



AGENDA

**FAIRFIELD TOWNSHIP ORGANIZATIONAL MEETING  
WEDNESDAY, JANUARY 8, 2020  
6:30 P.M.**

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**CALL TO ORDER:** Fiscal Officer

**ROLL CALL:** Fiscal Officer

**INVOCATION:** Pastor Cecil Day, Lighthouse Church

**PLEDGE OF ALLEGIANCE**

**MOTIONS**

- A. Recommend Motion to appoint Chairperson for the Board of Trustees:
  - 1. Motion to approve the recommendation: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
    - a. \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee \_\_\_\_\_ Berding
    - b. President declares motion \_\_\_\_\_
  
- B. Recommend Motion to appoint Vice-Chairperson for the Board of Trustees:
  - 1. Motion to approve the recommendation: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
    - a. \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee \_\_\_\_\_ Berding
    - b. President declares motion \_\_\_\_\_
  
- C. Recommend Motion to appoint a 2020 EMA Advisory Council Member:
  - 1. Motion to approve the recommendation: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
    - a. \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee \_\_\_\_\_ Berding
    - b. President declares motion \_\_\_\_\_
  
- D. Recommend Motion to appoint a 2020 Volunteer Firefighters Fund Board Member:
  - 1. Motion to approve the recommendation: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
    - a. \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee \_\_\_\_\_ Berding
    - b. President declares motion \_\_\_\_\_
  
- E. Recommend Motion to adopt the most recent Roberts Rule of Order:
  - 1. Motion to approve the recommendation: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
    - a. \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee \_\_\_\_\_ Berding
    - b. President declares motion \_\_\_\_\_

**RESOLUTIONS**

- A. Resolution No. 20-01, approving Trustee Salaries as set by the ORC
  - 1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
    - a. \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee \_\_\_\_\_ Berding
    - b. President declares motion \_\_\_\_\_.
  
- B. Resolution No. 20-02, approving Fiscal Officer Salary as set by the ORC
  - 1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
    - a. \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee \_\_\_\_\_ Berding
    - b. President declares motion \_\_\_\_\_.
  
- C. Resolution No. 20-03, establishing 2020 mileage reimbursement rate
  - 1. Motion to adopt the resolution; \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
    - a. \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee \_\_\_\_\_ Berding
    - b. President declares motion \_\_\_\_\_.
  
- D. Resolution No. 20-04, authorizing 2020 travel and meal reimbursement (per diem) rate
  - 1. Motion to adopt the resolution; \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
    - a. \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee \_\_\_\_\_ Berding
    - b. President declares motion \_\_\_\_\_.
  
- E. Resolution No. 20-05, setting 2020 Fairfield Township Trustees Meeting Schedule
  - 1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
    - a. \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee \_\_\_\_\_ Berding
    - b. President declares motion \_\_\_\_\_.
  
- F. Resolution No. 20-06, setting 2020 Fairfield Township Holiday Schedule
  - 1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
    - a. \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee \_\_\_\_\_ Berding
    - b. President declares motion \_\_\_\_\_.
  
- G. Resolution No. 20-07, establishing and approving 2020 Zoning Fee Schedule
  - 1. Motion to adopt the resolution; \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
    - a. \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee \_\_\_\_\_ Berding
    - b. President declares motion \_\_\_\_\_.
  
- H. Resolution No. 20-08, authorizing Administrator to execute all purchases and contracts for amounts of \$5,000 or less
  - 1. Motion to adopt the resolution; \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
    - a. \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee \_\_\_\_\_ Berding
    - b. President declares motion \_\_\_\_\_.

I. Resolution No. 20-09, establishing 2020 competitive bidding process

1. Motion to adopt the resolution; \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
  - a. \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee \_\_\_\_\_ Berding
  - b. President declares motion \_\_\_\_\_.

**ANNOUNCEMENTS**

Offices closed for Martin Luther King Holiday – Monday, January 20, 2020

Fairfield Township Board of Trustees Meeting – Wednesday, January 22, 2020 at 6:30 P.M.

**BOARD MEMBER COMMENTS**

**ADJOURNMENT**

Motion to Adjourn: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_

- a. \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee \_\_\_\_\_ Berding
- b. President declares meeting adjourned \_\_\_\_\_ P.M.