

**FAIRFIELD TOWNSHIP
RESOLUTION NO. 21-121**

**RESOLUTION AWARDING PARAMEDIC TUITION PAYMENT TO FIREFIGHTER/EMT
BRADLEY "JORDAN" PETERS AT A TOTAL COST OF \$9,451.00.**

WHEREAS: The Township has expressed a desire to assist in the education of members of the Fire Department wishing to become Paramedics; and

WHEREAS: Bradley "Jordan" Peters has expressed an interest in attending Paramedic training and meets the requirements of the Tuition Program; and

WHEREAS: The Fire Chief has recommended awarding the tuition; and

WHEREAS: Firefighter Peters has agreed to all contract requirements to receive the tuition; and

WHEREAS: The program was created and approved by Resolution #16-26;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board hereby authorizes payment for Paramedic tuition to Firefighter/EMT Bradley "Jordan" Peters, at a total cost of \$9,451.00, attached hereto as Exhibit "A", and will be paid out of Fund No. 2281-230-318 pursuant to the terms and conditions set forth in Exhibit "A" and Resolution No. 16-26.

SECTION 2: The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 3 This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 4: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 5: This resolution shall take effect at the earliest period allowed by law.

Adopted: August 11, 2021

Board of Trustees

Susan Berding: _____

Shannon Hartkemeyer: _____

Joe McAbee: _____

Vote of Trustees

yes

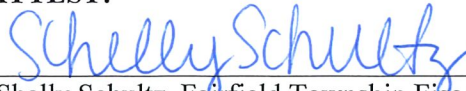
yes

yes

AUTHENTICATION

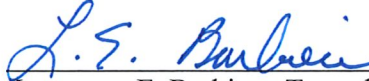
This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this 11th day of August, 2021.

ATTEST:



Shelly Schultz, Fairfield Township Fiscal Officer

APPROVED AS TO FORM:



Lawrence E. Barbieri, Township Law Director



Chief Timothy J. Thomas Sr., OFE
Fairfield Township Fire Department
6048 Morris Road
Hamilton, Ohio 54011
Phone 513-887-4402 – FAX 513-887-2705

Date: August 4, 2021

To: Board of Trustees

RE: Paramedic Scholarship - Bradley Peters

I am recommending that we award a scholarship to Bradley "Jordan" Peters.

Jordan has been a member of the department for 12 years. He is an outstanding employee and is very deserving of this opportunity.

We are hoping to utilize part of our Butler Tech funding to pay for his tuition to the Butler Tech Paramedic Program.

If you have any questions or need additional information, please contact me.

Respectfully,

A handwritten signature in blue ink, which appears to read 'Timothy J. Thomas Sr.', is written over the printed name.

Timothy J. Thomas Sr., OFE OFC
Fire Chief
Fairfield Township Fire



Fairfield Township Fire Department
6048 Morris Road
Hamilton, Ohio 45011
Fire Chief Timothy Thomas
Phone: (513)-887-4402 Fax: (513) 887-2705



To: Whom It May Concern
From: FF/EMT Bradley J. Peters
Subject: Paramedic Tuition Program
Date: July 21st, 2021

I am respectfully requesting to be considered for the Paramedic Tuition Program. I Have worked for Fairfield Twp. Fire Department for 12 years now, and I take great pride in being part of the FTFD family. I enjoy serving the Fairfield Township community, and I look forward to serving the community for many more years to come.

Receiving the tuition assistance would play a key role in helping me better serve our community, as well as help me reach my career goals. I also believe our department would greatly benefit from this, as it would add another paramedic to our roster to assist with staffing.

I am thankful for the opportunity to be considered for this program, as well as the opportunity to serve our citizens and community. I am proud to be part of this organization and have the opportunity to work alongside some of the most caring and compassionate folks in the fire service.

Respectfully,

A handwritten signature in black ink, appearing to read "Bradley J. Peters", with a stylized flourish at the end.

Bradley Jordan Peters

PARAMEDIC TUITION PROGRAM

APPLICANT INFORMATION

Name: <u>Bradley Jordan Peters</u>		
Date of birth: <u>4/15/1988</u>	Home Phone:	Cell Phone: <u>513-678-5167</u>
Current address: <u>647 Willow Place</u>		
City: <u>Trenton</u>	State: <u>Ohio</u>	ZIP Code: <u>45067</u>
Date of Hire Fairfield Twp Fire:		

EMPLOYMENT INFORMATION

Current Full Time employer: <u>Fairfield Twp Fire Dept (Part time)</u>		
Employer address: <u>6049 Morris Rd</u>		How long? <u>12 years</u>
Phone: <u>513 887462</u>	E-mail: <u>bpeters@fairfieldtwp.org</u>	Fax: <u>513 8872705</u>
City: <u>Hamilton</u>	State: <u>OH</u>	ZIP Code: <u>45011</u>
Position: <u>FF/EMT</u>	Annual income: <u>\$25,000</u>	

EMERGENCY CONTACT


Name: <u>Lina Weinewuth</u>		
Address: <u>1640 Garrett House Ln</u>		Phone: <u>513-953-9500</u>
City: <u>Fairfield</u>	State: <u>OH</u>	ZIP Code: <u>45014</u>
Relationship: <u>Mother</u>		

REFERENCES

Name: <u>Kent Hall</u>	Address: <u>6047 Trenton-Franklin Rd. Middletown, OH 45042</u>	Phone: <u>513 4640709</u>

SIGNATURE

I authorize the verification of the information provided on this form as to my credit and employment.

Signature of applicant: 

Date: 7/21/21

Please attach the following documents :

A single page explanation of financial need and reasons applicant should be accepted for the tuition program.

The program syllabus for the Paramedic Training Program the applicant will be attending if approved.

Information of the cost and application deadline for the program you wish to attend.

A letter of recommendation from an immediate supervisor.

Office Use Only

Total Cost \$ _____ First Installment Due \$ _____
 Purchase Order # _____
 Date Class to Start _____ End Class Date _____

Fairfield Township Fire Department

Paramedic Tuition Program Agreement

Purpose:

To encourage and assist employees in furthering their education in an effort to enhance current skills applicable to their current position and further enhance the ability of the employee to provide improved levels of service to the community. This program will be used in an effort to recruit and retain high quality levels of employees.

Policy:

The Fairfield Township Fire Department may fund employees' education costs for coursework and specialized training from an accredited academic institution and approved in advance. The approval for funding will be dependent upon the employee's current position and seniority as well as available funding. Approval must be obtained prior to commencement of each course. Tuition program may be limited due to budgetary concerns or limits. Approval of any funding, education, or course work will be at the sole discretion of the Fire Chief.

Eligibility:

To apply for this program an employee must have at least one year of service with the Fairfield Township Fire to be considered eligible for the program.

Eligible employees may attend only an approved program.

Employees requesting educational assistance must obtain recommendation from their immediate supervisor apply for this program

The following factors will generally be considered in evaluating request for educational assistance.

- The benefits to be derived by the employee and the Township Fire Department.

- The employee's level of responsibility and length of service.

- The estimated cost of which shall not exceed the published course fees.

- The course must be held by an Ohio accredited school.

Course attendance and/or study and preparation that occur outside of the employees' scheduled work hours will not be compensated and will be the responsibility of the employee. It is expected that educational activities will not interfere with the employees' work, and unsatisfactory job performance during enrollment may result in forfeiture of educational assistance as well as disciplinary action.

1. Employees will be required to reimburse Township if they fail to complete the 5 year service requirement in this agreement. Reimbursement formula shall be as follows. Total funds paid for training will be credited at 1/60th per month of the five year term. (Tuition \$5,000 divided by 60 months or \$83.33 per month as an example) At the end of 5 years of additional employment the contract will be considered fulfilled and no further financial liability shall exist.
2. Employees who receive funding for educational expenses must agree in writing to repay the amount on a prorated basis if they leave the Fairfield Township Fire Department voluntarily within five years from the date of reimbursement.
3. Employees receiving any other funding, reimbursement, or other funding such as a grant or other scholarship from any outside source, shall notify the department upon receipt and such funds shall reduce the amount the Township Fire Department shall pay for the tuition cost.
4. An employee shall only be permitted to participate in the tuition program once. The department reserves the right to accept mitigating circumstances and authorize a member to attend an additional time. This would be due to military deployment, medical condition(s) preventing attendance, or a similar significant issue.

Procedure:

Prior to taking the course, the employee must complete an application for tuition program form. The application shall be forwarded to the employee's immediate supervisor and department head for approval. The employee shall not be eligible for any reimbursement if application was not approved in advance.

Applications may be submitted at any time during the fiscal year, but may not be approved based on the number of students participating and/or current funding availability.

1. The employee shall be notified in a timely manner whether or not their application request is approved.
2. Where the program is billed in segments other than the initial section fees, the students shall have completed the previous segment with a passing grade before payment for the next segment will be authorized.

Employees seeking payment for educational expenses must submit a claim form to the fiscal office with the following attachments:

1. A copy of the School Invoice.
2. A certified transcript of their grades.

Justification:

The tuition program has been established to encourage employees to pursue Paramedic Certification, which is job related and directly benefits Fairfield Township. Please attach a course syllabus or description and invoice for tuition provided by the institution.

Employees seeking reimbursement for educational expenses must agree in writing to reimburse the township on a prorated basis if they leave employment voluntarily within five years from the date of reimbursement. By signing below, the employee agrees to comply with all provisions of the township policy, including the repayment provision.

1. Whereas, Fairfield Township Fire Department periodically provides its members with the opportunity for specialized education other than budgeted training; and

2. Whereas, the Fairfield Township Fire Department provides the training or education under the conditions set forth in this agreement; and

3. Now, therefore, in consideration of the agreements herein made, the parties mutually agree as follows:

4. Amount and purpose. The recipient will receive payment of the first segment of the program and subsequent reimbursement not to exceed the approved amount.

5. Other terms. The following terms also apply to this agreement.

A. An advanced allocation will only be provided for the first course segment the remaining shall require successful completion of the previous course segment.

B. Documentation that meets the requirements of the Fairfield Township Fire Department and Fiscal Office will be required for or payment of any funds to an entity.

C. No funds will be awarded for any costs that have been paid for by other available means (i.e. educational benefits from the GI bill Scholarships or other sources). Fairfield Township Fire Department funding may only be used for any approved costs not covered by another source. The recipient must disclose any other educational funding benefit to which the recipient is entitled to or awarded.


6. Repayment. The recipient specifically agrees that if, the recipient leaves paid employment with the Fairfield Township Fire Department within five (5) years of the commencement of the education or training, the recipient is liable to the Fairfield Township Fire Department for repayment of the amount reimbursed or allocated in advance for training or education on a prorated basis for amount of time remaining on the five year commitment. The recipient also agrees that this condition is reasonable and necessary in order for Fairfield Township Fire Department to obtain the benefit of providing the training or education to the recipient. The recipient further agrees that, upon providing notice to the Fairfield Township Fire Department of the cessation of employment with the Fire Department the recipient will immediately arrange for a voluntary repayment schedule with the Department. The recipient agrees that a failure to arrange for and complete a voluntary repayment schedule will subject the recipient to

all available remedies for collection of the debt owing to the Fairfield Township Fire Department, including costs and attorney fees incurred in the collection of the debt. In the case of an extreme emergency (such as a relocation of residence due to a family crisis) the recipient may apply to the chief for a waiver of repayment.

7. Construction of this contract. This contract should be constructed and interpreted according to the laws of the State of Ohio.

8. Modification of contract. This contract constitutes the entire contract between the parties and may only be modified by a written amendment signed by the parties.

9. In witness whereof, the parties hereto have caused this contract to be signed and intended to be legally bound thereby.



Applicant
7/21/21

Date

Fire Chief

Date

PUBLIC SAFETY

PARAMEDIC ACADEMY



As the highest level of pre-hospital care, paramedics play an essential role as part of the professional healthcare team. Using the current national standards, this program allows you to develop the knowledge and expertise to make a difference in patients' lives and move your career to new heights.

Industry Recognized Credentials

Our students are prepared to test for:

- ▶ [Ohio Paramedic Certification](#)

Accreditation

Butler Tech's Paramedic Academy is accredited by the Commission on Accreditation of Allied Health Education Programs (CAAHEP) upon the recommendation of the Committee on Accreditation of Educational Programs for the Emergency Medical Services Professions (CoAEMSP).

Commission on Accreditation of Allied Health
Education Programs

25400 U.S. Highway 19 North, Suite 159
Clearwater, FL 33763
(727) 210-2350 www.caahep.org

To contact CoAEMSP:
Committee on Accreditation of Educational

ENROLLMENT OPEN

IN PERSON

FULL TIME

Paramedic Academy

GET STARTED

ENROLLMENT CHECKLIST

Course Highlights

Butler Tech prepares students with a challenging program that combines classroom and laboratory instruction with a solid hospital and field externship.

- ▶ Anatomy and physiology
- ▶ Pathophysiology
- ▶ Medical terminology
- ▶ Cardiac rhythm interpretation
- ▶ Defibrillation
- ▶ Drug therapy
- ▶ Airway management
- ▶ Patient assessment
- ▶ Medical trauma emergencies
- ▶ Advanced care

Tuition

\$8,480

Books / Supplies

\$971

Total Costs

\$9,451

Anticipated Salary

\$35,400 PER YEAR | \$17.02

75099

214-703-8445 www.coaemsp.org[2019 Paramedic Academy Retention and Placement Statistics](#)

Where Can I Work?

- ▶ Fire department
- ▶ Private ambulance services
- ▶ Hospital emergency rooms
- ▶ Blood banks

SEPTEMBER 13

Paramedic Academy: 09-13-2021 -
06-22-2022
8am-5pm Unit Schedule 1
Public Safety Liberty Twp Campus

MARCH 2

Paramedic Academy: 03-02-2022 -
11-23-2022
8am-5pm Unit Schedule 3
Public Safety Liberty Twp Campus



Transforming Lives.

HIGH SCHOOL
513-868-6300

ADULT EDUCATION
513-645-8200

CENTRAL OFFICE
513-868-6300

3605 Hamilton Middletown Rd
Fairfield Township, OH 45011

ADULT EDUCATION

ADULT EDUCATION

Programs
Campuses
Financial Aid
Future Students
Current Students
Consumer Information

HIGH SCHOOL

Programs
Campuses
Apply Now
Future HS Students
Current HS Students
Transition Programs

BUTLER TECH

About
Board of Education
Workforce Services
BT Careers
Butler Tech Directory
BT Services

Education Revolution

Stories
Updates
BT Staff Login

MICRO SITES

BT Career Connect →
5th Day Experience →
Student Showcase →
Project LIFE
Replication →



Fairfield Township Fire Department
6048 Morris Road
Hamilton, Ohio 45011
Fire Chief Timothy Thomas
Phone: (513)-887-4402 Fax: (513) 887-2705



Chief Thomas,

I'm writing on behalf of firefighter Jordan Peters, as he has expressed interest in furthering his career by obtaining a paramedic certification. Jordan and I were hired together in July of 2009 and since, he has grown into a fantastic firefighter, coworker, and friend, whose skills and commitment, to the community we serve, have shown invaluable. Each year, I am tasked with completing employee evaluations and my biggest feedback for Jordan has been to consider pursuing his paramedic certification. The process of becoming a paramedic is not only one of the most rewarding and challenging certifications in today's fire service, it is also most difficult certifications to obtain due to the time commitment and cost; eliminating the opportunity for many firefighters.

Jordan has a proven employment history with Fairfield Township Fire Department and would be an excellent choice for the paramedic tuition assistance that is offered by Fairfield Township. He is an intelligent individual with years of experience in the fire service, completing all assigned duties within the department and holding administrative duties with outside agencies as well. The complexity of budgeting, personnel management, resource management, and organizational sustainability are all challenges fire administrators face through department operations, decisions such as this, are one of many that, when appropriate, outline success for the departments future. Through Jordan's experience within the department, and elsewhere, he understands the risks and concerns involved in selecting the best candidate for the tuition assistance. I am confident that should Jordan be granted the assistance, not only would his experience and drive lead him to successfully complete certification, only adding to his value within the township, but there would be no other recipient that would be more appreciative of the opportunity.

Best Regards,

A handwritten signature in black ink that reads "Chris Meador". The signature is fluid and cursive, with the first name "Chris" being more prominent than the last name "Meador".

Chris Meador
Lieutenant,
Fairfield Township Fire Department
(513)-461-1614