

FAIRFIELD TOWNSHIP
RESOLUTION NO. 18-95

**RESOLUTION APPOINTING KARLA CHANEY AS AN ALTERNATE MEMBER OF THE
FAIRFIELD TOWNSHIP ZONING APPEALS BOARD EFFECTIVE IMMEDIATELY TO THE
TERM WHICH EXPIRES JANUARY 31, 2020.**

WHEREAS: The Zoning Administrator has recommended we fill the alternate vacancy on the Fairfield Township Zoning Appeals Board; and

WHEREAS: Karla has had 24 years' experience in Residential and Commercial permitting procedures;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board hereby appoints Karla Chaney as an alternate member of the Fairfield Township Board of Zoning Appeals effective immediately to the term which expires on January 31, 2020..

SECTION 2: The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 3 This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 4: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 5: This resolution shall take effect at the earliest period allowed by law.

Adopted: June 13, 2018

Board of Trustees

Susan Berding: Susan Berding

Shannon Hartkemeyer: Shannon Hartkemeyer

Joe McAbee: Joe McAbee

Vote of Trustees

yes

yes

yes

AUTHENTICATION

This is to certify that this is a resolution which was duly passed, and filed with the Fairfield Township Fiscal Officer this 13th day of June, 2018.

ATTEST:

Shelly Schultz
Shelly Schultz, Fairfield Township Fiscal Officer

APPROVED AS TO FORM:

Lawrence E. Barbieri, Township Law Director

KARLA CHANEY

chaney.karla@gmail.com

3661 Cumberland Drive

Hamilton, OH 45011

(513) 535-1131

Professional Profile

A highly motivated individual with 24 years experience in Residential and Commercial permitting procedures. Persuasive communicator with well developed presentation and negotiation skills. Able to develop productive relationships with colleagues, customers and staff at all levels.

Summary of Qualifications

- Excellent customer service skills, having dealt with developers and contractors.
- Computer proficient with Accela Automation, Microsoft Office and Munis.
- Worked with IT department to develop and implement Accela permitting system.
- Superior ability to achieve immediate and long term goals.
- Ability to execute a number of projects simultaneously.
- Proven ability to analyze and solve problems.
- Solid written and oral communication skills.

Work Experience

1994 – Present Butler County Building and Zoning Department

Permit Specialist

Prepare, monitor and administer residential and commercial building permits. Responsible for communicating and facilitating meetings, both internally with other departments and externally with customers. Provide accurate and timely reports. Utilize expertise to create and implement new office procedures.

- Communicate with customers on a daily basis to ensure their needs are being met.
- Coordinate with government departments and municipalities to schedule inspections.
- Research and update information to fulfill public records requests.
- Resolve customer problems in a meticulous and organized fashion.

Education

Associate Degree – Business Administration – University of Cincinnati, Cincinnati, Ohio 2001