

RECORD OF PROCEEDINGS
REGULAR TRUSTEE MEETING HELD FEBRUARY 8, 2022

The Fairfield Township Trustees held a Regular Trustee Meeting Tuesday, February 8, 2022, at the Administration Building, 6032 Morris Road, Fairfield Township, OH 45011, for conducting Township business. Meeting was called to order by Mrs. Hartkemeyer 7:00 PM.

ROLL CALL

Trustee Chairperson, Shannon Hartkemeyer	Present
Trustee Vice Chairperson, Michael Berding	Present
Trustee, Joe McAbee	Present

Motion made by Mrs. Hartkemeyer, second by Mr. McAbee to make Noelle Sizemore Clerk Pro Tem.
All in favor

PLEDGE OF ALLEGIANCE

RESOLUTION AUTHORIZING THE APPOINTMENT OF FULL-TIME POLICE OFFICER RICHARD E. COY, JR. WHO IS CERTIFIED BY OHIO PEACE OFFICERS TRAINING COUNCIL, AT AN HOURLY RATE OF \$28.05 PER HOUR, WITH A 12-MONTH PROBATIONARY PERIOD #22-28

Resolution authorizing the appointment of full-time police officer Richard E. Coy, Jr. who is certified by Ohio Peace Officers Training Council, at an hourly rate of \$28.05 per hour, with a 12-month probationary period.

Motion made by Mr. McAbee, second by Mrs. Hartkemeyer to adopt Resolution #22-28.

YES – Mrs. Hartkemeyer, Mr. Berding, Mr. McAbee

RESOLUTION AUTHORIZING THE APPOINTMENT OF FULL-TIME POLICE OFFICER MARK S. BARTLETT, JR. WHO IS CERTIFIED BY OHIO PEACE OFFICERS TRAINING COUNCIL AT AN HOURLY RATE OF \$26.23 PER HOUR, WITH A 12-MONTH PROBATIONARY PERIOD #22-29

Resolution authorizing the appointment of full-time police officer Mark S. Bartlett, Jr. who is certified by Ohio Peace Officers Training Council at an hourly rate of \$26.23 per hour, with a 12-month probationary period.

Motion made by Mrs. Hartkemeyer, second by Mr. McAbee to adopt Resolution #22-29.

YES – Mrs. Hartkemeyer, Mr. Berding, Mr. McAbee

RESOLUTION AUTHORIZING THE APPOINTMENT OF FULL-TIME POLICE OFFICER TESS M. FLYNN WHO IS CERTIFIED BY OHIO PEACE OFFICERS TRAINING COUNCIL AT AN HOURLY RATE OF \$26.23 PER HOUR WITH A 12-MONTH PROBATIONARY PERIOD #22-30

Resolution authorizing the appointment of full-time police officer Tess M. Flynn who is certified by Ohio Peace Officers training council at an hourly rate of \$26.23 per hour

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with a 12-month probationary period

Motion made by Mr. Berding, second by Mr. McAbee to adopt Resolution #22-30.

YES – Mrs. Hartkemeyer, Mr. Berding, Mr. McAbee

RESOLUTION AUTHORIZING THE APPOINTMENT OF FULL-TIME POLICE OFFICER AUSTIN L. REED WHO IS CERTIFIED BY OHIO PEACE OFFICERS TRAINING COUNCIL AT AN HOURLY RATE OF \$26.23 PER HOUR WITH A 12-MONTH PROBATIONARY PERIOD #22-31

Resolution authorizing the appointment of full-time police officer Austin L. Reed who is certified by Ohio Peace Officers Training Council at an hourly rate of \$26.23 per hour with a 12-month probationary period.

Motion made by Mr. McAbee, second by Mrs. Hartkemeyer to adopt Resolution #22-31.

YES – Mrs. Hartkemeyer, Mr. Berding, Mr. McAbee

RESOLUTION AUTHORIZING THE APPOINTMENT OF FULL-TIME FIREFIGHTER/PARAMEDIC MATTHEW ESTRIDGE TO THE FAIRFIELD TOWNSHIP FIRE DEPARTMENT AT AN HOURLY RATE OF \$18.25 ON A 24/48 SHIFT WITH A 12-MONTH PROBATIONARY PERIOD #22-32

Resolution authorizing the appointment of full-time Firefighter/Paramedic Matthew Estridge to the Fairfield Township Fire Department at an hourly rate of \$18.25 on a 24/48 shift with a 12-month probationary period.

Motion made by Mr. McAbee, second by Mr. Berding to adopt Resolution #22-32.

YES – Mrs. Hartkemeyer, Mr. Berding, Mr. McAbee

RESOLUTION AUTHORIZING THE APPOINTMENT OF FULL-TIME FIREFIGHTER EMT NATHANIEL PIERANI TO THE FAIRFIELD TOWNSHIP FIRE DEPARTMENT AT AN HOURLY RATE OF \$17.25 ON A 24/48 SHIFT WITH A 12-MONTH PROBATIONARY PERIOD #22-33

Resolution authorizing the appointment of full-time Firefighter EMT Nathaniel Pierani to the Fairfield Township Fire Department at an hourly rate of \$17.25 on a 24/48 shift with a 12-month probationary period.

Motion made by Mrs. Hartkemeyer, second by Mr. McAbee to adopt Resolution #22-33.

YES – Mrs. Hartkemeyer, Mr. Berding, Mr. McAbee

Mrs. Hartkemeyer – Swearing in ceremony.

Chief Thomas - Pinning ceremony.

PRESENTATIONS - Chief Chabali – Police Department Staffing/Needs

Based on the formula used in the February **2018** presentation to the Trustees to address the need for more call takers, the updated number is **35** officers.

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The math in **2017** for 12 months of **10,785** calls for service revealed we needed a total of **29** officers to take calls. This does not include detectives or administrative/detective sergeant, the assistant chief and the chief. These numbers only include call takers (uniform officers taking calls). We currently have **2** assigned to Investigations. **2017 - 10,785** calls – **29** officers (**371.89** calls per officer per month = **10,748**). **2021 - 13,247** calls – **35.6** officers (**371.89** calls per officer per month = **13,239**).

Our current staffing is as follows:

- • 23 fulltime sworn (Includes **1** Chief, **1** Assistant Chief, **1** Administrative/Investigations Sergeant, **2** Detectives, and **18** call takers)
- • 1 parttime sworn officer assigned to Butler Tech paid for by Butler Tech
- • 1 parttime civilian property room officer
- • 1 parttime civilian community policing officer
- • 2 civilian clerks
- • 28 total

Major assignments we are challenged to do:

- • Burn Unit – officer is assigned fulltime to this unit causing that officer not to count as a call taker.
- • DARE Officer – officer is assigned fulltime during the school year, minus 1-2 days/week; however, the officer must do classroom preparation and attend a certification course prior to being assigned as a DARE Officer.
- • K9 – we do not have the ability to have a K9 officer due to the amount of training needed, the time away from our jurisdiction as the result of mutual a

Mr. McAbee - I'd like to know what the calls are for and the ages for the last 5 years. I'd like to know how this reflects to our Township. The challenge we are going to have is funding.

Mrs. Hartkemeyer - I have asked Mrs. Vonderhaar and Ms. Schultz to take a look at some financial projections for the future.

OLD BUSINESS

Mr. McAbee - Where does lighting for the park stand?

Mr. Goins – It's been installed.

COMMUNICATION

Michael Yater, Jr., 1116 Hayes Ave. - Would like to have answers on the “open door policy”. Everyone has refused to see me.

Motion made by Mrs. Hartkemeyer, second by Mr. Berding to suspend the reading of the minutes for the following meeting:

- Organizational Meeting, January 5, 2022

All in favor

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Motion made by Mrs. Hartkemeyer, second by Mr. Berding to approve the following Minutes:

- Organizational Meeting, January 5, 2022

All in favor

Motion made by Mrs. Hartkemeyer, second by Mr. Berding to approve payment of the bills by the Fiscal Officer.

YES – Mrs. Hartkemeyer, Mr. Berding, Mr. McAbee

ADMINISTRATOR’S REPORT – Julie Vonderhaar

- Working on acquisitions on Greenlawn Road. This is an expense that the Township will incur.
- Met with Susan Ellerhorst, Community Development Administrator.
- CBBG - \$160,000 CV Grant awarded to Belmont Park.
- 4 land bank properties submitted for us to acquire.
- Snow events & communications. This was a real challenge with ice and snow. The Public Works did an excellent job along with Chief Thomas, Chuck and Nick. I have written accommodations for Jeff Bennett and Chief Tim Thomas.
- ARPA – funding \$23M through 2024.
- Veterans Memorial update – We have submitted to the State for \$215,000.

RESOLUTION TO APPROVE OPEN PURCHASE ORDER BALANCES #22-27

Resolution to approve open purchase order balances.

Motion made by Mrs. Hartkemeyer, second by Mr. Berding to approve open purchase balances.

YES – Mrs. Hartkemeyer, Mr. Berding, Mr. McAbee

RESOLUTION AUTHORIZING THE ADMINISTRATOR TO EXECUTE
CONTRACT WITH DELL FOR MICROSOFT 365 LICENSING #22-34

Resolution authorizing the administrator to execute contract with Dell for Microsoft 365 licensing.

Mrs. Vonderhaar - Cost is distributed among departments and the number of computers.

Motion made by Mrs. Hartkemeyer, second by Mr. Berding to adopt Resolution #22-34.

YES – Mrs. Hartkemeyer, Mr. Berding, Mr. McAbee

RESOLUTION AUTHORIZING THE ADMINISTRATOR TO EXECUTE
AGREEMENT WITH THE BUTLER COUNTY EMERGENCY MANAGEMENT
COOPERATIVE PROGRAM AT A TOTAL COST OF \$8,831.55 #22-35

Resolution authorizing the administrator to execute agreement with the Butler County Emergency Management Cooperative Program at a total cost of \$8,831.55.

Mrs. Hartkemeyer - The EMA is a good value to the Township.

Motion made by Mrs. Hartkemeyer, second by Mr. Berding to adopt Resolution #22-35.

YES – Mrs. Hartkemeyer, Mr. Berding, Mr. McAbee

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RESOLUTION AWARDING PARAMEDIC TUITION PAYMENT OF FIREFIGHTER/EMT IAN SCHOMAKER AT A TOTAL COST OF \$9,451.00 #22-36
Resolution awarding paramedic tuition payment of Firefighter/EMT Ian Schomaker at a total cost of \$9,451.00.

Motion made by Mr. McAbee, second by Mr. Berding to adopt Resolution #22-36.
YES – Mrs. Hartkemeyer, Mr. Berding, Mr. McAbee

RESOLUTION AUTHORIZING THE ADMINISTRATOR TO ENTER INTO CONTRACT WITH T. R. GEAR LANDSCAPING FOR THE FAIRFIELD TOWNSHIP PRINCETON ROAD MEDIANS AT A TOTAL COST OF \$11,404.00 #22-37

Resolution authorizing the administrator to enter into contract with T. R. Gear Landscaping for the Fairfield Township Princeton Road medians at a total cost of \$11,404.00.

Motion made by Mrs. Hartkemeyer, second by Mr. Berding to adopt Resolution #22-37.
YES – Mrs. Hartkemeyer, Mr. Berding, Mr. McAbee

RESOLUTION TO APPROVE PURCHASE PER STATE CONTRACT A NEW 2022 AMBULANCE FROM HORTON FOR THE FIRE DEPARTMENT IN THE TOTAL AMOUNT OF \$246,000.00 #22-38

Resolution to approve purchase per state contract a new 2022 ambulance from Horton for the Fire Department in the total amount of \$246,000.00.

Chief Thomas - These are direct relations to vehicle problems that we have been experiencing. We need reliable equipment with the new staffing.

Motion made by Mr. Berding, second by Mrs. Hartkemeyer to adopt Resolution #22-38.
YES – Mrs. Hartkemeyer, Mr. Berding, Mr. McAbee

RESOLUTION TO APPROVE PURCHASE OF USED 2012 AMBULANCE FROM HORTON FOR THE FIRE DEPARTMENT IN THE TOTAL AMOUNT OF \$45,000.00 #22-39

Resolution to approve purchase of used 2012 ambulance from Horton for the Fire Department in the total amount of \$45,000.00.

Motion made by Mrs. Hartkemeyer, second by Mr. McAbee to adopt Resolution #22-39.

YES – Mrs. Hartkemeyer, Mr. Berding, Mr. McAbee

RESOLUTION TO APPROVE CONTRACT WITH FINISHING TOUCH FOR CLEANING THE POLICE DEPARTMENT #22-40

Resolution to approve contract with Finishing Touch for cleaning the police department.

Motion made by Mrs. Hartkemeyer, second by Mr. Berding to adopt Resolution #22-40.
YES – Mrs. Hartkemeyer, Mr. Berding, Mr. McAbee

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RESOLUTION TO APPROVE THE 2022 ANNUAL INVOICE PAYMENT IN THE AMOUNT OF \$23,780.00 TO MIAMI VALLEY REGIONAL CRIME

LABORATORY #22-41

Resolution to approve the 2022 annual invoice payment in the amount of \$23,780.00 to Miami Valley Regional Crime Laboratory.

Motion made by Mr. McAbee, second by Mrs. Hartkemeyer to adopt Resolution #22-41.

YES – Mrs. Hartkemeyer, Mr. Berding, Mr. McAbee

RESOLUTION AUTHORIZING THE PURCHASE OF AMMUNITION FOR THE POLICE DEPARTMENT FROM KIESLER POLICE SUPPLY IN THE AMOUNT OF \$12,313.00 #22-42

Resolution authorizing the purchase of ammunition for the police department from Kiesler Police Supply in the amount of \$12,313.00.

Motion made by Mr. McAbee, second by Mrs. Hartkemeyer to adopt Resolution #22-42.

YES – Mrs. Hartkemeyer, Mr. Berding, Mr. McAbee

RESOLUTION TO APPROVE PURCHASE OF WELLNESS EQUIPMENT FROM JOHNSON HEALTH TECH NORTH AMERICA, INC. FOR THE POLICE DEPARTMENT IN THE TOTAL AMOUNT OF \$38,888.51 #22-43

Resolution to approve purchase of wellness equipment from Johnson Health Tech North America, Inc. for the police department in the total amount of \$38,888.51.

Mr. McAbee - I have a problem voting for gym equipment. We all know we're in a fiscal hole. The police department is running in the red.

Mr. Berding - I look at it as a perk to draw more talent.

Chief Chabali - Wellness equipment has become part of the Ohio Collaborative. It's a bigger picture more than just work out equipment. This is a 1-time investment. I think this will help us retain talent.

Mrs. Hartkemeyer - I think a wellness plan is good for our police culture.

Motion made by Mr. Berding, second by Mrs. Hartkemeyer to adopt Resolution #22-43.

YES – Mrs. Hartkemeyer, Mr. Berding

NO - Mr. McAbee

RESOLUTION TO APPROVE PURCHASE OF BICYCLES FROM VOLCANIC BIKES FOR THE POLICE DEPARTMENT IN THE TOTAL AMOUNT OF \$8,534.56 #22-44

Resolution to approve purchase of bicycles from Volcanic Bikes for the police department in the total amount of \$8,534.56.

Chief Chabali - These bikes will be used primarily for special events; at the fair, Walden Ponds, anytime at the parks, crime fighting, etc.

Mr. Berding - Would these be assigned to particular officers?

Chief Chabali – Our officers will need to be certified to ride them.

Motion made by Mrs. Hartkemeyer, second by Mr. Berding to adopt Resolution #22-44.

YES – Mrs. Hartkemeyer, Mr. Berding

NO - Mr. McAbee

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RESOLUTION TO AUTHORIZE A THEN AND NOW PURCHASE ORDER FOR
2021 TRAFFIC SIGNAL MAINTENANCE FROM BUTLER COUNTY ENGINEER
AT A PRICE NOT TO EXCEED \$6,514.98 #22-45

Resolution to authorize a Then and Now purchase order for 2021 traffic signal
maintenance from Butler County Engineer at a price not to exceed \$6,514.98.

Motion made by Mr. McAbee, second by Mrs. Hartkemeyer to adopt Resolution #22-
45.

YES – Mrs. Hartkemeyer, Mr. Berding, Mr. McAbee

RESOLUTION APPROVING THE PURCHASE OF A STRYKER POWERLOAD
AMBULANCE COT AND POWER LOAD SYSTEM FOR THE FIRE
DEPARTMENT FROM STRYKER IN THE AMOUNT OF \$49,764.58 #22-46

Resolution approving the purchase of a Stryker Powerload Ambulance Cot and Power
Load System for the fire department from Stryker in the amount of \$49,764.58.

Motion made by Mr. McAbee, second by Mrs. Hartkemeyer to adopt Resolution #22-
46.

YES – Mrs. Hartkemeyer, Mr. Berding, Mr. McAbee

RESOLUTION DECLARING NUISANCE AND ORDERING ABATEMENT ON
THE PROPERTIES LISTED BELOW AND FURTHER AUTHORIZING THE
ZONING ADMINISTRATOR TO INITIATE COMPLAINT #22-47

Resolution declaring nuisance and ordering abatement on the properties listed below and
further authorizing the zoning administrator to initiate complaint.

Mr. McAbee - Can we get a report showing how many have been done for the past 90
days?

Motion made by Mr. Berding, second by Mrs. Hartkemeyer to adopt Resolution #22-47.

YES – Mrs. Hartkemeyer, Mr. Berding, Mr. McAbee

ANNOUNCEMENTS

- Offices closed to observe the Presidents' Day Holiday – Monday, February 21, 2022
- Board of Zoning Appeals Meeting – Thursday, February 24, 2022 at 7 PM
- Fairfield Township Board of Trustees Meeting – Tuesday, March 8, 2022 at 7 PM

BOARD MEMBER COMMENTS

Mrs. Vonderhaar – Ryan homes has the final PUD they would like to bring before the
Board. They can make the Tuesday March 8th meeting. Would the Board be available?

Mr. Berding - I do want to thank the public works department. Also, I hear how great
our police department does. I'm grateful for the Chief. I think its great we get 4 new
officers. I'm glad we're able to add some fringe benefits to them for adding the workout
equipment. I do want to thank Mr. Barbieri for responding on behalf of the Board when

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we've had issues. It was a great visit to Columbus for the OTA. Also want to thank Mrs. Vonderhaar for meeting with me when I had lots of questions about the agenda. Wanted to thank Trustee McAbee for his comments at the North Hamilton Crossing meeting. He brought up some great points to protect our residents.

Mr. McAbee - It looks like we made some great process on that.

Mrs. Vonderhaar - Our guys did a great job on the snow event. I've received a lot of great and positive comments. I appreciate the way our team works together.

Motion made by Mrs. Hartkemeyer, second by Mr. Berding to adjourn at 9:00 P.M.

YES – Mr. Berding, Mrs. Hartkemeyer, Mr. McAbee

Minutes submitted by:

Shelly Schultz, Fiscal Officer

Shannon Hartkemeyer, Trustee Chairperson

Michael Berding, Trustee Vice-Chairperson

Joe McAbee, Trustee

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