

**FAIRFIELD TOWNSHIP
RESOLUTION NO. 25-45**

**RESOLUTION AUTHORIZING THE RENEWAL OF THE LEXIPOL SUBSCRIPTION FOR
THE FIRE DEPARTMENT IN THE AMOUNT OF \$17,436.08.**

WHEREAS: It is necessary to ensure the fire department policies and procedures meet all applicable standards and laws; and

WHEREAS: Lexipol is a company that provides risk management tools and services for public safety agencies, specifically policies and procedures and creates state specific policies for police and fire departments based on national standards as well as state and federal laws;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board hereby authorizes the renewal of the Lexipol subscription for the Fire Department in the amount of \$17,436.08, contract attached hereto to Exhibit "A" and will be paid from the Fire Fund 2111.

SECTION 2 This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 3. The Trustees hereby dispense with the requirement that this resolution be read on two separate days, pursuant to ORC 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 4: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 5: This resolution shall take effect at the earliest period allowed by law.

Adopted: April 8, 2025

Board of Trustees

Michael Berding: _____

Shannon Hartkemeyer: _____

Joe McAbee: _____

Vote of Trustees

yes

yes

yes

AUTHENTICATION

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this 8th day of April, 2025.

ATTEST:

Shelly Schultz
Shelly Schultz, Fairfield Township Fiscal Officer

APPROVED AS TO FORM:

Katherine Barbieri
Katherine Barbieri, Township Law Director



Fairfield Township Fire Department
6048 Morris Rd Fairfield Twp, OH 45011
Ryan D Berter, Fire Chief

To: Kim Lapensee, Administrator
From: Ryan Berter, Fire Chief
Date: 02/04/2025
Subject: Lexipol renewal

In May of last year we purchased a subscription to Lexipol as well as FireRescue1, these annual subscriptions are due for renewal in May of this year.

Lexipol is a company that provides risk management tools and services for public safety agencies, specifically policies and procedures. Lexipol creates state specific policies for police and fire departments based on national standards, as well as state and federal laws.

In addition to the policy and procedures Lexipol also provides an online learning platform called FireRescue1. FireRescue1 provides over 350 training courses that covers a wide range of topics including 160 hours of fire-EMS based accredited courses. In addition to the provided courses FireRescue1 allows us to upload our own content and distribute it as an assignment to our department members, included recorded sessions done in house. The program is also where we track and monitor the training hours for each member, which is required to maintain state certifications.

Since purchasing Lexipol and completing a 6-month system learning program we have completed 13 new policies and procedures, with numerous others in various stages of development and review. Policy development is a continual process where we not only ensure we are compliant with state and federal regulations but industry standards as well.

The total renewal cost for the package is \$17,436.08.

Purchase Requisition

Fairfield Township
PURCHASE REQUISITION

PO No: _____

Credit Card Receipt

Resolution No: _____

Department: Fire

Vendor Info: Lexipol

Requested By: R Berter

2611 Internet Blvd

Request Date: 02/12/2025

Frisco, TX 75034

Check Applicable: State Bid (3) Quotes Obtained W-9 Attached Current Vendor

Account Code	Description	Qty.	Unit Price (\$)	Total Price (\$)
	Fire Policy Manual and DTB's	1	9,789.16	9,789.16
	Annual Fire Supplemental Manuals	1	1,781.85	1,781.85
	Annual Fire Procedures	1	1,412.83	1,412.83
	Fire and EMS Learning Platform	63	65.52	4,127.76
	LMS Platform	12	27.04	324.48
				0.00
				0.00
GRAND TOTAL				17,436.08

Authorization Required:

- Department Head (less than \$1500)
- Administrator (less than \$7500)
- Board of Trustees (add to the meeting agenda)

X Ryan D Berter Digitally signed by Ryan D Berter
Date: 2025.02.13 09:16:09 -05'00'

Department Head Signature Date

Justification:

Annual renewal for policy management subscription, annual training subscription for the fire department. This system allows us to stay current with state and federal laws as well as develop internal policy and procedures. This also includes our training management platform, allowing us to track and develop training material digitally as required by the State of Ohio for recertification. Paying out of 2281-230-360-0000 Contracted Services

Administrator's Review:

- Approved
- Denied
- Forwarded for Board Approval – Add to Agenda

X
Administrator's Signature Date

Remarks:



2611 Internet Blvd
Ste 100
Frisco TX 75034
United States

Subscription

Id SUB031320
Term Annual
Next Bill 5/1/2025

Fairfield Township Fire
Department
Fairfield Township Fire
Department
6048 Morris Rd
Hamilton OH 45011
United States

This is NOT an Invoice

Quantity	Item	Rate	Amount
1	F_MAN_51-75_MAN_renewal Annual Fire Policy Manual & Daily Training Bulletins	9,789.16	\$9,789.16
1	Annual Fire Supplemental Manual(s)_01t1a000001riEMAAY_51-75_renewal Annual Fire Supplemental Manual(s)	1,781.85	\$1,781.85
1	Annual Fire Procedures_01t1a000001riELAAY_51-75_renewal Annual Fire Procedures	1,412.83	\$1,412.83
63	Fire & EMS Learning Platform With Services - OH_01t1P00000FloulQAB_renewal Fire & EMS Learning Platform With Services - OH	65.52	\$4,127.76
12	LMS Platform Only (no content)_01t1P000001yFJRQAU_renewal LMS Platform Only (no content)	27.04	\$324.48
		Total	\$17,436.08