

Fairfield Township, Butler County Community Improvement Corporation (CIC)  
Quarterly Meeting  
Wednesday, September 8, 2021, 6:30 PM

**MINUTES**

Called to order at 6:34 PM by Julie Vonderhaar

ROLL CALL:

Mrs. Vonderhaar	Present
Mrs. Hartkemeyer	Present
Mr. McAbee	Present
Ms. Schultz	Present
Mrs. Berding	Present
Mrs. Ollis	Absent

PLEDGE OF ALLEGIANCE was honored.

**Motion** made by Mrs. Berding, second by Mrs. Hartkemeyer to approve the CIC Meeting Minutes from August 26, 2020.  
All in favor.

**Old Business**

**Items for Board Discussion**

- Land Bank Program

**Mrs. Vonderhaar** – New funding has become available. Kathy Dudley with the County is working with us right now to help us identify new parcels. I think we have three right now. We have found about a dozen but nine of those have ended up in court situations. Right now we have three more properties that meet all the qualifications. Seth who is new at the County and working on this program wanted us to know there is still \$200,000 and wanted to make sure we are ok keeping it there and continuing the program.

**Mrs. Hartkemeyer** – Can you provide us with the addresses?

**Mrs. Vonderhaar** – Yes. Typically, the properties take \$25,000 from start to finish. That is what is allocated and allowed. I didn't know with three properties if you wanted to keep all \$200,000 in or pull \$100,000 back to the Township.

**Mrs. Hartkemeyer** - Do we want to discuss if we want to move forward with these properties.

**Mrs. Vonderhaar** - I need to know if you'd like us to continue the criteria; it has to be vacant, there can be no utilities and has to be delinquent on taxes.

**Mrs. Hartkemeyer** - I'm interested in finding out more and moving forward.

**Mrs. Vonderhaar** - Larry, do we need resolutions to demo the properties.

**Mr. Barbieri, Law Director** – Either resolutions or motions. If we're going to demo the properties, we need resolutions.

**Mr. McAbee** - Did the \$200,000 come from the CIC or the Township?

**Mrs. Vonderhaar** – The Township transferred it to the CIC and then we transferred to the Land Bank.

**Mr. McAbee** - Is this the necessary step Larry.

**Mr. Barbieri, Law Director** - This is not absolutely necessary, but this is generally the way it's done. This is the most expeditious way to do it.

**Mr. McAbee** - I thought we were going to get all our money back when the program folded.

**Mrs. Vonderhaar** - They had employment changes and now that person is now back.

**Mrs. Hartkemeyer** - Do we need to keep that money there to stay active with the program?

**Mrs. Vonderhaar** - We need some level of funding there.

**Mrs. Berding** - I think it's good to pursue other properties and leave some money on deposit there. We could leave \$100,000 there and bring back \$100,000.

**Mr. Barbieri, Law Director** - Yes, we need a motion. Money was given to the Land Bank from the CIC then the CIC could transfer back to the Township.

**Mr. McAbee** - I'd like to see that whole paper trail. Are any of these properties declared unfit by the Fire Department?

**Mrs. Vonderhaar** - Yes, two of them are and they are boarded up.

**Motion** by Mrs. Berding, second by Mrs. Vonderhaar to bring \$100,000 back from the Land Bank.

All in Favor

- Current Budget

**Ms. Schultz** – This is yearly report for this year showing expenses we've paid. We paid Cincinnati Insurance and property taxes. I did move our account over to Huntington so we're no longer getting bank fees.

### **New Business**

- Motion to appoint Executive Director

**Motion** made by Mrs. Hartkemeyer, second by Mrs. Berding to appoint Julie Vonderhaar as Executive Director.

Roll Call:

Mrs. Vonderhaar – Abstain

Mrs. Hartkemeyer – Yes

Mr. McAbee – Abstain

Ms. Schultz – Yes

Mrs. Berding – Yes

- Motion to appoint President

**Motion** made by Mrs. Berding, second by Ms. Schultz to appoint Mrs. Vonderhaar as President.

Roll Call:

Mrs. Vonderhaar – Abstain

Mrs. Hartkemeyer – Yes

Mr. McAbee – Abstain

Ms. Schultz – Yes  
Mrs. Berding – Yes

- Motion to appoint Secretary

**Motion** made by Mrs. Hartkemeyer, second by Mrs. Berding to appoint Shelly Schultz as Secretary.

Roll Call:

Mrs. Vonderhaar – Yes  
Mrs. Hartkemeyer – Yes  
Mr. McAbee – Yes  
Ms. Schultz – Yes  
Mrs. Berding – Yes

- Motion to appoint Treasurer

**Motion** made by Mrs. Berding, second by Mrs. Hartkemeyer to appoint Shelly Schultz as Treasurer.

Roll Call:

Mrs. Vonderhaar – Yes  
Mrs. Hartkemeyer – Yes  
Mr. McAbee – Yes  
Ms. Schultz – Yes  
Mrs. Berding – Yes

- Motion to set meeting dates

**Motion** made by Mrs. Berding, second by Mr. McAbee to meet at 6:30 PM the 2<sup>nd</sup> Wednesday of April, July, October and January.

Roll Call:

Mrs. Vonderhaar – Yes  
Mrs. Hartkemeyer – Yes  
Mr. McAbee – Yes  
Ms. Schultz – Yes  
Mrs. Berding – Yes

**Motion** to adjourn made by Mr. McAbee, second by Mrs. Vonderhaar at 6:48 PM.

ROLL CALL:

Mrs. Vonderhaar – Yes  
Mrs. Hartkemeyer – Yes  
Mr. McAbee – Yes  
Ms. Schultz – Yes  
Mrs. Berding – Yes



