

FAIRFIELD TOWNSHIP
RESOLUTION NO. 20-141

**RESOLUTION AUTHORIZING A PROJECT AGREEMENT (CONTRACT CDBG-20-5) WITH
THE BUTLER COUNTY BOARD OF COMMISSIONERS FOR THE ADMINISTRATION OF
THE FAIRFAX AVENUE STORM SEWER PROJECT.**

WHEREAS: The Board of Trustees authorized the application for the Grant based on Resolution 19-114 dated September 25, 2019; and

WHEREAS: Based on the contract and funding breakdown the \$235,000.00 will be awarded by the CDBG; and

WHEREAS: The Township will contribute \$26,051.50, which is a 10% required match;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board hereby authorizes the Administrator to execute an agreement (Contract CDBG 20-5) with the Butler County Commissioners for the administration of the Fairfax Avenue Storm Sewer Project.

SECTION 2: The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 3 This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 4: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 5: This resolution shall take effect at the earliest period allowed by law.

Adopted: September 9, 2020

Board of Trustees

Shannon Hartkemeyer: _____

Joe McAbee: _____

Susan Berding _____

Vote of Trustees

Yes

Yes

Yes

AUTHENTICATION

This is to certify that this is a resolution which was duly passed, and filed with the Fairfield Township Fiscal Officer this 9th day of September, 2020.

ATTEST:

Shelly Schultz
Shelly Schultz, Fairfield Township Fiscal Officer

APPROVED AS TO FORM:

Lawrence E. Barbieri, Township Law Director

DIRECTOR
David C. Fehr

ECONOMIC DEVELOPMENT
513.887.3412

AIRPORT
513.887.0444

COMMUNITY DEVELOPMENT
513.785.5391

BUILDING & ZONING
513.887.3205

PLANNING
513.887.3413

130 High Street
Hamilton, Ohio 45011

development.bcohio.us



July 13, 2020

Board of Trustees
Fairfield Township Trustees
6032 Morris Road
Hamilton, OH 45011

Re: CDBG-20-5 Fairfield Twp; Fairfax Ave. Storm Sewer
Project

Dear Board of Trustees:

Enclosed is the original 2020 Project Agreement for this
year's project. Please sign and return for the Board of
Commissioners to execute and return for your files.

Please do not conduct work for this project until you hear
from our office that the HUD funds have been received.

If there are any questions, please do not hesitate to contact
me.

Sincerely,

BUTLER COUNTY DEPARTMENT OF DEVELOPMENT

A handwritten signature in black ink that reads 'Karen Gabbard'.

Karen L. Gabbard
Community Development Specialist

Enclosure

COMMISSIONER
Donald L. Dixon

COMMISSIONER
Cindy Carpenter

COMMISSIONER
T.C. Rogers

PROJECT AGREEMENT

CDBG 20-5

THIS AGREEMENT, on the _____ day of _____, 2020 between the **County of Butler, Ohio**, hereinafter referred to as "**County**" and the **Township of Fairfield**, Butler County, Ohio, hereinafter referred to as "**Township**".

WHEREAS, a project or activity, described as Fairfax Ave Storm Sewer Project, hereinafter referred to as "**Project**", has been approved and funded in the amount of \$235,000 (Two Hundred Thirty-Five Thousand Dollars) under the Butler County Entitlement Program; and

WHEREAS, the parties desire to define their rights and duties by execution of this Project Agreement.

Now, therefore, the parties hereby agree as follows:

1. Pursuant to R.C. §307.15, the parties agree that County shall undertake to perform the Project, and is hereby authorized by Township, to exercise any power, perform any function, or render any service, on behalf of Township or its legislative authority, that Township or legislative authority may exercise, perform, or render in connection with the Project. County may assign the performance of tasks, or duties, in connection with the Project to such County officers, officeholders, departments, agencies, employees or agents as County determines is appropriate under the circumstances.
2. County is hereby granted the right to enter upon any property owned, leased, or controlled by Township for the purpose of performing the Project, subject, however, to advance notice to, and supervision by, Township.
3. Other than those funds committed to the performance of the Project pursuant to the Butler County Entitlement Program, Township shall be responsible for the costs of performing the Project, and for any claims, or expenses, which arise out of the performance of the Project, except as may be directly and proximately caused by the gross negligence of County. Township shall, upon receipt of an invoice from County, immediately reimburse County for any such costs, claims or expenses.
4. This agreement has been approved by the legislative authority of the Township by resolution or ordinance attached and made part of this Agreement.

BUTLER COUNTY:

TOWNSHIP:

Judi Boyko, Administrator

Trustee

APPROVED AS TO FORM ONLY:

Trustee

Mary Anne Nardiello
Assistant Prosecuting Attorney

Trustee

Applicant: FAIRFIELD TOWNSHIP
 Project Title: FAIRFAX AVENUE SEWER PROJECT
 Project Priority: # of Application Submissions

Departmental Use Only:	
Date Received:	
Received By:	



BUTLER COUNTY COMMUNITY DEVELOPMENT
2020 Application for: CDBG & HOME Programs

Due Date: November 6, 2019 4:00 pm



SECTION I: APPLICANT INFORMATION

CLEAR FORM

Applicant: FAIRFIELD TOWNSHIP
 Contact Person: JULIE VONDERHAAR
 Title: ADMINISTRATOR
 Address: 6032 MORRIS ROAD, FAIRFIELD TWP, OH 45011
 Phone 1: (513)203-4441 Phone 2: (513)785-2247
 Fax: 23 E-Mail: jvonderhaar@fairfieldtwp.org

SECTION II: PROJECT DESCRIPTION

A. NATIONAL OBJECTIVE *(select one)*

- | | |
|--|----------------------------|
| <input checked="" type="radio"/> Benefits low and moderate income people: Area Benefit | Complete Section III - A-1 |
| <input type="radio"/> Benefits low and moderate income people: Limited Clientele | Complete Section III - A-2 |
| <input type="radio"/> Eliminates slum and blight. | Complete Section III - B |
| <input type="radio"/> Corrects an urgent need. | Complete Section III - C |

B. PROJECT TYPE *(select one)*

- | | |
|---|-------------------------|
| <input type="radio"/> Housing Project | Complete Section VI - A |
| <input checked="" type="radio"/> Public Improvement Project | Complete Section VI - B |
| <input type="radio"/> Public Service Project | Complete Section VI - C |

C. DIRECT IMPACT

23 Number of Households who will directly benefit from this project.
 Number of People who will directly benefit from this project.

D. PROJECT NARRATIVES *(answer questions in narrative form at box below)*

- How will this project impact the community?
- How does this project address the National Objective?
- What is the current status of the project?
- What are the quantifiable results? *(i.e. feet of sidewalk, number of buildings renovated, number of people assisted, additional jobs created, etc...)*
- How do you expect to measure the success of the project?

D. PROJECT NARRATIVES SECTION- Answer questions from above and include additional narrative as needed.

The County is very familiar with this project and has used CDBG funding to support similar projects in the Five Points Area. The current ask would be a new phase of water/sewer and tie into the past projects. The addition of new infrastructure along Fairfax will greatly impact residents who live in the area, and particularly on Fairfax. Water has no place to run so it ends up traveling into the front of houses and has caused damage to foundations, front porches, and yards. The old culvert system is blocked, ineffective, and not tied into anything so the water has no place to go but up into yards.

SECTION III: NATIONAL OBJECTIVE

A-1. Low / Moderate Income Benefit: Area

This project qualifies as an LMI area as determined by which of the following:

☒ **Census**

Census Tract: 110.04
Census Block Group(s): 2
Population: 1390
LMI percentage: 62%

☐ **Income Survey** *Provide Surveys & Survey Summary as Attachment.*

Number of Households:
Number of LMI Households:
Percentage of LMI Households:
Number of Residents:
Number of LMI Residents:
Percentage of LMI Residents:

A-2. Low / Moderate Income Benefit: Limited Clientele

Who does this project primarily benefit?

☐ Disabled ☐ Elderly ☐ Homeless ☐ Other

How many people will benefit from this project?

B. Elimination of Slum or Blighted Condition *(Municipal Resolution required.)*

1. What is the condition to be addressed by the project? FLOODING AND DRAINAGE
2. Describe the strategy that will be implemented to address the condition:
THE BCEO ASSISTED IN CREATING A STORM SEWER THAT WILL TIE INTO AN EXISTING PROJECT

C. Urgent Need

1. What is the condition that is causing a threat to the health and welfare of the community?
2. When did this condition occur? GOING ON FOR DECADES FLOODING IS APPROACHING DORRWAYS AND COMPROMISING
3. From what sources did the community seek to address this problem? FAIRFIRLD TWP & BCEO

SECTION IV: PROJECT LOCATION

- A. **Address:** FAIRFAX FROM BELMOT TO IMLAY
City: HAMILTON Zip: 45011
Jurisdiction: FAIRFIELD TOWNSHIP
- B. **Census:** Tract: 110.04 Block Group: 2
- C. **Base Map:** *Provide a Base Map as an Attachment, clearly indicating the following:*
♦ Location of the project. ♦ Service area of the project.

SECTION V: BUDGET

A. GENERAL

- Original cost estimate is required as an Attachment.
- Estimate must be itemized and prepared by a third party, and signed by a qualified source.
- Any project above \$2,000 must adhere to Federal Prevailing Wages.
- Local funding match must include a Resolution / Ordinance of financial commitment.

- | | Yes | No |
|---|-------------------------------------|--------------------------|
| 1. Prevailing wages have been included in the estimate. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 2. Architectural / Engineering fees are included in the estimate. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 3. Estimate provided is valid for what time period? | <u>2019-2020 PER BCEO</u> | |

B. FUNDING

HUD	\$ 234,463.50
Local	\$ 26,051.50
Other*	\$
TOTAL PROJECT COST:	\$ 260,515

**Explain any additional resources which have been applied for, and the status.*

Butler County Engineers Office needs 30 days notice to prepare your estimate. Contact Melissa Taylor at BCEO by PH: 513-785-4115 or email: TaylorM@bceo.org **by October 1, 2019** to request an estimate

SECTION VI: PROJECT DEVELOPMENT

A. HOUSING PROJECT

- | | Yes | No |
|---|--------------------------|--------------------------|
| 1. Do you own the property? | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Does this project involve real property acquisition? | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Will this project cause the relocation of residents? | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. How many households will directly benefit from this project? | <input type="text"/> | |
| 5. Who will be responsible for the maintenance of this project upon completion? | <input type="text"/> | |

B. PUBLIC IMPROVEMENT PROJECT

- | | Yes | No |
|---|--------------------------|--------------------------|
| 1. Does this project involve real property acquisition? | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Will this project cause the relocation of residents? | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Has engineering been completed on this project? | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. Will this project result in assessments to residents? | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. How many households will directly benefit from this project? | <input type="text"/> | |
| 6. Who will be responsible for the maintenance of this project upon completion? | <input type="text"/> | |

7. Are there any current situations that may affect the timing of this project?

C. PUBLIC SERVICE PROJECT

	Yes	No
1. Is this project a continuation of an existing service?	<input type="checkbox"/>	<input type="checkbox"/>
2. Is this project an expansion of an existing service?	<input type="checkbox"/>	<input type="checkbox"/>
3. If this service is not currently provided, are there sufficient staff to implement this service?	<input type="checkbox"/>	<input type="checkbox"/>
4. Has CDBG funding been received previously to provide this service?	<input type="checkbox"/>	<input type="checkbox"/>
If yes, when? _____		
5. How many people will directly benefit from this service?	<input type="text"/>	

SECTION VII: ENDORSEMENT

I, the undersigned, as official representative of the applicant, hereby acknowledge that if a grant is awarded, the terms, conditions, and budget pursuant to the Action Plan submitted to the U.S. Department of Housing and Urban Development, and the sequential Project Agreement between Butler County Board of Commissioners and the applicant will be the limit of participation from the Board of Commissioners of Butler County.

I also hereby certify that the information contained in this application is true and accurate to the best of my knowledge.

JULIE VONDERHAAR

Name



Signature

ADMINISTRATOR

Title

10/28/2019

Date

Municipalities:

Each application from a municipality must contain a copy of a resolution from the Board of Trustees or Village / City Council endorsing the submission of the project application, stating the amount of the grant request in the application, and the amount to be contributed by the municipality for the project.

Not-For-Profit Organizations:

Each application from a not-for-profit organization must contain a resolution from the organization's Board of Directors endorsing the submission of the application, stating the amount of the grant request in the application, and stating the amount to be contributed by the organization.

A SEPARATE RESOLUTION IS REQUIRED FOR EACH APPLICATION

**FAIRFIELD TOWNSHIP
RESOLUTION NO. 19-114**

**RESOLUTION AUTHORIZING THE ADMINISTRATOR TO APPLY FOR THE CDBG
GRANT FOR THE FAIRFAX AVENUE SEWER PROJECT.**

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board hereby authorizes the Administrator to apply for the CDBG Grant for the Fairfax Avenue Sewer Project.

SECTION 2: The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 3 This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 4: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 5: This resolution shall take effect at the earliest period allowed by law.

Adopted: September 25, 2019

Board of Trustees

Shannon Hartkemeyer:

Joe McAbee:

Susan Berding:

Vote of Trustees

Yes

Yes

Yes

AUTHENTICATION

This is to certify that this is a resolution which was duly passed, and filed with the Fairfield Township Fiscal Officer this 25th day of September, 2019.

ATTEST:

Shelly Schultz

Shelly Schultz, Fairfield Township Fiscal Officer

APPROVED AS TO FORM:

L. E. Barbiero

Lawrence E. Barbiero, Township Law Director

FAIRFAX AVE. FAIRFIELD TOWNSHIP
BLOCK GRANT APPLICATION
2019 COST ESTIMATE

ITEM NO.	ITEM DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	AMOUNT
201	CLEARING AND GRUBBING	LUMP	1	1,800.00	\$1,800
202	PIPE REMOVAL UNDER 24"	LF	500	15.00	\$7,500
202	CATCH BASIN REMOVED	EA	5	350.00	\$1,750
202	PAVEMENT REMOVED (CONC. DRIVEWAYS)	SY	400	15.00	\$6,000
203	EXCAVATION AND EMBANKMENT	CY	100	30.00	\$3,000
301	BITUMINOUS AGGREGATE BASE	CY	100	135.00	\$13,500
407	NON TRACKING TACK	GAL	65.00	4.00	\$260
441	ASPHALT CONCRETE SURFACE/INTERMEDIATE	CY	40.00	190.00	\$7,600
452	PLAIN CONCRETE PAVEMENT (6")	SY	400.00	80.00	\$32,000
603	12" CONDUIT, TYPE B	LF	500	72.00	\$36,000
603	15" CONDUIT, TYPE B	LF	250	85.00	\$21,250
603	18" CONDUIT, TYPE B	LF	170	110.00	\$18,700
604	CATCH BASIN 2-2B	EA	4	1,500.00	\$6,000
604	CATCH BASIN TYPE 3	EA	4	3,500.00	\$14,000
604	TYPE 3 MANHOLE	EA	1	5,000.00	\$5,000
609	TYPE 3 CURB AND GUTTER	LF	550.00	32.00	\$17,600
SPCL	ADJUST SEWER LATERALS	EA	15	1,000.00	\$15,000
659	SEEDING AND MULCHING	SY	750	3.00	\$2,250
659	COMMERCIAL FERTILIZER	TON	0.100	750.00	\$75
	MAINTENANCE OF TRAFFIC	LUMP	1.000	4,500.00	\$4,500
	LAYOUT	LUMP	1.000	1,250.00	\$1,250
	MOBILIZATION	LUMP	1.000	5,000.00	\$5,000
	STORMWATER PREVENTION PLAN	LUMP	1.000	2,000.00	\$2,000
	EROSION CONTROL	EA	3,000.000	1.50	\$4,500
	TOTAL MATERIAL & LABOR COST				\$226,535
	CONTINGENCY			15.00%	\$33,980
	TOTAL				\$260,515
	ESTIMATE DOES NOT INCLUDE COSTS FOR RIGHT OF WAY OR WORK AGREEMENTS.				

