

**RECORD OF PROCEEDINGS
REGULAR TRUSTEE MEETING HELD AUGUST 12, 2020**

The Fairfield Township Trustees held a Regular Trustee Meeting Wednesday, August 12, 2020, at the Administration Building, 6032 Morris Road, Fairfield Township, OH 45011, for conducting Township business. Meeting was called to order by Mrs. Hartkemeyer, Board Chairperson, at 7:55 PM.

ROLL CALL

Mrs. Hartkemeyer	Present
Mr. McAbee	Present
Mrs. Berding	Present

PLEDGE OF ALLEGIANCE

ITEMS FOR BOARD DISCUSSION

Mrs. Hartkemeyer – we received an email indicating one of the playground pieces is not usable, and it looks like the replacement piece is \$18,500. I’m wondering what the feel from the Board is in moving forward and ordering that piece.

Mrs. Berding - Could some of this be salvageable? I would be in favor of ordering, since we have the space, a new piece but also if there are concerns abouts the expenditure that could be something that we add later.

Mrs. Vonderhaar - Based on what Andy told me, from PES, this would leave a gap there. Or, he could do more to reconfigure the hill to encompass the space. The answer is probably yes but I’m no expert.

Mrs. Hartkemeyer - I would be in favor of moving forward with this now since it was part of the plan.

Motion made by Mrs. Hartkemeyer, second by Mrs. Berding to purchase the replacement playground equipment not to exceed \$18,500.

YES – Mrs. Berding, Mrs. Hartkemeyer

NO – Mr. McAbee

Mr. McAbee – Every time PES comes in; they want to make another change. I think that takes us over \$300,000. They still haven’t finished the pocket park.

Mrs. Vonderhaar - They took me to see the piece and clearly it could not be used. The shelter is due at the end of the month.

FISCAL OFFICERS REPORT

Ms. Schultz – You’ve all received your July reports in your mailbox. The fund balance at the beginning of the month was \$22,200,000. Our revenue was \$885,000. Our expenses were \$984,000. Our ending balance was 22,100,000. We should have our 2nd half tax settlement at the end of August.

Motion made by Mrs. Hartkemeyer, second by Mrs. Berding to suspend the reading of the minutes of the Regular Trustee Meeting, June 10, 2020.

YES – Mrs. Hartkemeyer, Mr. McAbee, Mrs. Berding

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Motion made by Mrs. Hartkemeyer, second by Mrs. Hartkemeyer to approve the minutes of the Regular Trustee Meeting, June 10, 2020.

YES – Mrs. Hartkemeyer, Mr. McAbee, Mrs. Berding

Motion made by Mrs. Hartkemeyer, second by Mrs. Berding to suspend the reading of the minutes of the Regular Trustee Meeting, July 8, 2020.

YES – Mrs. Hartkemeyer, Mr. McAbee, Mrs. Berding

Motion made by Mrs. Hartkemeyer, second by Mrs. Hartkemeyer to approve the minutes of the Regular Trustee Meeting, July 8, 2020.

YES – Mrs. Hartkemeyer, Mr. McAbee, Mrs. Berding

Motion made by Mrs. Hartkemeyer, second by Mrs. Berding to approve payment of the bills by the Fiscal Officer.

YES – Mrs. Hartkemeyer, Mr. McAbee, Mrs. Berding

RESOLUTION TO APPROVE OPEN PURCHASE ORDER BALANCES #20-124

Resolution to approve open purchase order balances.

Motion made by Mrs. Berding, second by Mr. McAbee to adopt Resolution #20-124.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

Mr. McAbee – Wargo Electrical and Cincinnati Bell I don't think these should be coming out of gasoline tax fund.

Ms. Schultz – I'll check on those.

Mrs. Vonderhaar – Wargo was repair at Police Department and we had new LED lights installed front and back of admin building.

RESOLUTION TO AMEND THE 2020 PERMANENT APPROPRIATIONS #20-125

Resolution to amend the 2020 permanent appropriations.

Motion made by Mrs. Berding, second by Mr. McAbee to adopt Resolution #20-125.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

Mrs. Vonderhaar - Appropriation change has been for the COVID Relief fund. We've received approximately \$428,000. We'll use payroll and PPE and reimbursable expenses to recapture that money.

Mr. McAbee - Can we have update on what the money is being spent on?

Ms. Schultz - It can be regular payroll. We have a list of what we are using this for, and we can send to you.

**RESOLUTION ACCEPTING THE BUTLER COUNTY ENGINEER'S BID
RECOMMENDATION IN THE AMOUNT OF \$1,435,296 FOR THE GILMORE
ROAD WIDENING PROJECT AND AUTHORIZING ADMINISTRATOR TO SIGN
CONTRACT AND DISPERSE PAYMENT TO W. G. STANG #20-126**

Resolution accepting the Butler County Engineer's bid recommendation in the amount of \$1,435,296 for the Gilmore Road Widening Project and authorizing Administrator to sign contract and disperse payment to W. G. Stang

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Motion made by Mr. McAbee, second by Mrs. Berding to adopt Resolution #20-126.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

Mrs. Vonderhaar – The County on behalf of the Township managed the Gilmore Road project. They received a total of 6 bids. W. G. Stang came in the lowest amount and the range went up to \$1,700,000.

RESOLUTION ACCEPTING THE BID RECOMMENDATION IN THE AMOUNT NOT TO EXCEED \$260,000 FOR THE BUTLER COUNTY SANITARY LINE PROJECT AND AUTHORIZING ADMINISTRATOR TO SIGN CONTRACT AND DISPERSE PAYMENT TO J. W. BRENNAN EXCAVATING, LLC #20-127

Resolution accepting the bid recommendation in the amount not to exceed \$260,000 for the Butler County Sanitary Line Project and authorizing administrator to sign contract and disperse payment to J. W. Brennan Excavating, LLC.

Motion made by Mr. McAbee, second by Mrs. Hartkemeyer to adopt Resolution #20-127.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

Mrs. Vonderhaar - There are 3 projects going on; Gilmore Road widening; which is the sanitary extension and the Public Works building. The sanitary works is crucial to the public works building and crucial to the development to the Kettering side of Gilmore Road. We received 12 bids total. The lowest bid came in from J. W. Brennan. Since then we've had an opportunity to improve on the project and there is a long-term solution for the sewer line.

Mr. Geis - Explained improvements for the project.

Mrs. Hartkemeyer – If the Board agrees to do this the Board would pass the resolution and then by motion would we pass a change order?

RESOLUTION TO AUTHORIZE PAYMENT OF \$7,336.31 FOR THE REQUIRED MATCHING FUNDS FOR THE AFG GRANT EMW-2020-FG-02630 IN THE AMOUNT OF \$80,699.40 #20-128

Resolution to authorize payment of \$7,336.31 for the required matching funds for the AFG Grant EMW-2020-FG-02630 in the amount of \$80,699.40.

Motion made by Mrs. Berding, second by Mrs. Hartkemeyer to adopt Resolution #20-128.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

Mrs. Vonderhaar - The Fire Department applied for a grant. We're asking for a 10% match and that would come out of the EMS Fund. The grant money is coming from Assistant to Firefighter Grant. This is a FEMA grant. It would provide \$80,700 worth of items to the Fire Department. This is for future preparedness. The Cares Act supports current preparedness. Typically, one year is the time frame to use this.

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RESOLUTION DECLARING NUISANCE AND ORDERING ABATEMENT ON THE PROPERTIES LISTED BELOW AND FURTHER AUTHORIZING THE ZONING ADMINISTRATOR TO INITIATE COMPLAINT #20-129

Resolution declaring nuisance and ordering abatement on the properties listed below and further authorizing the zoning administrator to initiate complaint.

Motion made by Mrs. Berding, second by Mrs. Hartkemeyer to adopt Resolution #20-129.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

COMMUNICATION

Fred Valerius – 6344 Creekside, On the 26th we will review in written form and key points on the fund-raising plan. It would be helpful if you would take another look at the video plan of the design and donation levels. The groundbreaking could be coordinated with the playground area. We are making a recommendation of having a drive by parade on Veterans Day and engage the community.

ANNOUNCEMENTS

- Fairfield Township Community Improvement Corporation Meeting, August 26, 2020 at 6:30 PM
- Fairfield Township Board of Trustees Meeting – Wednesday, August 26, 2020 at 6:30 PM.

BOARD MEMBER COMMENTS

Mrs. Berding – Thank you for the good work on the meeting tonight. I think it was one of the best meetings we have had.

Mr. McAbee - TID met this week. The main topic is the North Hamilton Crossing. People are concerned about the alignment and how it is going to affect the Township. I was on Hamilton-Mason Road last week and saw Ross Township doing a run. How did we get into that situation that we used Ross Township?

Mrs. Vonderhaar - We had 2 medic breakdowns and we borrowed their vehicle.

Mrs. Hartkemeyer - I attended the Butler County Township Association Golf Outing at Walden Pond. Fairfield Township's participation was very much appreciated. That money did go to support the 4-H Scholarship Program and they were very appreciative. The OKI Regional Transport was canceled this month and last.

Motion made by Mrs. Hartkemeyer, second by Mr. McAbee to adjourn at 8:47 P.M.
All in favor.

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ROLL CALL

Mrs. Hartkemeyer	Yes
Mr. McAbee	Yes
Mrs. Berding	Yes

Minutes submitted by:

Shelly Schultz, Fiscal Officer

Shannon Hartkemeyer, Board Chairperson

Joe McAbee, Trustee

Susan Berding, Trustee

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