

FAIRFIELD TOWNSHIP
RESOLUTION NO. 20-89

**RESOLUTION TO APPOINT BENJAMIN GUNDERSON AS SUMMER INTERN,
AT AN HOURLY RATE OF \$10.00, EFFECTIVE JUNE 1, 2020.**

WHEREAS: The Administrator has expressed the need for additional help through the busy summer months; and

WHEREAS: The intern position was advertised, Benjamin Gunderson applied and was interviewed; and

WHEREAS: Benjamin Gunderson is an excellent candidate, he is currently studying Public Administration at Miami University and is qualified to fulfill the intern position;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board hereby approves the appointment of Benjamin Gunderson as Summer Intern at an hourly rate of \$10.00, attached hereto as Exhibit "A".

SECTION 2: The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 3 This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 4: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 5: This resolution shall take effect at the earliest period allowed by law.

Adopted: May 27, 2020

Board of Trustees

Shannon Hartkemeyer:

Shannon Hartkemeyer

Joe McAbee:

Joe McAbee

Susan Berding:

Susan Berding

Vote of Trustees

yes

yes

yes

AUTHENTICATION

This is to certify that this is a resolution which was duly passed, and filed with the Fairfield Township Fiscal Officer this 27th day of May, 2020.

ATTEST:

Shelly Schultz

Shelly Schultz, Fairfield Township Fiscal Officer

APPROVED AS TO FORM:

L. E. Barbieri

Lawrence E. Barbieri, Township Law Director

Benjamin W. Gunderson

513-939-9841

219 S D St, Hamilton, OH

ben32gundy@gmail.com

WORK EXPERIENCE

Twin Run Golf Course- Hamilton, OH
Ranger

2013 to present

Responsibilities

- Ensure course is maintained and all aspects of play run smoothly
- Serve as a liaison between players, management and other employees, communicating any feedback from golfers and handling emergency situations that arise
- Monitor the pace of play and advise players to speed up or slow down to alleviate bottlenecks
- Responsible for making certain that golfers follow and adhere to the rules of golf
- Provide friendly and courteous customer service when directing play
- Caution players against tearing up turf or otherwise abusing course
- Cleaning and care of golf cart fleet
- Responsible for maintenance duties, including: trash pick- up and replenishing supplies before and during rounds

Key Accomplishments

- Assigned to high volume shift that includes tournaments and weekly outings
- Successfully established relationships with management team, co- workers, groundskeepers, event coordinator, and course guests

Coach House Tavern and Grill- Hamilton, OH
Fine Dining Server

April to present

Responsibilities

- Seat and obtain food orders from customers
- Stay informed about daily specials so I can answer customer questions regarding menu items
- Communicate customer orders to kitchen staff
- Maintain a clean and organized work station
- Serve food and beverages within appropriate times
- Refill beverages as needed
- Clear clutter and dirty dishes from the tables
- Prepare checks and process customer payments
- Provide excellent customer service by being customer driven

General Nutrition Center- Hamilton, OH
Sales Associate

February 2018- July 2018

Responsibilities

- Was responsible for maintaining an assigned average daily sales quota
- Informed customers of promotional sales going on throughout the store
- Educated customers on products that would help them reach their health and fitness goals
- Responded to daily lifestyle questions and directed customers to products they would benefit from
- Assisted in merchandising, housekeeping, and maintenance of displayed merchandise and floor moves. Replenished merchandise and monitored the floor stock.
- Reconciled cash register and prepared daily deposit

Key Accomplishments

- Reached Top 25 in the region for avg. sale, Pro Access % and Free Loyalty
- Came in .4% under the RM for Pro Access % sold

VOLUNTEER WORK

City of Hamilton

- Green Team Volunteer- community cleanup Initiative; assigned to specific neighborhoods and parks for trash pick- up and revitalizing areas throughout the community
- Tree Board Volunteer- Plant trees for qualified program Individuals
- Concert Series Volunteer- Help take down advertisement signs, trash pick- up

Community Meal Center

- Serve food to the homeless
- Facility set- and clean- up

Vacation Bible School

- Lead for elementary students
- Taught and assisted with study programs and arts/crafts
- Set- and clean- up

EDUCATION

Talawanda High School- Oxford, Ohio

HS DIPLOMA

Miami University- Oxford, Ohio

Currently Enrolled