



## AGENDA

### **FAIRFIELD TOWNSHIP BOARD OF TRUSTEES MEETING WEDNESDAY, MAY 27, 2020 6:30 P.M.**

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**CALL TO ORDER:** Board Chairperson

**ROLL CALL:** Fiscal Officer, Shelly Schultz

Trustee Chairperson, Shannon Hartkemeyer \_\_\_\_\_

Trustee McAbee \_\_\_\_\_

Trustee Vice Chairperson, Susan Berding \_\_\_\_\_

**INVOCATION:** Pastor David Harding, Christ Tabernacle Church

#### **PLEDGE OF ALLEGIANCE**

#### **PRESENTATIONS - ADMINISTRATOR**

- COVID Impact on Township Financial Position
- Police Department Building and Remodel
- Service Department Building

#### **OLD BUSINESS**

- Parks (sidewalks, drainage, and grading request from Parks Committee)
- Clean Up Day Options through Rumpke
- Reigart Road Path Update

#### **ITEMS FOR BOARD DISCUSSION**

- Non-union employee raises
- Insurance Renewal

#### **COMMUNICATION**

This is the Portion of the meeting where you, the residents of Fairfield Township, are invited to share your thoughts with the Board. Please know that this time has been set aside from the Board to listen to you. Your comments are valued and will be taken into careful consideration. The Board will not engage in dialogue at this time. Presentations are limited to three (3) minutes each.

**FISCAL OFFICER’S RECOMMENDATIONS AND REPORTS**

**A.** Fiscal Officer’s Report – Shelly Schultz

**B.** Recommend motion to suspend reading of the minutes of the following meeting:

a. Special Trustee Meeting, May 5, 2020

1. Motion to suspend the reading of the minutes: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_

a. \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee \_\_\_\_\_ Berding

b. Chairperson declares motion \_\_\_\_\_

2. Motion to approve the minutes: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_

a. \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee \_\_\_\_\_ Berding

b. Chairperson declares motion \_\_\_\_\_

**C.** Recommend motion approving payment of the bills by the Fiscal Office

1. Motion to approve the recommendation: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_

a. \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee \_\_\_\_\_ Berding

b. Chairperson declares motion \_\_\_\_\_.

**MOTIONS AND RESOLUTIONS**

**A.** Resolution No. 20-85 approving open Purchase Order Balances

1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_

a. \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee \_\_\_\_\_ Berding

b. Chairperson declares motion \_\_\_\_\_.

**B.** Resolution No. 20-86 approving repair of Fire Engine #211 from Specialty Truck Repair Inc., at a total cost of \$7,500.00

1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_

a. \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee \_\_\_\_\_ Berding

b. Chairperson declares motion \_\_\_\_\_.

**C.** Resolution No. 20-87 authorizing the Administrator to execute agreement with the Butler County Emergency Management Cooperative Program, at a total cost of \$8,891.61

1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_

a. \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee \_\_\_\_\_ Berding

b. Chairperson declares motion \_\_\_\_\_.

**D.** Resolution No. 20-88 authorizing the Administrator to sign contract approving renewal with OTARMA for property insurance

1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_

a. \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee \_\_\_\_\_ Berding

b. Chairperson declares motion \_\_\_\_\_.

E. Resolution No. 20-89 authorizing the Administrator to hire Benjamin Gunderson as a summer intern at a rate of \$10.00 per hour

1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
  - a. \_\_\_\_\_Hartkemeyer \_\_\_\_\_McAbee \_\_\_\_\_ Berding
  - b. Chairperson declares motion \_\_\_\_\_.

F. Resolution No. 20-90 authorizing the Administrator to advertise for a full time Police Clerk

1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
  - a. \_\_\_\_\_Hartkemeyer \_\_\_\_\_McAbee \_\_\_\_\_ Berding
  - b. President declares motion \_\_\_\_\_.

G. Resolution No. 20-91 declaring nuisance and ordering abatement on listed properties

1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
  - a. \_\_\_\_\_Hartkemeyer \_\_\_\_\_McAbee \_\_\_\_\_ Berding
  - b. Chairperson declares motion \_\_\_\_\_.

#### **ANNOUNCEMENTS**

Fairfield Township Board of Trustees Meeting – Wednesday, June 10, 2020, at 6:30 P.M.

#### **BOARD MEMBER COMMENTS**

#### **ADJOURNMENT**

- Motion to Adjourn: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
- a. \_\_\_\_\_Hartkemeyer \_\_\_\_\_McAbee \_\_\_\_\_ Berding
  - b. Chairperson declares meeting adjourned \_\_\_\_\_ P.M.