



## AGENDA

### **FAIRFIELD TOWNSHIP BOARD OF TRUSTEES MEETING WEDNESDAY, JANUARY 27, 2021 7:00 P.M.**

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**CALL TO ORDER:** Board President

**ROLL CALL:** Fiscal Officer, Shelly Schultz

Trustee Chairperson, Susan Berding \_\_\_\_\_  
Trustee Vice Chairperson, Shannon Hartkemeyer \_\_\_\_\_  
Trustee, Joe McAbee \_\_\_\_\_

**INVOCATION:** Pastor Cecil Day, Lighthouse Church

**PLEDGE OF ALLEGIANCE**

**OLD BUSINESS AND /OR ITEMS FOR BOARD DISCUSSION**

- Veterans Memorial Update – Fred Valerius
- Set time date and place for Hearing on MI Homes Consent Decree (Motion when decided)
- Board to review Zoning Policy regarding commercial vehicles

### **COMMUNICATION**

This is the Portion of the meeting where you, the residents of Fairfield Township, are invited to share your thoughts with the Board. Please know that this time has been set aside from the Board to listen to you. Your comments are valued and will be taken into careful consideration. The Board will not engage in dialogue at this time. Presentations are limited to three (3) minutes each.

### **FISCAL OFFICER'S RECOMMENDATIONS AND REPORTS**

A. Fiscal Officer's Report – Shelly Schultz

B. Recommend motion to suspend reading of the minutes of the following meeting:

- a. Public Hearing, December 16, 2020
  - b. Organizational Meeting, January 5, 2021
1. Motion to suspend the reading of the minutes: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
    - a. \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee
    - b. President declares motion \_\_\_\_\_

2. Motion to approve the minutes: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
  - a. \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee
  - b. President declares motion \_\_\_\_\_

C. Recommend motion to approve payment of the bills by the Fiscal Office

1. Motion to approve the recommendation: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
  - a. \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee
  - b. President declares motion \_\_\_\_\_.

**DEPARTMENTAL REPORTS – 2020 RECAP & 2021 APPROPRIATIONS**

- Fire Department – Chief Tim Thomas
- Zoning Department – Zoning Administrator Chuck Goins

**MOTIONS AND RESOLUTIONS**

A. Resolution No. 21-23 approving open Purchase Order Balances

1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
  - a. \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee
  - b. President declares motion \_\_\_\_\_.

B. Resolution No. 21-24 authorizing Administrator to enter contract with Dell for Microsoft 365 Licensing

1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
  - a. \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee
  - b. President declares motion \_\_\_\_\_.

C. Resolution No. 21-25 approving Fairfield Township 2021 Paving Estimate

1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
  - a. \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee
  - b. President declares motion \_\_\_\_\_.

D. Resolution No. 21-26 authorizing Crack Seal to be purchased from DJL Materials & Supply Inc.

1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
  - a. \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee
  - b. President declares motion \_\_\_\_\_.

E. Resolution No. 21-27 authorizing Fiscal Office to pay Butler County for the maintenance bond on Gilmore Road sewer project

1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
  - a. \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee
  - b. President declares motion \_\_\_\_\_.

- F. Resolution No. 21-28 approving purchase of 2020 Ford Explorer for the Service Department
1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
    - a. \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee
    - b. President declares motion \_\_\_\_\_.

- G. Resolution No. 21-29 declaring nuisance and ordering abatement on properties listed
1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
    - a. \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee
    - b. President declares motion \_\_\_\_\_.

**ANNOUNCEMENTS**

Fairfield Township Board of Trustees Meeting – Wednesday, February 10, 2021, at 7:00 P.M.  
Offices closed to observe the President’s Day Holiday – Monday, February 15th, 2021.

**BOARD MEMBER COMMENTS**

**ADJOURNMENT**

- Motion to Adjourn: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
- a. \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee
  - b. President declares meeting adjourned \_\_\_\_\_ P.M.