

DRAFT

Fairfield Township Community Improvement Corporation
Board of Trustees Meeting
September 13, 2017

MINUTES

Call to order at 6:33 PM by Executive Director Julie Vonderhaar

ROLL CALL:

Mrs. Berding	Present
Mr. McAbee	Present
Mrs. Hartkemeyer	Present
Mrs. Vonderhaar	Present
Mrs. Bock	Present

INVOCATION: Pastor Cecil Day, Lighthouse Baptist Church

PLEDGE OF ALLEGIANCE was honored.

Minutes: CIC Meeting of April 26, 2017

- Old Business

Motion to approve the minutes of April 26, 2017 C.I.C. Meeting

Motion by: Mrs. Hartkemeyer Second: Mrs. Berding

ROLL CALL:

Mrs. Berding	Yes
Mr. McAbee	Yes
Mrs. Hartkemeyer	Yes
Mrs. Vonderhaar	Yes
Mrs. Bock	Yes

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- New Business

Financial Report

Mrs. Bock presented the Board members with the balance in the C.I.C. account of \$1,730.80. We paid out \$1,541.00 in Insurance, \$1,634.00 in Auditing Fees and \$158.94 in Property Taxes. Total expenditures were \$3,333.94. We received \$.37 in interest and a refund of property taxes of \$145.94.

Hardest Hit Fund Update

Habitat for Humanity – They are interested in a significant project in the five points area. We have 4 homes ready for demolition. The C.I.C. owns the properties.

Mrs. Berding – I am in favor of moving forward with this process.

Mrs. Hartkemeyer – I am in favor of getting rid of these nuisance properties so we can put something else in its place.

Mrs. Vonderhaar – The deposit into the Hardest Hit funds is \$200,000.00.

Motion to put 4 properties out to bid for demolition.

Motion by: Mr. McAbee

Second: Mrs. Berding

ROLL CALL:

Mrs. Berding	Yes
Mr. McAbee	Yes
Mrs. Hartkemeyer	Yes
Mrs. Vonderhaar	Yes
Mrs. Bock	Yes

Use of C.I.C. for Land Purchase on Gilmore

Ken Geis - It would be appropriate for the Board to purchase the property then transfer the land to the C.I.C. I was hoping to have a proposal for an update of the Phase 1 report that was completed by Graceworks, hopefully I will have it by tomorrow. Phase 1 is the environmental report on the property.

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Use of C.I.C. for Utility Improvement Project

Ken Geis – The **Board** will authorize a purchase order for the utility payment and the C.I.C. will administer the program. This would be for extending the utilities into that area. This was an agreement for Storypoint to begin construction, partial to the Intergovernmental agreement the Board of Trustees signed.

Mr. McAbee – In your report it states the C.I.C. has executed the contract for the Utility extension. I don't see any reference to that in our minutes or a resolution.

Mr. Geis – The Executive Director has the authority to execute an agreement to manage the contract as it relates to this project in order to move forward.

Mr. McAbee – I believe we should vote on this and have a record in the minutes.

Motion to approve the Construction Contract between the C.I.C. and Oberer

Motion by: Mrs. Berding

Second: Mrs. Hartkemeyer

ROLL CALL:

Mrs. Berding	Yes
Mr. McAbee	Yes
Mrs. Hartkemeyer	Yes
Mrs. Vonderhaar	Yes
Mrs. Bock	Yes

Resolution No. 2017-01 To Authorize Expansion of the Fairfield Township, Butler County, CIC, Inc. (CIC) Board.

Motion by: Mr. McAbee

Second: Mrs. Berding

ROLL CALL VOTE:

Mrs. Berding	Yes
Mr. McAbee	Yes
Mrs. Hartkemeyer	Yes
Mrs. Vonderhaar	Yes
Mrs. Bock	Yes

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Resolution No. 2017-02 to authorize appointment of Peter Bohrofen and Barb Holland to the Fairfield Township, Butler County, CIC Board.

Motion by: Mr. McAbee Second: Mrs. Berding

Mrs. Berding & Mrs. Hartkemeyer – Asked did we have an application process for this position?

Mrs. Vonderhaar – We did not advertise.

Mrs. Berding – We need to advertise like we did for the Zoning position to give everyone a change to apply, then we can pick the most qualified.

Mrs. Vonderhaar – I will advertise for the position and conduct interviews before the next C.I.C. meeting.

ROLL CALL:

Mrs. Berding	No
Mr. McAbee	Yes
Mrs. Hartkemeyer	No
Mrs. Vonderhaar	Abstain
Mrs. Bock	No

Adjournment (6:59 p.m.)

Motion by: Mrs. Berding Second: Mr. McAbee

ROLL CALL VOTE:

Mrs. Berding	Yes
Mr. McAbee	Yes
Mrs. Hartkemeyer	Yes
Mrs. Vonderhaar	Yes
Mrs. Bock	Yes

