’s reconvened at 9:00 PM

**ROLL CALL**

Mrs. Hartkemeyer	Yes
Mr. McAbee	Yes
Mrs. Berding	Yes

**Motion** made by Mr. McAbee, second by Mrs. Berding to adjourn at 9 P.M. All in favor.

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Minutes submitted by:

\_\_\_\_\_  
Shelly Schultz, Fiscal Officer

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Shannon Hartkemeyer, President

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Joe McAbee, Trustee

\_\_\_\_\_  
Susan Berding, Trustee

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