



AGENDA

**FAIRFIELD TOWNSHIP BOARD OF TRUSTEES MEETING  
WEDNESDAY, JULY 8, 2020  
6:30 P.M.**

---

**CALL TO ORDER:** Board Chairperson

**ROLL CALL:** Fiscal Officer, Shelly Schultz

Trustee Chairperson, Shannon Hartkemeyer \_\_\_\_\_

Trustee, Joe McAbee \_\_\_\_\_

Trustee Vice Chairperson, Susan Berding \_\_\_\_\_

**INVOCATION:** Pastor Cecil Day, Lighthouse Church

**PLEDGE OF ALLEGIANCE**

- A. Resolution No. 20-109 appointing Full-time Police Officer, Cheyenne Haney
1. Motion to adopt the resolution; \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_
    - a. \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee \_\_\_\_\_ Berding
    - b. Chairperson declares motion \_\_\_\_\_

**OLD BUSINESS**

- Sewer Project – Ken Geis
- Park and playground work/update *with option to go to motion*

**COMMUNICATION**

This is the Portion of the meeting where you, the residents of Fairfield Township, are invited to share your thoughts with the Board. Please know that this time has been set aside from the Board to listen to you. Your comments are valued and will be taken into careful consideration. The Board will not engage in dialogue at this time. Presentations are limited to three (3) minutes each.

**FISCAL OFFICER’S RECOMMENDATIONS AND REPORTS**

A. Fiscal Officer’s Report – Shelly Schultz

B. Recommend motion to suspend reading of the minutes of the following meeting:

- a. Trustee Regular Meeting,
  1. Motion to suspend the reading of the minutes: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
    - a. \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee \_\_\_\_\_ Berding
    - b. Chairperson declares motion \_\_\_\_\_
  2. Motion to approve the minutes: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
    - a. \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee \_\_\_\_\_ Berding

- b. Chairperson declares motion \_\_\_\_\_
- C. Recommend motion to approve payment of the bills by the Fiscal Office
  - 1. Motion to approve the recommendation: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
    - a. \_\_\_\_\_Hartkemeyer \_\_\_\_\_McAbee \_\_\_\_\_Berding
    - b. Chairperson declares motion\_\_\_\_\_.

**ADMINISTRATOR’S REPORT – Julie Vonderhaar**

**DEPARTMENTAL REPORTS**

- Fire Department – Chief Tim Thomas
- Police Department – Chief Bob Chabali
- Service Department – Supervisor Jeff Bennett
- Zoning Department – Zoning & Assistant Administrator Chuck Goins

**MOTIONS AND RESOLUTIONS**

- B. Resolution No. 20-108 approving open Purchase Order Balances
  - 1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
    - a. \_\_\_\_\_Hartkemeyer \_\_\_\_\_ McAbee \_\_\_\_\_Berding
    - b. Chairperson declares motion\_\_\_\_\_.

- C. Resolution No. 20-110 appointing Bryce Hudson as a Firefighter/EMT
  - 1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
    - a. \_\_\_\_\_Hartkemeyer \_\_\_\_\_ McAbee \_\_\_\_\_Berding
    - b. Chairperson declares motion \_\_\_\_\_.

- D. Resolution No. 20-111 appointing Thomas Huston as a Firefighter/Medic
  - 1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
    - a. \_\_\_\_\_Hartkemeyer \_\_\_\_\_ McAbee \_\_\_\_\_Berding
    - b. Chairperson declares motion \_\_\_\_\_.

- E. Resolution No. 20-112 amending the 2020 permanent appropriations
  - 1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
    - a. \_\_\_\_\_Hartkemeyer \_\_\_\_\_ McAbee \_\_\_\_\_Berding
    - b. Chairperson declares motion \_\_\_\_\_.

- F. Resolution No. 20-113 approving annual maintenance contract for the Fire Department from Stryker in the amount of \$7,843.20
  - 1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
    - a. \_\_\_\_\_Hartkemeyer \_\_\_\_\_McAbee \_\_\_\_\_ Berding
    - b. Chairperson declares motion \_\_\_\_\_.

G. Resolution No. 20-114 authorizing Administrator to advertise a bid for the Gilmore Road Sewer Extension Project

1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
  - a. \_\_\_\_\_Hartkemeyer \_\_\_\_\_McAbee \_\_\_\_\_ Berding
  - b. Chairperson declares motion \_\_\_\_\_.

H. Resolution No. 20-115 approving the removal and replacement of parking lot lighting and building exterior lights with new energy efficient LED units

1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
  - a. \_\_\_\_\_Hartkemeyer \_\_\_\_\_McAbee \_\_\_\_\_ Berding
  - b. Chairperson declares motion \_\_\_\_\_.

I. Resolution No. 20-116 approving employment agreement of Township Administrator Julie Vonderhaar

1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
  - a. \_\_\_\_\_Hartkemeyer \_\_\_\_\_McAbee \_\_\_\_\_ Berding
  - b. Chairperson declares motion \_\_\_\_\_.

J. Resolution No. 20-117 approving Fire Department to purchase UV Disinfecting units from EA Medical, LLC

1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
  - a. \_\_\_\_\_Hartkemeyer \_\_\_\_\_McAbee \_\_\_\_\_ Berding
  - b. Chairperson declares motion \_\_\_\_\_.

K. Resolution No. 20-118 authorizing nuisance and ordering abatement on listed properties

1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
  - a. \_\_\_\_\_Hartkemeyer \_\_\_\_\_McAbee \_\_\_\_\_ Berding
  - b. Chairperson declares motion \_\_\_\_\_.

**ANNOUNCEMENTS**

Fairfield Township Board of Trustees Meeting – Wednesday, July 22, 2020, at 6:30 P.M.

**BOARD MEMBER COMMENTS**

**ADJOURNMENT**

- Motion to Adjourn: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
- a. \_\_\_\_\_Hartkemeyer \_\_\_\_\_McAbee \_\_\_\_\_ Berding
  - b. Chairperson declares meeting adjourned

