



## AGENDA

### **FAIRFIELD TOWNSHIP BOARD OF TRUSTEES MEETING WEDNESDAY, MARCH 11, 2020 6:30 P.M.**

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**CALL TO ORDER:** Board President

**ROLL CALL:** Fiscal Officer, Shelly Schultz

Trustee President, Shannon Hartkemeyer \_\_\_\_\_

Trustee, Joe McAbee \_\_\_\_\_

Trustee Vice President, Susan Berding \_\_\_\_\_

**INVOCATION:** Pastor Cecil Day, Lighthouse Church

**PLEDGE OF ALLEGIANCE**

**PRESENTATIONS**

**NEW BUSINESS**

- Motion to advertise for a Service Department Position
- Motion to set Public Hearings for Case No. FTZC20-1C and Case No. FTZC20-3C

**ITEMS FOR BOARD DISCUSSION**

- Public Works Building (RFP recommendation ready)
- Police Department Remodel (RFP's due March 13, 2020)

**COMMUNICATION**

This is the Portion of the meeting where you, the residents of Fairfield Township, are invited to share your thoughts with the Board. Please know that this time has been set aside from the Board to listen to you. Your comments are valued and will be taken into careful consideration. The Board will not engage in dialogue at this time. Presentations are limited to three (3) minutes each.

**FISCAL OFFICER'S RECOMMENDATIONS AND REPORTS**

**A.** Fiscal Officer's Report – Shelly Schultz

**B.** Recommend motion to suspend reading of the minutes of the following meeting:

a. Trustee Regular Meeting, February 18, 2020

1. Motion to suspend the reading of the minutes: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_

a. \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee \_\_\_\_\_ Berding

b. President declares motion \_\_\_\_\_

2. Motion to approve the minutes: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
  - a. \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee \_\_\_\_\_ Berding
  - b. President declares motion \_\_\_\_\_

**C. Recommend motion to approve payment of the bills by the Fiscal Office**

1. Motion to approve the recommendation: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
  - a. \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee \_\_\_\_\_ Berding
  - b. President declares motion \_\_\_\_\_.

**ADMINISTRATOR'S REPORT – Julie Vonderhaar**

**DEPARTMENTAL REPORTS**

- Fire Department – Chief Tim Thomas
- Police Department – Chief Bob Chabali
- Service Department – Supervisor Jeff Bennett
- Zoning Department – Zoning & Assistant Administrator Chuck Goins

**MOTIONS AND RESOLUTIONS**

**A. Resolution No. 20-41 SECOND READ Prohibiting Excessive Noise in the Township**

1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
  - a. \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee \_\_\_\_\_ Berding
  - b. President declares motion \_\_\_\_\_.

**B. Resolution No. 20-44 Amending and Authorizing the Purchase of three mobile laptop computers from Dell EMC at a total cost of \$11,134.08**

1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
  - a. \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee \_\_\_\_\_ Berding
  - b. President declares motion \_\_\_\_\_.

**C. Resolution No. 20-45 Approving open Purchase Order Balances**

1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
  - a. \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee \_\_\_\_\_ Berding
  - b. President declares motion \_\_\_\_\_.

**D. Resolution No. 20-46 Approving repair of Medic #212 from McCluskey Chevrolet at a total cost of \$10,131.34**

1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
  - a. \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee \_\_\_\_\_ Berding
  - b. President declares motion \_\_\_\_\_.

E. Resolution No. 20-47 Approving the purchase of (4) four 2020 Ford Explorer SUV's for the Police Department at a total cost of \$265,450.84.

1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
  - a. \_\_\_\_\_Hartkemeyer \_\_\_\_\_ McAbee \_\_\_\_\_ Berding
  - b. President declares motion \_\_\_\_\_.

F. Resolution No. 20-48 Declaring nuisance and ordering abatement on the properties listed

1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
  - a. \_\_\_\_\_Hartkemeyer \_\_\_\_\_ McAbee \_\_\_\_\_ Berding
  - b. President declares motion \_\_\_\_\_.

G. Resolution No. 20-49 Authorizing the Administrator to execute contract with Katherine L. Barbieri as Assistant Law Director

1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
  - a. \_\_\_\_\_Hartkemeyer \_\_\_\_\_ McAbee \_\_\_\_\_ Berding
  - b. President declares motion \_\_\_\_\_.

## **ANNOUNCEMENTS**

Fairfield Township Board of Trustees Meeting – Wednesday, March 25, 2020, at 6:30 P.M.

## **BOARD MEMBER COMMENTS**

### **EXECUTIVE SESSION – if needed**

**Motion made by** \_\_\_\_\_

**Second by** \_\_\_\_\_

**Roll Call** \_\_\_\_\_ **Hartkemeyer** \_\_\_\_\_ **McAbee** \_\_\_\_\_ **Berding**

President convenes executive session at \_\_\_\_\_ P.M.

President resumes regular meeting at \_\_\_\_\_ P.M.

## **ADJOURNMENT**

Motion to Adjourn: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_

- a. \_\_\_\_\_Hartkemeyer \_\_\_\_\_ McAbee \_\_\_\_\_ Berding
- b. President declares meeting adjourned