



## AGENDA

### FAIRFIELD TOWNSHIP BOARD OF TRUSTEES MEETING WEDNESDAY, MAY 15, 2019 6:30 P.M.

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**CALL TO ORDER:** Board President

**ROLL CALL:** Fiscal Officer, Shelly Schultz

Trustee President, Shannon Hartkemeyer \_\_\_\_\_

Trustee McAbee \_\_\_\_\_

Trustee Vice President, Susan Berding \_\_\_\_\_

**INVOCATION:** Pastor Cecil Day, Lighthouse Church

#### **PLEDGE OF ALLEGIANCE**

#### **PRESENTATIONS**

- Proclamation for Community Christian Church
- U.S. Census Bureau – Carolyn Tepe (Partnership Specialist)
- Auditor's Update – Julie Joyce Smith
- Park Priorities – Carol Oler and Administrator

#### **OLD BUSINESS**

#### **ITEMS FOR BOARD DISCUSSION**

- Zoning Resolution
- Personnel Policy

#### **COMMUNICATION**

This is the Portion of the meeting where you, the residents of Fairfield Township, are invited to share your thoughts with the Board. Please know that this time has been set aside from the Board to listen to you. Your comments are valued and will be taken into careful consideration. The Board will not engage in dialogue at this time. Presentations are limited to three (3) minutes each.

#### **FISCAL OFFICER'S RECOMMENDATIONS AND REPORTS**

**A.** Fiscal Officer's Report – Shelly Schultz

**B.** Recommend motion to suspend reading of the minutes of the following meeting:

a. Trustee Regular Meeting, April 24, 2019

1. Motion to suspend the reading of the minutes: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_

a. \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee \_\_\_\_\_ Berding

b. President declares motion \_\_\_\_\_

2. Motion to approve the minutes: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
  - a. \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee \_\_\_\_\_ Berding
  - b. President declares motion \_\_\_\_\_

C. Recommend motion to approve payment of the bills by the Fiscal Office

1. Motion to approve the recommendation: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
  - a. \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee \_\_\_\_\_ Berding
  - b. President declares motion \_\_\_\_\_.

**ADMINISTRATOR’S REPORT – Julie Vonderhaar**

**DEPARTMENTAL REPORTS**

- Fire Department – Chief Tim Thomas
- Police Department – Chief Bob Chabali
- Service Department – Supervisor Jeff Bennett
- Zoning Department – Zoning & Assistant Administrator Chuck Goins

**MOTIONS AND RESOLUTIONS**

A. Resolution No. 19-61 to approve open Purchase Order Balances

1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
  - a. \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee \_\_\_\_\_ Berding
  - b. President declares motion \_\_\_\_\_.

B. Resolution No. 19-62 Authorizing Road repairs including Durapatch and Mill Work from Leader Machinery at a price not to exceed \$44,999

1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
  - a. \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee \_\_\_\_\_ Berding
  - b. President declares motion \_\_\_\_\_.

C. Resolution No. 19-63 Authorizing Phase 1 Curb & Gutter repairs from Sam and Mike Neal Contractor’s at a price not to exceed \$44,999

1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
  - a. \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee \_\_\_\_\_ Berding
  - b. President declares motion \_\_\_\_\_.

D. Resolution No. 19-64 Authorizing purchase of (2) Mowers for the Service Department from Al Joe’s Lawn and Garden in the amount not to exceed \$18,438.00

1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
  - a. \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee \_\_\_\_\_ Berding
  - b. President declares motion \_\_\_\_\_.

E. Resolution No. 19-65 Authorizing Administrator to enter into contract with Curry and Sons Construction Company for drainage work at Shafers Run Park, in the amount of \$20,500.00

1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
  - a. \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee \_\_\_\_\_ Berding
  - b. President declares motion \_\_\_\_\_.

F. Resolution No. 19-66 authorizing Administrator to apply for the 2019 NatureWorks Grant no later than June 1, 2019

1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
  - a. \_\_\_\_\_Hartkemeyer \_\_\_\_\_McAbee \_\_\_\_\_ Berding
  - b. President declares motion \_\_\_\_\_.

G. Resolution No. 19-67 authorizing the Administrator to authorize and appoint a Part-time Seasonal Service Department Employee

1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
  - a. \_\_\_\_\_Hartkemeyer \_\_\_\_\_McAbee \_\_\_\_\_ Berding
  - b. President declares motion \_\_\_\_\_.

H. Resolution No. 19-68 declaring nuisance and ordering abatement on the properties listed

1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
  - a. \_\_\_\_\_Hartkemeyer \_\_\_\_\_McAbee \_\_\_\_\_ Berding
  - b. President declares motion \_\_\_\_\_.

### **ANNOUNCEMENTS**

CPAA Carnival May 24, 25 and 26, 2019

Offices closed to observe the Memorial Day Holiday – Monday, May 27, 2019

Township Clean-up Day – Saturday, June 1, 2019, 9:00 AM – 3:00 P.M.

Fairfield Township Board of Trustees Meeting – Wednesday, June 12, 2019, at 6:30 P.M.

### **BOARD MEMBER COMMENTS**

### **EXECUTIVE SESSION – if needed**

1. ORC 121.22 G(1) To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee and for
2. ORC 121.22 G(8) To consider confidential information related to the marketing plans, specific business strategy, of an applicant for economic development assistance, or to negotiations with other political subdivisions

**Motion made by** \_\_\_\_\_

**Second by** \_\_\_\_\_

**Roll Call** \_\_\_\_\_ **Hartkemeyer** \_\_\_\_\_ **McAbee** \_\_\_\_\_ **Berding**

President convenes executive session at \_\_\_\_\_ P.M.

President resumes regular meeting at \_\_\_\_\_ P.M.

### **ADJOURNMENT**

Motion to Adjourn: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_

- a. \_\_\_\_\_Hartkemeyer \_\_\_\_\_McAbee \_\_\_\_\_ Berding
- b. President declares meeting adjourned \_\_\_\_\_ P.M.

