

**RECORD OF PROCEEDINGS  
REGULAR TRUSTEE MEETING HELD APRIL 14, 2021**

The Fairfield Township Trustees held a Regular Trustee Meeting Wednesday, April 14, 2021, at the Administration Building, 6032 Morris Road, Fairfield Township, OH 45011, for conducting Township business. Meeting was called to order by Mrs. Berding, Trustee Chairperson, at 7:00 PM.

**Mrs. Berding**, I move that we nominate Noelle Sizemore as Clerk Pro Tem, second by Mrs. Hartkemeyer.

YES - Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

**ROLL CALL**

Mrs. Berding	Present
Mrs. Hartkemeyer	Present
Mr. McAbee	Present

**Mrs. Berding** – We have two special guests here tonight; Mr. Reder, who is Mrs. Vonderhaar’s Dad and Alex Arrowood from Troop 984 who is here to earn his Citizenship in the Community badge and we will have him lead us in the Pledge of Allegiance.

**INVOCATION:** Deacon Rick Reder

**PLEDGE OF ALLEGIANCE**

**OLD BUSINESS/ITEMS FOR BOARD DISCUSSION**

- Audio Visual Teleconferencing equipment for the Fire Department
- Zoning Amendment and Moratorium (expires April 21, 2021)

**Mrs. Berding** – Mr. Goins has provided this with regard to commercial vehicles:

*532. Parking and Storage of Vehicles and Trailers.*

*1. Parking and/or storing of any vehicle on a lawn or dirt surface shall be prohibited. On all tracts in residential districts, all open off-street parking areas shall be graded, and surfaced with bituminous concrete (asphalt), Portland cement concrete, brick, cobblestone or similar hard surface approved by the Zoning Inspector.*

*2. No commercial vehicles or commercial equipment, (including but not limited to commercial tractors, commercial trucks, buses, box trucks and semi-trailers) shall be parked or stored within the public right-of way, or on any public roadway, or on any property within a residential zoning district other than in a completely enclosed building, except those commercial vehicles conveying the necessary tools, materials, and equipment to a premises where labor using such tools, materials, and equipment is to be performed during the actual time of parking.*

*3. In residential districts, Fleet vehicles, government vehicles, and/or company*

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*vehicles, that are not considered commercial vehicles, shall not be parked within the public right-of way, or any public roadway, except those vehicles that are being used in the performance of services during the time of parking, and must be parked on a driveway at minimum of 10 feet from the right-of-way. (This excludes emergency vehicles).*

*4. No vehicles or trailers of any type without current license plates shall be parked or stored in any Zoning District other than in a completely enclosed building.*

*5. Recreational vehicles, utility trailers, campers, and watercrafts may be parked in any front yard in a residential zone as long as it is parked on a paved surface which is a minimum of 50 feet from any right-of-way. Recreational vehicles and trailers in the rear or side yards must follow set-back requirements for accessory structures in this Resolution and must be parked on a paved surface. No recreational vehicle, utility trailer, camper or watercraft shall be parked in any front yard less than 50 feet from any right-of-way or within the public right-of-way or on any public roadway unless it is parked for the purpose of loading, unloading and prepping the vehicle. The maximum amount of time permitted for purposes of loading, unloading, and prepping the vehicle is 48 hours.*

*6. No living quarters shall be maintained, or any business conducted, in said vehicle, while vehicle is so parked.*

*Add a definition for Fleet Vehicles*

*FLEET VEHICLES, are vehicles, generally a van or truck, used in the operation of a business, government agency, or other organization with a company or municipality identification on the exterior of the vehicle in the form of a logo or written text. A passenger vehicle including an automobile, van, sport utility or other, with no exterior company or municipal identification, shall not be considered a fleet vehicle.*

*Edit definition for Commercial Vehicle*

*30. COMMERCIAL VEHICLE, means any motor vehicle that has motor power and is designed to transport more than 15 persons and/or used for carrying merchandise or freight, commercial equipment, hazardous material, or that is used as a tractor OR any motor vehicle rated at 1 & ½ ton or greater that has motor power and is designated and used for occupational, employment or enterprise purposes that is carried for by the owner, lessee, or licensee. (This includes but is not limited to, box trucks, buses, pole trailers, semi-trucks, semi-trailers.)*

**Mr. Goins** – I'll supply more examples of trucks – Class 1 through 4 - including weights.

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**COMMUNICATION**

Residents commented on moratorium for commercial vehicles.

- Steve Weeks, 4172 Bennett Drive
- Kevin Potter, 6965 Hunting Horn Court
- Paul Kyde, 2552 Urmston Avenue

**Mrs. Hartkemeyer** - I'm fine with letting the Moratorium run out.

**Mrs. Berding** – Recognized our Public Works Department during the wind and rain event March 26<sup>th</sup>.

**Mrs. Hartkemeyer** - I like the way our department is working together. Great example of teamwork.

**Mr. McAbee** - We have the best Public Works Department, and they continue to do an outstanding job.

**FISCAL OFFICER'S RECOMMENDATIONS AND REPORTS**

**Ms. Schultz** – No report at this time.

**Motion** made by Mrs. Berding, second by Mrs. Hartkemeyer to suspend the reading of the minutes of the Trustee Regular Meeting February 24, 2021.

YES – Mrs. Hartkemeyer, Mr. McAbee, Mrs. Berding

**Motion** made by Mr. McAbee, second by Mrs. Hartkemeyer to approve the minutes of the Regular Trustee Meeting February 24, 2021.

YES – Mrs. Hartkemeyer, Mr. McAbee, Mrs. Berding

**Motion** made by Mrs. Berding, second by Mrs. Hartkemeyer to suspend the reading of the minutes of the Trustee Regular Meeting March 10, 2021.

YES – Mrs. Hartkemeyer, Mr. McAbee, Mrs. Berding

**Motion** made by Mr. McAbee, second by Mrs. Hartkemeyer to approve the minutes of the Regular Trustee Meeting March 10, 2021.

YES – Mrs. Hartkemeyer, Mr. McAbee, Mrs. Berding

**Motion** made by Mr. McAbee, second by Mrs. Berding to approve payment of the bills by the Fiscal Officer.

YES – Mrs. Hartkemeyer, Mr. McAbee, Mrs. Berding

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**ADMINISTRATOR’S REPORT** – Julie Vonderhaar

- Summer hiring discussion.

**Mrs. Hartkemeyer** - I think we should move with hiring part time employees. I think a crew of two would be good.

- Gateway signs/logo

**Mrs. Berding** - I really like this new logo. Maybe we could replace our gold logos with this. How many signs will be needed? Let’s discuss this at next meeting.

**RESOLUTION TO APPROVE OPEN PURCHASE ORDER BALANCES** #21-51

Resolution to approve open purchase order balances.

**Motion**, made by Mr. McAbee, second by Mrs. Hartkemeyer to adopt Resolution #21-51.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

**RESOLUTION AUTHORIZING THE CREATION OF A FULL-TIME  
ADMINISTRATIVE ASSISTANT FOR THE FIRE DEPARTMENT** #21-52

Resolution authorizing the creation of a full-time administrative assistant for the Fire Department.

**Motion**, made by Mrs. Berding, second by Mrs. Hartkemeyer to adopt Resolution #21-52.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

**RESOLUTION AUTHORIZING FIRE CHIEF TO EXECUTE AGREEMENT WITH  
BUTLER TECH DONATING EQUIPMENT IN EXCHANGE FOR TRAINING  
SERVICES** #21-53

Resolution authorizing Fire Chief to execute agreement with Butler Tech donating equipment in exchange for training services.

**Motion**, made by Mr. McAbee, second by Mrs. Berding to adopt Resolution #21-53.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

**RESOLUTION AUTHORIZING THE PURCHASE OF AMMUNITION FOR THE  
POLICE DEPARTMENT FROM VANCE’S LAW ENFORCEMENT, IN THE  
AMOUNT OF \$7,329.00** #21-54

Resolution authorizing the purchase of ammunition for the Police Department from Vance’s Law Enforcement, in the amount of \$7,329.00.

**Motion**, made by Mrs. Berding, second by Mrs. Hartkemeyer to adopt Resolution #21-54.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

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RESOLUTION AUTHORIZING PURCHASE OF NEW HEATING AND COOLING UNIT FOR THE OLD SECTION OF THE POLICE DEPARTMENT, AT A TOTAL COST OF \$8,185.00 #21-55

Resolution authorizing purchase of new heating and cooling unit for the old section of the police department, at a total cost of \$8,185.00.

**Motion**, made by Mr. McAbee, second by Mrs. Hartkemeyer to adopt Resolution #21-55.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION AUTHORIZING PURCHASE OF EVIDENCE DRYING BIN FOR THE POLICE DEPARTMENT FROM MYSTAIRE, AT A TOTAL COST OF \$8,995.00 #21-56

Resolution authorizing purchase of evidence drying bin for the Police Department from Mystaire, at a total cost of \$8,995.00.

**Motion**, made by Mrs. Berding, second by Mrs. Hartkemeyer to adopt Resolution #21-56.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION AUTHORIZING THE APPOINTMENT OF FIREFIGHTER/EMT RYAN LOGAN TO THE FAIRFIELD TOWNSHIP FIRE DEPARTMENT, AT AN HOURLY RATE OF \$15.50 PER HOUR, WITH A 12-MONTH PROBATIONARY PERIOD #21-57

Resolution authorizing the appointment of Firefighter/EMT Ryan Logan to the Fairfield Township Fire Department, at an hourly rate of \$15.50 per hour, with a 12-month probationary period.

**Motion**, made by Mr. McAbee, second by Mrs. Hartkemeyer to adopt Resolution #21-57.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

RESOLUTION AUTHORIZING THE APPOINTMENT OF FIREFIGHTER/EMT DRAKE OROS TO THE FAIRFIELD TOWNSHIP FIRE DEPARTMENT, AT AN HOURLY RATE OF \$15.50 PER HOUR, WITH A 12-MONTH PROBATIONARY PERIOD #21-58

Resolution authorizing the appointment of Firefighter/EMT Drake Oros to the Fairfield Township Fire Department, at an hourly rate of \$15.50 per hour, with a 12-month probationary period.

**Motion**, made by Mr. McAbee, second by Mrs. Berding to adopt Resolution #21-58.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

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**RESOLUTION DECLARING NUISANCE AND ORDERING ABATEMENT ON  
THE PROPERTIES LISTED BELOW AND FURTHER AUTHORIZING THE  
ZONING ADMINISTRATOR TO INITIATE COMPLAINT #21-59**

Resolution declaring nuisance and ordering abatement on the properties listed below and further authorizing the Zoning Administrator to initiate complaint.

**Motion**, made by Mrs. Hartkemeyer, second by Mrs. Berding to adopt Resolution #21-59.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

**ANNOUNCEMENTS**

- Fairfield Township Board of Trustees Public Hearing – Tuesday, April 20, 2021 at 7 PM
- Fairfield Township Zoning Appeals Board Meeting – Thursday, April 22, 2021 at 7 PM
- Fairfield Township Board of Trustees Meeting – Wednesday, April 28, 2021 at 7 PM

**BOARD MEMBER COMMENTS**

**Mrs. Berding** – This past weekend we have Fairfield Township Clean Up Day and over in the 5-Points area we had Habitat for Humanity for Rock-the-Block. We had folks planting flowers and painting fire hydrants. Our Public Works Department was working. We had several dumpsters located in the 5-Points area from Junk King and Rumpke was located around the Township. It was a good day for residents to clean up their properties. It went really well.

**Mr. McAbee** – Maybe we can give some thought to making our annual clean-up day the last weekend in April and have some signs made up so we can post around the area. This way it would be the same time every year.

**Motion** made by Mrs. Berding, second by Mrs. Hartkemeyer to adjourn at 8:32 P.M.

YES – Mrs. Berding, Mr. McAbee, Mrs. Hartkemeyer

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Minutes submitted by:

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Shelly Schultz, Fiscal Officer

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Susan Berding, Trustee Chairperson

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Shannon Hartkemeyer, Trustee Vice Chairperson

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Joe McAbee, Trustee

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