



AGENDA

FAIRFIELD TOWNSHIP BOARD OF TRUSTEES MEETING WEDNESDAY, DECEMBER 11, 2019 6:30 P.M.

CALL TO ORDER: Board President

ROLL CALL: Fiscal Officer, Shelly Schultz

Trustee President, Shannon Hartkemeyer _____

Trustee, Joe McAbee _____

Trustee Vice President, Susan Berding _____

INVOCATION: Pastor Cecil Day, Lighthouse Church

PLEDGE OF ALLEGIANCE

OLD BUSINESS

- Pocket Park in Five Points

N. Resolution No. 19-138 authorizing the purchase of playground equipment to complete the Pocket Park on Fairfax Avenue

1. Motion to adopt the resolution: _____; 2nd _____
 - a. _____ Hartkemeyer _____ McAbee _____ Berding
 - b. President declares motion _____.

ITEMS FOR BOARD DISCUSSION

- ODNR Grant Award - Administrator
- Veteran's Memorial Funding – Administrator and Consultant
- Service Building Project Update – Administrator and Consultant
- Police Building Remodel Update – Administrator and Consultant
- Date for Organizational Meeting
- Permanent Appropriations – Fiscal Officer and Administrator

COMMUNICATION

This is the Portion of the meeting where you, the residents of Fairfield Township, are invited to share your thoughts with the Board. Please know that this time has been set aside from the Board to listen to you. Your comments are valued and will be taken into careful consideration. The Board will not engage in dialogue at this time. Presentations are limited to three (3) minutes each.

FISCAL OFFICER’S RECOMMENDATIONS AND REPORTS

A. Fiscal Officer’s Report – Shelly Schultz

B. Recommend motion to suspend reading of the minutes of the following meeting:

- a. Trustee Regular Meeting, November 13, 2019
- b. Public Hearing Case FTZC19-5C, November 13, 2019

- 1. Motion to suspend the reading of the minutes: _____; 2nd _____
 - a. _____ Hartkemeyer _____ McAbee _____ Berding
 - b. President declares motion _____

- 2. Motion to approve the minutes: _____; 2nd _____
 - a. _____ Hartkemeyer _____ McAbee _____ Berding
 - b. President declares motion _____

C. Recommend motion to approve payment of the bills by the Fiscal Office

- 1. Motion to approve the recommendation: _____; 2nd _____
 - a. _____ Hartkemeyer _____ McAbee _____ Berding
 - b. President declares motion _____.

ADMINISTRATOR’S REPORT – Julie Vonderhaar

DEPARTMENTAL REPORTS

- Fire Department – Chief Tim Thomas
- Police Department – Chief Bob Chabali
- Service Department – Supervisor Jeff Bennett
- Zoning Department – Zoning & Assistant Administrator Chuck Goins

MOTIONS AND RESOLUTIONS

A. Resolution No. 19-149 approving open Purchase Order Balances

- 1. Motion to adopt the resolution: _____; 2nd _____
 - a. _____ Hartkemeyer _____ McAbee _____ Berding
 - b. President declares motion _____.

B. Resolution No. 19-150 adopting 2020 Permanent Appropriations

- 1. Motion to adopt the resolution: _____; 2nd _____
 - a. _____ Hartkemeyer _____ McAbee _____ Berding
 - b. President declares motion _____.

C. Resolution No. 19-151 amending the Permanent Appropriations (RID Funds)

1. Motion to adopt the resolution: _____; 2nd _____
 - a. _____Hartkemeyer _____ McAbee _____ Berding
 - b. President declares motion _____.

D. Resolution No. 19-152 authorizing a pay raise for Dianne French as a full-time Administrative Assistant, at an hourly rate of \$19.57

1. Motion to adopt the resolution: _____; 2nd _____
 - a. _____Hartkemeyer _____ McAbee _____ Berding
 - b. President declares motion _____.

E. Resolution No. 19-153 authorizing appointment of Part-time Firefighter/Paramedic, Andrew Jones

1. Motion to adopt the resolution: _____; 2nd _____
 - a. _____Hartkemeyer _____ McAbee _____ Berding
 - b. President declares motion _____.

F. Resolution No. 19-154 authorizing appointment of Part-time Firefighter/Paramedic, Brian Bradford

1. Motion to adopt the resolution: _____; 2nd _____
 - a. _____Hartkemeyer _____ McAbee _____ Berding
 - b. President declares motion _____.

G. Resolution No. 19-155 re-appointing Trustee Joe McAbee to the Butler County Transportation Improvement District (TID) Board for the term of two years

1. Motion to adopt the resolution: _____; 2nd _____
 - a. _____Hartkemeyer _____ McAbee _____ Berding
 - b. President declares motion _____.

H. Resolution No. 19-156 approving the purchase of a 2019 Ford F-450 Truck for the Service Department at a total cost of \$68,870.82

1. Motion to adopt the resolution: _____; 2nd _____
 - a. _____Hartkemeyer _____ McAbee _____ Berding
 - b. President declares motion _____.

I. Resolution No. 19-157 authorizing the transfer of Gilmore Road land to the Community Improvement Corporation (CIC)

1. Motion to adopt the resolution: _____; 2nd _____
 - a. _____Hartkemeyer _____ McAbee _____ Berding
 - b. President declares motion _____.

J. Resolution No. 19-158 declaring nuisance and ordering abatement on properties listed

1. Motion to adopt the resolution: _____; 2nd _____
 - a. _____Hartkemeyer _____ McAbee _____ Berding
 - b. President declares motion _____.

K. Resolution No. 19-159 to allow a payment of \$50,000.00 towards the Veterans Memorial project and authorize to submit a request of \$218,000.00 to the State Capital Budget for said project.

1. Motion to adopt the resolution: _____; 2nd _____
 - a. _____Hartkemeyer _____ McAbee _____ Berding
 - b. President declares motion _____.

L. Resolution No. 19-160 authorizing the Chief of Police to execute a Memorandum of Understanding (MOU) Agreement with Butler Tech regarding School Resource Officer (SRO)

1. Motion to adopt the resolution: _____; 2nd _____
 - a. _____Hartkemeyer _____ McAbee _____ Berding
 - b. President declares motion _____.

M. Resolution No. 19-161 authorizing the Township to purchase and use “Employee dishonesty and faithful performance of duty policy” through the OTARMA coverage discount

1. Motion to adopt the resolution: _____; 2nd _____
 - a. _____Hartkemeyer _____ McAbee _____ Berding
 - b. President declares motion _____.

N. Resolution No. 19-162 authorizing the purchase of playground equipment from PES (Playground Equipment Services) in the amount not to exceed \$290,000.00 for the Millikin Road Park Project

1. Motion to adopt the resolution: _____; 2nd _____
 - a. _____Hartkemeyer _____ McAbee _____ Berding
 - b. President declares motion _____.

ANNOUNCEMENTS

Offices closed to observe the Christmas Holiday – Tuesday, December 24 and 25, 2019

Offices closed to observe the New Years Day Holiday – Wednesday, January 1, 2020

Fairfield Township Board of Trustees Meeting – Wednesday, January 8, 2020, at 6:30 P.M.

BOARD MEMBER COMMENTS

EXECUTIVE SESSION – if needed

ADJOURNMENT

- Motion to Adjourn: _____; 2nd _____
- a. _____Hartkemeyer _____ McAbee _____ Berding
 - b. President declares meeting adjourned _____ P.M.

