

**RECORD OF PROCEEDINGS  
SPECIAL MEETING HELD APRIL 26, 2022**

The Fairfield Township Trustees held a Special Meeting Tuesday, April 26, 2022, at the Administration Building, 6032 Morris Road, Fairfield Township, OH 45011, for conducting Township business. Meeting was called to order by Mrs. Hartkemeyer at 6:40 PM.

**ROLL CALL**

|   |         |
|---|---------|
| Trustee Chairperson, Shannon Hartkemeyer  | Present |
| Trustee Vice Chairperson, Michael Berding | Present |
| Trustee, Joe McAbee                       | Present |

RESOLUTION ADOPTING STANDARD ALLOWANCE FOR EXPENDITURE FROM AMERICAN RESCUE PLAN ACT FUNDS #22-54  
Resolution adopting standard allowance for expenditure from American Rescue Plan Act funds.

**Ms. Schultz** – Our law director requested we pass this before we do our ARP report Friday.

**Motion** made by Mrs. Hartkemeyer, second by Mr. Berding to adopt Resolution #22-54. YES – Mrs. Hartkemeyer, Mr. Berding, Mr. McAbee

RESOLUTION AUTHORIZING INCREASE IN MICRO-PURCHASE THRESHOLD TO \$50,000 AND ADOPT UNIFORM GUIDANCE PROCUREMENT POLICY #22-55

Resolution authorizing increase in micro-purchase threshold to \$50,000 and adopt uniform guidance procurement policy.

**Ms. Schultz** – This is pretty much procedural. The micro-purchase threshold was set at \$10,000. Our law director suggested we set to \$50,000 which is normal for contract bidding. The resolution is only good until the end of the year.

**Motion** made by Mr. Berding, second by Mrs. Hartkemeyer to adopt Resolution #22-55. YES – Mrs. Hartkemeyer, Mr. Berding, Mr. McAbee

**BOARD MEMER COMMENTS**

**Mr. Berding** – I just wanted to thank Mr. Goins and the staff for a really great clean-up day on Saturday and thank you to all the volunteers.

**Mrs. Hartkemeyer** - Just an FYI. I'm very concerned about the outlook for staffing for fire and police. I'm going to be holding a work session on May 26<sup>th</sup> where I'm inviting in trustees from various townships and possibility Hamilton County. We're going to do some facilitated brainstorming with a process called affinity diagrams. We're going to delve into why there is this global problem why we're not having enough fire. Then we're going to be doing some brainstorming on some potential solutions for that. Our fire chief and assistant fire chief will be involved in that. It's my hope we can come out with some potential solutions and bring that to the Board.

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**Motion** made by Mrs. Hartkemeyer, second by Mr. Berding to adjourn at 6:44 P.M.  
All in favor.

Minutes submitted by:

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Shelly Schultz, Fiscal Officer

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Shannon Hartkemeyer, Trustee Chairperson

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Michael Berding, Trustee Vice-Chairperson

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Joe McAbee, Trustee

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