

FAIRFIELD TOWNSHIP
RESOLUTION NO. 25-156

RESOLUTION TO REORGANIZE FAIRFIELD TOWNSHIP FOR 2026.

WHEREAS, the Board of Trustees of Fairfield Township, Butler County, Ohio, are required to annually organize the affairs of the Township; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Fairfield Township, Butler County, Ohio:

SECTION 1. That the Trustees Regular Meetings for Fairfield Township for 2026 will be held as follows: Second Tuesday of each month at 7:00 p.m. ~~except for June 9, 2026 (move to June 16, 2026).~~ *9*

SECTION 2. The Township will compensate Trustees and the Fiscal Officer at the rate most recently approved by the State of Ohio (\$134.41 X 200 or \$26,882.00 (newly elected officials) and \$128.01 X 200 or \$25,602.00 (for those elected in 2023), and \$35,076.00 for the Fiscal Officer) paid in monthly installments.

SECTION 3. The Township's elected officials are to be members and Department Heads – Administrator, Asst. Administrator, Fire Chief, Police Chief, and Zoning Inspector are to be associate members of the Ohio Township Association and the Butler County Township Association and that participation in these organizations is in the service to the Township and that the dues for all members and associate members are to be paid from the Township's General Fund.

SECTION 4. That the Township will be members of the following organizations and pay associated fees for membership for its employees/elected officials: Emergency Management Agency, Fairfield Chamber of Commerce, CLOUT, Hamilton Chamber of Commerce, Greater Hamilton Safety Council, American Public Works Association (APWA), State of Ohio Department of Agriculture, Butler County Chief's Association, Butler County Regional SWAT Team, NFPA, Ohio Fire Chief's Association SW, and Butler County Fire Chiefs Association.

SECTION 5. Employee policy manual will remain the same and will continue to provide employee fringe benefits as per the Township Policy Manual.

SECTION 6. Establish the Board of Zoning Appeals meeting dates to be the fourth Thursday of each month at 7:00 p.m., except for November 26 (move to November 19, 2026, due to Thanksgiving Day) and December 24, 2026 (move to December 17, 2026, due to Christmas Eve).

SECTION 7. Establish the Zoning Commission meeting dates to be the third Wednesday of each month at 7:00 p.m.

SECTION 8. Approve the Calendar of Events for 2026: Spring Clean-up (Saturday, April 25, 2026); Armed Forces Day (Friday, May 15, 2026); and Veterans Day (Friday, November 13, 2026).

SECTION 9. That the Holiday Schedule for 2026 shall be as follows: January 1, 2026, New Year's Day, January 19, 2026 Martin Luther King Day, February 16, 2026 President's Day, May 25, 2026 Memorial Day, June 19, 2026 Juneteenth, July 3, 2026 Independence Day, September 7, 2026 Labor Day, November 11, 2026, Veterans Day, November 26 & 27, 2025 Thanksgiving Day/Columbus Day, December 24, 2026 (Christmas Eve), and December 25, 2026 Christmas Day.

SECTION 10. That the following people shall be assigned to the following committees:

A. CLOUT: Shannon Hartkemeyer.

- B. Fairfield Chamber of Commerce: Chuck Goins.
- C. Emergency Management Agency: Shannon Hartkemeyer.
- D. 2026 Volunteer Fire Fighters Fund Board Members: Joe McAbee, Shannon Hartkemeyer, Shane Ownes, Jordan Peters and Jason Jeffers.
- E. Transportation Improvement District Board Member: Joe McAbee
- F. Fairfield Township/City of Fairfield JEDD Board Member: Michael Berding.
- G. Fairfield Township/City of Hamilton JEDD Board Member: Shannon Hartkemeyer.

SECTION 11. That the Board approves the adoption of the most recent Roberts Rules of Order.

SECTION 12. That the Board approves the Official IRS mileage reimbursement rate for 2026.

SECTION 13. That the Board approves the per diem rate for 2026 as established by the Federal Government for travel and meal reimbursements.

SECTION 14: That the Spending Authorities for the staff be as follows: Township Administrator \$7,500.00; all Department Heads \$1,500.00. The Township Administrator and Department Heads shall be authorized to execute all purchases and contracts for those established amounts.

SECTION 15: That the 2026 competitive bidding process be established as outlined in the Ohio Revised Code.

SECTION 16: The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 17: This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 18: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 19: This resolution shall take effect at the earliest period allowed by law.

Adopted: December 9, 2025

Board of Trustees

Michael Berding: _____

Shannon Hartkemeyer: _____

Joe McAbee: _____

Vote of Trustees

yes

yes

yes

AUTHENTICATION

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this 9th day of December, 2025.

ATTEST:

Shelly Schultz

Shelly Schultz, Fairfield Township Fiscal Officer

APPROVED AS TO FORM:

Katherine Barbieri

Katherine Barbieri, Township Law Director



Fairfield Township Fire Department
6048 Morris Road Fairfield Twp, Ohio 45011
Ryan D. Berter, Fire Chief, Phone 513-887-4402

To: Kim Lapensee
From: Ryan Berter, Fire Chief
Date: 12/02/2025
Subject: Volunteer Firefighters Dependency Fund (VFDF)

This is a consent agenda item for December, that sets the Board for the Volunteer Firefighters Dependency Fund, as required by the Ohio Revised Code, Chapter 146.

This requires the following positions;

- Two legislative authority members
- Two fire department members
- One member of the public where the fire department serves

Jason Jeffers and Jordan Peters will be the 2 fire department members and Shane Owens will be the member of the public. The Board will have to decide who the two legislative authority members will be.