



Form 532B Prescribed by:
JON HUSTED
Ohio Secretary of State

Central Ohio: (614) 466-3910
Toll Free: (877) SOS-FILE (767-3453)
www.OhioSecretaryofState.gov
Busserv@OhioSecretaryofState.gov

Mail this form to one of the following:

Regular Filing (non expedite)
P.O. Box 670
Columbus, OH 43216

Expedite Filing (Two-business day processing
time requires an additional \$100.00).
P.O. Box 1390
Columbus, OH 43216

Initial Articles of Incorporation
(Nonprofit, Domestic Corporation)
Filing Fee: \$125
(114-ARN)

First: Name of Corporation

Second: Location of Principal office in Ohio

City

State

County

2014 SEP 25 PM 2: 12

Effective Date (Optional)
mm/dd/yyyy

(The legal existence of the corporation begins upon the filing of the articles or on a later date specified that is not more than ninety days after filing)

Third: Purpose for which corporation is formed

****Note for Nonprofit Corporations:** The Secretary of State does not grant tax exempt status. Filing with our office is not sufficient to obtain state or federal tax exemptions. Contact the Ohio Department of Taxation and the Internal Revenue Service to ensure that the nonprofit corporation secures the proper state and federal tax exemptions. These agencies may require that a purpose clause be provided.

****Note:** ORC Chapter 1702 allows for additional provisions to be included in the Articles of Incorporation that are filed with this office. If including any of these additional provisions, please do so by including them in an attachment to this form.

Purpose for Which Corporation is Formed

Under Title XVII of the Revised Code of Ohio, Chapter 1702 and 1724, and as more specifically provided in Sections 1724.01 to 1724.11, for the sole purpose of advancing, encouraging, and promoting the industrial, economic, commercial, and civic development of the Township of Fairfield, Butler County, Ohio. In addition, in furtherance of the purposes set forth in Section 1724.01 referenced above, this corporation shall have the following powers as specified in Section 1724.02 of the Revised Code:

(A) To borrow money for any of the purposes of the corporation by means of loans, lines of credit, or any other financial instruments or securities, including issuance of bonds, debentures, notes, or other evidences of indebtedness, whether secured or unsecured, and to secure the same by mortgage, pledge, deed of trust, or other lien on its property, franchises, rights, and privileges of every kind and nature or any part thereof or interest therein;

(B) To make loans to any person, firm, partnership, corporation, joint stock company, association, or trust, and to establish and regulate the terms and conditions with respect to any such loans; provided the corporation shall not approve any application for a loan unless and until the person applying for said loan shows that the person has applied for the loan through ordinary banking or commercial channels and that the loan has been refused by at least one bank or other financial institution;

(C) To purchase, receive, hold, manage, lease, lease-purchase or otherwise acquire and to sell, convey, transfer, lease, sublease, or otherwise dispose of real and personal property, together with such rights and privileges as may be incidental and appurtenant thereto and the use thereof, including but not restricted to, any real or personal property acquired by the corporation from time to time in the satisfaction of debts or enforcement of obligations, and to enter into contracts with third parties, including the federal government, the state, or any political subdivision, or any other entity;

(D) To acquire the good will, business, rights, real and personal property, and other assets, or any part thereof, or interest therein, of any persons, firms, partnerships, corporations, joint stock companies, associations, or trusts, and to assume, undertake, or pay the obligations, debts, and liabilities of any such person, firm, partnership, corporation, joint stock company, association, or trust; to acquire, reclaim, manage or contract for the management of improved or unimproved and underutilized real estate for the purpose of constructing industrial plants, other business establishments, or housing thereon, or causing the same to occur for the purpose of assembling and enhancing utilization of the real estate, or for the purpose of disposing of such real estate to others in whole or in part for the construction of industrial plants, other business establishments, or housing; and to acquire, reclaim, manage, contract for the management of, construct or reconstruct, alter, repair, maintain, operate, sell, convey, transfer, lease, sublease, or otherwise dispose of industrial plants, business establishments or housing;

(E) To acquire, subscribe for, own, hold, sell, assign, transfer, mortgage, pledge, or otherwise dispose of the stock, shares, bonds, debentures, notes, or other securities and evidences of interest in, or indebtedness of, any person, firm, corporation, joint stock company, association, or trust, and while the owner or holder thereof, to exercise all the rights, powers, and privileges of

ownership, including the right to vote therein, provided that no tax revenue, if any, received by the corporation shall be used for such acquisition or subscription.

(F) To mortgage, pledge, or otherwise encumber any property acquired pursuant to the powers contained in divisions (C), (D), or (E) of this section;

(G) Nothing in this section shall limit the right of the corporation to become a member of or a stockholder in an improvement corporation formed under Chapter 1726 of the Revised Code;

(H) To serve as an agent for grant applications and for the administration of grants;

(I) To charge fees or exchange in-kind goods or services for services rendered to political subdivisions and other persons or entities for whom services are rendered;

(J) To purchase tax certificates at auction, negotiated at sale, or from a third party who purchased and is a holder of one or more tax certificates issued pursuant to sections 5721.30 to 5721.43 of the Revised Code;

(K) To be assigned a mortgage on real property from a mortgagee in lieu of acquiring such real property subject to a mortgage;

(L) To do all acts and things necessary or convenient to carry out the purposes of section 1724.01 of the Revised Code and the powers especially created for a community improvement corporation in Chapter 2724 of the Revised Code, including, but not limited to, contracting with the federal government, the state or any political subdivision, and any other party, whether nonprofit or for-profit.

No substantial part of the activities of this corporation shall consist of carrying on propaganda, or otherwise attempting to influence legislation (except as otherwise provided by Section 501(h) of the Internal Revenue Code), and this corporation shall not participate in, or intervene in (including the publishing or distribution of statements), any political campaign on behalf of, or in opposition to, any candidate for public office. No part of the net earnings of this corporation shall inure to the benefit of, or be distributable to, its members, directors, officers or other private persons, except that this corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in these Articles.

Notwithstanding any other provision of these Articles, this corporation shall not carry on any other activities not permitted to be carried on (1) by a corporation exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code or (2) a corporation contributions to which are deductible under Section 170(C)(2) of the Internal Revenue Code.

ORIGINAL APPOINTMENT OF STATUTORY AGENT

The undersigned, being at least a majority of the incorporators of FAIRFIELD TOWNSHIP, BUTLER COUNTY CIC hereby appoint the following to be statutory agent upon whom any process, notice or demand required or permitted by statute to be served upon the corporation may be served. The complete address of the agent is

LAWRENCE E. BARBIERE
Name

5300 SOCIALVILLE-FOSTER RD., SUITE 200
Mailing Address

MASON
City

Ohio
State

45040
Zip Code

Must be signed by the
Incorporators or a
majority of the
incorporators

Shirley M. Hartke
Signature

John M. Kim
Signature

L. E. Barbieri
Signature

ACCEPTANCE OF APPOINTMENT

The Undersigned, LAWRENCE E. BARBIERE, named herein as the
Statutory Agent Name

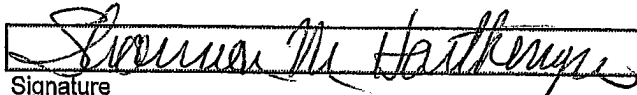
Statutory agent for FAIRFIELD TOWNSHIP, BUTLER COUNTY CIC, INC.
Corporation Name

hereby acknowledges and accepts the appointment of statutory agent for said corporation.

Statutory Agent Signature *L. E. Barbieri*
Individual Agent's Signature / Signature on behalf of Business Serving as Agent

By signing and submitting this form to the Ohio Secretary of State, the undersigned hereby certifies that he or she has the requisite authority to execute this document.

Required
Articles and original appointment of agent must be signed by the incorporator(s).


Signature

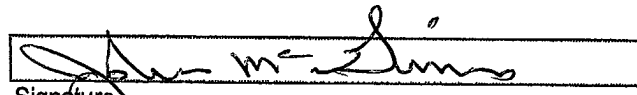
If the incorporator is an individual, then they must sign in the "signature" box and print his/her name in the "Print Name" box.

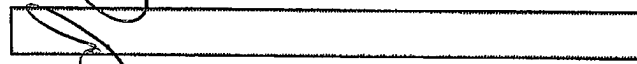
By

SHANNON HARTKEMEYER

Print Name

If the incorporator is a business entity, not an individual, then please print the entity name in the "signature" box, an authorized representative of the entity must sign in the "By" box and print his/her name and title/authority in the "Print Name" box.

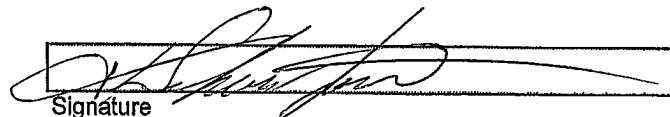

Signature



By

JOHN MCGINNIS

Print Name


Signature

By

TERRY SCHARNHORST

Print Name

FAIRFIELD TOWNSHIP
RESOLUTION NO. 14- 131

Mr./Ms. John McGinnis introduced the following resolution and moved its adoption:

RESOLUTION AUTHORIZING THE FORMATION OF A COMMUNITY
IMPROVEMENT CORPORATION

WHEREAS, Chapter 1724 of the Ohio Revised Code authorizes the Fairfield Township Board of Trustees to form a Community Improvement Corporation for the purposes set forth in Chapter 1724 of the Ohio Revised Code; and

WHEREAS, the Fairfield Township Board of Trustees desires to form a Community Improvement Corporation under the provisions of Title XVII of the Ohio Revised Code Chapters 1702 and 1724; and

WHEREAS, the Fairfield Township Board of Trustees believe that the formation of a Community Improvement Corporation will be beneficial to the residents and businesses of Fairfield Township, Butler County, Ohio, in that it will provide a mechanism to encourage industrial, economic, commercial and civic development in Fairfield Township, Butler County, Ohio.

NOW, THEREFORE, BE IT RESOLVED that the Fairfield Township Board of Trustees hereby authorizes the formation of a Community Improvement Corporation known as the Fairfield Township, Butler County, CIC, Inc. in accordance with Chapters 1702 and 1724 of the Ohio Revised Code for the purpose of promoting industrial, commercial, economic and civil development in Fairfield Township.

BE IT FURTHER RESOLVED that the Interim Township Administrator, Ken Geis, and the Township Law Director, Lawrence E. Barbieri, are hereby authorized to file with the Ohio Secretary of State the Articles of Incorporation for the Fairfield Township, Butler County,

CIC, Inc. A copy of said Articles of Incorporation are attached hereto and designated as Exhibit A.

BE IT FURTHER RESOLVED this resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

BE IT FURTHER RESOLVED that this Board upon majority vote does hereby dispense with the requirement that this resolution be read on two separate days, and hereby authorizes the adoption of this resolution upon its first reading.

BE IT FURTHER RESOLVED that it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and any of its committees that resulted in such formal action were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

BE IT FURTHER RESOLVED that this Resolution shall be effective at the earliest date allowed by law.

Mr./Ms. Terry Scharnhorst seconded the Resolution, and the roll being called upon the question of its adoption, the vote resulted as follows:

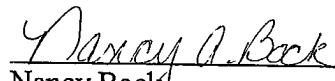
Vote Record: Mrs. Hartkemeyer: yes; Mr. McGinnis: yes;
Mr. Scharnhorst: no

Resolution prepared by and approved as to form:

L. E. Barbieri
Lawrence E. Barbieri
5300 Socialville Foster Rd., Suite 200
Mason, OH 45040
(513) 583- 4200
Fairfield Township Law Director

AUTHENTICATION

This is to certify that this is a resolution which was duly passed, and filed with the Fairfield Township Fiscal Officer, this 10th day of September, 2014.



Nancy Bock
Fairfield Township Fiscal Officer



JON HUSTED
OHIO SECRETARY OF STATE

180 East Broad Street, Suite 103 (ground floor) • Columbus, Ohio 43215
Toll Free: (877) SOS-FILE (767-3453) Central Ohio: (614) 466-3910
www.OhioSecretaryofState.gov • busserv@OhioSecretaryofState.gov

Please return the approval certificate to:

Name:

FAIRFIELD TOWNSHIP

(Individual or Business Name)

To the attention of:

JULIE VONDERHAAR

(If necessary)

Address:

6032 MORRIS RD.

City:

FAIRFIELD TOWNSHIP

State:

OHIO

ZIP Code:

45011

Phone Number:

513-887-4400

E-mail Address:

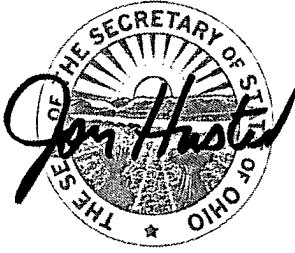
jvonderhaar@fairfieldtwp.org

- Check here if you would like to receive important notices via e-mail from the Ohio Secretary of State's office regarding Business Services.
- Check here if you would like to be signed up for our Filing Notification System for the business entity being created or updated by filing this form. This is a free service provided to notify you via e-mail when any document is filed on your business record.

Please make checks or money orders payable to: "Ohio Secretary of State"

Type of Service Being Requested: (PLEASE CHECK ONE BOX BELOW)

- Regular Service:** Only the filing fee listed on page one of the form is required and the filing will be processed in approximately 3-7 business days. The processing time may vary based on the volume of filings received by our office.
- Expedite Service 1:** By including an Expedite fee of \$100.00, in addition to the regular filing fee on page one of the form, the filing will be processed within 2 business days after it is received by our office.
- Expedite Service 2:** By including an Expedite fee of \$200.00, in addition to the regular filing fee on page one of the form, the filing will be processed within 1 business day after it is received by our office. **This service is only available to walk-in customers who hand deliver the document to the Client Service Center.**
- Expedite Service 3:** By including an Expedite fee of \$300.00, in addition to the regular filing fee on page one of the form, the filing will be processed within 4 hours after it is received by our office, if received by 1:00 p.m. This service is only available to walk-in customers who hand deliver the document to the Client Service Center.
- Preclearance Filing:** A filing form, to be submitted at a later date for processing, may be submitted to be examined for the purpose of advising as to the acceptability of the proposed filing for a fee of \$50.00. The Preclearance will be complete within 1-2 business days.



Form 532B Prescribed by:
JON HUSTED
Ohio Secretary of State

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Toll Free: (877) SOS-FILE (767-3453)
www.OhioSecretaryofState.gov
Busserv@OhioSecretaryofState.gov

Mail this form to one of the following:

Regular Filing (non expedite)
P.O. Box 670
Columbus, OH 43216

Expedite Filing (Two-business day processing
time requires an additional \$100.00).
P.O. Box 1390
Columbus, OH 43216

Initial Articles of Incorporation
(Nonprofit, Domestic Corporation)
Filing Fee: \$125
(114-ARN)

First: Name of Corporation

Second: Location of Principal office
in Ohio

City

State

County

Effective Date
(Optional)
mm/dd/yyyy

(The legal existence of the corporation begins upon
the filing of the articles or on a later date specified
that is not more than ninety days after filing)

2014 SEP 25 PM 2:12

Third: Purpose for which corporation is formed

****Note for Nonprofit Corporations:** The Secretary of State does not grant tax exempt status. Filing with our office is not sufficient to obtain state or federal tax exemptions. Contact the Ohio Department of Taxation and the Internal Revenue Service to ensure that the nonprofit corporation secures the proper state and federal tax exemptions. These agencies may require that a purpose clause be provided.

****Note:** ORC Chapter 1702 allows for additional provisions to be included in the Articles of Incorporation that are filed with this office. If including any of these additional provisions, please do so by including them in an attachment to this form.

Purpose for Which Corporation is Formed

Under Title XVII of the Revised Code of Ohio, Chapter 1702 and 1724, and as more specifically provided in Sections 1724.01 to 1724.11, for the sole purpose of advancing, encouraging, and promoting the industrial, economic, commercial, and civic development of the Township of Fairfield, Butler County, Ohio. In addition, in furtherance of the purposes set forth in Section 1724.01 referenced above, this corporation shall have the following powers as specified in Section 1724.02 of the Revised Code:

(A) To borrow money for any of the purposes of the corporation by means of loans, lines of credit, or any other financial instruments or securities, including issuance of bonds, debentures, notes, or other evidences of indebtedness, whether secured or unsecured, and to secure the same by mortgage, pledge, deed of trust, or other lien on its property, franchises, rights, and privileges of every kind and nature or any part thereof or interest therein;

(B) To make loans to any person, firm, partnership, corporation, joint stock company, association, or trust, and to establish and regulate the terms and conditions with respect to any such loans; provided the corporation shall not approve any application for a loan unless and until the person applying for said loan shows that the person has applied for the loan through ordinary banking or commercial channels and that the loan has been refused by at least one bank or other financial institution;

(C) To purchase, receive, hold, manage, lease, lease-purchase or otherwise acquire and to sell, convey, transfer, lease, sublease, or otherwise dispose of real and personal property, together with such rights and privileges as may be incidental and appurtenant thereto and the use thereof, including but not restricted to, any real or personal property acquired by the corporation from time to time in the satisfaction of debts or enforcement of obligations, and to enter into contracts with third parties, including the federal government, the state, or any political subdivision, or any other entity;

(D) To acquire the good will, business, rights, real and personal property, and other assets, or any part thereof, or interest therein, of any persons, firms, partnerships, corporations, joint stock companies, associations, or trusts, and to assume, undertake, or pay the obligations, debts, and liabilities of any such person, firm, partnership, corporation, joint stock company, association, or trust; to acquire, reclaim, manage or contract for the management of improved or unimproved and underutilized real estate for the purpose of constructing industrial plants, other business establishments, or housing thereon, or causing the same to occur for the purpose of assembling and enhancing utilization of the real estate, or for the purpose of disposing of such real estate to others in whole or in part for the construction of industrial plants, other business establishments, or housing; and to acquire, reclaim, manage, contract for the management of, construct or reconstruct, alter, repair, maintain, operate, sell, convey, transfer, lease, sublease, or otherwise dispose of industrial plants, business establishments or housing;

(E) To acquire, subscribe for, own, hold, sell, assign, transfer, mortgage, pledge, or otherwise dispose of the stock, shares, bonds, debentures, notes, or other securities and evidences of interest in, or indebtedness of, any person, firm, corporation, joint stock company, association, or trust, and while the owner or holder thereof, to exercise all the rights, powers, and privileges of

ownership, including the right to vote therein, provided that no tax revenue, if any, received by the corporation shall be used for such acquisition or subscription.

(F) To mortgage, pledge, or otherwise encumber any property acquired pursuant to the powers contained in divisions (C), (D), or (E) of this section;

(G) Nothing in this section shall limit the right of the corporation to become a member of or a stockholder in an improvement corporation formed under Chapter 1726 of the Revised Code;

(H) To serve as an agent for grant applications and for the administration of grants;

(I) To charge fees or exchange in-kind goods or services for services rendered to political subdivisions and other persons or entities for whom services are rendered;

(J) To purchase tax certificates at auction, negotiated at sale, or from a third party who purchased and is a holder of one or more tax certificates issued pursuant to sections 5721.30 to 5721.43 of the Revised Code;

(K) To be assigned a mortgage on real property from a mortgagee in lieu of acquiring such real property subject to a mortgage;

(L) To do all acts and things necessary or convenient to carry out the purposes of section 1724.01 of the Revised Code and the powers especially created for a community improvement corporation in Chapter 2724 of the Revised Code, including, but not limited to, contracting with the federal government, the state or any political subdivision, and any other party, whether nonprofit or for-profit.

No substantial part of the activities of this corporation shall consist of carrying on propaganda, or otherwise attempting to influence legislation (except as otherwise provided by Section 501(h) of the Internal Revenue Code), and this corporation shall not participate in, or intervene in (including the publishing or distribution of statements), any political campaign on behalf of, or in opposition to, any candidate for public office. No part of the net earnings of this corporation shall inure to the benefit of, or be distributable to, its members, directors, officers or other private persons, except that this corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in these Articles.

Notwithstanding any other provision of these Articles, this corporation shall not carry on any other activities not permitted to be carried on (1) by a corporation exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code or (2) a corporation contributions to which are deductible under Section 170(C)(2) of the Internal Revenue Code.

ORIGINAL APPOINTMENT OF STATUTORY AGENT

The undersigned, being at least a majority of the incorporators of FAIRFIELD TOWNSHIP, BUTLER COUNTY CIC hereby appoint the following to be statutory agent upon whom any ~~process, notice or demand required or permitted by~~ statute to be served upon the corporation may be served. The complete address of the agent is

LAWRENCE E. BARBIERE

Name

5300 SOCIALVILLE-FOSTER RD., SUITE 200

Mailing Address

MASON

City

Ohio

State

45040

Zip Code

Must be signed by the
Incorporators or a
majority of the
incorporators

Sharon M. Hartke
Signature

John M. Kim
Signature

[Signature]
Signature

ACCEPTANCE OF APPOINTMENT

The Undersigned,

LAWRENCE E. BARBIERE

Statutory Agent Name

, named herein as the

Statutory agent for

FAIRFIELD TOWNSHIP, BUTLER COUNTY CIC, INC.

Corporation Name

hereby acknowledges and accepts the appointment of statutory agent for said corporation.

Statutory Agent Signature

L. E. Barbieri


Individual Agent's Signature / Signature on behalf of Business Serving as Agent

By signing and submitting this form to the Ohio Secretary of State, the undersigned hereby certifies that he or she has the requisite authority to execute this document.

Required
Articles and original appointment of agent must be signed by the incorporator(s).

If the incorporator is an individual, then they must sign in the "signature" box and print his/her name in the "Print Name" box.


If the incorporator is a business entity, not an individual, then please print the entity name in the "signature" box, an authorized representative of the entity must sign in the "By" box and print his/her name and title/authority in the "Print Name" box.


Signature

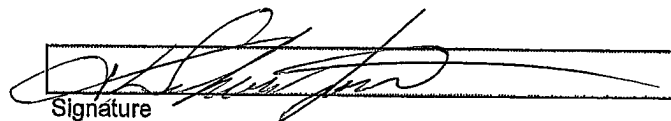

By

SHANNON HARTKEMEYER
Print Name


Signature


By

JOHN MCGINNIS
Print Name


Signature


By

TERRY SCHARNHORST
Print Name

FAIRFIELD TOWNSHIP
RESOLUTION NO. 14- 131

Mr./Ms. John McGinnis introduced the following resolution and moved its adoption:

RESOLUTION AUTHORIZING THE FORMATION OF A COMMUNITY
IMPROVEMENT CORPORATION

WHEREAS, Chapter 1724 of the Ohio Revised Code authorizes the Fairfield Township Board of Trustees to form a Community Improvement Corporation for the purposes set forth in Chapter 1724 of the Ohio Revised Code; and

WHEREAS, the Fairfield Township Board of Trustees desires to form a Community Improvement Corporation under the provisions of Title XVII of the Ohio Revised Code Chapters 1702 and 1724; and

WHEREAS, the Fairfield Township Board of Trustees believe that the formation of a Community Improvement Corporation will be beneficial to the residents and businesses of Fairfield Township, Butler County, Ohio, in that it will provide a mechanism to encourage industrial, economic, commercial and civic development in Fairfield Township, Butler County, Ohio.

NOW, THEREFORE, BE IT RESOLVED that the Fairfield Township Board of Trustees hereby authorizes the formation of a Community Improvement Corporation known as the Fairfield Township, Butler County, CIC, Inc. in accordance with Chapters 1702 and 1724 of the Ohio Revised Code for the purpose of promoting industrial, commercial, economic and civil development in Fairfield Township.

BE IT FURTHER RESOLVED that the Interim Township Administrator, Ken Geis, and the Township Law Director, Lawrence E. Barbieri, are hereby authorized to file with the Ohio Secretary of State the Articles of Incorporation for the Fairfield Township, Butler County,

CIC, Inc. A copy of said Articles of Incorporation are attached hereto and designated as Exhibit A.

BE IT FURTHER RESOLVED this resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

BE IT FURTHER RESOLVED that this Board upon majority vote does hereby dispense with the requirement that this resolution be read on two separate days, and hereby authorizes the adoption of this resolution upon its first reading.

BE IT FURTHER RESOLVED that it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and any of its committees that resulted in such formal action were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

BE IT FURTHER RESOLVED that this Resolution shall be effective at the earliest date allowed by law.

Mr./Ms. Terry Scharnhorst seconded the Resolution, and the roll being called upon the question of its adoption, the vote resulted as follows:

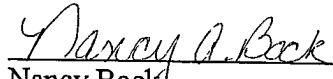
Vote Record: Mrs. Hartkemeyer: yes; Mr. McGinnis: yes;
Mr. Scharnhorst: no

Resolution prepared by and approved as to form:

L. E. Barbieri
Lawrence E. Barbieri
5300 Socialville Foster Rd., Suite 200
Mason, OH 45040
(513) 583- 4200
Fairfield Township Law Director

AUTHENTICATION

This is to certify that this is a resolution which was duly passed, and filed with the Fairfield Township Fiscal Officer, this 10th day of September, 2014.



Nancy Bock
Fairfield Township Fiscal Officer



JON HUSTED
OHIO SECRETARY OF STATE

180 East Broad Street, Suite 103 (ground floor) • Columbus, Ohio 43215
Toll Free: (877) SOS-FILE (767-3453) Central Ohio: (614) 466-3910
www.OhioSecretaryofState.gov • busserv@OhioSecretaryofState.gov

Please return the approval certificate to:

Name:
(Individual or Business Name)

To the attention of:
(If necessary)

Address:

City:

State: ZIP Code:

Phone Number: E-mail Address:

- Check here if you would like to receive important notices via e-mail from the Ohio Secretary of State's office regarding Business Services.
- Check here if you would like to be signed up for our Filing Notification System for the business entity being created or updated by filing this form. This is a free service provided to notify you via e-mail when any document is filed on your business record.

Please make checks or money orders payable to: "Ohio Secretary of State"
Type of Service Being Requested: (PLEASE CHECK ONE BOX BELOW)

- Regular Service:** Only the filing fee listed on page one of the form is required and the filing will be processed in approximately 3-7 business days. The processing time may vary based on the volume of filings received by our office.
- Expedite Service 1:** By including an Expedite fee of \$100.00, in addition to the regular filing fee on page one of the form, the filing will be processed within 2 business days after it is received by our office.
- Expedite Service 2:** By including an Expedite fee of \$200.00, in addition to the regular filing fee on page one of the form, the filing will be processed within 1 business day after it is received by our office. **This service is only available to walk-in customers who hand deliver the document to the Client Service Center.**
- Expedite Service 3:** By including an Expedite fee of \$300.00, in addition to the regular filing fee on page one of the form, the filing will be processed within 4 hours after it is received by our office, if received by 1:00 p.m. This service is only available to walk-in customers who hand deliver the document to the Client Service Center.
- Preclearance Filing:** A filing form, to be submitted at a later date for processing, may be submitted to be examined for the purpose of advising as to the acceptability of the proposed filing for a fee of \$50.00. The Preclearance will be complete within 1-2 business days.