

Fairfield Township, Butler County Community Improvement Corporation (CIC)  
Quarterly Meeting  
Wednesday, October 13, 2021, 6:45 PM

MINUTES

Called to order at 6:45 PM by Julie Vonderhaar

ROLL CALL:

Mrs. Vonderhaar	Present
Trustee Hartkemeyer	Present
Trustee McAbee	Present
Ms. Schultz	Present
Trustee Berding	Present
Mrs. Ollis	Absent

PLEDGE OF ALLEGIANCE was honored.

**Motion** made by Mrs. Berding, second by Mrs. Hartkemeyer to approve the CIC Meeting Minutes from September 8, 2021.  
All in favor.

**Old Business/Items for Board Discussion**

- Community Garden – 1884 Harvard Street

**Maria Tangy**, 1891 Harvard Street – I'm interested in putting a community garden at that lot. I've talked to a couple neighbors, and they are interested in being a part of the core committee. I've put together a little diagram of how the garden would look. I've talked to Chuck about zoning things. We saw that a parking area might be needed.

**Mrs. Berding** – I like the plan.

**Mrs. Vonderhaar** – My questions would be who would run this, how would it be maintained, who would fund it.

**Ms. Tangy** – Some of the things Chuck and I discussed was the Township maybe helping and putting fencing up around front section and helping to clear out the overgrowth. There is potentially a place we could put in water. Also, we need to find out if there are any existing foundations. I have people willing to financially fund me; just donation wise and people putting their time in. I would just be in charge of making sure it happened.

**Mrs. Hartkemeyer** – Mr. Barbieri from a liability perspective what would we need to take into consideration.

**Mr. Barbieri, Law Director** – I don't think it would be a real risk from a liability standpoint. It would be covered by CIC insurance. It doesn't seem like the undertaking that would have a whole lot of liability involved.

**Mrs. Berding** - We could consider it a park of sorts; couldn't we?

**Mr. Barbieri, Law Director** - If we considered it a park it would be recreational immunity with less liability. I wouldn't be too concerned from a liability standpoint.

**Ms. Tangy** - Originally, we were talking about considering this for a year to see how it goes. This is why I would recommend you doing the fencing. Any permanent structure would still be your property.

**Mrs. Vonderhaar** – How quickly would you want to get started?

**Ms. Tangy** – The sooner we can get started in doing some prep work before winter starts would be nice and start promoting it to get the funding before spring.

**Mr. McAbee** – It sounds pretty good to me.

**Ms. Tangy** - Also Chuck said maybe we could get some help from some bigger companies in building the shed such as Home Depot or Menards.

**Mr. McAbee** - Are we going to need some type of contract?

**Mr. Barbieri, Law Director** – I think something in writing maybe a lease or something along those lines.

**Mrs. Hartkemeyer** - So we need some type of legal mechanism in place to get this started.

**Mr. Barbieri, Law Director** – Yes, do you want me to put that together?

**Mrs. Berding** – Yes, please.

**Mrs. Berding** - In terms of next steps we would meet again to approve and sign the lease.

**Ms. Tangy** – Thank you so much.

**Mrs. Berding** – Thank you for the wonderful idea.

## **New Business**

**Motion made** by Mr. McAbee, second by Mrs. Hartmeyer to accept the resignation of Peter Bohrofen.

**Mrs. Vonderhaar** - Mr. Bohrofen has served the CIC Board and the Zoning Board and did a great job and has moved to another township.

**Mr. Barbieri, Law Director** - His successor can be appointed at the next meeting. Or, be appointed now until the end of the year.

All in favor

**Motion made** by Mr. McAbee to appoint Mike Oler to vacancy.

**Mrs. Vonderhaar** - **Motion** dies by lack of second.

**Mrs. Hartkemeyer** - I would like to wait until after first of year.

**Mrs. Vonderhaar** – We did not appoint a Vice President at the last meeting. If someone would like to entertain and move that forward or wait until first of year that would be fine.

**Motion made** by Mrs. Berding, second by Mrs. Vonderhaar to appoint Mrs. Hartkemeyer as Vice President of the CIC Board.

Roll Call:

Mrs. Vonderhaar – Yes

Trustee Berding – Yes

Trustee Hartkemeyer – Abstain

Trustee McAbee – Yes

Ms. Schultz – Yes

**Motion** made by Mrs. Berding, second by Mrs. Hartkemeyer to accept \$100,000 from the Butler County Land Bank.

**Mrs. Vonderhaar** - We had discussed this at the last CIC meeting. We had \$200,000 deposited at the land bank and at this time we are bringing half of that back because we have less funding available and fewer properties available the program.

**Mr. McAbee** - Does that show as income for us?

**Mr. Barbieri, Law Director** – Probably from an accounting standpoint it will be listed but then it's going right back out on next resolution. We already have the money and its in the bank and I understand it at this point I think the easiest way to complete the transaction is to just accept it and do a resolution. I think legally it can be done either way.

Roll Call:

Mrs. Vonderhaar – Yes

Trustee Berding – Yes

Trustee Hartkemeyer – Yes

Trustee McAbee – No

Ms. Schultz – Yes

RESOLUTION AUTHORIZING THE TRANSFER OF \$100,000 FROM THE FAIRFIELD TOWNSHIP BUTLER COUNTY COMMUNITY IMPROVEMENT CORPORATION TO THE GENERAL FUND 1000 #21-01

Resolution authorizing the transfer of \$100,000 from the Fairfield Township Butler County Community Improvement Corporation to the general fund 1000.

**Motion** made by Mrs. Berding, second by Mrs. Vonderhaar to adopt Resolution #21-01.

Roll Call:

Mrs. Vonderhaar – Yes

Trustee Berding – Yes

Trustee Hartkemeyer – Yes

Trustee McAbee – Yes

Ms. Schultz – Yes

**Motion** to adjourn made by Mrs. Vonderhaar, second by Mrs. Berding at 7:07 PM.

ROLL CALL:

Roll Call:

Mrs. Vonderhaar – Yes

Trustee Berding – Yes

Trustee Hartkemeyer – Yes

Trustee McAbee – Yes

Ms. Schultz – Yes

**FAIRFIELD TOWNSHIP**  
**RESOLUTION NO. 21-01**

**RESOLUTION AUTHORIZING THE TRANSFER OF \$100,000.00 FROM THE  
FAIRFIELD TOWNSHIP BUTLER COUNTY COMMUNITY IMPROVEMENT  
CORPORATION TO THE GENERAL FUND 1000.**

**WHEREAS:** \$100,000.00 was received from the Butler County Land Bank payable to the CIC and deposited into the CIC bank account; and

**WHEREAS:** Resolution #16-105 dated 10-12-2016 allowed \$200,000.00 to be deposited to the Butler County Land Reutilization Corporation from the Fairfield Township General Fund 1000; and

**WHEREAS:** Purchase Order #211-2016 dated 10-13-2016 was issued to Butler County Land Reutilization Corporation for the \$200,000.00 payment;

**NOW, THEREFORE, BE IT RESOLVED,** by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

**SECTION 1:** The Board hereby authorizes the transfer of \$100,000.00 from the CIC Board to the General Fund 1000.

**SECTION 2:** The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

**SECTION 3:** That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

**SECTION 4:** This resolution shall take effect at the earliest period allowed by law.

Adopted: October 13, 2021

**CIC Board**

Susan Berding:

Susan Berding

Shannon Hartkemeyer:

Shannon Hartkemeyer

Joe McAbee:

Joe McAbee

Dee Dee Ollis:

Shelly Schultz:

Shelly Schultz

Julie Vonderhaar:

Julie Vonderhaar

**Vote of Trustees**

yes

yes

yes

absent

yes

yes