



## AGENDA

### FAIRFIELD TOWNSHIP BOARD OF TRUSTEES MEETING WEDNESDAY, OCTOBER 9, 2019 6:30 P.M.

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**CALL TO ORDER:** Board President

**ROLL CALL:** Fiscal Officer, Shelly Schultz

Trustee President, Shannon Hartkemeyer \_\_\_\_\_

Trustee, Joe McAbee \_\_\_\_\_

Trustee Vice President, Susan Berding \_\_\_\_\_

**INVOCATION:** Pastor Cecil Day, Lighthouse Church

**PLEDGE OF ALLEGIANCE**

**OLD BUSINESS**

- Parks update – Ralph Terbruggen

**ITEMS FOR BOARD DISCUSSION**

**COMMUNICATION**

This is the Portion of the meeting where you, the residents of Fairfield Township, are invited to share your thoughts with the Board. Please know that this time has been set aside from the Board to listen to you. Your comments are valued and will be taken into careful consideration. The Board will not engage in dialogue at this time. Presentations are limited to three (3) minutes each.

**FISCAL OFFICER'S RECOMMENDATIONS AND REPORTS**

**A.** Fiscal Officer's Report – Shelly Schultz

**B.** Recommend motion to suspend reading of the minutes of the following meeting:

a. Trustee Regular Meeting, September 25, 2019

1. Motion to suspend the reading of the minutes: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
  - a. \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee \_\_\_\_\_ Berding
  - b. President declares motion \_\_\_\_\_
2. Motion to approve the minutes: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
  - a. \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee \_\_\_\_\_ Berding
  - b. President declares motion \_\_\_\_\_

- C. Recommend motion to approve payment of the bills by the Fiscal Office
1. Motion to approve the recommendation: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
    - a. \_\_\_\_\_Hartkemeyer \_\_\_\_\_McAbee \_\_\_\_\_Berding
    - b. President declares motion\_\_\_\_\_.

**ADMINISTRATOR’S REPORT – Julie Vonderhaar**

**DEPARTMENTAL REPORTS**

- Fire Department – Chief Tim Thomas
- Police Department – Chief Bob Chabali
- Service Department – Supervisor Jeff Bennett
- Zoning Department – Zoning & Assistant Administrator Chuck Goins

**MOTIONS AND RESOLUTIONS**

- A. Resolution No. 19-129 approving open Purchase Order Balances
1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
    - a. \_\_\_\_\_Hartkemeyer \_\_\_\_\_ McAbee \_\_\_\_\_Berding
    - b. President declares motion\_\_\_\_\_.
- B. Resolution No. 19-130 Authorizing the Township to enter into a Commercial Card Account Agreement with Huntington National Bank
1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
    - a. \_\_\_\_\_Hartkemeyer \_\_\_\_\_ McAbee \_\_\_\_\_Berding
    - b. President declares motion \_\_\_\_\_.
- C. Resolution No. 19-131 Authorizing purchase and installation of (3) In-Car Camera Systems & Software from WatchGuard for the new Police vehicles, in the total amount of \$28,035.00
1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
    - a. \_\_\_\_\_Hartkemeyer \_\_\_\_\_ McAbee \_\_\_\_\_Berding
    - b. President declares motion \_\_\_\_\_.
- D. Resolution No. 19-132 Authorizing installation of equipment for the (3) new Police Department vehicles from P & R Communications Service Inc., in the amount of \$52,797.00
1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
    - a. \_\_\_\_\_Hartkemeyer \_\_\_\_\_ McAbee \_\_\_\_\_Berding
    - b. President declares motion \_\_\_\_\_.
- E. Resolution No. 19-133 Authorizing Administrator to execute a contract with Perfection Group, Inc., for a split system replacement of the heating & air conditioner unit at the Administration building, at a total cost of \$44,168.00
1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
    - a. \_\_\_\_\_Hartkemeyer \_\_\_\_\_ McAbee \_\_\_\_\_Berding
    - b. President declares motion \_\_\_\_\_.

**ANNOUNCEMENTS**

Fairfield Township Board of Trustees Meeting – Wednesday, October 23, 2019, at 6:30 P.M.

Treat Street at Bridgewater Falls – Saturday, October 26, 2019, from 2:00 P.M. to 4:00 P.M.

Trick or Treat – Thursday, October 31<sup>st</sup>, 2019, from 6:00 P.M. to 8:00 P.M.

**BOARD MEMBER COMMENTS**

**EXECUTIVE SESSION – if needed**

- 1. ORC 121.22 G(1) To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee and for
- 2. ORC 121.22 G(8) To consider confidential information related to the marketing plans, specific business strategy, of an applicant for economic development assistance, or to negotiations with other political subdivisions

**Motion made by** \_\_\_\_\_

**Second by** \_\_\_\_\_

**Roll Call** \_\_\_\_\_ **Hartkemeyer** \_\_\_\_\_ **McAbee** \_\_\_\_\_ **Berding**

President convenes executive session at \_\_\_\_\_ P.M.

President resumes regular meeting at \_\_\_\_\_ P.M.

**ADJOURNMENT**

Motion to Adjourn: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_

a. \_\_\_\_\_ **Hartkemeyer** \_\_\_\_\_ **McAbee** \_\_\_\_\_ **Berding**

b. President declares meeting adjourned \_\_\_\_\_ P.M.