

**FAIRFIELD TOWNSHIP  
RESOLUTION NO. 24-09**

**RESOLUTION TO AUTHORIZE THE DEPARTMENT HEADS TO EXECUTE ALL  
PURCHASES AND CONTRACTS FOR AMOUNTS EQUAL TO OR LESS THAN \$1,500.00.**

**WHEREAS:** The Board of Trustees has determined that to ensure the efficient administration of Fairfield Township business, it is necessary to grant the department heads authority to execute contracts with a value equal to or less than \$1,500.00.

**NOW, THEREFORE, BE IT RESOLVED,** by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

**SECTION 1:** The Board hereby, authorizes the Township Department Heads and Assistant Department Heads to execute all purchases and contracts for amounts equal to or less than \$1,500.00.

**SECTION 2:** The Board hereby authorizes the Assistant Department Heads for the following Departments, Fire, Police, Public Works and Zoning, to have the same authority as the Department Head when given the acting authority.

**SECTION 3:** The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

**SECTION 4:** This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

**SECTION 5:** That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

**SECTION 6:** This resolution shall take effect at the earliest period allowed by law.  
**Adopted:** January 9, 2024

**Board of Trustees**

**Vote of Trustees**

Michael Berding: \_\_\_\_\_

yes

Shannon Hartkemeyer: \_\_\_\_\_

yes

Joe McAbee: \_\_\_\_\_

yes

**AUTHENTICATION**

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this 9th day of January, 2024.

**ATTEST:**

Shelly Schultz  
Shelly Schultz, Fairfield Township Fiscal Officer

**APPROVED AS TO FORM:**

LE Barbieri - 1/13  
Lawrence E. Barbieri, Township Assistant Law Director