

**FAIRFIELD TOWNSHIP – CITY OF FAIRFIELD JEDD BOARD MEETING OF
12/15/2022 AT 9:00 AM**

MINUTES

Meeting called to order by Fairfield Township Law Director Larry Barbieri 9:01 AM.

ROLL CALL

Michael Berding Present
Nathan Kaelin Present

Motion made by Mr. Berding, second by Mr. Kaelin to appoint Chuck Goins as the Third Board Member.

All in favor.

- *Appointment of Officers*

Motion made by Mr. Kaelin, second by Mr. Goins to appoint Michael Berding as Chairperson.

All in favor.

Motion made by Mr. Goins, second by Mr. Berding to appoint Nathan Kaelin as Vice Chairperson.

All in favor.

Motion made by Mr. Berding, second by Mr. Kaelin to appoint Chuck Goins as Secretary/Treasurer.

All in favor.

- *Resolution Adopting JEDD Bylaws*

Motion made by Mr. Kaelin, second by Mr. Goins to approve Resolution 2022-01: Resolution Adopting bylaws Governing the City of Fairfield – Fairfield Township joint Economic Development District.

All in favor.

- *Resolution Levying Income Tax*

Motion made by Mr. Goins, second by Mr. Kaelin to approve Resolution 2022-02: Resolution to levy an Income Tax within the City of Fairfield – Fairfield Joint Economic Development District.

All in favor.

- ***Resolution Approving Agreement with the City of Fairfield for the Collection of Income Tax***

Motion made by Mr. Berding, second by Mr. Kaelin to approve Resolution 2022-03: Resolution approving the Agreement between the City of Fairfield – Fairfield Township joint Economic Development District Board of Directors and the City of Fairfield for the Administration, Collection and Enforcement of the Income Tax.
All in favor.

- ***Purchase of Insurance for Board Members***

Motion made by Mr. Berding, second by Mr. Goins to purchase insurance for the JEDD Board through OTARMA
All in favor.

- ***Check Writing/Cashing Policy***

Mr. Barbieri discussed the need to have the treasurer open a checking account for the JEDD Board and the need to order checks. Mr. Barbieri led the discussion on the check writing and cashing policy. He mentioned that the policy requires about the check signing policy that requires two signatures, one needs to be the Treasurer. The first signature needs the Treasurer and either the Chairperson or Vice Chairperson.

- ***Adjournment***

Motion made by Mr. Berding, second by Mr. Goins to adjourn at 9:11 AM.

All in favor.