

# DRAFT

## HAMILTON/INDIAN-SPRINGS JEDD BOARD MEETING MINUTES – 4/1/17

The Hamilton/Indian-Springs Joint Economic Development District (JEDD) held a JEDD Meeting Wednesday, April 6, 2017 at the Administration Building, 6032 Morris Road, Hamilton, OH 45011, for the purpose of appointing a fifth board member and conducting other business. Meeting was called to order by Shannon Hartkemeyer, President of Board, at 8:00 A.M.

### ROLL CALL by Carla Fiehrer

Shannon Hartkemeyer	Present
Carla Fiehrer	Present
Robert Stratton	Present
Michael Jodrey	Absent

### OLD BUSINESS

- **JEDD Binders – Julie Vonderhaar** – reported that binders have been provided and to advise if any other information needed.

### PUBLIC COMMENTS

- No public comments

### NEW BUSINESS

- **Motion** made by Shannon Hartkemeyer, second by Carla Fiehrer to approve meeting minutes of February 23, 2017. All in favor.
- **Financial Update** Julie Vonderhaar reported January and February JEDD figures. Tax Commissioner, Eric Hein, later reported that revenues for 2017 are down from last year, but may trend differently over time due to the fact that the State of Ohio has created new rules and shifted payment timing. Hamilton is predicting a conservative 3% growth in JEDD income. Primary income is derived from withholdings tax. JEDD I is up 7.1% YTD and JEDD II is down 35.51% YTD, primarily due to Business Tax which is unpredictable.
- **Upcoming Audit** – Julie Vonderhaar reported that the State of Ohio is conducting partial audits for JEDD's throughout Ohio. Communication is expected within the next two weeks and audit results will be shared with the Board. Eric Hein later explained that the State has implemented the new Hinkle System and is showing a greater interest in JEDD income and reporting.
- **Motion** made by Shannon Hartkemeyer, second by Carla Fiehrer to appoint Dan Fiehrer as a JEDD Board Business Owner Designee. All in favor.
- **City of Hamilton-Indian Springs JEDD Bylaws** – Law Director Larry Barbieri reported that no bylaws were found on record. As a result, his firm prepared bylaws for consideration by the Board. Larry Barbieri reviewed each page of the Bylaws and answered all questions.
- **Motion** made by Shannon Hartkemeyer, second by Carla Fiehrer to meet on a quarterly basis again. All in favor.
- **Motion** made by Bob Stratton, second by Dan Fiehrer to approve the JEDD Bylaws subject to a final full review and approval by the Board. All in favor.
- **Motion** made by Bob Stratton, second by Carla Fiehrer to confirm Errors and Omissions Insurance for the JEDD Board, seek if not in place, and in anticipation of the appointment of a Board Treasurer, have such person bonded. All in favor.
- **Motion** by Shannon Hartkemeyer, second by Dan Fiehrer to appoint Bob Stratton as Board Chairperson. All in favor, Bob Stratton abstained.
- **Motion** by Carla Fiehrer, second by Bob Stratton to appoint Shannon Hartkemeyer as Board Vice Chairperson. All in favor, Shannon Hartkemeyer abstained.

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- **Motion** by Shannon Hartkemeyer, second by Bob Stratton to appoint Carla Fiehrer as Board Secretary. All in favor, Carla Fiehrer abstained.
- **Motion** by Bob Stratton, second by Carla Fiehrer to appoint Dan Fiehrer as Board Treasurer. All in favor, Dan Fiehrer abstained.

## BOARD COMMENTS

- Dan Fiehrer noted that four meetings a year should not be hard and that every effort should be made for all members to attend.
- Eric Hein indicated that the 10<sup>th</sup> of the month is a good time to meet due to the timing of monthly income and reporting.
- Next meeting tentatively set for July 27, 2017, at 8:00 A.M. at the Fairfield Township Administration Building.
- May set meetings for the third Thursday of every quarter subject to member availability.

**Motion** made by Carla Fiehrer, second by Dan Fiehrer to adjourn at 8:50 A.M.  
All in favor.

Minutes submitted by:

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Secretary, Carla Fiehrer

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Bob Stratton, Board Chair

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Shannon Hartkemeyer, Board Vice-Chair

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Dan Fiehrer, Treasurer

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Michael Jodrey, Member

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