

**RECORD OF PROCEEDINGS
REGULAR TRUSTEE MEETING HELD AUGUST 26, 2020**

The Fairfield Township Trustees held a Regular Trustee Meeting Wednesday, August 26, 2020, at the Administration Building, 6032 Morris Road, Fairfield Township, OH 45011, for conducting Township business. Meeting was called to order by Mrs. Hartkemeyer, Board Chairperson, at 6:51 PM.

ROLL CALL

Mrs. Hartkemeyer	Present
Mr. McAbee	Present
Mrs. Berding	Present

PLEDGE OF ALLEGIANCE

Motion made by Mrs. Hartkemeyer, second by Mrs. Berding to accept resignation of Scyler Livelsburger.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

PRESENTATIONS

- *Veterans Memorial* – Veterans Committee, presented updates to the Board.

OLD BUSINESS

Auction date for CIC is Wednesday, September 30, 2020 at 10:00 AM, will be held at the Administration Building. Property is on Milton Street, Parcel ID A0300037000200 (no street address).

Minimum bid is \$3,000. Property sold as-is. No warranty. Price is due at closing. Closing costs are buyer's responsibility. There are no broker fees. Registration is September 30, 2020 at 9 AM. To bid on-site, you will need to bring a valid driver's license, passport or other Government ID (with picture) and complete the brief registration form. Down payment \$1,000 due at the end of Auction from Buyer (Certified Check) non-refundable.

Motion made by Mrs. Hartkemeyer, second by Mrs. Berding to set auction date for September 30, 2020 from 10 am – noon.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

**RECORD OF PROCEEDINGS
REGULAR TRUSTEE MEETING HELD AUGUST 26, 2020**

ITEMS FOR BOARD DISCUSSION

- Police Station Basement Remodel

Chief Chabal presented to the Board. Total cost of remodel will be \$208,320. Added to original contract is \$1,856,290.

Motion made by Mrs. Berding, second by Mrs. Hartkemeyer to move forward with plan to remodel basement at the Police Station.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

- Zoning Inspector Position

Mrs. Vonderhaar – I'd like to see where the Board stands on a zoning inspector.

Would you want it filled with full-time? Our intern is willing to stay part-time. I could add another part-time.

Mr. McAbee – I think we need a full-time, professional, properly trained and up to date zoning inspector. I would advertise for that.

Mrs. Berding – I agree.

Mrs. Hartkemeyer - Do we have an idea of what that salary would look like?

If those candidates aren't out there maybe, we can think of having part-time.

Mrs. Berding – I'd say a range of \$40,000 - \$50,000 and based on experience.

Motion to post for zoning inspector position made by Mr. McAbee, second by Mrs. Berding.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

Mr. McAbee - Where are we on the settlement of the fence? It's my understanding from one of the neighbors that it's still over 6'. Is the location of the fence on the right property? We need some type of documentation.

Mrs. Vonderhaar – I believe we have that.

Mr. Barbieri - We are close to settling.

Mrs. Hartkemeyer – The groundbreaking for Public Works Building; we have a tentative date available would be September 9th at 5 or 5:30 and come right to Trustee Meeting.

Mrs. Vonderhaar - Would you like to set a tentative date for the Police remodel?

FISCAL OFFICERS REPORT

Ms. Schultz – Just wanted to update you on ADP. It's going well and we have 3 – 4 meetings per week. We're ahead of schedule and our go-live date is 10/22/20.

**RECORD OF PROCEEDINGS
REGULAR TRUSTEE MEETING HELD AUGUST 26, 2020**

Motion made by Mrs. Hartkemeyer, second by Mrs. Berding to suspend the reading of the minutes of the Regular Trustee Meeting, June 24, 2020.

YES – Mrs. Hartkemeyer, Mr. McAbee, Mrs. Berding

Motion made by Mrs. Hartkemeyer, second by Mrs. Berding to approve the minutes of the Regular Trustee Meeting, June 24, 2020.

YES – Mrs. Hartkemeyer, Mr. McAbee, Mrs. Berding

Motion made by Mrs. Hartkemeyer, second by Mrs. Berding to suspend the reading of the minutes of the Regular Trustee Meeting, July 22, 2020.

YES – Mrs. Hartkemeyer, Mr. McAbee, Mrs. Berding

Motion made by Mrs. Hartkemeyer, second by Mrs. Berding to approve the minutes of the Regular Trustee Meeting, July 22, 2020.

YES – Mrs. Hartkemeyer, Mr. McAbee, Mrs. Berding

Motion made by Mrs. Hartkemeyer, second by Mrs. Berding to suspend the reading of the minutes for Public Hearing for 2021 Tax Budget, July 17, 2020

Motion made by Mrs. Hartkemeyer, second by Mrs. Berding to approve the minutes for Public Hearing for 2021 Tax Budget, July 17, 2020.

Motion made by Mrs. Hartkemeyer, second by Mrs. Berding to approve payment of the bills by the Fiscal Officer.

YES – Mrs. Hartkemeyer, Mr. McAbee, Mrs. Berding

RESOLUTION TO APPROVE OPEN PURCHASE ORDER BALANCES #20-131

Resolution to approve open purchase order balances.

Motion made by Mrs. Berding, second by Mrs. Hartkemeyer to adopt Resolution #20-131.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION AUTHORIZING THE APPOINTMENT OF FIREFIGHTER/EMT ANDREW LAMMERT TO THE FAIRFIELD TOWNSHIP FIRE DEPARTMENT, AT AN HOURLY RATE OF \$15.50 PER HOUR, WITH A 12-MONTH PROBATIONARY PERIOD. #20-132

Resolution authorizing the appointment of Firefighter/EMT Andrew Lammert to the Fairfield Township Fire Department, at an hourly rate of \$15.50 per hour, with a 12-month probationary period.

Motion made by Mr. McAbee, second by Mrs. Hartkemeyer to adopt Resolution #20-132.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

**RECORD OF PROCEEDINGS
REGULAR TRUSTEE MEETING HELD AUGUST 26, 2020**

RESOLUTION AUTHORIZING THE POLICE CHIEF TO HIRE LAURIE PITSCH AS FULL TIME POLICE CLERK AT AN HOURLY RATE OF \$18.00, WITH A 12-MONTH PROBATIONARY PERIOD. #20-133

Resolution authorizing the Police Chief to hire Laurie Pitsch as full-time police clerk at an hourly rate of \$18.00, with a 12-month probationary period.

Mrs. Vonderhaar – this position has been vacant since May 14 and Chief is prepared to answer any questions if there are any.

Mrs. Hartkemeyer – Chief how many applications did you receive for this?

Chief Chabali – Over 55 applications were received.

Motion made by Mrs. Hartkemeyer, second by Mrs. Berding to adopt Resolution #20-133.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION AUTHORIZING ADMINISTRATOR TO EXECUTE AGREEMENT WITH BUTLER TECH DONATING AMBULANCE IN EXCHANGE FOR TRAINING SERVICES #20-134

Resolution authorizing administrator to execute agreement with Butler Tech donating ambulance in exchange for training services.

Mrs. Vonderhaar – This is for a 2010 Chevrolet Horton 4500 Ambulance. We have done this with Butler Tech in the past.

Motion made by Mr. Hartkemeyer, second by Mrs. Berding to adopt Resolution #20-134

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION TO AMEND THE 2020 PERMANENT APPROPRIATIONS #20-135

Resolution to amend the 2020 Permanent Appropriations.

Motion made by Mrs. Berding, second by Mrs. Hartkemeyer to adopt Resolution #20-135.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

Motion made by Mr. McAbee, second by Mrs. Hartkemeyer for a purchase order not to exceed \$300,000.00 from RID fund (#4903) for Gilmore Road to continue sewer line.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION AUTHORIZING NUISANCE AND ORDERING ABATEMENT ON LISTED PROPERTIES #20-136

Resolution authorizing nuisance and ordering abatement on listed properties.

****MOTION TO TABLE ****

Motion to table made by Mr. McAbee, second by Mrs. Berding.

ANNOUNCEMENTS

- Office closed to observe the Labor Day Holiday – Monday, September 7, 2020.
- Fairfield Township Board of Trustees Meeting – Wednesday, September 9, 2020.

**RECORD OF PROCEEDINGS
REGULAR TRUSTEE MEETING HELD AUGUST 26, 2020**

Motion made by Mrs. Hartkemeyer, second by Mrs. Berding to adjourn at 7:58 P.M.
All in favor.

ROLL CALL

Mrs. Hartkemeyer	Yes
Mr. McAbee	Yes
Mrs. Berding	Yes

Minutes submitted by:

Shelly Schultz, Fiscal Officer

Shannon Hartkemeyer, Board Chairperson

Joe McAbee, Trustee

Susan Berding, Trustee

**RECORD OF PROCEEDINGS
REGULAR TRUSTEE MEETING HELD AUGUST 26, 2020**

**RECORD OF PROCEEDINGS
REGULAR TRUSTEE MEETING HELD AUGUST 26, 2020**

**RECORD OF PROCEEDINGS
REGULAR TRUSTEE MEETING HELD AUGUST 26, 2020**