

FAIRFIELD TOWNSHIP
RESOLUTION NO. 20-97

**RESOLUTION TO APPROVE CONTRACT WITH ANAGO CLEANING SYSTEMS FOR THE
POLICE DEPARTMENT AND ADMINISTRATION BUILDINGS.**

WHEREAS: The current cleaning company was not meeting expectations; and

WHEREAS: Five companies were interviewed, and three quotes were received, and the Administrator believes Anago Cleaning Systems to be the most professional and cost effective;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board hereby approves the contract with Anago Cleaning Systems attached hereto as Exhibit "A" for cleaning the Administration building 1 time weekly at a cost of \$350.00 per month and for cleaning the Police Department 3 times weekly at a cost of \$800.00 per month. These services will be paid from Fund Numbers 1000 and 2081.

SECTION 2: The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 3 This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 4: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 5: This resolution shall take effect at the earliest period allowed by law.

Adopted: June 10, 2020

Board of Trustees

Shannon Hartkemeyer:

Joe McAbee:

Susan Berding

Vote of Trustees

YES

YES

YES

AUTHENTICATION

This is to certify that this is a resolution which was duly passed, and filed with the Fairfield Township Fiscal Officer this 10th day of June, 2020.

ATTEST:

Shelly Schultz

Shelly Schultz, Fairfield Township Fiscal Officer

APPROVED AS TO FORM:

Lawrence E. Barbieri, Township Law Director

FAIRFIELD TOWNSHIP
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NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board hereby approves the contract with Anago Cleaning Systems attached hereto as Exhibit "A" for cleaning the Administration building 1 time weekly at a cost of \$350.00 per month and for cleaning the Police Department 3 times weekly at a cost of \$800.00 per month. These services will be paid from Fund Numbers 1000 and 2081.

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AUTHENTICATION

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ATTEST:



Shelly Schultz, Fairfield Township Fiscal Officer

APPROVED AS TO FORM:



Lawrence E. Barbieri, Township Law Director



SERVICING GREATER CINCINNATI AND NORTHERN KENTUCKY

Janitorial Services Proposal

Fairfield Township Administration Building

Delivered via email: jvonderhaar@fairfieldtwp.org



SERVING GREATER CINCINNATI & NORTHERN KENTUCKY

May 27, 2020

Sent via email: jvonderhaar@fairfieldtwp.org

Julie Vonderhaar
Administrator
Fairfield Township Administration Building
6032 Morris Road
Fairfield Township, OH 45011

Dear Julie:

We are pleased to have you as a potential client at **Anago** and are confident we can be an affordable and consistent cleaning service for you.

The enclosed information was prepared to help guide you in your decision about a service procurement agreement with us. Should you desire to contact us, our local office is located in **Cincinnati at 7871 Palace Drive, 45249**, or you can visit us at our website www.AnagoCincinnati.com.

Our proposal is based on time values outlined by the Building Service Contractors Association International. These time values are standards within the Industry utilized in estimating Housekeeping Tasks.

In the summary that follows, a custom-tailored program has been compiled for your facility cleaning requirements. All **Supervision, Labor, Supplies, Equipment, Payroll Taxes, and Insurance** are included in the pricing schedule.

In addition, all services are covered under insurance policy for Bodily Injury, Property Damage, Public Liability and Workers' Compensation.

We look forward to working with you in the near future and we want to assure you that our **cleaning services provide a level of excellence that does not diminish over time.**

Thank you for your consideration of Anago.

Best Regards,

A handwritten signature in black ink that reads "Corey Albertson". The signature is written in a cursive, flowing style.

Corey Albertson
President



JANITORIAL FACILITY CLEANING PROPOSAL

We are pleased to submit this Proposal to furnish **Janitorial Service 1 day per week** herein specified at the following location:

Fairfield Township Administration Building
6032 Morris Road
Fairfield Township, OH 45011

SERVICED AREAS:

- A. Offices
- B. Meeting Rooms
- C. Restrooms
- D. Common Areas, including Hallways, Lobby, & Entryways
- E. Kitchen/Breakroom

The Specifications and the terms as set forth describe the services to be performed, frequency and conditions of the Agreement.

Your ultimate satisfaction is our goal. The Anago "2-Hour Response" guarantee is a reflection of the commitment that comes from our in-depth training program, state-of-the-art equipment, green chemicals and our Operation Territory Managers who are held accountable by our office to ensure your custom-tailored cleaning specifications are being performed. Because of this commitment and confidence in our cleaners, we are pleased to offer you a "2-Hour Response" visit the day following your last clean for any area that was not properly cleaned. Under the "2-Hour Response" guarantee, Anago will come to your facility within two hours after being notified so long as you notify the Anago office of the uncleaned areas at or about the time your facility opens. Anago also requests, so it can have it for its records and make sure your concerns are addressed, that you provide time-stamped pictures of the uncleaned areas that prompted your call.



SERVICE PROCUREMENT AGREEMENT

WHEREAS: **Fairfield Township Administration Building**, hereinafter referred to as "Client"
Is desirous of the services of **Anago** for the purpose of keeping the building properly cleaned as outlined, and:

WHEREAS: **ANAGO**

Is in the business of procuring for its client's maintenance and janitorial services under the trade name and operating style unique to **ANAGO** and desires to contract and agree with **Fairfield Township Administration Building** for the procurement of said janitorial services to be further set out in this Agreement.

THEREFORE: In consideration of the faithful performance of the services hereinafter specified, the compensation to be paid therefore and the mutual covenants and agreements of the parties hereinafter set forth to be kept and performed and the mutual benefits to each of the parties therefore, it is hereby contracted and agreed to as follows:

I.

The premises making up the working areas of this contract will be known as the **SERVICED AREAS** located specifically at:

**Fairfield Township Administration Building
6032 Morris Road
Fairfield Township, OH 45011**

SERVICED AREAS:

- A. Offices
- B. Meeting Rooms
- C. Restrooms
- D. Common Areas, including Hallways, Lobby, & Entryways
- E. Kitchen/Breakroom

ANAGO agrees to service the **SERVICED AREAS** 1 day per week.

II.

ANAGO agrees to have its representatives furnish all equipment, tools, and other paraphernalia necessary to meet the performance of the duties, said duties being to maintain the **SERVICED AREAS** in a neat, clean, and orderly condition as outlined in the Cleaning Specifications attached hereto and by specified reference made a part hereof.

III.

In consideration of the performance **ANAGO's** representatives of the janitorial services to be rendered as described herein, **Fairfield Township Administration Building** agrees to pay the **MONTHLY SUM** of:

\$350.00 Per Month for 1X Weekly Service

Plus, applicable State of Ohio Sales Tax. Payment shall be due on or before the TENTH day of each month for said month's services. Adjustment to reflect additions or deletions of space cleaned or for change in frequency of service will be made as requested in the form of an Addendum initiated by the Anago office. The new price and condition will be in writing, and signed by both parties, and must be received prior to the start of the additional areas or prior to reduction in price.



IV.

It is expressly agreed that **ANAGO** and its representatives are not and shall not be, during the term hereof, employees of **Fairfield Township Administration Building**, but are independent contractors, and in this regard **ANAGO** and its representatives will not be within protection or coverage of **Fairfield Township Administration Building's** Workers' Compensation Insurance and no withholding of Social Security, Federal, or State Income Tax or other deductions shall be made from the sums agreed to be paid **ANAGO** herein, the same being contract payments and not wages.

V.

It is agreed that **ANAGO** will select all representatives to perform the agreed upon obligations. **Fairfield Township Administration Building** warrants, covenants and agrees that during the term of this agreement and within one-hundred eighty (180) days after termination, that they will not employ any employee, agents, associates or franchisees of **ANAGO**. **ANAGO** warrants, covenants and agrees that during the term of this agreement and within one-hundred eighty (180) days after termination, it will not employ any employees, agents, associates or franchisees of **Fairfield Township Administration Building**.

VI.

The term of this Agreement shall be for one (1) year from the date hereof, and therefore shall automatically be extended on the same terms and conditions unless terminated by one of the parties in accordance with the terms of this paragraph. **Fairfield Township Administration Building** may only terminate this Agreement due to **ANAGO'S** non-performance of its cleaning services required under this Agreement. Before **Fairfield Township Administration Building** can terminate this Agreement, **Fairfield Township Administration Building** must first notify **ANAGO** in writing of the non-performance items and to give **ANAGO** fifteen (15) days to cure said items. If **ANAGO** has failed to cure, within the fifteen (15) day period, the non-performance items specifically listed by **Fairfield Township Administration Building** in writing to **Fairfield Township Administration Building's** reasonable satisfaction, **Fairfield Township Administration Building** can terminate this agreement by providing **ANAGO** a thirty (30) day written notice via certified mail with return requested, stating specifically the items that **Fairfield Township Administration Building** listed in writing which **ANAGO** failed to cure within the fifteen (15) day period.

VII.

The parties agree and understand that it is impossible to determine the actual damages caused by a breach of this agreement by **Fairfield Township Administration Building**. Therefore, any amount due and owed under this contract for any remaining part of the term of this contract shall be accelerated as due and owed in the event of a breach of the obligations under this Agreement. Such acceleration will be liquidated damages due and owed to **ANAGO** within fourteen (14) days after the breach of the obligations under this Agreement.

VIII.

Fairfield Township Administration Building agrees not to withhold any portion of the monthly contract amount for any reason, unless prior written permission is obtained from **ANAGO**, as the obligation to make payments hereunder is an independent obligation. In the event that enforcement of any obligation, owed to **ANAGO**, is placed in the hands of an attorney for collection, compromise or any other action, **Fairfield Township Administration Building**, agrees to pay the reasonable attorney's fees, cost and necessary disbursements, in addition to any other relief that may be granted.

IX.

This contract will be governed by the laws of the state of Ohio. The parties hereto submit to jurisdiction in Hamilton County, Ohio, and the parties agree that Hamilton County, Ohio, is the proper venue for such action. The parties further agree to service of any action filed in Hamilton County, Ohio, via certified mail.

X.

The parties agree that, except for the representations and warranties contained in this Agreement **ANAGO** does not make, and hereby disclaims, any other representations or warranties.



SERVICING GREATER CINCINNATI AND NORTHERN KENTUCKY

Janitorial Services Proposal

Fairfield Township Police Department

Delivered via email: jvonderhaar@fairfieldtwp.org



JANITORIAL FACILITY CLEANING PROPOSAL

We are pleased to submit this Proposal to furnish **Janitorial Service 3-7 days per week** herein specified at the following location:

Fairfield Township Police Department
6485 Vonnice Vale Court
Hamilton, OH 45011

SERVICED AREAS:

- A. Offices
- B. Meeting Areas
- C. Restrooms & Locker Rooms
- D. Common Areas, including Hallways, Lobby, & Entryways
- E. Kitchen/Breakroom
- F. Interior Stairwells
- G. Elevator

The Specifications and the terms as set forth describe the services to be performed, frequency and conditions of the Agreement.

Your ultimate satisfaction is our goal. The Anago "2-Hour Response" guarantee is a reflection of the commitment that comes from our in-depth training program, state-of-the-art equipment, green chemicals and our Operation Territory Managers who are held accountable by our office to ensure your custom-tailored cleaning specifications are being performed. Because of this commitment and confidence in our cleaners, we are pleased to offer you a "2-Hour Response" visit the day following your last clean for any area that was not properly cleaned. Under the "2-Hour Response" guarantee, Anago will come to your facility within two hours after being notified so long as you notify the Anago office of the uncleared areas at or about the time your facility opens. Anago also requests, so it can have it for its records and make sure your concerns are addressed, that you provide time-stamped pictures of the uncleared areas that prompted your call.



SERVICE PROCUREMENT AGREEMENT

WHEREAS: **Fairfield Township Police Department**, hereinafter referred to as "Client"
Is desirous of the services of **Anago** for the purpose of keeping the building properly cleaned as outlined, and:

WHEREAS: **ANAGO**

Is in the business of procuring for its client's maintenance and janitorial services under the trade name and operating style unique to **ANAGO** and desires to contract and agree with **Fairfield Township Police Department** for the procurement of said janitorial services to be further set out in this Agreement.

THEREFORE: In consideration of the faithful performance of the services hereinafter specified, the compensation to be paid therefore and the mutual covenants and agreements of the parties hereinafter set forth to be kept and performed and the mutual benefits to each of the parties therefore, it is hereby contracted and agreed to as follows:

I.

The premises making up the working areas of this contract will be known as the SERVICED AREAS located specifically at:

**Fairfield Township Police Department
6485 Vonnice Vale Court
Hamilton, OH 45011**

SERVICED AREAS:

- A. Offices
- B. Meeting Areas
- C. Restrooms & Locker Rooms
- D. Common Areas, including Hallways, Lobby, & Entryways
- E. Kitchen/Breakroom
- F. Interior Stairwells
- G. Elevator

ANAGO agrees to service the **SERVICED AREAS 3-7 days per week.**

II.

ANAGO agrees to have its representatives furnish all equipment, tools, and other paraphernalia necessary to meet the performance of the duties, said duties being to maintain the SERVICED AREAS in a neat, clean, and orderly condition as outlined in the Cleaning Specifications attached hereto and by specified reference made a part hereof.

III.

In consideration of the performance **ANAGO's** representatives of the janitorial services to be rendered as described herein, **Fairfield Township Police Department** agrees to pay the **MONTHLY SUM** of:

\$300.00 Per Month for 1X Weekly Cleaning
\$800.00 Per Month for 3X Weekly Cleaning
\$1,275.00 Per Month for 5X Weekly Cleaning

Plus, applicable State of Ohio Sales Tax. Payment shall be due on or before the TENTH day of each month for said month's services. **Adjustment to reflect additions or deletions of space cleaned or for change in frequency of service will be made as requested in the form of an Addendum initiated by the Anago office.**



IV.

It is expressly agreed that **ANAGO** and its representatives are not and shall not be, during the term hereof, employees of **Fairfield Township Police Department**, but are independent contractors, and in this regard **ANAGO** and its representatives will not be within protection or coverage of **Fairfield Township Police Department's** Workers' Compensation Insurance and no withholding of Social Security, Federal, or State Income Tax or other deductions shall be made from the sums agreed to be paid **ANAGO** herein, the same being contract payments and not wages.

V.

It is agreed that **ANAGO** will select all representatives to perform the agreed upon obligations. **Fairfield Township Police Department** warrants, covenants and agrees that during the term of this agreement and within one-hundred eighty (180) days after termination, that they will not employ any employee, agents, associates or franchisees of **ANAGO**. **ANAGO** warrants, covenants and agrees that during the term of this agreement and within one-hundred eighty (180) days after termination, it will not employ any employees, agents, associates or franchisees of **Fairfield Township Police Department**.

VI.

The term of this Agreement shall be for one (1) year from the date hereof, and therefore shall automatically be extended on the same terms and conditions unless terminated by one of the parties in accordance with the terms of this paragraph. **Fairfield Township Police Department** may only terminate this Agreement due to **ANAGO'S** non-performance of its cleaning services required under this Agreement. Before **Fairfield Township Police Department** can terminate this Agreement, **Fairfield Township Police Department** must first notify **ANAGO** in writing of the non-performance items and to give **ANAGO** fifteen (15) days to cure said items. If **ANAGO** has failed to cure, within the fifteen (15) day period, the non-performance items specifically listed by **Fairfield Township Police Department** in writing to **Fairfield Township Police Department's** reasonable satisfaction, **Fairfield Township Police Department** can terminate this agreement by providing **ANAGO** a thirty (30) day written notice via certified mail with return requested, stating specifically the items that **Fairfield Township Police Department** listed in writing which **ANAGO** failed to cure within the fifteen (15) day period.

VII.

The parties agree and understand that it is impossible to determine the actual damages caused by a breach of this agreement by **Fairfield Township Police Department**. Therefore, any amount due and owed under this contract for any remaining part of the term of this contract shall be accelerated as due and owed in the event of a breach of the obligations under this Agreement. Such acceleration will be liquidated damages due and owed to **ANAGO** within fourteen (14) days after the breach of the obligations under this Agreement.

VIII.

Fairfield Township Police Department agrees not to withhold any portion of the monthly contract amount for any reason, unless prior written permission is obtained from **ANAGO**, as the obligation to make payments hereunder is an independent obligation. In the event that enforcement of any obligation, owed to **ANAGO**, is placed in the hands of an attorney for collection, compromise or any other action, **Fairfield Township Police Department**, agrees to pay the reasonable attorney's fees, cost and necessary disbursements, in addition to any other relief that may be granted.

IX.

This contract will be governed by the laws of the state of Ohio. The parties hereto submit to jurisdiction in Hamilton County, Ohio, and the parties agree that Hamilton County, Ohio, is the proper venue for such action. The parties further agree to service of any action filed in Hamilton County, Ohio, via certified mail.

X.

The parties agree that, except for the representations and warranties contained in this Agreement **ANAGO** does not make, and hereby disclaims, any other representations or warranties.



1881 Dixie Highway
Suite 120
Ft. Wright, KY 41011
(PH) 859-363-4444
(FX) 859-363-3700

Facility Services proposal prepared exclusively for:

Fairfield Twp Administration
6032 Morris Road
Fairfield Twsp., OH 45011

1 Service per Week

Prepared by
Craig Lewis
Business Development Manager
(859) 663-1589
clewis@system4usa.com



03/04/2020

Fairfield Twp Administration
6032 Morris Road
Fairfield Twsp., OH 45011

Dear Diane,

Thank you for taking the time to meet with me to discuss your facility's service needs. I have enclosed a service agreement for your review. Included in this service agreement is a detailed work schedule outlining all services specific to your facility.

We believe that partnership is the cornerstone to successful facility services management. As your partner, System4 can assist you in sourcing experienced service providers to meet the various service needs of your facility. A key advantage of partnering with System4 is our service provider network. If you need to replace any of your vendors, we can source a pre-qualified service provider from our network, saving you valuable time and money. System4 can do it all!

The advantages of the System4 partnership:

- ◆ A dedicated **Customer Service Manager** will meet with you periodically & provide quality assurance checks to ensure your satisfaction.
- ◆ System4's **service provider network** can save you time and money sourcing providers for all your facility service needs.
- ◆ Local service providers have a "**Vested Interest**" in your complete satisfaction
- ◆ You will receive a monthly e-mail to solicit **your feedback** on our services. Service providers are **instantly** notified via e-mail and text message of your rating so they can respond if necessary.
- ◆ **No long-term service agreements**. You have the ability to modify services at your discretion.

Thank you for your interest in System4 Facility Services. If you have any questions regarding the enclosed proposal you can reach me at the number or e-mail address below. We look forward to being your facility service solution.

Sincerely,

Craig Lewis
Business Development Manager
(859) 663-1589
clewis@system4usa.com

Service Agreement

This agreement is between Alleman LLC, dba System4 of Southwest Ohio and Fairfield Twp Administration located at 6032 Morris Road in Fairfield Twsp., OH 45011 to perform the following services in accordance with the following terms and conditions.

Recurring Monthly Service - The Customer agrees to the Regular Service Rate (RS) of **\$355.00/month** plus taxes if applicable. Services will be performed 1 x wk on Tuesday after 9:00 pm.

Supplies Provided - Service Provider will provide all the required chemicals and equipment to perform the required services. The customer has a choice as to who will provide the paper supplies, liners and toiletries.

- A) Customer will provide the paper supplies, liners and toiletries
- B) Customer can purchase supplies from System4.

Customer initials: _____
Customer initials: _____

Terms:

A) Customer accepts the attached Work Schedule and Services Agreement which is guaranteed for one year and which will automatically renew unless modified, in writing, by either party.

B) Cleaning services will be performed by a Service Provider who has completed the System4 training program. The customer agrees to not employ the Service Provider or its employees for 180 days after termination of this agreement.

C) This service agreement may be terminated by either party for anything other than non-performance with sixty (60) days notice. It may be terminated by either party for non-performance with notice and cure procedures in 30 days as follows. The terminating party must give the non-performing party written notice specifying in detail the nature of the defect in performance. The non-performing party shall have 5 days to cure the defect to the reasonable satisfaction of the notifying party. If satisfaction is not achieved at the end of the five (5) day period, the notifying party shall notify the non-performing party, in writing, of failure to cure. The agreement shall terminate thirty (30) days from the original date of the complaint.

D) System4 will bill the Customer on the 1st of every month with terms of net 10 days. The pricing for the monthly charge takes into consideration all recognized holidays and any monthly variations in the number of service days. Therefore there are no adjustments for those monthly variations.

E) Service Provider will supply cleaning supplies and equipment unless special requirements by Customer. All liners and other paper supplies/toiletries will be provided by the Customer or purchased from System4 and billed separately.

Your signature below confirms the Work Schedule and Service Agreement Terms.

Agreed by Customer: _____ Signed by Customer: _____
(Printed Name) (Signature) (Date)

Agreed by System4: Craig Lewis Signed Date: 3/4/2020 Est. Start Date: _____



1881 Dixie Highway
Suite 120
Ft. Wright, KY 41011
(PH) 859-363-4444
(FX) 859-363-3700

Facility Services proposal prepared exclusively for:

Fairfield Twp Police
6485 Vonnie Vale
Fairfield Township, OH 45011

1 Service per Week

Prepared by
Craig Lewis
Business Development Manager
(859) 663-1589
clewis@system4usa.com



03/04/2020

Fairfield Twp Police
6485 Vonnie Vale
Fairfield Township, OH 45011

Dear Anita,

Thank you for taking the time to meet with me to discuss your facility's service needs. I have enclosed a service agreement for your review. Included in this service agreement is a detailed work schedule outlining all services specific to your facility.

We believe that partnership is the cornerstone to successful facility services management. As your partner, System4 can assist you in sourcing experienced service providers to meet the various service needs of your facility. A key advantage of partnering with System4 is our service provider network. If you need to replace any of your vendors, we can source a pre-qualified service provider from our network, saving you valuable time and money. System4 can do it all!

The advantages of the System4 partnership:

- ◆ A dedicated **Customer Service Manager** will meet with you periodically & provide quality assurance checks to ensure your satisfaction.
- ◆ System4's **service provider network** can save you time and money sourcing providers for all your facility service needs.
- ◆ Local service providers have a "**Vested Interest**" in your complete satisfaction
- ◆ You will receive a monthly e-mail to solicit **your feedback** on our services. Service providers are **instantly** notified via e-mail and text message of your rating so they can respond if necessary.
- ◆ **No long-term service agreements**. You have the ability to modify services at your discretion.

Thank you for your interest in System4 Facility Services. If you have any questions regarding the enclosed proposal you can reach me at the number or e-mail address below. We look forward to being your facility service solution.

Sincerely,

Craig Lewis
Business Development Manager
(859) 663-1589
clewis@system4usa.com

Service Agreement

This agreement is between Alleman LLC, dba System4 of Southwest Ohio and Fairfield Twp Police located at 6485 Vonnies Vale in Fairfield Township, OH 45011 to perform the following services in accordance with the following terms and conditions.

Recurring Monthly Service - The Customer agrees to the Regular Service Rate (RS) of **\$554.00/month** plus taxes if applicable. Services will be performed 1 x wk over the weekend.

Supplies Provided - Service Provider will provide all the required chemicals and equipment to perform the required services. The customer has a choice as to who will provide the paper supplies, liners and toiletries.

- A) Customer will provide the paper supplies, liners and toiletries
- B) Customer can purchase supplies from System4.

Customer initials: _____
Customer initials: _____

Terms:

A) Customer accepts the attached Work Schedule and Services Agreement which is guaranteed for one year and which will automatically renew unless modified, in writing, by either party.

B) Cleaning services will be performed by a Service Provider who has completed the System4 training program. The customer agrees to not employ the Service Provider or its employees for 180 days after termination of this agreement.

C) This service agreement may be terminated by either party for anything other than non-performance with sixty (60) days notice. It may be terminated by either party for non-performance with notice and cure procedures in 30 days as follows. The terminating party must give the non-performing party written notice specifying in detail the nature of the defect in performance. The non-performing party shall have 5 days to cure the defect to the reasonable satisfaction of the notifying party. If satisfaction is not achieved at the end of the five (5) day period, the notifying party shall notify the non-performing party, in writing, of failure to cure. The agreement shall terminate thirty (30) days from the original date of the complaint.

D) System4 will bill the Customer on the 1st of every month with terms of net 10 days. The pricing for the monthly charge takes into consideration all recognized holidays and any monthly variations in the number of service days. Therefore there are no adjustments for those monthly variations.

E) Service Provider will supply cleaning supplies and equipment unless special requirements by Customer. All liners and other paper supplies/toiletries will be provided by the Customer or purchased from System4 and billed separately.

Your signature below confirms the Work Schedule and Service Agreement Terms.

Agreed by Customer: _____ Signed by Customer: _____
(Printed Name) (Signature) (Date)

Agreed by System4: Craig Lewis Signed Date: 3/4/2020 Est. Start Date: _____



CONTRACT AUTHORIZATION

THIS PAGE MUST BE SIGNED BY BOTH PARTIES PRIOR TO THE ON-SITE START OF CLEANING

Anago Cleaning Systems
7871 Palace Drive
Cincinnati, Ohio 45249

Fairfield Township Administration Building
6032 Morris Road
Fairfield Township, OH 45011

By Corey Albertson
CATA, Inc., d/b/a
Anago of Greater Cincinnati

Corey Albertson
Print Name

Title: President

*By: Julie Vonderhaar
Authorized Client Signature

Julie Vonderhaar
Print Name

*Title: Administrator

*Date: 6/11/2020

***Client Emergency Contact Information:**

*Name: Dianne French

*Phone: 513-236-7741

Name: _____

Phone: _____

Name: _____

Phone: _____

*This Agreement entered into on this _____ day of _____, 2020.

*And shall be effective as of the _____ day of _____, 2020.

PID: FFTOWNSHIP

French, Dianne

From: Moore, Patty
Sent: Friday, June 5, 2020 9:42 AM
To: French, Dianne
Subject: Fw: Merry Maids Estimate

Dianne this is the only quote I received. The people we are going with Julie already has.

Thank you, Patty Moore
Assistant Fiscal Officer

From: Merry Maids Sales <sales4435@merrymaids.net>
Sent: Wednesday, June 3, 2020 8:02 AM
To: Moore, Patty <pmoore@fairfieldtwp.org>
Subject: Merry Maids Estimate

Patty,
I got the pricing together for the offices. The cost for us to come in weekly and do the cleaning would be \$172.53. Please let me know if you have any questions.

Thank You,

Amy Lanter
Sales Representative
West 513-598-3340
East 513-943-1662
Kentucky 859-655-2800
sales4435@merrymaids.net

(Attachment A)

Night Owl Cleaning Services, LLC

4777 Industry Drive

Suite A

Fairfield, OH 45014 US

(513)896-6695

PRESTON@THEJANITORS-CLOSET.COM

ESTIMATE

ADDRESS

Fairfield Township Police Dept.

6485 Vonnle Vale Ct

Hamilton, Ohio 45011

ESTIMATE # 1160

DATE 01/25/2018

ACTIVITY	QTY	RATE	AMOUNT
General Cleaning PROVIDE CLEANING SERVICES ACCORDING TO SPECS GIVEN AT WALK THROUGH. SERVICES TO BE PROVIDED ONCE A WEEK AFTER NORMAL BUSINESS HOURS. RATE BASED ON A MONTHL RATE.	1	285.00	285.00

Thank you for allowing Night Owl Cleaning Services the opportunity to
serve your business!

TOTAL

\$285.00

Accepted By

Accepted Date

(Attachment "B")

Night Owl Cleaning Services, LLC

4777 Industry Drive

Suite A

Fairfield, OH 45014 US

(513)896-6695

PRESTON@THEJANITORS-CLOSET.COM

ESTIMATE

ADDRESS

Ms. Julie Vonderhaar

Fairfield Township

6032 Morris Road

Fairfield Township, Ohio

45011

ESTIMATE # 1163

DATE 02/07/2018

ACTIVITY	QTY	RATE	AMOUNT
General Cleaning Provide Cleaning service once per week, following the "Cleaning Service Procedures" form provided. Includes the Monthly Services but excludes the yearly services. Rate based on Monthly charge.	1	275.00	275.00
Detailed Cleaning Quarterly Service Strip & Wax (per time)	1	125.00	125.00
Annual Cleanings Provide the Yearly Service (Wet Clean Blinds and Large Windows "1st level glass") (per time)	1	400.00	400.00

Thank you for allowing Night Owl Cleaning Services the opportunity to serve your business!

TOTAL

\$800.00

Accepted By

Accepted Date