



## AGENDA

### FAIRFIELD TOWNSHIP BOARD OF TRUSTEES MEETING WEDNESDAY, FEBRUARY 28, 2018 6:30 P.M.

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**CALL TO ORDER:** President, Susan Berding

**ROLL CALL:** Fiscal Officer

**INVOCATION:** Pastor Frederick McQueen, Sanctuary Covenant Christian Fellowship

**PLEDGE OF ALLEGIANCE**

#### **PRESENTATIONS**

- Commendations for Police Officers Ebbing, Ely, and Morris
- Jenny Bailer, RN – Butler County Health Commissioner, joined by Jonathan Yang, Epidemiologist – Butler County Health Department

#### **OLD BUSINESS**

#### **ITEMS FOR BOARD DISCUSSION**

- Police Staffing Study
- Fire Department Staffing Presentation
- Fire House funding and site location
- Administrator's Purchasing Authority

#### **COMMUNICATION**

This is the Portion of the meeting where you, the residents of Fairfield Township, are invited to share your thoughts with the Board. Please know that this time has been set aside from the Board to listen to you. Your comments are valued and will be taken into careful consideration. The Board will not engage in dialogue at this time. Presentations are limited to three (3) minutes each.

#### **FISCAL OFFICER'S RECOMMENDATIONS AND REPORTS**

**A.** Fiscal Officer's Report – Shelly Schultz

**B.** Recommend motion to suspend reading of the minutes of the following meeting:

a. Regular Trustee Meeting, February 14, 2018

1. Motion to suspend the minutes: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
  - a. \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee
  - b. President declares motion \_\_\_\_\_
2. Motion to approve the minutes: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
  - a. \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee
  - b. President declares motion: \_\_\_\_\_

C. Recommend motion to accept financial reports as submitted by the Fiscal Officer.

1. Motion to approve the recommendation: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
  - a. \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee
  - b. President declares motion \_\_\_\_\_

D. Recommend motion to approve payment of the bills by the Fiscal Office

1. Motion to approve the recommendation: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
  - a. \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee
  - b. President declares motion \_\_\_\_\_

**MOTIONS AND RESOLUTIONS**

A. Resolution No. 18-34, for Fire Department purchase of Swift Water Rescue equipment

1. Motion to approve the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
  - a. \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee
  - b. President declares motion \_\_\_\_\_.

B. Resolution No. 18-35, to approve payment to BCEO for Signal Maintenance

1. Motion to approve the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
  - a. \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee
  - b. President declares motion \_\_\_\_\_.

C. Resolution No. 18-36, to accept the donation of real property, 2042 Tuley Road, Hamilton, OH 45015

1. Motion to approve the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
  - a. \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee
  - b. President declares motion \_\_\_\_\_.

D. Resolution No. 18-37, approving disposal of equipment for public sale (old copiers)

1. Motion to approve the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
  - a. \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee
  - b. President declares motion \_\_\_\_\_.

E. Resolution No. 18-38, authorizing Administrator to execute Microsoft Enterprise Agreement

1. Motion to approve the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
  - a. \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee
  - b. President declares motion \_\_\_\_\_.

F. Resolution No. 18-39, appointing Dustin Helton as Part-time Firefighter/EMT

1. Motion to approve the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
  - c. \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee
  - d. President declares motion \_\_\_\_\_.

G. Resolution No. 18-40, appointing Aaron Bowling as Part-time Firefighter/EMT

1. Motion to approve the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
  - e. \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee
  - f. President declares motion \_\_\_\_\_.

H. Resolution No. 18-41, approving the Purchase Order List

1. Motion to approve the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
  - g. \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee
  - h. President declares motion \_\_\_\_\_.

**ANNOUNCEMENTS**

Fairfield Township Board of Trustees Meeting – Wednesday, March 14, 2018, at 6:30 P.M.

Easter Egg Hunt – Saturday, March 24, 2018, time TBD

**BOARD MEMBER COMMENTS**

**EXECUTIVE SESSION – if needed**

President convenes executive session at \_\_\_\_\_ P.M.

President resumes regular meeting at \_\_\_\_\_ P.M.

**ADJOURNMENT**

Motion to Adjourn: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_

- a. \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee
- b. President declares meeting adjourned \_\_\_\_\_ P.M.